



Minutes

Town of Cairo

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday July 2, 2018 at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:09 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Council Member Cords, Council Member Joyce and Council Member Watts were present. Council Member Warner was absent.

Public Hearing:

Local Law #4 of 2018: Amendment 2018-03 to Cairo Zoning Law of 2017: Main Street Commercial/Residential and Solar Modifications.

Motion to close Public Hearing; Offered by Council Member Cords and seconded by Council Member Joyce.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Presentation by Patricia Carson: Avoiding Type 2 Diabetes.

Patricia Carson was absent.

Existing Business:

Water Meter Installation:

They've conducted a leak detection test and found some leaks, they will address what leaks will be taken care of first. Installed 49 meters since last month's meeting and have 89 meters left.

Sidewalk Project – Creighton Manning:

No updates on the sidewalk project. Residents had some concerns about the project and if they are building the sidewalk correctly. Creighton Manning is working with both the state and county for the design of the project. The Town Board will contact Creighton Manning to schedule a meeting to address anymore questions and concerns of the residents.

Soccer Field:

Ribbon Cutting Ceremony for field set for July 26th at 4:00PM. Start with a reception at the Bank of Greene County at 4:00PM and then go to the field from there.

Annex – Set date of Dedication:

End of July, early August for the dedication date of the Annex building.

Ambulance Building – Kaaterskill:

Kaaterskill will have a set of plans for the Ambulance Building in the next couple of weeks.

Review and Approval of Minutes:

May 7th Minutes: Offered by Council Member Watts and seconded by Council Member Cords.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

June 4th Minutes: Offered by Council Member Joyce and seconded by Council Member Watts.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried

New Business:

Park Camera Replacements:

Sergeant Rick Busch would like to replace the old cameras in the Angelo Canna Town Park. Out of all of the cameras only one is left working. CIA security would cost over 13,000 to replace the cameras. Spoke with Todd at Toad's Stereo, and can purchase a 16 camera system, which cost \$549 with a monitor for another \$100. It will record for at least a month and up to 3 months with 24/7 recording.

Shooting Range:

Meeting on July 3rd, 2018 at 7:00PM at the Mountain Brauhaus to discuss any questions and concerns of the residents located in Round Top.

Library Meeting:

Meeting on July 9th, 2018 at 4:45PM to discuss the parking situation for Court days.

Monthly Correspondence:

4th of July Celebration:

Celebration starts at 5:00PM at the Angelo Canna Town Park. Vendors and music from 5:00PM-10:00PM with fireworks starting between 9:00PM & 9:30PM. No parking near new soccer field and in the county parking lot.

SCOTUS:

The Town Board received a letter from Council about the recent Supreme Court decision of Janus vs. AFSCME. 'You cannot take agency fees from employees who aren't members of the Union without their permission.'

Health Dept – Acra Community Center:

The Greene County Senior Nutrition Program site was visited by the NYS Department of Health on June 11th, 2018. Three citations were noted; there are no separate hand washing sinks in the bathroom, missing floor tiles on the kitchen floor and unshielded florescent lights in the kitchen over the sink and serving counter.

Residents on Halfmoon Drive in Cairo address the situation at the Woodstock Dam. Concerns consist of noise and trash pollution, along with the dangers that they can be liable for. Also concerns of who in fact owns the property due to a large group of people who had recently went into the creek.

Resolution No. 2018-107 “Authorize Justice Court Clerks’ Attendance at the Annual Fall Court Clerk Training”

Offered by Council Member Watts and Seconded by Council Member Joyce.

Whereas, the Town Justices have informed the Town Board of their desire to have their Court Clerks attend the NYS Association of Magistrates Annual Fall Training for Court Clerks to be held on September 16-19, 2018 at the Crowne Plaza in Lake Placid, NY, and

Whereas, the efficient operation of the Town Court requires regular, updated training in current practices and procedures, now therefore

Be It Resolved, that the Town Board does hereby authorize Court Clerks Joan M. VanDenburgh and Kathleen Costanza to attend the Magistrates Association Fall Training for a total cost not to exceed \$1,158.00, including 1-room, double occupancy, also including meals as set forth in the Reservation Lodging Form, a copy of which is annexed hereto, and, calculated as follows:

Be It Further Resolved, that reimbursement for mileage, tolls and meals while in travel status to and from the training will be reimbursed as per current town policy.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Resolution No. 2018-112 “Local Law #4 of 2018, Amendment No. 2018-3 to the Town of Cairo Zoning Law of 2017 – Modifications to the Main St. District and Commercial Solar District Criteria.”

Whereas, the Town of Cairo’s Comprehensive Plan Calls for a vibrant commercial presence within the town’s Main St. district; and

Whereas, preserving existing Main St. commercial space is in keeping with the town’s vision; and

Whereas, the town believes it is within its best interests to achieve a balance between commercial energy solar development and preservation of the town’s open and agricultural spaces, existing woodlands and viewsheds; and

Whereas, the town believes use of native ground cover pollinator plants and vegetation within commercial ground mounted solar arrays would help reduce dependence on chemical weed killers and foster a healthy pollinator population; now therefore

Be It Resolved, that the Town Board does hereby adopt Local Law #4, a copy of which is annexed hereto, as a means of attaining its stated objectives.

Tabled Until the next Town Board Meeting on August 6, 2018.

Resolution No. 2018-113 “Move AEMT from Part Time to Full Time”

Offered by Council Member Cords and seconded by Council Member Watts.

Whereas, there is an operational need, and an employment need to fill the vacated position of Advanced Emergency medical Technician Brian Lewis, and

Whereas, Kayla Byrnes, currently employed by the Town of Cairo Ambulance Service as a part time employee at a rate of pay \$16.30, with hours between 36-48 depending on operational need,

Therefore Be It Resolved, the Town of Cairo Board of the Town of Cairo authorizes the change in employment status for Kayla Byrnes from part time to full time beginning July 4, 2018 at a rate of pay of \$16.30 an hour.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Resolution No. 2018-114 “Approve Purchase of Building Inspector Safety Equipment”

Offered by Council Member Joyce and seconded by Council Member Watts.

Whereas, the building and code department is requesting town board approval to purchase the following items for the building inspector’s safety equipment:

- a) Carbon Monoxide Meter
- b) Tyvek Hazard Suit (3-pak)
- c) Reflective Vest
- d) Hard Hat
- e) Tape Measure
- f) Safety Glasses
- g) Flashlight

And Whereas, the safety equipment is a requirement by the state of New York for all building inspectors, therefore,

Be It Resolved, the Town of Cairo Board of the Town of Cairo does here by approve the purchase of the state required safety equipment listed for the building and code department to be in the amount of no more than \$200.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Resolution No. 2018-115 “Appointment of Zoning Board of Appeals Clerk”

Offered by Council Member Cord and seconded by Council Member Watts.

Whereas, the Town Board of the Town of Cairo has been requested by the Zoning Board of Appeals to appoint a Zoning Board of Appeals Clerk, therefore;

Be It Resolved, that the Town of Cairo does hereby appoint Diane Newkirk as Zoning Board of Appeals Clerk beginning July 2, 2018 and ending December 31, 2018.

Be It Further Resolved, the Town Board of the Town of Cairo does hereby set the rate of pay for the Zoning Board of Appeals Clerk to be \$10.97 per hour.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Resolution No. 2018-116 “Agreement for the Expenditure of Highway Moneys – Section 284 of the Highway Law”

Offered by Council Member Watts and seconded by Council Member Cords.

AGREEMENT between the Town Superintendent of Highways of the Town of Cairo, of Greene County, State of New York and the undersigned members of the Town Board for the year 2018.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS.** The sum of \$356,127.00 shall be set aside to be expended for primary work and general repairs upon \$86.40 miles of town highways, including sluices, culverts, trees and bridges having a span of less than five feet and boardwalks or the renewals thereof.

2. **PERMANENT IMPROVEMENTS.** The following sums shall be set aside to be expended for the permanent improvement of Town highways:

a. On the road commencing at Sandy Plains and leading to County Route 67, highway known as **Ira Vail. Rd** for a distance of 1.89 miles, there shall be expended not over the sum of \$180,000.00.

Type Paving Width of traveled surface 20' wide
Thickness 2"-3" Subbase _____

b. On the road commencing at Frank Hitchcock and leading to Cul-de-sac, highway known as **Long Lane** for a distance of .57 miles, there shall be expended not over the sum of \$-29,000.00.

Type Paving Width of traveled surface 16' wide Thickness
2"-3" Subbase _____

c. On the road commencing at Frank Hitchcock and leading to Cul-de-sac, highway known as **Elizabeth Terrace** for a distance of 0.6 miles, there shall be expended not over the sum of \$33,000.00.

Type Paving Width of traveled surface 20' wide
Thickness 2"-3" Subbase _____

d. On the road commencing at County Route 20 and leading to Maple Avenue, highway known as **Fairview Road** for a distance of 0.27 miles, there shall be expended not over the sum of \$12,000.00 .

Type Paving Width of traveled surface 20' wide
Thickness 2"-3" Subbase _____

e. On the road commencing at Fairview Road and leading to Maple Avenue, highway known as **Birk Street**, a distance of 0.11 miles, there shall be expended not over the sum of \$5,000.00.

Type Paving Width of traveled surface 20' wide
Thickness 2"-3" Subbase _____

f. On the road commencing at County Route 20 and leading to County Route 31, highway known as **Maple Avenue**, a distance of 0.6 miles, there shall be expended not over the sum of \$23,000.00.

Type Paving Width of traveled surface 20' wide
Thickness 2"-3" Subbase _____

g. On the road commencing at County Route 31 and leading to dead end, highway known as **Bailey Road.**, a distance of 0.89 miles, there shall be expended not over the sum of \$43,000.00.

- Type Paving Width of traveled surface 18' wide
 Thickness 2"-3" Subbase _____
- h. On the road commencing at County Route 84 and leading to dead end, highway known as **Madeline Street**, a distance of 0.07 miles, there shall be expended not over the sum of \$3,500.00
- Type Paving Width of traveled surface 18' wide
 Thickness 2"-3" Subbase _____
- i. On the road commencing at County Route 84 and leading to dead end, highway known as **Williams Street**, a distance of 0.08 miles, there shall be expended not over the sum of \$3,800.00
- Type Paving Width of traveled surface 18' wide
 Thickness 2"-3" Subbase _____
- j. On the road commencing at County Route 23 and leading to cul-de-sac, highway known as **Birch Street**, a distance of 0.30 miles, there shall be expended not over the sum of \$11,000.00
- Type Paving Width of traveled surface 18' wide
 Thickness 2"-3" Subbase _____
- k. On the road commencing at County Route 23b and leading to dead end, highway known as **Cedar Street**, a distance of 0.19 miles, there shall be expended not over the sum of \$7,000.00
- Type Paving Width of traveled surface 18' wide
 Thickness 2"-3" Subbase _____
- l. On the road commencing at Cedar Street and leading to dead end, highway known as **Oak Street**, a distance of 0.04 miles, there shall be expended not over the sum of \$1,000.00
- Type Paving Width of traveled surface 18' wide
 Thickness 2"-3" Subbase _____
- m. On the road commencing at County Route 20, and leading to dead end, highway known as **Mohican Drive.**, a distance of 0.11 miles, there shall be expended not over the sum of \$7,500.00
- Type Paving Width of traveled surface 20' wide
 Thickness 2"-3" Subbase _____
- n. On the road commencing at County Route 20, and leading to dead end, highway know as **Colonial Drive**, a distance of 0.08 miles, there shall be expended not over the sum of \$3,600.00
- Type Paving Width of traveled surface 18' wide
 Thickness 2"-3" Subbase _____
- o. On the road commencing at Vernal Butler Road, and leading to dead end, highway known as **Clearwater Drive**, a distance of .15 miles, there shall be expended not over the sum of \$10,000.00
- Type Paving Width of traveled surface 17' wide
 Thickness 2"-3" Subbase _____

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Resolution No. 2018-117 “Reimburse Sgt. Rick Busch for Worn Equipment Replacement Costs”

Offered by Council Member Joyce and seconded by Council Member Watts.

Whereas, Sgt. Rick Busch has certain uniform equipment that has become old and unserviceable, namely his 8-point hat, police duty belt, and duty boots, and

Whereas, the current bargaining contract provides that the town shall replace uniforms and related apparel or equipment that has been torn or damaged in the line of duty at no cost to the officer, now therefore

Be It Resolved, that the Town of Cairo does authorize the reimbursement of Sgt. Rick Busch in the amount of \$271.22 to replace the described unserviceable uniform hat and equipment.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Resolution No. 2018-118 “Town Park Camera System”

Offered by Council Member Cords and seconded by Supervisor Benoit.

Whereas, The Angelo Canna Town Park camera system needs replacing for the safety and security of the Angelo Canna Town Park, therefore; Sergeant Busch is asking for the purchase of one Lorex camera system, one monitor.

Whereas, Cairo Police Sergeant Busch has proposed removing the old camera system, adding one system that includes a hard drive with 16 cameras to be mounted to the snack bar building, and one 24 inch monitor.

Be It Resolved, that the Town Board of the Town of Cairo hereby approves the subtotal cost of \$749.98, not to exceed \$1000.00 to be spent on security cameras’ for the Angelo Canna Town Park.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Resolution No. 2018-119 “Payment of Bills on Abstract #307”

Offered by Council Member Cords and seconded by Council Member Watts.

Whereas, payment of bills should be properly authorized and documented in the minutes; therefore be it

Resolved, the Town Board does hereby authorize that Abstract #307, consisting of 2018 Vouchers #102779 through #102892 in the amount of \$100,254.85 is approved for payment.

The total amount to be paid from the:

| | |
|----------------------------|-------------------------|
| General - \$60,200.08 | Hydrant – |
| Highway Fund - \$38,417.05 | Sewer Fund - \$1,158.24 |
| Special Fire - | Water Fund – |
| Street Lighting - | Capital Water – |
| Trust & Agency - \$479.48 | Sidewalk – |

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Town Board Enters Executive Session; Offered by Council Member Cords and seconded by Council Member Watts.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Adjournment of Town Board Meeting; Offered by Supervisor Benoit and seconded by Council Member Cords.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Absent. Motion Carried.

Respectfully Submitted

Kayla L. Warner
Town Clerk