



Minutes

Town of Cairo

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

CORRECTED NOT APPROVED YET

May 7, 2018

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday May 7, 2018 at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:05 pm and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Councilperson Cords, Councilperson Joyce, Councilperson Warner and Councilperson Watts were present.

Presentation on the Sidewalk Project was given by Tony Christian from Creighton Manning. He discussed about the funding, the design, and materials to be used.

The public brought up about the bike path along the old railroad tracks and the safety. The path on old railroad track (Wm. Dinger Drive) had to be put in, to receive the grant. The public brought up about some of the old sidewalks that where in bad shape. Since they were not put in the original grant the sidewalks could not be added to the grant.

Supervisor Benoit introduced Eagle Scout Erwin Lampman who is with the Boy Scouts of American. Scout Lampman wants to do an Eagle Scout project by cleaning up the Rudolph Weir Cemetery which is in bad shape. In the cemetery there are war veterans that are buried in there. Scout Lampman asked the board if the town would be able to keep it up.

Scout Lampman is also looking to put a sign up for the cemetery. Supervisor Benoit and the board would like to see a drawing of the proposed sign first.

Supervision Benoit and the board have no problem with him doing his project and long as it is a public cemetery and in the Cairo Township.

Supervisor Benoit announced the Cairo Development Foundation received a \$ 20,000 Technical Assistance Grant. The Technical Assistance Grant is to hire an engineer firm to help get the funding the Main Street Grant which is available.

The Public Hearing on the Solar Moratorium on LOCAL LAW NO. 1 OF THE YEAR 2018: Supervisor Benoit and board discussed if there had to be changes to the law. Supervisor Benoit talked about the panels in Rogers Garage and Rose Motel, both have large parcels of land. The percentage of land on these two projects is low and did not see about any restrictions.

The public brought up about the vegetation around the panels and if herbicides would used. A gentleman from one of the solar companies spoke and told them that they use slow growing grasses.

Supervisor Benoit makes motion to close the public hearing seconded by Councilperson Cords, Councilperson Joyce-Aye, Councilperson Warner –Aye and Councilperson Watts-Aye. Motion carried.

Supervisor Benoit went on to existing business starting with the water meter installations. The meters are about half way done. They are having problems with the people making and keeping appointments.

Supervisor Benoit gave update on the sidewalk project there still have to have an environmental review done.

Supervisor Benoit stated that the soccer field is coming right along.

Supervisor Benoit stated the Annex building is close being finished.

Supervisor Benoit stated that it will be named after Floyd Hempstead Municipal Annex. A sign will be put up in Chief Hempstead's honor.

Supervisor Benoit spoke with Senator Amedore about the Ambulance building. Senator Amedore talked to Supervisor Benoit about a USD grant. Senator Amedore assistance sent the paperwork the Supervisor Benoit. Supervisor Benoit is working on it now.

Supervisor Benoit received correspondence from the Greene County Veterans Service Agency to Honor a Vet Memorial Ceremony.

This year they will honor Technician Fourth Grade Alfred A. Daoust who was enlisted in the United States Army on April 14, 1942. He was a recipient of the Bronze Star Metal.

The ceremony held on Saturday May 19, 1918 at 10:00 AM on the Greene County Courthouse steps at 320 Main Street, Catskill, NY.

Supervisor Benoit brought us new business on change in zoning. Supervisor Benoit and discussed changing in wording on keeping Main Street mixed use.

Supervisor Benoit and board discussed having public hearing. Supervisor Benoit offered and seconded by Councilperson Warner. Supervisor Benoit- Aye, Councilperson Cords- Aye, Councilperson Joyce- Aye, Councilperson Warne – Aye, and Councilperson Watts. Motion carried.

Supervisor Benoit brought up about charging outside entities for use of the park. Councilperson Watts offered to look into it.

There were no reports from the Board Member Liaisons.

Resolution No. 90-18 “**Appointment of Zoning Board of Appeals Member**” offered by Councilperson Joyce and seconded by Councilperson Watts.

Whereas, the Town Board of the Town of Cairo has been requested by the Zoning Board of Appeals to appoint an additional Zoning Board of Appeals Member, therefore;

BE IT RESOLVED, that the Town of Cairo does hereby appoint Lisa Spring as Zoning Board of Appeals Member beginning May 7, 2018 and ending December 31, 2019.

BE IT FURTHER RESOLVED, the Town Board of the Town of Cairo does hereby set the rate of pay for the Zoning Board of Appeals Clerk to be \$30.00 per meeting.

Supervisor Benoit – Aye, Councilperson Cords – Aye, Councilperson Joyce – Aye, Councilperson Warner and Councilperson Watts. Motion Carried.

Resolution No. 91-18 “**Accept WATER Billing**” offered by Councilperson Cords and seconded by Councilperson Warner.

WHEREAS, it is necessary for the Water Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of \$43,184.97 dated April 12, 2018.

Supervisor Benoit –Aye, Councilperson Cords – Aye, Councilperson Joyce –Aye, Councilperson Warner –Aye and Councilperson Watts –Aye. Motion carried

Resolution No. 92 -18 . “**Water Billing ADJUSTMENT**” offered by Councilperson Joyce and seconded by Councilperson Watts.

WHEREAS, it is necessary for the Water billing adjustment to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the adjustment to the Water billing dated April 12, 2018 to be credited to Account Number 0200 for \$61.81, which was erroneously posted.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No. 93-18 “**CAIRO FOUNTAIN MAINTAINENCE**” offered by Councilperson Warner and seconded by Councilperson Watts.

RESOLVED, the Town of Cairo Board of the Town of Cairo does hereby move forward with the Grounds department cleaning up landscaping, painting and refurbishing the WWI Memorial Fountain.

BE IT FURTHER RESOLVED, any and all plants or shrubs that need to be moved shall be replanted and used in other areas of the town.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No 94-18

Resolution No. 95-18 “**Purchase 1989 Gradall** ” offered by Councilperson Joyce and seconded by Councilperson Watts.

WHEREAS, the highway department’s Gradall has incurred a fracture in the boom and engine problems

WHEREAS, highway superintendent researched, quoted as per procurement policy

WHEREAS, highway superintendent is requesting an emergency purchase to continue with road repairs for 2018 paving, therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby authorizes the highway superintendent to purchase 1989 Gradall VIN#NAG016428 for a purchase price of \$7,000.00 from Calvetta Auto Sales.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No. 96-18 - “Assessor Clerk Fundamentals of Data Collection Class” offered by Councilperson Warner and seconded by Councilperson Cords

WHEREAS, the Town Board of the Town of Cairo, Evelyn Gabrielsen, Assessor’s Clerk, attend Fundamentals of Data Collection course:

3 weeks on-line and 2 day class, June 21 & 22, 2018, Schodack, Rensselaer County, NY, sponsored by NYS Dept Taxation & Finance Office of Real Property Tax Services;

THEREFORE BY IT RESOLVED, the Town Board does hereby authorize the Assessor’s Clerk, to attend Fundamentals of Data Collection course, on-line and 2 day class June 21 & 22, 2018, cost \$0.00 and use of town vehicle.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No. 97-18“Authorize Initial Response to Active Shooter Training for Cairo Police Officers” offered by Councilperson Warner and seconded by Councilperson Cords.

WHEREAS, the Town Board of the Town of Cairo has determined it necessary to provide Cairo Police Officers training in the topic of Initial Response to Active Shooter; and

WHEREAS, the cost for eight Officers at \$50 per Officer, to attend the training is a total cost of \$400 to be held in the Town of Durham on 05/03/2018, 05/04/2018, 05/05/2018 from 8:00 am to 5:00 pm, now therefore be it;

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize payment for seven available Cairo Police Officers to attend the training.

Supervisor Benoit- Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried.

Resolution No: 98-18 “ Receipt of Monthly Supervisor’s Report” offered by Councilperson Watts and seconded by Councilperson Cords.

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for April 2018.

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried

Resolution No. 99-18 “Budget Amendments and Payment of Bills on Abstract #305” offered by Councilperson Joyce and seconded by Councilperson Cords.

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From		Fund Balance	-10,967.51
To	A-1440.4	Engineer - Contractual	+10,967.51
From	A-7110.4	Parks – Contractual	-6,500.00
To	A-7110.2	Parks – Equipment	+6,500.00
From	DA-5142.4	Snow – Contractual	-19,888.90
To	DA-5142.2	Snow – Equipment	+19,888.90
From	DA-9060.8	Emp Benefits-Med Insurance	-37.70
To	DA-9040.8	Emp Benefits-Worker’s Comp	+37.70

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #305, consisting of 2018 Vouchers #102511 through #102634 in the amount of \$174,497.62 is approved for payment.

The total amount to be paid from the:

General Fund -	\$87,920.82	Hydrant -	\$7,500.00
Highway Fund -	\$56,840.67	Sewer Fund -	\$11,479.81
Special Fire -	\$8,092.00	Water Fund -	\$2,619.24
Street Lighting -		Capital Water-	
Trust & Agency -	\$45.08	Sidewalk -	

Supervisor Benoit – Aye, Councilperson Cords –Aye, Councilperson Joyce-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye. Motion carried.

Resolution No. 100-18 “Board to Move into Executive Session” offered by Supervisor Benoit and seconded Councilperson Warner

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session.

Supervisor Benoit – Aye, Councilperson Cords – Aye, Councilperson Joyce – Aye, Councilperson Warner – Aye, Councilperson Watts – Aye. Motion carried.

Resolution No. 101-18 “Board to exit Executive Session”

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive.

Supervisor Benoit – Aye, Councilperson Cords – Aye, Councilperson Joyce – Aye, Councilperson Warner – Aye, Councilperson Watts – Aye. Motion carried.

RESOLUTION NO 102 - 18“Appoint Interim Town Clerk”

WHEREAS, the position of Town Clerk has been vacant since the former town clerk retired effective September 30, 2017, and

WHEREAS, the town board has considered a number of individuals to fill the vacancy, now therefore,

BE IT RESOLVED, the town board does hereby appoint Kayla L. Warner, an elector of the town, as interim town clerk to serve in that position until such time as the person elected as town clerk in the November, 2018 general election shall assume the office on January 1, 2019.

Supervisor Benoit –Aye, Councilperson Cords-Aye, Councilperson- Aye, Councilperson Joyce-Aye, Councilperson Warner –Absent and Councilperson Watts-Aye. Motion Carried.

Resolution No. 103 – 18 “30 Day Waiting period waived for the Glens Falls House Liquor License” Offered by Supervisor Benoit and seconded by Councilperson Cords:

WHERE AS, Jonathan Picco of the Picco Hospitality Group LLC requested that the 30 days waiting period for the Liquor License for the Glens Falls House be waived.

RESOLVED, the Town Board hereby authorize the 30 Day waiting period be waived.

Supervisor Benoit-Aye, Councilperson Cords-Aye, Councilperson Joyce-Aye, Councilperson Warner-Absent, and Councilperson Watts-Aye. Motion carried.

Supervisor Benoit adjoined the meet at 9:25pm and was seconded by Councilperson Watts. Motion carried.

Respectfully submitted,

Kathy Rockefeller
Deputy Town Clerk

