



Minutes

Town of Cairo

Town Board Meeting @ 6:30pm

Location: Town Hall Meeting Room

April 2, 2018

Public Hearing on CR.23B Bridge Rehabilitation

Greene County Highway Superintendent, Bob VanValkenburgh, County Engineer, Stan Wase, and representatives of Creighton Manning gave a presentation on the County Route 23B (Main Street) Bridge Rehabilitation work that is scheduled to begin in May of 2019. Creighton Manning explained to residents the deficiency in the guide rails, water lines, concrete abutments, and wearing surface. Total estimated time for repairs is three months. Easements will need to be acquired and will be paid fair market value. It was asked that before work begins, can they research installing a dry hydrant.

Public hearing closed at 7:06

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday, April 2, 2018 at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:06 pm with all board members present and asked the attendees to Pledge Allegiance to the Flag.

Commercial Solar Moratorium Public Hearing

Supervisor Benoit explained about the installation and development of Solar farms and introduced a proposed law to enact a six month moratorium on Solar farms. He asked if anyone had any questions. A representative of Clean Energy Collective stated that he submitted plans for a solar farm 12 weeks ago and since they were the only project in town, it would be unfair to stop project. Questions arose about manufacturing and materials used in panels. Clean Energy Collective representative stated there isn't any toxicity in the panels. They are green products. Solar panels were previously manufactured in China but now they are manufactured in the US by the Tesla Group.

Supervisor Benoit made a motion to close public hearing at 8:15pm and seconded by Councilperson Warner. All members were in favor – motion carried.

Resolution No. 82A -18 “Waive Building Permit Fee” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town board of the town of Cairo does hereby waive building permit fee for the building on Railroad Avenue owned by the Cairo Historical Society.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Robert Flores from Delaware Engineering gave an update on the water meters. 70 meters installed. He stated they were having trouble setting up appointments and to catch home owners home or to get them to return phone calls. Discussion arose about the town to send letters and Tal will check water law.

Jesse from Little League wanted permission to install a water irrigation system and new sod on the little league field in the Town Park. There will be four sprinkler heads at 2 ½ gallons per minute. Town Board approved the project with the understanding a water meter will be installed and water usage formula must be created. Project will begin April 11th and any volunteers are welcome.

Supervisor Benoit updated the board on the sidewalk project. Public presentation will be at May 2018 regular board meeting with project specifications.

The soccer field will commence construction the third week in April with a 6-8 week phase of work.

The annex is nearing completion.

The discussion arose over updating the town's fee schedule and the handling of fire inspections.

Councilperson Warner stated that there will be an active shooter training which will cost \$50.00 per officer. He will mention this to Sergeant Busch.

Resolution No. 82-18 **"Grant Permission to the Justice Court to Attend the Spring Annual Court Clerk Training"** offered by Councilperson Watts and seconded by Councilperson Cords:

WHEREAS, THE Town Board of the Town of Cairo, The Town of Cairo Justice Court Clerks, have been authorized to attend the New York State Association of Magistrates Court Clerks Annual Spring Training being held on May 4, 2018, in Castleton, NY.

THEREFORE BE IT RESOLVED, the Town Board does hereby grant permission for mileage and toll expenses will be reimbursed, to both Joan M VanDenburgh and Kathleen Costanzo, per the Town of Cairo Travel Policy.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No 83-18 **"Accept Quote for Telephone Installation in Annex Building"** offered by Councilperson Warner and seconded by Councilperson Joyce:

WHEREAS, Garnet Technology Solutions Inc. has submitted a quote for the telephone installation in the Annex and to provide the necessary equipment needed to connect the telephone(s) to the telephone system in Town Hall in the amount of \$4,215.00; and

WHEREAS, Garnet Technology Solutions Inc. is the vendor for the Town of Cairo telephone system; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to sign the proposal submitted for the installation and hook-up of the telephone(s) in the Annex.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No. 84-18 **"Accept Sewer Penalties"** offered by Councilperson Cords and seconded by Councilperson Watts:

WHEREAS, it is necessary for the Sewer Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Sewer Penalties from the Sewer Administrator in the amount of \$2,358.85 dated March 14, 2018.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No. 85-18 “Accept Quote for Door Installation in Annex”

WHEREAS, Hasenkopf Quality Construction Inc. has submitted a quote for the steel and wooden door (5 total) installation in the Annex in the amount of \$3,000.00 and Home Depot submitted a bid for \$3,177.00, therefore;

BE IT RESOLVED, the Town Board does hereby authorize Hasenkopf Quality Construction, Inc. to install the steel and wooden doors (5 total) in the Annex.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No. 86-18 “Approval of Name For Town Annex Building” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, The Town Board of the Town of Cairo, has considered the following possible name for the newly remodeled Annex:

Chief Floyd E. Hempstead Municipal Annex

THEREFORE BE IT RESOLVED, the Town Board does hereby approve “Chief Floyd E. Hempstead Municipal Annex, as the new name for the Cairo Town Annex Building.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No. 87-18 “Approval of New Fee Schedule” offered by Councilperson Watts and seconded by Councilperson Cords:

WHEREAS, The Town Board of the Town of Cairo, has reviewed and updated the current town fee schedule listings as follows:

Planning Board

Proposed Fee Schedule

- a) Special Use/Site Plan Review
- b) Fees based on area disturbed
 - 0-10,000 sq ft \$200
 - 10,001 – 20,000 sq ft \$500
 - 20,001 – 50,000 sq ft \$1,000
 - 50,001 sq ft and over \$2,000
 - Parking spot fee \$10 per spot

Sub Divisions

- a) 4 lots or less \$100 plus \$25 per lot
- b) more than 4 lots \$200 plus \$25 per lot

Public Hearing Fees start at \$30

Buildings and Code

Building permits

Residential (including all accessory structures, additions, decks sheds, garage, etc. \$.30 a sq ft/minimum of \$50
(was \$.20 sq ft/minimum \$30)

Commercial (including all accessory structures, decks, sheds, garage, etc. \$.50 a sq ft/minimum of \$150
(was \$.30 a sq ft/minimum of \$100)

Renewal Fees

Residential \$50 (was \$30)
Commercial \$150 (was \$100)

Residential Alterations and Repairs (as follows)

Alteration Level: This would include minor structural repairs, replacement of windows (more than 50%) and doors with no reconfiguration of space or extension of existing systems. \$50

Alteration Level II and Level III: Reconfiguration of space, addition or elimination of any door or window, reconfiguration of any space, or installment of any additional equipment. \$50 plus \$.30 per sq ft

Commercial Alterations and Repairs (as follows)

Alteration Level: Minor structural repairs, replacement of windows and doors with no reconfiguration of space or extension of existing systems.

\$150 (was \$100)

Alteration Level II and Level III: Reconfiguration of space, addition or elimination of any door or window, reconfiguration of any space, or the installation of any additional equipment.

\$150 (was \$100) plus \$.50 per sq ft.

Pools

Residential Pools

\$75 for above ground pool

\$125 for in-ground pool and fencing

Commercial Pools

\$250 (was \$100)

Septic

Residential (New Septic System)

\$100 (was \$60)

\$50 (was \$30) Existing

Commercial (New Septic System)

\$250 (was \$125)

\$150 (was \$60) Existing Septic System)

Sign Permit \$50

Billboard Permit \$250

Fireworks \$100 (unless location on site changes)

Fire Inspection \$100 per Inspection
Maximum two structures per parcel
\$25 for each additional structure

Noncompliance may result in a \$250 fine

Minimum Fee for all permits unless otherwise noted

Residential \$50

Commercial \$150

Fee for Municipal Search

\$125 (was \$100)

Demo Permits

Residential \$50 (was \$50) fee waived if filed in conjunction with a building permit

Commercial \$150 (was \$100) fee waived if filed In conjunction with a building permit

Solar Permits

Solar Panels (first 500 sq ft) \$.25/sq ft (\$100 minimum)

Solar Panels (after 500 sq ft) \$.20/sq ft

Windmill Permits

Residential \$50

Commercial \$150

Hydro Permits

Residential \$50

Commercial \$150

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No. 88-18 “**Receipt of Monthly Supervisor’s Report**” offered by Councilperson Watts and seconded by Councilperson Warner:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for March 2018 Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No. 89-18 “**Budget Amendments and Payment of Bills on Abstract #304**” offered by Councilperson Warner and seconded by Councilperson Watts:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #304, consisting of 2018 Vouchers #102364 through #102469 in the amount of \$140,898.89 is approved for payment.

The total amount to be paid from the:

General Fund -	\$75,786.77	Hydrant -	
Highway Fund -	\$33,000.71	Sewer Fund -	\$11,619.63
Special Fire -		Water Fund -	\$2,243.31
Street Lighting -		Capital Water-	\$8,201.78
Trust & Agency -	\$273.92	Sidewalk -	\$9,772.77

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

The board discussed the solar moratorium law and decided that they will table the law until next meeting.

Resolution 90-18 “Board to Enter into Executive Session” offered by Councilperson Cords and seconded by Supervisor Benoit:

BE IT RESOLVED, that the Town board of the Town of Cairo does hereby enter into executive session at 9:07pm for employment matters.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution 91-18 “Board to Exit Executive Session” offered by Councilperson Warner and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town board of the Town of Cairo does hereby exit executive session at 10:27pm.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Supervisor Benoit made a motion to adjourn at 10:28pm and Councilperson Cords seconded the motion. All members in favor – motion carried.

Respectfully submitted,

Debra Sommer

First Deputy Town Clerk