



Minutes

Town of Cairo

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday June 4, 2018 at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:08 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Council Member Cords, Council Member Joyce, Council Member Warner and Council Member Watts were present.

Changes, amendments and approval of minutes from last month's Town Board Meeting on May 7, 2018.

Code Enforcement to address Town Board on Abandon Buildings:

Vacant home at 510 Joel Austin Road is in violation since last summer that has a major garbage and trash issue, there was a criminal summons issued on April 10, 2018. Police are having hard time serving the criminal summons due to the fact that the house has been abandoned by the owners. Criminal summons can only be served by a county judicial in the county; if they are out of the county/area nothing can be done. Possibility of nailing and mailing a summons to the property. The Code Enforcement is now looking for an alternative way to clean up and serve the property; mention of the Highway Department. There are also 2 abandoned unregistered vehicles located at the home. Contacting other municipalities about what their laws/rules are.

'Water Meter Installations/Water Project'

A map was displayed for properties that have water meters installed, ones that need to be installed, pending appointments and straight up refusals. Some property owners have a concern about the medical aspects and are suspicious of the meters; possibilities of putting meters in meter pits outside these properties. It may cost more to put the meters outside; should we charge these individuals who have unreasonable terms? Some people are willing to pay the extra and some are not. Certain towns offer one on one agreements or one-time fees; this seems to work better than amending fees and laws. When installing the larger meters, they came across that there weren't enough large meters. Employees showed up and had the wrong size or couldn't turn off the water, or had curb stop issues. The water company posted notices on resident's doors and some were unaware of the new water meter installations; notices also went out in the bills. There is talk about sending an additional letter saying 'let us in or we are charging you more fees and turning off your water'. Multiple people just don't pay the bills/fees or just don't open their mail.

What happens if the Land Owner's will not let employees install the meter(s) because the LO doesn't want to comply and now the residents don't have water? If its tenant occupied you have to talk to the LO and then they are suppose to talk with their tenants; it's a matter if you can reach the LO and if they will relay the information. Some residents are able to accommodate with the Water Company and others make appointments and no one is there on arrival. The Water Company now can't install the meter(s) and have to make another appointment, when these employees have already made their way out there. Could the police help inform that these meters need to be installed and when they can be home for this to be possible?

We don't have the authority/right to turn off resident's water; we have nothing that states the Town can do that. Should we change the law to accommodate these fines and to shut off resident's water? Other municipalities will give a warning if residents do not pay their bill then shut off their water supply. Catskill will shut off the water after a resident doesn't pay for two billing periods. Mention of sending out a letter this week warning the residents of Cairo that there will be a fine (\$500) and removal of service if they are not paying the water bill. The Town will be charging residents who do not want their meter inside for some unreasonable explanation. We have approval for 20 meter pits to be installed. Who is funding it after the 20; whether it is the home owner or the town or EFC.

Leak detection during the week of June 11th, a majority will be done at night and should have everything set by the 8th of June.

'Sidewalk Project – Creighton Manning'

Sent out letters to all the adjoining Land Owner's that are along where the sidewalk will be. Creighton Manning informed that they were hired to design sidewalks and gave the location of them and information about the sidewalk. They will be holding an open forum in the Town Hall on June 7th, 2018 from 7:00-8:00pm, to answer any questions the property owners may have. The meeting place was changed to the Library due to the same meeting time and place as the Planning Board Meeting.

'Soccer Field'

Pretty much finished, grass is coming up nice, just addressing mowing and last minute items. Make sure that the field sits, hopefully start using it next spring and make sure it's not being used in the Fall. Lots of water used on Mountain Avenue to water the field; low pressure

complaints and irate customers between 6-9 at night and about 50,000 gallons of water were used. The Sewer and Water Department were unaware that this was going on. Who's paying for the water and how many gallons are required to water the field; will check with Donald Gibson.

'Annex'

Very close to being done, just need the approval of the signs (**Resolution No. 2018-104**). End of June, early July will be the opening. Possible 4th of July opening date for the Dedication Ceremony of the Annex Building.

'Ambulance Building'

Still in the designing phase, nothing to report on the Ambulance Building at this time.

'Monthly Correspondence'

Addressed the letter that went out from Creighton Manning about the sidewalk.

There are issues in Round Top about the noise pollution and annoyance of the shooting range that is in Catskill, located where the old Catskill Game Farm was. The Catskill Planning Board will be scheduling a public hearing for the shooting range, no date has been set. The shooting range is named the 'Sheep Dog Warrior' LLC; they have supplied a layout map for the boundaries of the range. Both the map and the correspondences will be located in the Town Clerks office. Residents will be informed of when the public hearing will be.

Supervisor Benoit addressed the fact that the Town Of Cairo never received a plan or a letter from the Catskill Planning Board about the shooting range, which should have been received January 2017 through certified mail. The Winter Clove Inn did not receive these plans either. These plans have to go to both Cairo and Catskill Planning Boards and then to the County Planning Board for approval. They are now asking for approval of a 1 mile shooting range.

Supervisor Benoit had gone to test the decibels of the shooting range at the Winter Clove Inn and it was barely recorded. General Business Law; Section 150, discusses laws about shooting ranges. When testing the decibel level you must be 100 feet from the property line. If it exceeds 85 decibels for 6 hours of the day or 90 decibels for 1 hour of the day then the residents who become affected or irritated may file a complaint or lawsuit. A shooting range cannot operate between the hours of 10:00pm and 7:00am.

The Town received letter(s) from the Department of Transportation and State DOT announcing about another 100 million in funding through Transportation Alternative, Congestion, Ligation and Air Quality Programs. Mention of making the park walkway larger, updating fencing around the baseball/softball fields.

We have received a letter from the Greene County Civil Service stating that the application for the new job description of the Deputy Town Superintendent of Highways will be presented to the State Civil Service for their approval. The county will submit the application sometime this year and we will hear from the State sometime next year. Debra Sommers official title is Deputy Town Superintendent of Highways.

The Independent Living Center of the Hudson Valley is looking to meet with the town board to discuss outreach for avoiding Type 2 Diabetes. They will be at the next town board meeting on July 2nd, 2018 to present how we can avoid diabetes. Diabetes prevention program, prevent type 2 for all.

The town received a letter stating they were to start paving May 29 to June 15, from 145 to 23 to Main Street.

'Zoning'

First Amendment; Commercial. Amending the main street commercial district, all existing buildings within this district that have an existing store front downstairs or ground level must stay a commercial property and cannot be converted to a residential property.

Second Amendment; Solar Farm. Native perennial vegetation, pollinators and all ground mounted solar generation arrays require to see 20% of the total surface area of all solar panels on the lot with native perennial vegetation to attract pollinators. Owners shall develop, implement and maintain native vegetation to the extent practical. Pursuing the vegetation management plan by providing native perennial vegetation and forging habitats, beneficial to game birds, song birds, and pollinators when establishing perennial vegetation. The beneficial foraging habitat the owners shall use native plants, species and seed mixes.

Third Amendment; Utilities. Amend paragraph 2A, adding this sentence, "In order to achieve such balance the maximum percentage of acreage within the town would be utilized for commercial solar generation rays that any point in time should not exceed 1 half of 1 percent of all land in the Town Of Cairo." This will equal out to about 120-130 acres of land.

Eagle Scout Erwin Lampman presents his project on the Union Church Cemetery, located on Rudolph Weir. He wants to put a sign indicating the name of the cemetery.

'Park Usage'

Charging outside entities for park usage; multiple town are looking in to it along with Cairo. Towns include Catskill, Hudson and Saugerties.

When Cairo-Durham Baseball used the field at the park, the school was the one that was taking care of it and not just leaving it for the town; they also cleaned up after themselves. The Pop Warner Football team does not clean up after themselves. A possibility of charging the Pop Warner for the usage of electricity, clean up and they are parking on the grass. Also charging for whoever would like to use the pavilion.

Cairo-Durham and Catskill are merged together this year for a Football Team for the Cairo-Durham Mustangs and they will be using the field down at the park. They take care of their own medical, all referees, they line the field, provide the tackling dummies and the school provides a majority of what is needed besides mowing the field. They have used the electricity as well but will be using generated lights this year due to multiple blind spots during night games and the lights are not approved by the referees and the High School Football Association.

Little League also cleans up after themselves, they clean up the dugouts, the announcers building, they maintain the fencing and the concession stand. Recommend of warning the Pop Warner to clean up after themselves and if they are in need of any supplies to do this, or they will be charged. Contact the President of the Pop Warner to inform her of what is going on and what should be done and what will be done.

Resolution No. 2018-104 "Authorization of Annex Signs"

Offered by Council Member Cords and seconded by Council Member Joyce.

Whereas, the Town Board of the Town Of Cairo has decided on three signs being made by Catskill Mountain Signs for the Annex Building; and

Whereas, the sizes are as follows: 2' x 6' at a cost of \$180.00, 4' x 8' at a cost of \$480.00 and the 18" x 18" is at a cost of \$60.00 for a total of \$720.00, therefore;

Be It Resolved, that the Town Board does hereby authorize the purchase of the Annex signs.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2018-105 “Accept Water Penalties”

Offered by Council Member Warner and seconded by Council Member Watts.

Whereas, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board does hereby accept the Water Penalties from the Water Administrator in the amount of \$1,147.57 dated May 22, 2018.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2018-106 “Accept EDU Billing”

Offered by Council Member Cords and seconded by Council Member Warner.

Whereas, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board does hereby accept the EDU Billing from the Sewer Administrator in the amount of \$69,115.00 dated June 1, 2018.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2018-107 “Grant Permission to the Justice Court to Attend the Fall Annual Court Clerk Training”

Whereas, The Town Board of the Town Of Cairo, The Town Of Cairo Justice Court Clerks, have been authorized Joan M VanDenburgh and Kathleen Costanzo, to attend the New York State Association of Magistrates Court Clerks Annual Fall training being held on September 16-19, 2018, in Lake Placid, NY and

Whereas, the cost of the conference, which is being held at the Crowne Plaza, Lake Placid, NY, is \$1,158.00, for double occupancy, exempt; and

Whereas, the cost of the commuter meals, which include, breakfast and lunches, for both, Joan M VanDenburgh and Kathleen Costanzo, is \$198.00, exempt, and

Whereas, cost of the meals for dinner, for both, Joan M VanDenburgh and Kathleen Costanzo, as per the federal rates on the GSA website, each day the employee is in overnight travel status, the traveler is eligible for reimbursement for maximum at a per diem allowance for meals, along with reimbursement for mileage and tolls, as per the Town Of Cairo – Travel Manual and Handbook, and

Whereas, the cost of the pre-registration fee, Joan M VanDenburgh and Kathleen Costanzo, is a membership fee which is non-refundable fee of \$100.00, \$50.00 for each member of the NYSAMCC;

Be It Resolved, that the Town Board of the Town Of Cairo does hereby approve the fall conference, registration fee, lodging, commuter meals and reimbursement of dinner, mileage, and tolls expense.

Tabled until the next Town Board Meeting on July 2, 2018.

Resolution No. 2018-108 “Renewal of Notary Public License for Court Clerks”

Offered by Council Member Watts and seconded by Council Member Cords.

Whereas, The Town Board of the Town Of Cairo, the Town of Cairo Court Clerks, desires to retain and renew their Notary Public License, as the court, has documents, that need to be notarized daily, and

Whereas, The Town of Cairo Court Clerks, have previously been approved for this fee, which is \$60.00, every four years, and the license would assist the court clerks in the performance of their duties, and assist other departments that require documents to be notarized, and

Therefore, Be it Resolved, the Town Board does hereby authorize the fee, for the renewal, of the Town of Cairo Court Clerks, Notary Public License, upon the renewal notification.

Supervisor Benoit – Nay, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2018-109 “Funding of Underage”

Offered by Council Member Watts and seconded by Supervisor Benoit.

Whereas, for Town Clerk Tara Rumph’s bank account has an underage of approximately \$137.73 from an unknown time period; and

Whereas, the Town Clerk’s office has exhausted all efforts to determine the cause of the bank account underage; and

Whereas, newly appointed Town Clerk Kayla Warner has opened a new bank account for Town Clerk fees effective June 1, 2018; therefore it be

Resolved, the Town Board does hereby agree to fund the \$137.73 underage in the former Town Clerk’s bank account which was closed on May 31, 2018.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2018-110 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Watts and seconded by Council Member Warner.

Whereas, it has been recommended by the NYS Comptroller’s Office in the Town Of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

Be it Resolved, that the Town Board Members accept the monthly Supervisor’s report for May 2018.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion Carried

Resolution No. 2018-111 “Budget Amendments and Payments of Bills on Abstract #306”

Offered by Council Member Joyce and second by Council Member Watts.

Whereas, town law requires that no fund of appropriation account may be overdrawn; and

Whereas, payment of bills should be properly authorized and documented in the minutes; therefore it be

Resolved, the Town Board does hereby authorize the following budget amendments:

From		Fund Balance	-\$5,673.75
To	A-1440.4	Engineer – Contractual	+\$5,673.75
From	A-1330.4	Tax Collector – Contractual	-\$6.25
To	A-1330.111	Tax Collector – Personal Services	+\$6.25
From	A1355.113	Assessor – Clerk	-\$433.38
To	A1355.115	Assessor – Data Collector	+\$433.38

And be it RESOLVED, the Town Board does hereby authorize that Abstract #306, consisting of 2018 Vouchers #102665 through #102749 in the amount of \$171,213.06 is approved for payment.

The total amount to be paid from the:

General Fund -	\$68,234.50	Hydrant –	
Highway Fund -	\$19,329.90	Sewer Fund -	\$9,837.51
Special Fire -		Water Fund -	\$1,361.59
Street Lighting -		Capital Water -	\$57,763.50
Trust & Agency -	\$2,350.77	Sidewalk -	\$12,335.29

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion Carried.

Supervisor Benoit moves to adjourn the Town Board Meeting, Council Member Watts seconds.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion Carried.