



Minutes

Town of Cairo

Town Board Meeting @ 7:00pm

Location: Town Hall Meeting Room

February 5, 2018

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday, February 5, 2018 at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:05pm and asked the attendees to Pledge Allegiance to the Flag with all board members present.

The Karl Heck gave a presentation and sample resolution supporting the Cairo Development Foundation grant application.

Public Hearing on parcel change designation from Rural Residential to Commercial/Industry

Supervisor Benoit opened the public hearing with Al Suwara and the change parcel designation from Rural Residential to Commercial/Industry. Mr. Suwara displayed maps and spoke about zoning change. Questions arose about Mr. Suwara selling the property. He stated the property is not for sale. The residents showed concern over future use of the property.

Public Hearing on reducing Planning Board Members from 7 to 5 members

Supervisor Benoit explained the reasoning for reducing 7 to 5 member board. A resident questioned the fact of reducing the board will possibly effect having a quorum to hold meetings. Town Attorney, Tal Rappleyea stated most towns have 5 member boards.

Public Hearing on changing verbiage in zoning law: Change ZEO with CEO

The changing of the Zoning Law from ZEO to CEO was discussed. Supervisor Benoit explained the elimination of the Zoning Enforcement Officer and the assignment of the Code Enforcement Officer.

Supervisor Benoit updated the board on the water system upgrades. Town Board discussed the possibility of purchasing land for a municipal well.

Supervisor Benoit stated the sidewalk project is on schedule and within the budget.

The soccer field is moving forward and will start in March weather permitting.

Supervisor Benoit stated that he has not heard back from the New York State Department of Health regarding Watts Pig Farm.

Supervisor Benoit said they are in negotiations with the Ambulance and will be having future meetings.

Supervisor Benoit spoke about Good Energy aggregation on savings of electricity and will look further into this possibility.

Village of Catskill wants to have a meeting with the Town of Cairo regarding Country Estates water hook-up.

Elayne Gold sent a letter regarding Employee Training on a managerial/supervisory level.

Supervisor Benoit stated that the Town of Cairo has intentions of entering into a PILOT agreement with Cypress Creek Renewables.

Discussion arose regarding Proposed Peddlers License Law.

Revising the town's fee schedule will have a committee consisting of Stacey Sprague, Code Enforcement Officer, Councilperson Mary Jo Cords and Councilperson Jason Watts..

The Board of Assessment Review sent a letter requesting the courtroom May 22, 2018 for grievance day and also requesting a police officer to be present.

Photographs of town Hall - Sherry True and Robert Uzzilla would be putting photographs up in the town hall. Looking for historical photographs

A letter was received from Whitbeck, Benedick & Smith that they were interested in becoming the town attorney. They were thanked and they were informed that the Town Of Cairo has an attorney.

The EPA Lead Training Notification was discussed.

The Town Board received a letter from the Eagle Scouts on the award ceremony for Dominic Manoli on April 14, 2018 @ 7pm at the Acra Community Center if anyone could attend.

The Town Board received another Eagle Scout award Ceremony for Steven Maurer February 11,2018 @ 2pm in the Athens Firehouse if anyone could attend.

Discussion arose on the Cairo Fire District increase in Service Award Program.

Resolution #2018-050 "Purchase Two (2) One Way Plows"

RESOLVED, the Town Board does hereby authorize the Highway Superintendent to purchase one (1) One Way Plows from Viking Cives under Oneida County contract number1889.

BE IT FURTHER RESOLVED, that purchase price will not exceed \$7,000.00.

The resolution was not clear on the amount of plows to be ordered and would hold off on voting on the resolution at this time. Resolution tabled.

RESOLUTION NO.2018-051 "Annual Examination of Records of Justice Court" offered by Councilperson Mary Jo Cords seconded by Councilperson Gary Warner

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town justices annually provide their court records and dockets on or before January 20th of each year for examination or audit by the Town Board; and

WHEREAS, the Town Board has engaged the services of a certified public accountant to make an agreed-upon procedures engagement conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants to be completed within 60 days after the close of the town's fiscal year; therefore be it

RESOLVED, the Town Board does hereby accept the Independent Accountants' Report for the Justice Court as presented for fiscal year end 2017.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

RESOLUTION NO.2018-052 “Annual Examination of Records of Town Clerk and Tax Collector” offered by Councilperson Jason Watts and seconded by Councilperson Mary Jo Cords:

WHEREAS, Town Law § 62,123 requires on or before January 20th of each year for the Town Clerk and Tax Collector to file statements of all receipts and disbursements for the previous fiscal year for audit by the Town Board; and

WHEREAS, the Town Board has engaged the services of a certified public accountant instead to make an agreed-upon procedures engagement conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants to be completed within 60 days after the close of the town's fiscal year; therefore be it

RESOLVED, the Town Board does hereby accept the Independent Accountants' Report for the Town Clerk and Tax Collector as presented for fiscal year end 2017.

Supervisor Benoit - Aye, Councilperson Cords – Aye, Councilperson Joyce – Aye, Councilperson Joyce – Aye, Councilperson Warner –Aye, Councilperson Watts –Aye. Motion carried.

Resolution #2018-053 - “Training for ZEO/Deputy CEO” offered by Supervisor Benoit and Seconded by Councilperson Warner

WHEREAS, the Town Board of the Town of Cairo has required the Zoning Enforcement Officer/Deputy Code Enforcement Officer to attend the Department of State Division of Code Enforcement and Administration which requires mandatory Code Enforcement Basic Training classes, there for;

BE IT RESOLVED, the Town Board does hereby authorize Robert Fritze to attend Code Enforcement Basic Training classes: Courses 9A16, Course 9B16 and Course 9C16 at the Latham,

NY location on the following dates: February 20 - 22, 2018, April 17 - 19, 2018 and June 5 – 7, 2018. All 9 classes are 8am – 4pm.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution #2018-054 - "Accept Sewer Use Billing" offered by Councilperson Joyce and seconded by Councilperson Watts:

WHEREAS, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$35,056.52 dated February 1, 2018

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution #2018-055 -"SUPPORT OF TOWN OF CAIRO FOR CAIRO DEVELOPMENT FOUNDATION NEW YORK MAIN STREET TECHNICAL ASSISTANCE GRANT" offered by Councilperson Cords and seconded by Councilperson Watts:

WHEREAS, the Cairo Development Foundation has been formed in order to improve conditions in the Town, particularly in its Main Street commercial district, and

WHEREAS, the Cairo Development Foundation is seeking funding through the New York Main Street Technical Assistance (NYMS-TA) grant program in order to continue their work, and

WHEREAS, the Town of Cairo strongly supports the activities of the Cairo Development Foundation to improve our community and revitalize the Main Street commercial district, now therefore be it

RESOLVED, the Town of Cairo Board offers its support to the Cairo Development Foundation’s application for assistance to the New York State Office of Community Renewal for a NYMS-TA grant.

Supervisor Benoit

Abstain

Councilperson Cords

Aye

Councilperson Joyce	Aye
Councilperson Warner	Aye
Councilperson Watts	Aye

Motion carried.

Resolution No. 2018-056 - RESOLUTION OF THE TOWN BOARD OF THE TOWN OF CAIRO AUTHORIZING THE ADOPTION OF THE GREENE COUNTY HAZARD MITIGATION AND RESILIENCE PLAN

Offered by Councilperson Joyce, Seconded by Councilperson Watts

WHEREAS, all of Greene County has exposure to natural hazards that increase the risk to life, property, environment and the County's economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce long-term risk to life and property; and

WHEREAS, the Town/Village of Cairo, with the assistance from AECOM, has gathered information and assisted in the preparation of the Greene County Hazard Mitigation and Resilience Plan; and

WHEREAS, the Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post- disaster hazards mitigation programs and the Greene County Hazard Mitigation and Resilience Plan has been prepared in accordance with this Act; and

WHEREAS, a Mitigation Planning Committee of Greene County municipalities with like planning objectives was formed to create consistent mitigation strategies within Greene County; and

WHEREAS, the Mitigation Planning Committee has completed a planning process that engaged the public, assessed the risk and vulnerability to the impacts of natural hazards, developed a mitigation strategy consistent with a set of uniform goals and objectives, and created a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Town/Village of Cairo:

1. Adopts in its entirety the Greene County Hazard Mitigation and Resilience Plan (the "Plan") as the County's Natural Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to the County;

2. Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified;
3. Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority;
4. Will continue its support of the Mitigation Planning Committee as described in the Plan;
5. Will help to promote and support the mitigation successes of all participants in this Plan;
6. Will incorporate mitigation planning as an integral component of government and partner operations; and
7. Will provide an update of the Plan in conjunction with the County Plan participants no less than every five years.

PASSED AND ADOPTED on the 5th day of February (month),2018 (year) by the following vote:

AYES – Supervisor Benoit, Councilperson Cords, Councilperson Joyce, Councilperson Warner and Councilperson Watts

Motion carried.

RESOLUTION 2018-057 - “**Adopt Local Law 2018-02 - Amend Zoning Law changing ZEO to CEO**” offered by Councilperson Cords and seconded by Councilperson Warner

WHEREAS, The Town of Cairo Town Board desires amend its Zoning Law by eliminating the position of Zoning Enforcement Officer and assigning the administrative and enforcement duties to the town’s Code Enforcement Officer, now therefore

BE IT RESOLVED, the Town Board does hereby adopt Town of Cairo Local Law Number 2 of 2018 eliminating the position of Zoning Enforcement Officer and assigning the administrative and enforcement duties of the Zoning Enforcement Officer to the town’s Code Enforcement Officer.

Supervisor Benoit - Aye, Councilperson Cords – Aye, Councilperson Joyce – Aye, Councilperson Joyce – Aye, Councilperson Warner –Aye, Councilperson Watts –Aye. Motion carried.

RESOLUTION 2018-058 - “Adopt Local Law 2018-03 - Reduce Planning Board from 7 to 5 members” offered by Supervisor Benoit and seconded by Councilperson Cords:

WHEREAS, The Town of Cairo Town Board desires to reduce the number of Planning Board members from Seven to Five, and

WHEREAS, the number of planning board members has previously been set at seven by local law, now therefore

BE IT RESOLVED, the Town Board does hereby adopt Town of Cairo Local Law Number 3 of 2018 reducing the number of planning board members from seven to five, and

BE IT FURTHER RESOLVED, that the two vacant planning board seats with expiration dates of December 31, 2023 and December 31, 2024 are hereby abolished.

Supervisor Benoit – Aye

Councilperson Cords – Aye

Councilperson Joyce – Nay

Councilperson Warner – Aye

Councilperson Watts – Aye

Motion carried.

RESOLUTION 2018-059 -“Adopt Local Law 2018-01 Town Law Modifying the Official Town Zoning Map” offered by Councilperson Cords and seconded by Councilperson Watts:

WHEREAS, The Town of Cairo has previously enacted a local law adopting zoning and an official zoning map and

WHEREAS, The Town of Cairo Town Board now finds it appropriate to amend and modify the official map by re-designating a parcel identified as Town of Cairo Tax Map Number 101.06-3-2 from Rural Residential to Commercial/Industrial, now therefore

BE IT RESOLVED, the Town Board does hereby adopt Town of Cairo Local Law Number 1 of 2018 which re-designates Town of Cairo Tax Map Parcel Number 101.06-3-2 from Rural Residential to Commercial/Industrial.

Supervisor Benoit – Aye

Councilperson Cords – Aye

Councilperson Joyce – Nay

Councilperson Warner – Nay

Councilperson Watts – Aye

Motion carried.

RESOLUTION NO.2018-060“Budget Amendments and Payment of Bills on Abstract #102”

offered by Councilperson Warner and seconded by Councilperson Cords:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn;
and

WHEREAS, payment of bills should be properly authorized and documented in the
minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #102, consisting of
2017 Vouchers #102038 through #102072 in the amount of \$44,441.12 and 2018 Vouchers
#102073 through #102169 in the amount of \$757,758.20 is approved for payment.

The total amount to be paid from the:

General Fund -	\$677,429.61	Hydrant -	
Highway Fund -	\$80,056.90	Sewer Fund -	\$17,819.12
Special Fire -		Water Fund -	\$22,600.06
Street Lighting -		Sidewalk -	\$4,270.71
Trust & Agency -	\$22.9		

Supervisor Benoit - Aye, Councilperson Cords – Aye, Councilperson Joyce – Aye,
Councilperson Joyce – Aye, Councilperson Warner –Aye, Councilperson Watts –Aye.
Motion carried.

RESOLUTION NO.2018-061 “Receipt of Monthly Supervisor’s Report” offered by Councilperson
Warner and seconded by Councilperson Cords:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of
Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report

to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for January 2018.

Supervisor Benoit - Aye, Councilperson Cords – Aye, Councilperson Joyce – Aye, Councilperson Joyce – Aye, Councilperson Warner –Aye, Councilperson Watts –Aye. Motion carried.

RESOLUTION NO. 2018-62 “**Authorize Letter Intent to Enter Into a PILOT Contract with Cypress Creek Renewables**” offered by Supervisor Benoit and seconded by Councilman Warner:

WHEREAS, Cypress Creek Renewables has informed the town board that Grandview Solar, LLC has executed an interconnection agreement with a utility to install a 2 MW solar farm on property located at 743-775 Main St., Cairo, and

WHEREAS, New York State Real Property Tax Law 487 provides that once a municipality is notified of the interconnection agreement, it has 60 days to notify the developer of the municipality’s intent to enter into PILOT agreement, now therefore

BE IT RESOLVED, that the Town Board does state its intent to enter into a PILOT agreement with Cypress Creek Renewables, as developer, of the Grandview Solar, LLC project and does authorize Town Supervisor Daniel A. Benoit to write a letter informing Cypress Creek Renewables of its intent.

Supervisor Benoit - Aye, Councilperson Cords – Aye, Councilperson Joyce – Aye, Councilperson Joyce – Aye, Councilperson Warner –Aye, Councilperson Watts –Aye. Motion carried.

RESOLUTION NO. 2018-63 PAID FAMILY LEAVE

Public comments: A complaint was made that available positions in the Town of Cairo should be advertised and interviews of all applicants should be performed.

Resident of Maple Ave. in Acra, talked about their road being in poor shape. It has been years since it has had anything done. Supervisor Benoit suggested they he produce a petition with all residents signatures and present to the Highway Department.

Resolution No.2018-064 “Board to Move into Executive Session” offered by Councilperson Cords and seconded Councilperson Warner

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 9:45 PM to discuss possible litigation.

Supervisor Benoit – Aye, Councilperson Cords – Aye, Councilperson Joyce – Aye, Councilperson Warner – Aye, Councilperson Watts – Aye. Motion carried.

Resolution No 2018-065 “Board to exit Executive Session” offered by Supervisor Benoit and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 10:10 PM.

Supervisor Benoit – Aye, Councilperson Cords – Aye, Councilperson Joyce – Aye, Councilperson Warner – Aye, Councilperson Watts – Aye. Motion carried.

Supervisor Benoit made a motion at 10:11pm to adjourn and Councilperson Joyce Second the motion. All members in favor. Motion carried.

Respectfully submitted,

Kathleen Rockefeller
Deputy Town Clerk