



Minutes

**Town of Cairo
Town Board Meeting @ 6:30pm
Location: Town Hall Meeting Room**

March 2, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, March 2, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 6:30 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was absent.

Chris Algozzine of Boy Scout Troop 43 gave a presentation to the Town Board about the upcoming Boy Scout Spring Camporee to be held at the Town Park May 1st, 2nd, and 3rd.

Supervisor Banta commended Chris Algozzine and the Boy Scouts on all they do for the community.

Water and Sewer Administrator Mike Lamencac updated the Town Board on problems with the Water and Sewer District. He reported numerous pipes freezing and residents without water. Mike Lamencac asked Board for their input as to the confusion over who has the responsibility of repairing and payment for the water line problems.

Supervisor Banta said the Board was meeting with Assemblyman Peter Lopez on Thursday to ask his help in finding a new well source and to repair and improve the existing water system. The Town will need to gain funding. The Board will evaluate this in a few days.

Arthur Zeh, Karen Gallo and the Methodist Church of Main Street and many others are having problems with their pipes freezing and are asking the Town to pay for the repairs.

Superintendent of Highways Robert Hempstead reported about the changes he made in the court clerk's office. He is in the process of having the telephone system installed. He reported he needs to send his crew up to Acra Community Center to start propane heaters for heat due to no insulation in the ceilings. Hempstead will price windows at Acra Community Center to replace for better insulation.

Councilperson Ostrander updated the Board with the Solar City installation of solar panels and how they will sell electric at certain rates. They will guarantee us for 20 years at that rate. The PSE is going back to old amounts which will not prove to save as much as originally thought. Councilperson Ostrander's recommendation is going toward the 2 year deal to save \$87,000.

Councilperson Ostrander also updated the Board about the gazebo at the Town Park.

Historian Robert Uzzilia reported on some recent events of the historical society. He also said there is a lot of conversation on Facebook about the local history if anyone would like to participate.

Resolution No. 64 -15 "Receipt of Monthly Supervisor's Report" offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues and it be documented in the minutes; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for January 2015.

All members in favor – motion carried.

Resolution No. 65 -15

“Amend 2015 Budget to Reflect Receipt of Justice Court Assistance Program (JCAP) Grant Monies and Expense of Equipment Purchased” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, the town received a JCAP Grant for the purchase of equipment for the Justice Court; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with this grant; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-1110.406 Contractual Grant to reflect the increase in General Fund Appropriations \$7,765.98 and; increasing the revenue line item A-3021 Court Facilities to reflect the increase in General Fund Revenue in the amount of \$7,765.98 in the 2015 budget.

All members in favor – motion carried.

Resolution No. 66 -15

“Authorization for Animal Control Officer to Attend

The 6th Annual ACO/DCO 2015 Conference” offered by Supervisor Banta and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Brian Feml to attend the 6th Annual ACO/DCO 2015 Conference presented by the NYS Department of Agriculture & Markets in Guilderland, NY on May 12th and 13th, 2015. Registration fee is \$50.00 per person.

All members in favor – motion carried.

Resolution No. 67 -15

“Approve Tax Assessor Continuing Education” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Be it resolved that the Town of Board of the Town of Cairo does hereby approve the attendance of Janice Hull, Assessor, for a one day class on March 27, 2015, Critiquing Appraisals, Col/Greene Community College, Hudson, NY for continuing education certification @ \$110. Any applicable expenses that NY State does not pay will be paid according to the Travel Policy.

All members in favor – motion carried.

Resolution No. 68 -15 “Budget Amendments and Payment of Bills on Abstract #306 and 307” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore, be it

RESOLVED, the Town Board does hereby authorize that Abstract #306, consisting of 2014 Vouchers #1205 through #1207 in the amount of \$4,867.08 is approved for payment.

The total amount to be paid from the:

General Fund -	\$4,713.48	Street Lighting -	
Highway Fund -		Sewer Fund -	
Cap. Library Fund -		Water Fund -	\$153.60
Cap. Sewer Fund -		Trust & Agency –	
Hydrant Fund –		Special Fire –	

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #307, consisting of 2015 Vouchers #1208 through #1310 in the amount of \$200,959.18 is approved for payment.

The total amount to be paid from the:

General Fund -	\$112,637.80	Street Lighting -	
Highway Fund -	\$71,071.98	Sewer Fund -	\$4,386.53
Cap. Library Fund -		Water Fund -	\$3,750.74
Cap. Sewer Fund -		Trust & Agency –	\$20.13
Hydrant Fund –		Special Fire –	\$9,092.00

All members in favor – carried.

Public Comment

Charles Lake of Acra informed Board of the problems he is having with his neighbors and their barking dog that is being left outside in these cold temp. He feels he is being harassed by his neighbors.

Resolution No. 69 -15 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:15 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion,

demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 70 -15 “Board to exit Executive Session” offered by Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:10 PM.

All members in favor – motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 9:15 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk



Minutes

**Town of Cairo
Special Town Board Meeting @ 10:00 AM
Location: Town Hall Meeting Room**

March 5, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Thursday, March 5, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 10:00 AM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was present intermittently.

The Town Board met with Assemblymember Peter Lopez and staff to discuss funding opportunities for the Water District to repair, improve, and expand the system. Also in attendance, Mike Lamanec-Water & Sewer Administrator, Alan Tavenner from Delaware Engineering, & Joe Myers-Water & Sewer Consultant.

Resolution No. 71 -15 “Authorization to Purchase (2) Panasonic Toughbook 19 Rugged Laptop” offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS, the Ambulance Dept. is currently using 5 year old Panasonic Toughbook Laptops that have keyboards that needs to be rebuilt and have a Microsoft Operating System XP that is no longer supported by the Microsoft Corp.; and

WHEREAS, Ambulance Director, Reay Mahler, has received quotes for the purchase of (2) new Panasonic Toughbook 19 Rugged Laptops from:

Intelligent Technology Solutions for \$2,850.00 per laptop with a 3 year protection plan for \$251.00 per laptop;

Island Tech Services for \$3,300.00 per laptop with a 5 year protection plan for \$740.00 per laptop;

B & H Photo for \$3,294.95 per laptop; and Group Mobile for \$3,249.00 per laptop; and

WHEREAS, Intelligent Technology Solutions has the best price for the laptops, therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Ambulance Director, Reay Mahler to purchase (2) Panasonic Toughbook 19 Rugged Laptops from Intelligent Technology Solutions for a total price of \$6,202.00.

All members in favor – motion carried.

Resolution No. 71 -15 “Authorize Town Supervisor to Sign Retainer for Attorney for the Town” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, Tal G. Rappleyea was appointed at the reorganizational meeting on January 5, 2015 by resolution No. 26-15 as Attorney for the Town; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor to sign the General Retainer as presented by Tal G. Rappleyea for 2015.

All members in favor – motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 11:40 AM.

Respectfully submitted,

Supervisor Ted Banta



Minutes

**Town of Cairo
Special Town Board Meeting @ 11:00 AM
Location: Town Hall Meeting Room**

March 17, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Tuesday, March 17, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 11:00 AM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords and Councilperson Joyce. Councilperson Puorro and Councilperson Ostrander were absent.

Resolution No. 75 -15 “Authorizing the Supervisor to Execute Necessary Documents to Accept Conveyance and Donation of 404 County Route 23B from Wells Fargo Bank” offered by Councilperson Joyce and seconded by Councilperson Cords:

Whereas, the Wells Fargo Bank has offered to donate certain lands located at 404 County Route 23B, Cairo, NY to the Town of Cairo, and

Whereas, the Town Board hereby determines that it is in the best interest of the residents of the town to accept such conveyance, therefore

Be it resolved, that the Supervisor of the Town of Cairo is hereby authorized to execute all the necessary documents to complete the conveyance of 404 County Route 23B, Cairo NY to the Town of Cairo and that such donation and conveyance is hereby accepted.

All members in favor – motion carried.

Resolution No. 76 -15

“Determination of Short Environmental Assessment Form” offered by Supervisor Banta and seconded by Councilperson Joyce:

WHEREAS, there was a Short Environmental Assessment Form completed for the property located at 404 County Route 23B, Cairo, NY; and

WHEREAS, this property is in the process of being conveyed and donated to the Town of Cairo, therefore

BE IT RESOLVED, that the Town Board accept the Short Environmental Assessment Form on the Project Information.

All members in favor – motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 11:25 AM.

Respectfully submitted,

Supervisor Ted Banta