



Minutes

Town of Cairo

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday November 5, 2018, at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:07 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Council Member Cords & Council Member Joyce.

Absent: Council Member Warner & Council Member Watts.

Review and Approval of Minutes:

October 1st, 2018: *Never Addressed*

Public Hearing: Presentation of 2019 Budget:

Motion to close the Public Hearing:

Offered by Council Member Cords and seconded by Council Member Joyce.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye.

Council Member Warner – Absent, Council Member Watts – Absent. Motion carried.

Presentations: Pollution Project Presentation by Cairo-Durham Students. (Aniston Keff)

Existing Business:

Sidewalk Project – Final Design Phase Authorization:

Received an email from Creighton Manning that the sidewalk project is in its final design phase. Sent final design plans off to the DOT.

Ambulance Building Renovations:

Behind schedule with the final design plans for Kaaterskill.

Keeping of Domestic Farm Animals and Fowl – Discussion of Proposed Legislation:

Tabled till the next Town Board Meeting

Zoning Law Conflict – Horse Boarding/Agriculture use outside an Ag. District:

Someone from Four Season Realty brought up that our zoning law has a conflict regarding horse boarding/stabling horses. Conflict between comparing horses to livestock and allowing horse boarding on commercial but not agriculture livestock use.

Cypress Creek – Solar Project PILOT – Follow-up e-mail:

Want to move forward with the project after the meeting last month. Proposal for the 15 year PILOT is \$8,000 per megawatt for a 2 megawatt project, with a 2% annual escalator. They calculate us to receive \$63,779 in annual payments over 15 years.

New Business:

NYSERDA Funding for Energy Efficiency Upgrades:

Up to \$35,000 in funding available for upgrades. Try to upgrade to air conditioner units, duct work is all messed up. There are certain tasks you have to do to be eligible for the funding.

Employment of Grant Writer:

Multiple grants that are available that the town can use. Two candidates; Nicole A. from Greenville, requesting \$10,000 & a gentleman from the NYC area.

Removal of Abandoned Signs/Billboards:

Large billboard after Angel's Restaurant on Route 23 to be removed after a request came into the town.

New Fencing for Recycle Center:

Broken fencing that needs to be fixed. Possible county funding for a new fence.

Water Project:

Ready to advertise for bidding for the rest of the work in the project. Wants bids to be in by January 8th, 2019. Start advertising on November 26th, 2018. The January Town Board Meeting will likely be rescheduled from the 7th to the 14th. The rest of the larger meters are being set up and put in, the project if moving along well, less than 20 to go.

Department Reports from Board Member Liaisons

Assessor had 38 property transfers

***Moving the \$17,518.60 Surplus to Building Improvements for Ambulance A1620.203**

Offered by Supervisor Benoit and seconded by Council Member Cords.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye. Council Member Warner – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2018-152 “Adopt 2019 Budget”

Offered by Council Member Cords and seconded by Council Member Joyce.

Whereas, the Town of Cairo must adopt its 2019 budget no later than November 20, 2018 and

Whereas, a public hearing was held at the town board's November 5, 2018 regular meeting, now therefore; BE IT RESOLVED: that after due consideration, the town board does hereby approve and adopt the 2019 preliminary budget as presented to the town board by the town clerk.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye. Council Member Warner – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2018-153 “NYS Retirement – Adoption of Standard Workweek – Jason Watts”

Offered by Council Member Joyce and seconded by Council Member Cords.

Be It Resolved that the Town of Cairo/30005 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye. Council Member Warner – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2018-154 “Set Public Hearing on Domestic Farm Animal and Fowl Legislation”

Tabled till the next Town Board Meeting

Resolution No. 2018-155 “Authorize Retaining Paid Grant Writer”

Tabled till the next Town Board Meeting

Resolution No. 2018-156 “Authorize Installation of Stone Base around Digital Town Sign”

Offered by Council Member Joyce and seconded by Supervisor Benoit.

Whereas, the Town Hall Digital Cairo Town sign needs the base to be enclosed for weather protection, and;

Whereas, two quotes were received to install a stone base around the digital sign, two bids were received,

- 1) Hasenkopf Quality Construction Inc. for a cost of \$4,650 (labor & materials)
- 2) M. Warner Masonry Inc. for a cost of \$5,800 (labor & materials), therefore;

Be It Resolved, the Town Board does hereby authorize Hasenkopf Quality Construction, Inc. to install the stone base on the sign in the amount of \$4,650.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye. Council Member Warner – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2018-157 “Authorization for Highway Superintendent Robert F. Hempstead to Purchase one used 2007 Sterling.”

Offered by Supervisor Benoit and seconded by Council Member Joyce.

Whereas, Highway Superintendent Robert Hempstead advertised for bids on one used 2007 or newer Sterling L7500 and the bid opening was on October 30, 2018 at 2:00pm in the Office of the Town Clerk. Present for the bid opening was Kayla Warner, Acting Town Clerk, Kathy Rockefeller, Deputy Clerk, and Debra Sommer, Deputy Highway Superintendent.

Whereas, there was one bid received from Martinelli Auto Sales and Repair in the amount of \$29,500.00

Now Therefore Be It Resolved, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to purchase one 2007 Sterling L7500 for a purchase amount of \$29,500.00.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye. Council Member Warner – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2018-158 “Authorization for Parks Department to Purchase S70 Bobcat”

Offered by Supervisor Benoit and seconded by Council Member Cords.

Whereas, the Town Parks Department is in need of a Skid-Steer Loader for 2019, and;

Whereas, a quote was received from Robert H. Finke & Sons in Selkirk for an S70 HP Tier IV Diesel, skid-steer loader w/36" width and snow blower at a State Contract price of \$21,627.94, total purchase price not to exceed \$21,800, therefore;

Be It Resolved, the Town Board does hereby authorize Joe Castle of the Parks Department to purchase the Bobcat, to be received by January 2019.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye. Council Member Warner – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2018-159 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Cords and seconded by Council Member Joyce.

Whereas, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

Be It Resolved, that the Town Board Members accept the monthly Supervisor’s Report for October 2018.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye. Council Member Warner – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2018-160 “Budget Amendments and Payments of Bills on Abstract #311”

Offered by Council Member Joyce and seconded by Council Member Cords.

Whereas, town law requires that no fund or appropriation account may be overdrawn; and

Whereas, payment of bills should be properly authorized and documented in the minutes; therefore be it

Resolved, the Town Board does hereby authorize the following budget amendments:

From	A1355.113	Assessor – Pers Serv. Clerk	-13.33
To	A1355.4	Assessor – Contractual	+13.33
From	A1410.117	Town Clerk – Pers Serv.	-265.19
To	A1410.118	Town Clerk – Pers Serv.-Deputy	+201.01
To	A1410.4	Town Clerk – Contractual	+64.18
From		Fund Balance	-31,558.74
To	A1440.4	Engineering – Contractual	+2,338.75
To	A1620.410	Police Bldg – Contractual	+439.95
To	A1620.411	Library – Contractual	+2,173.22
To	A1680.418	Central Data – Contractual	+169.95
To	A1910.4	Unallocated Insurance	+546.90
To	A5182.4	Street Lighting – Contractual	+400.46
To	A6410.4	Publicity – Contractual	+265.00
To	A7110.2	Parks – Equipment	+14,718.57
To	A7110.4	Parks – Contractual	+10,491.27
To	A8160.4	Refuse&Garbage – Contractual	+14.67
From	A3120.2	Police – Equipment	-1,013.27
To	A3120.4	Police – Contractual	+1,013.27
From	A3620.113	Safety Insp Clerk 2-Persl Serv	-900.00
To	A3620.111	Safety Insp Clerk 1-Persl Serv	+900.00
From	A8020.150	Planning Board – Persl Serv	-120.25

To	A8020.107	Planning Board – Pers Serv-Clerk	+120.25
From	DA5142.150	Snow Removal-Persl Serv	-31,679.24
To	DA5110.150	General Repairs-Persl Serv	+31,679.24
From		Fund Balance	-11,908.73
To	DA5130.4	Machinery – Contractual	+8,786.31
To	DA9730.7	Fema Ban – Interest	+3,122.42
From	SW8310.2	Water Admin – Equipment	-58.85
To	SW8310.4	Water Admin - Contractual	+58.85

And Be It Further Resolved, the Town Board does hereby authorize that Abstract #311, consisting of 2018 Vouchers #103361 through #103473 in the amount of \$384,139.82 is approved for payment.

The total amount to be paid from the:

General Fund -	\$50,373.43	Hydrant -	
Highway Fund -	\$255,024.37	Sewer Fund -	\$33,427.72
Soccer Field Proj. -		Water Fund -	\$2,751.52
Street Lighting -	\$4,562.95	Capital Water-	\$33,981.98
Trust & Agency -	\$339.20	Sidewalk -	\$3,678.65

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye. Council Member Warner – Absent, Council Member Watts – Absent. Motion carried.

Board Adjourns Town Board Meeting@ 8:10:

Offered by Supervisor Benoit and seconded by Council Member Joyce.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye. Council Member Warner – Absent, Council Member Watts – Absent. Motion carried.

Respectfully Submitted

Kayla L. Warner
Town Clerk