



TOWN OF CAIRO PLANNING BOARD
PO Box 728, Cairo, NY 12413
Chairman-Joe Hasenkopf
Email: planning@townofcairo.com

Meeting Agenda – January 4, 2018

Members Present: Joe Hasenkopf, Allen Veverka, Ed Forrester and Stacey Poulsen
Absent: Kevin Hicks, Beth Hansen

Pledge of Allegiance

Review and approval of December 7, 2017, meeting minutes.

Welcome:

- Incoming Chairman – Joe Hasenkopf;
- Status change to full-time Member - Kevin Hicks; and
- New Alternate Member - Stacey Poulsen

Public Hearing:

1) **Twin County Recovery (Applicant) – 513 Main Street – John Gallagher (Owner)**

- a) Site Plan to convert residential space into commercial office space

Open Business

1) **Twin County (Applicant) – John M. Gallagher III – (Owner)** – Site Plan

Applicant seeks to convert residential office space to commercial office space.

- a) Letter of Permission from Twin County for Attorney
b) Review plans, questions and concerns
c) Fees – paid on December 7, 2017
d) SEQR
e) Close public hearing?

2) **2017-1103 - Bryan Clapper for Gerald Winn (McManus); - 2425 CR 23B South Cairo**

Note: Mr. Clapper emailed - will be in for next month's meeting (February)

Applicant seeks a special use permit to change existing Bar/Restaurant to a 3-family residence.

- a) Letter of permission from new owner
- b) Fees (paid)
- c) Review of plans, questions and concerns
- d) SEQR
- e) Close public hearing?

3) **20171101 - Solar City – Paganos – Loreen Harvey**

- a) \$100 site plan/ \$25 legal notice (fees paid?)
- b) Request for Less Intensive Review
- c) SEQR
- d) Public Hearing – should have next month – as is zoned commercial

1) **278 Crow's Nest - Amended Site Plan and a 2-lot Subdivision**

- a) Review motion made last month and also add that a site inspection should be done as the original approval grants fund raisers for up to 50 people where items will be needed.
- b) FOIL request has been received and is in the process of being fulfilled.

New Business

1) **20180102 - Chuck Holtz, PLS, 326 Joel Austin Road –Estate of Madeline Santella (Owner) – C. Holtz Representative – 2-lot Subdivision**

Applicant seeks subdivision of 47 acres at 326 Joel Austin Road into two parcels – one 3-acre parcel with existing house and remaining acreage will be vacant land.

- a) Letter of permission
- b) Fees paid? \$100 site plan/ \$25 legal notice
- c) Schedule Public Hearing – next month?

2) **20180103 – J. Baumberger (applicant) – Gary Harvey (representative) - Winter Clove Road – 2-lot Subdivision**

- a) Letter of permission
- b) Fees - \$100 site plan/ \$25 legal notice
- c) Public hearing – next month?

3) **20180104 - Provenza (applicant) – Gary Harvey (representative) – 672 CR 67 – 2-lot Subdivision**

- a) Letter of permission

- b) Fees - \$100 site plan/ \$25 legal notice
- c) Public hearing – next month?

4) 20180101 – Grandview Solar City – 743-775 Main Street – Preliminary Site Plan Review

- a) Letter of permission - representative
- b) Fees - \$125 site plan/ \$30 legal notice (Bookkeeper suggest another \$70 for larger notice in paper)
- c) Concerns/Comments – review and go over from Zoning Book
- d) Public hearing – next month?

5) Pete Maassmann – Blackhead Mountain Road

- a) Subdivision was approved some time ago
- b) Review old site plan approved and update

6) Other New Business?