



Minutes

Town of Cairo

Monday May 6th, 2019

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday May 6th, 2019, at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:03 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Council Member Cords, Council Member Joyce, Council Member Warner

Absent: Council Member Watts

Review and Approval of Minutes:

April 8th, 2019: Offered by Council Member Warner and seconded by Council Member Cords.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Absent. Motion carried.

April 22nd, 2019: Offered by Supervisor Benoit and seconded by Council Member Joyce.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Abstain, Council Member Watts – Absent. Motion carried.

New Business:

- A. Greene County Department of Human Services
 - a. Dorothy True spoke in front of the Town Board to inform them about Older Americans Month and make them aware of the invite that was sent.
 - b. The Greene County Department of Human Services sent a letter to the Town Board inviting them for lunch on May 24th, 2019 at noon at the Acra Senior Nutrition Site.
- B. D.A.R.E. Program

- a. The Town of Cairo Police Dept. will be hosting the annual D.A.R.E. Golf Tournament on Sunday July 21st, 2019 at 1:00PM at Blackhead Mountain Lodge Country Club in Round Top, NY. Four person scramble, \$85.00 per person.
- C. Kelly Circus
 - a. The Kelly Circus is not coming to town July 3rd, 2019. The Town Board went around Town to see if businesses would like to sell tickets and become sponsors and multiple declined the offer.
- D. Memorial Day Parade – Monday May 27th
 - a. Parade kicks off at 11AM from Hannaford and will proceed down to the Park. There will be a Memorial Service after the parade.

Existing Business:

- A. Water Infrastructure Project
 - a. F.P. Kane starting construction on the Water Main, Water Tower and hydrants. Working 4 days a week 10 hours a day. Moving forward.
- B. Sidewalk Project
 - a. The engineer on the Project is waiting for the final approval from the State DOT, to put out to bid. Just waiting for the authorization. Concerns on the project if it is being done correct or not, currently no delays in the project.
- C. Ambulance Building
 - a. Supervisor Benoit has had a meeting with Kaaterskill since the opening of the bids and are working on how to lower the costs, can't exceed 500,000. Many options other than putting the project out to bid. Level the building and make it a parking lot, coordinate a new building across the street with the fire dept. and the Greene County EMS.

Correspondence:

- A. Older American Month
 - a. Greene County Department of Human Services sent a letter to the Town Board inviting them for lunch on May 24th, 2019 at noon at the Acra Senior Nutrition Site/Acra Community Center. To honor and support the Older New Yorkers and Cairo residents for Older Americans Month.
- B. Cairo Dog Park
 - a. Barbara Buono and her Brown Lab, Sky, from Catskill, sent the Town Board a letter thanking them for putting gravel on the dog park entry covering the mud.
- C. Honor A Vet Ceremony
 - a. Greene County Veteran Service Agency, Michelle R. Cordially invited to attend the Greene County Honor a Vet Ceremony for WWII Veteran Staff Sergeant Michael Gabrielle. Enlisted in the Army on February 7th, 1941 to June 29th, 1945. Communications Sergeant; Recipient of the Pearl Harbor Badge, European Year of Operations Ribbon, 8 Battle Stars, an arrowhead for the initial invasion of North Africa, combat infantryman's badge, Silver star, American defense service medal, Good conduct medal, European-African-Middle Eastern Service Medal & Purple Heart with one oak leaf cluster. Ceremony is Saturday May 18th @ 10:00AM at the Catskill Point Warehouse in Catskill.

**Melanie Cabbage-Stalk and Daniel Hatch spoke about a scoreboard that they have and would like to donate it and put it down at the Angelo Canna Town Park for football games. Would like to get approval to put up a scoreboard measuring 94 inches tall by 20 feet wide. Just have to worry about how much power it would be using, Hatch said that he would do any electrical and installation.

**A resident from the Town addressed a \$60.00 fee that was charged to her account from a stopped check that was deposited for a sewer/water payment. Asking to be reimbursed from the Town Board.

Resolution No. 2019-083 “Grant Permission to the Justice Court to Attend the Terminal Agency (TAC) training”

Offered by Council Member Cords and seconded by Council Member Warner.

Whereas, The Town of Cairo Justice Court Clerk, Joan M. VanDenburgh, has been authorized to attend the Terminal Agency Coordinator (TAC) training being held on May 30th, 2019 in Middletown, New York.

Be It Resolved, that the Town Board of the Town of Cairo does hereby grant permission for mileage and toll expenses will be reimbursed, to Joan M. VanDenburgh, per the Town of Cairo Travel Policy.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Absent. Motion carried.

Resolution No. 2019-084 “Agreement for the Expenditure of Highways Moneys Section 284 of the Highway Law”

Offered by Council Member Joyce and seconded by Council Member Cords.

AGREEMENT between the Town Superintendent of Highways of the Town of Cairo, of Greene County, State of New York and the undersigned members of the Town Board for the year 2019.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$ 369,127.00 shall be set aside to be expended for primary work and general repairs upon 86.40 miles of town highways, including sluices, culverts, trees and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:
 - a. On the road commencing at Winter Clove Road and leading to Bald Hills Road South, highway known as **Floyd Hawver Road** for a distance of 1.08 miles, there shall be expended not over the sum of \$75,000.00.
Type Paving Width of traveled surface 20' wide
Thickness 2"-3" Subbase _____
 - b. On the road commencing at Frank Hitchcock and leading to Cul-de-sac, highway known as **Long Lane** for a distance of .57 miles, there shall be expended not over the sum of \$7,000.00.
Type Oil & Stone Width of traveled surface 18' wide
 - c. On the road commencing at Frank Hitchcock and leading to Cul-de-sac, highway known as **Elizabeth Terrace** for a distance of 0.6 miles, there shall be expended not over the sum of \$8,700.00.
Type Oil & Stone Width of traveled surface 20' wide

- d. On the road commencing at County Route 20 and leading to Maple Avenue, highway known as **Fairview Road** for a distance of 0.27 miles, there shall be expended not over the sum of \$3,800.00.
Type Oil & Stone Width of traveled surface 20' wide
- e. On the road commencing at Fairview Road and leading to Maple Avenue, highway known as **Birk Street**, a distance of 0.11 miles, there shall be expended not over the sum of \$1,600.00.
Type Oil & Stone Width of traveled surface 20' wide
- f. On the road commencing at County Route 20 and leading to County Route 31, Highway known as **Maple Avenue**, a distance of 0.6 miles, there shall be expended not over the sum of \$23,000.00.
Type Oil & Stone Width of traveled surface 20' wide
- g. On the road commencing at County Route 31 and leading to dead end, highway known as **Bailey Road.**, a distance of 0.89 miles, there shall be expended not over the sum of \$62,000.00.
Type Paving Width of traveled surface 18' wide
Thickness 2"-3" Subbase _____
- h. On the road commencing at County Route 84 and leading to dead end, highway known as **Madeline Street**, a distance of 0.07 miles, there shall be expended not over the sum of \$1,000.00
Type Oil & Stone Width of traveled surface 18' wide
- i. On the road commencing at County Route 84 and leading to dead end, highway known as **Williams Street**, a distance of 0.08 miles, there shall be expended not over the sum of \$1,100.00
Type Oil & Stone Width of traveled surface 18' wide
- j. On the road commencing at County Route 23 and leading to cul-de-sac, highway known as **Birch Street**, a distance of 0.30 miles, there shall be expended not over the sum of \$3,700.00
Type Oil & Stone Width of traveled surface 18' wide
- k. On the road commencing at County Route 23b and leading to dead end, highway known as **Cedar Street**, a distance of 0.19 miles, there shall be expended not over the sum of \$2,200.00
Type Oil & Stone Width of traveled surface 18' wide
- l. On the road commencing at Cedar Street and leading to dead end, highway known as **Oak Street**, a distance of 0.04 miles, there shall be expended not over the sum of \$600.00
Type Oil & Stone Width of traveled surface 18' wide
- m. On the road commencing at County Route 20, and leading to dead end, highway known as **Mohican Drive.**, a distance of 0.11 miles, there shall be expended not over the sum of \$1,900.00
Type Oil & Stone Width of traveled surface 20' wide
- n. On the road commencing at County Route 20, and leading to dead end, highway know as **Colonial Drive**, a distance of 0.08 miles, there shall be expended not over the sum of \$1,100.00
Type Oil & Stone Width of traveled surface 18' wide

- o. On the road commencing at Vernal Butler Road, and leading to dead end, highway known as **Clearwater Drive**, a distance of .15 miles, there shall be expended not over the sum of \$1,900.00
Type Oil & Stone Width of traveled surface 17' wide
- p. On the road commencing at Monti Drive, and leading to cul-de-sac, highway known as **Kligerman Drive**, a distance of .40 miles, there shall be expended not over the sum of \$6,500.00
Type Oil & Stone Width of traveled surface 18' wide
- q. On the road commencing at CR23, and leading to dead end, highway known as **Monti Drive**, a distance of .24 miles, there shall be expended not over the sum of \$2,500.00
Type Oil & Stone Width of traveled surface 18' wide
- r. On the road commencing at Floyd Hawver Road and leading to dead end, highway known as **Stork's Nest Road** for a distance of .64 miles, there shall be expended not over the sum of \$37,000.00.
Type Paving Width of traveled surface 20' wide
Thickness 2"-3" Subbase _____
- s. On the road commencing at Bald Hills Road North and leading to dead end, highway known as **Jones Road** for a distance of .64 miles, there shall be expended not over the sum of \$37,000.00.
Type Paving Width of traveled surface 20' wide
Thickness 2"-3" Subbase _____
- t. On the road commencing at County Route 39 and leading to cul-de-sac, highway known as **Manor Woods Road** for a distance of .21 miles, there shall be expended not over the sum of \$15,000.00.
Type Paving Width of traveled surface 20' wide
Thickness 2"-3" Subbase _____
- u. On the road commencing at Bald Hill Road North and leading to dead end, highway known as **Crow's Nest Road** for a distance of .59 miles, there shall be expended not over the sum of \$34,000.00.
Type Paving Width of traveled surface 20' wide
Thickness 2"-3" Subbase _____
- v. On the road commencing at State Route 145 and leading to dead end, highway known as **Harring Drive**, a distance of 0.09 miles, there shall be expended not over the sum of \$1,100.00.
Type Oil & Stone Width of traveled surface 18' wide
- w. On the road commencing at Frank Hitchcock Road and leading to dead end, highway known as **Woodstock Drive**, a distance of 0.07 miles, there shall be expended not over the sum of \$1,100.00
Type Oil & Stone Width of traveled surface 18' wide

Executed this Sixth day of May, 2019.

Daniel Benoit
Supervisor

Mary Jo Cords
Councilperson

Gary Warner
Councilperson

Daniel Joyce
Councilperson

Robert Hempstead
Town Superintendent of Highways

Councilperson

County Superintendent of Highways

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent of Highways. Both copies must be approved by the County Superintendent of Highways. One copy must be filed in the Town Clerk's Office and one copy in the Office of the County Superintendent of Highway. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

Resolution No. 2019-085 "Purchase John Deere Tractor with Alamo Interstater Flail Mower"

Offered by Council Member Warner and seconded by Council Member Joyce.

Whereas, The Town of Durham Highway Department has offered the Town of Cairo highway Department a 2007 John Deere Tractor with Alamo Interstater flail mower, Model 5425, with 4180 hours. The purchase price is \$15,000.00, therefore;

Be It Resolved, the Town Board of the Town of Cairo hereby authorize Highway Superintendent to purchase John Deere Tractor from the Town of Durham Highway Department.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Absent. Motion carried.

Resolution No. 2019-086 "Accept Sewer Use Billing"

Offered by Supervisor Benoit and seconded by Council Member Joyce.

Whereas, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$34,207.77 dated May 1st, 2019.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Absent. Motion carried.

Resolution No. 2019-087 "Budget Amendments and Payment of Bills on Abstract #305"

Offered by Council Member Cords and seconded by Council Member Warner.

Whereas, town law requires that no find or appropriation account may be overdrawn; and

Whereas, payment of bills should be properly authorized and documented in the minutes; therefore be it

Resolved, the Town Board does hereby authorize that Abstract #305, consisting of 2019 Vouchers #104266 through #104333 in the amount of \$128,151.38 is approved for payment;

The total amount to be paid from the:

| | | | |
|-------------------|-------------|------------------|------------|
| General Fund – | \$70,244.22 | Hydrant – | |
| Highway Fund – | \$33,672.64 | Capital Water – | \$125.00 |
| Street Lighting – | | Sidewalk – | \$6,058.00 |
| Sewer Fund – | \$7,103.13 | Trust & Agency – | \$500.08 |
| Water Fund – | \$2,356.31 | Special Fire – | \$8,092.00 |

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Absent. Motion carried.

Resolution No. 2019-088 “Authorization for Highway Deputy to attend Flagger Train the Trainer”

Offered by Council Member Cords and seconded by Council Member Warner.

Be It Resolved, that the Town Board of the Town of Cairo hereby authorize the Deputy Highway Superintendent, Debra Sommers, to attend Flagger Instructor Train the Trainer, May 10th, 2019, for a cost of \$515.00.

Be It Further Resolved, that all expenses incurred will be reimbursed according to the Town of Cairo Travel Policy.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Absent. Motion carried.

Adjourn Town Board Meeting @ 8:15PM

Offered by Council Member Warner and seconded by Supervisor Watts.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Member Watts – Aye. Motion carried.

Respectfully Submitted

Kayla L. Warner
Town Clerk