



## Minutes

### Town of Cairo

**Town Board Meeting @ 7:00 pm**

**Location: Town Hall Meeting Room**

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday August 6, 2018 at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:05 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Council Member Cords, Council Member Joyce, Council Member Watts and Council Member Warner were present.

**Presentation by Girl Scouts** – Planters for the Park  
Girls Scouts were absent.

#### **Public Hearing:**

*Local Law #4 of 2018:* Amendment 2018-03 to Cairo Zoning Law of 2017: Main Street Commercial/Residential and Solar Modifications.

Mention of a 2 mile radius from the Water and Sewer District to set up the Solar.

***Tabled till September.***

#### **Presentation by Patricia Carson: Avoiding Type 2 Diabetes.**

Patricia Carson came and spoke about preventing type 2 diabetes.

#### **Existing Business:**

*Water Meter Installation:*

21 more meters have been installed since the letter went out last month. Over 70 more to install. A leak test was done and found leaks at the firehouse and the Angelo Canna Town Park. Town addressed painting or replacing the Water tank, would have revisit and revise the budget. Mention of lowering the amount of water pressure if we can't turn off the water all together for people who don't pay their water bills.

Carl Hecht from the county mentioned that he may be able to get the Town an additional grant in order to extend the Sewer and Water district to the Fairground Estates and to the Eastern Garden Apartments.

To fix Michael Miszczak's water pressure issue will be to purchase a water pump and a pressure tank.

*Sidewalk Project – Creighton Manning:*

No updates, same information as last month.

*Soccer Field:*

Opening/dedication ceremony was complete. Approval of purchase for soccer goals.

**(Resolution No. 2018-128)**

*Annex – Set date of Dedication:*

Monday August 27<sup>th</sup>, 2018 @ 5:00PM

*Ambulance Building – Kaaterskill:*

No updates, same information as last month.

*Correspondences – Ag & Markets Shelter Inspection Report:*

Passed the monthly report, everything checked out good.

### **Review and Approval of Minutes;**

**July 2<sup>nd</sup> Minutes:** Offered by Supervisor Benoit, seconded by Council Member Cords.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye, Council Member Warner – Nay. Motion Carried.*

### **New Business;**

*New Community Center in Town Park:*

Mention of putting a community center in the park and possibly moving the court and court clerk's office into the community center due to limited parking between the library the Town Hall and the annex building. This will also give more room for the court. Kaaterskill is to draft up plans for the building.

*Youth Splash Park:*

Tim Powers brought up the idea to Supervisor Benoit; basically adding to the park a flat shallow swimming pool with sprinklers. The Town will have to pass the idea through the Department of Health to be approved, chlorinated and cleaned properly. Sherry will explore grant opportunities for the splash park.

**Resolution No. 2018-120 “Amend 2018 Budget to Reflect Receipt of D.A.R.E. monies and D.A.R.E. Expenses.”**

*Offered by Council Member Joyce and Seconded by Council Member Watts.*

**Whereas**, the town received D.A.R.E. donations for D.A.R.E. expenses for the town sponsored D.A.R.E. Program; and

**Whereas**, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore be it

**Resolved**, the Town Board does hereby authorize the Town Supervisor to amend the Personal Services-DARE line item A3120.127 in the amount of \$2,779.86 and Contractual-DARE line item A3120.452 in the amount of \$5,419.88 to reflect the increase in General Fund Appropriations of \$8,199.74 and; increase the revenue line item A-2070 Contributions – private

agency-youth to reflect the increase in General Fund Revenue in the amount of \$8,199.74 in the 2018 budget.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-121 “Accept Sewer Use Billing”**

*Offered by Council Member Cords and seconded by Council Member Warner.*

**Whereas**, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore, be it

**Resolved**, that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$36,686.88 dated August 1, 2018.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-122 “Accept Quote for Repairing Stone Work on Town Hall/Library Parking Lot Entrance Sign”**

*Offered by Council Member Warner and seconded by Council Member Cords.*

**Whereas**, Hasenkopf Quality Construction Inc. has submitted a quote to repair the stonework on the parking lot entrance sign in the amount of \$975.00, therefore be it;

**Resolved**, the Town Board does hereby authorize Hasenkopf Quality Construction Inc. to repair the stonework on the sign.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-123 “Authorize Assessor to Purchase File Cabinet”**

*Offered by Council Member Cords and seconded by Council Member Watts.*

**Be It Resolved**, the Town Board does hereby authorize the purchase of one (1) HON 314C Legal 4 drawer file cabinet with lock for the Assessor’s Office using the NYS contract price for \$271.32.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-124 “Approval to hire Joshua Leis as a Provisional Police Officer”**

*Offered by Council Member Warner and seconded by Supervisor Benoit.*

**Be It Resolved**, that the Town Board of the Town of Cairo does hereby authorize Sergeant in Charge, Richard Busch to hire Joshua Leis as a provisional police officer for the Town of Cairo, pending completion of the Zone 14 Law Enforcement Academy, and

**Be It Further Resolved** that this resolution shall be retroactive to August 2nd, 2018, and

**Be It Further Resolved** that this shall be considered the town’s one part time police officer authorized to be hired not on the current civil service list for part-time police officer.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-125 “Approve Water District Rules and Regulations”**

*Offered by Council Member Cords and seconded by Council Member Joyce.*

**Whereas**, the Town Board of the Town of Cairo held a public hearing to amend the Cairo Water District Rules and Regulations on January 2, 2017; and

**Whereas**, the public hearing was closed and no resolution was brought forth to adopt the proposed Cairo Water District Rules and Regulations; therefore be it,

**Resolved**, the Town Board does hereby adopt the Water District Rules and Regulations as proposed from January 2, 2017.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-126 “Receipt of Monthly Supervisor’s Report”**

*Offered by Council Member Warner and seconded by Council Member Cords.*

**Whereas**, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

**Be It Resolved**, that the Town Board Members accept the monthly Supervisor’s Report for June 2018.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-127 “Budget Amendments and Payment of Bills on Abstract #308”**

*Offered by Council Member Joyce and seconded by Council Member Watts.*

**Whereas**, town law requires that no fund or appropriation account may be overdrawn; and

**Whereas**, payment of bills should be properly authorized and documented in the minutes; therefore be it

**Resolved**, the Town Board does hereby authorize the following budget amendments:

From		Fund Balance	-3,670.00
To	A1320.4	Auditor-Contractual	+3,670.00
From		Fund Balance	-3,056.40
To	A-1440.4	Engineer - Contractual	+3,056.40
From		Fund Balance	-3,745.50
To	A1620.202	Building Improvements	+3,745.50
From		Fund Balance	-1,665.14
To	A1910.4	Unallocated Insurance	+1,665.14
From	DA9060.8	Emp Benefits-Health Ins	-640.36
To	DA9050.8	Emp Benefits – Unemploy Ins	+640.36

**And be it further Resolved**, the Town Board does hereby authorize that Abstract #308, consisting of 2018 Vouchers #102932 through #103079 in the amount of \$666,962.61 is approved for payment.

The total amount to be paid from the:

General Fund -	\$154,177.80	Hydrant -	\$7,500.00
Highway Fund -	\$224,777.30	Sewer Fund -	\$215,033.74

Soccer Field Proj. -	\$5,450.00	Water Fund -	\$48,007.64
Street Lighting _	\$4,204.46	Capital Water-	
Trust & Agency -	\$399.60	Sidewalk -	\$7,412.07

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-128 “Approve Purchase of Soccer Field Goals”**

*Offered by Council Member Watts and seconded by Council Member Warner.*

**Whereas**, the newly completed soccer field needs soccer goals, and  
**Whereas**, the town has received three written bids for 1 pair of 8’ x 24’ (full size) and 2 pair of 6.5’ x 18.5’ (youth) soccer field goals as follows:

Jaypro:	\$5,407.10
Sator Soccer:	\$7,041.14
Challenger:	\$7,043.00

With copies of the bids are attached hereto, now therefore

**Be It Resolved**, that the Town Board does hereby authorize the purchase of the soccer field goals from Jaypro in the amount stated above.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-129 “Sheepdog Warrior Shooting Range”**

*Offered Council Member Joyce and Council Member Warner.*

**Whereas**, there currently exists in the Town of Catskill a rifle/shooting range known as the “Sheepdog Warrior” range; and

**Whereas**, the Cairo Town Board has researched the review process conducted by the Catskill Planning Board regarding the establishment of this range and believe it was deficient because: (1) no environmental review was conducted on the project; (2) although the subject property borders the Town of Cairo, there is no documented record that the Catskill Planning Board notified either the Town of Cairo or any adjoining property owners within the Town of Cairo, and (3) there is no evidence in the written record that the Catskill Planning Board ever voted to approve the current use; and

**Whereas**, despite the fact that the original application filed with the Catskill Planning Board did not include any request to approve shooting distances over 450 yards, the current literature and advertising by Sheepdog Warrior indicates they are actively marketing shooting distances of up to 2,100 yards (6,300 feet) as follows:

- (1) They advertise a 1,000 yard shot on their website;
- (2) They advertise shooting from one mile to 2,100 yards by reservation
- (3) Their social media Facebook page has video of such long-distance shooting
- (4) They advertise in national rifle literature, “We offer steel targets from 100 to 2,100 yards.”; and

**Whereas**, no proper survey of the property has been undertaken to determine whether it is physically possible to undertake such long range shooting without physically locating the shooting position within the Town of Cairo; and

**Whereas**, the Town Board of the Town of Cairo is concerned for the health, safety and welfare of its residents because there was no proper environmental review done on this project, targets are located uphill from shooting positions and do not appear to have adequate backstops, the lands have historically been used by hikers and tourists and there are no/inadequate warnings posted regarding the existence and dangers of the range and shooting is taking place in an unsafe manner at unauthorized and unapproved distances, now therefore

**Be It Resolved**, the Cairo Town Board does, by this resolution, hereby notify the Town of Catskill and the Catskill Planning Board that it believes the Sheepdog Warrior Range is currently being operated in the violation of Law because:

- (1) No proper environmental review was conducted, and
- (2) The Catskill Planning Board never voted on the application, and
- (3) Even assuming a proper, initial approval was granted, the range's current, advertised operation violates its existing approval.

**Be It Further Resolved**, that the Cairo Town Board requests the Catskill Town Board, the Catskill Planning Board and the Catskill Code Enforcement Officer to take the following actions:

- (1) Require the Sheepdog Warrior Range remove any advertising of shooting beyond what was "approved" in its initial application pending any revised or supplemental review.
- (2) Prohibit the Sheepdog Warrior Range from shooting from unauthorized and unapproved distances and cite existing violations.
- (3) Notify the Town of Cairo in writing, certified mail, return receipt requested, regarding any action taken and, upon receipt of a revised or supplemental site plan application, conduct a coordinated review of the project with the Town of Cairo Planning Board.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

Town residents address to the board about their concerns on the water meters, flooding catch basins and the upcoming paving on town roads.

**Board to Enter into Executive Session** – Offered by Council Member Watt, seconded by Council Member Warner.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-130 "Accepting of a Resignation"**

*Offered by Council member Watts and seconded by Council Member Joyce.*

**Whereas**, the Town has stated that they have accepted a particular town officials Resignation from the Town of Cairo.

**Be It Resolved**, that the Town of Cairo has accepted Evelyn Gabrielsen's letter of resignation, effective immediately.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2018-131 "Authorizing the Attorney for the Town to Complete the Settlement of a Tax Certiorari Case Jontammy LLC v. Town of Cairo"**

*Offered by Supervisor Benoit and seconded by Council Member Cords.*

**Whereas**, the Town has heretofore been named a party in the tax certiorari case of Jontammy LLC v. Town of Cairo, and

**Whereas**, the Town Board, upon the recommendation of the Attorney for the Town, has determined that it is in the best interest of the Town to settle such action, therefore

**Be It Resolved**, that the Attorney for the Town of the Town of Cairo is hereby authorized to settle such action upon the terms discussed.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Board to Exit Executive Session** – Offered by Council Member Watts, seconded by Council Member Joyce.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

**Meeting Adjourned** - Offered by Council Member Watts, seconded by Council Member Joyce.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Watts – Aye. Council Member Warner – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. Warner  
Town Clerk