



## **Minutes**

### **Town of Cairo**

#### **Town Board Meeting @ 7:00 pm**

#### **Location: Town Hall Meeting Room**

**June 3, 2019**

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday June 3, 2019 at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:05 pm and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Councilperson Cords, Councilperson Joyce, and Councilperson Watts were present and Councilperson Warner was absent.

**Approval:** of the minutes for May 6, 2019 was Offered by Councilperson Joyce and Seconded by Councilperson Cords: Supervisor Benoit –aye, Councilperson Cords- aye, Councilperson Joyce – aye, Councilperson Watts – aye, and Councilperson Warner absent. Motion carried.

#### **Existing Business:**

A. Water Infrastructure Project: There have been about 1100 feet of new pipe laid and have found a lot of old pipe. The project is starting to show progress.

B. Sidewalk Project: Two bids submitted and opened and both Greenville and Cairo have been rejected do to the bids being too high.

C. Ambulance Building: At this time we are looking at different options due to the bids being too high.

#### **New Business:**

A. Looking at amending two of the subdivision laws with the Planning Board. After there will be a public hearing in August for discussion.

**Correspondence:**

1. Received a letter from Mr. Erwin Lampman . Troop 43 is holding a Court of Honor at Gallagher,s on August 17<sup>th</sup> at noon. If you would like to attend you can contact Troop 43. This will be mentioned again at the July meeting.

2. Fathers Day’s Crusing car show on the Mountain Top in Tannersville.

3. Annual Drinking Water Report for 2018 pasted and is available on our website.

4. Dare Golf Tournament is July 21, Blackhead Mountain Lodge. Information can be picked up with Tom Plank, and Blackhead Mountain Lodge.

**RESOLUTION NO. 2019 – 089 –“Amend 2019 Budget for 2 AED Defibrillators”** Offered by Councilperson Joyce and seconded by Councilperson Cords.

**WHEREAS**, the town received \$3,000.00 from the Wayne C. Speenburgh Greene County Legislature Grant Program for (2) AED Defibrillators: and

**WHEREAS**, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore be it

**RESOLVED**, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-1620.202 Building Equipment to reflect the increase in General Fund Appropriations \$3,000.00 and; to amend the revenue line item A-1589 Other Public Safety Department Income to reflect the increase in General Fund Revenue in the amount of \$3,000.00 in the 2019 budget.

Supervisor Benoit –aye, Councilperson Cords – aye, Councilperson Joyce –aye, Councilperson Watts–aye, and Councilperson Warner –absent. Motion carried.

**RESOLUTION NO. 2019 – 090-“Town Clerk Record of Activities and Days Worked”**

Offered by Councilperson Cords and seconded by Councilperson Joyce.

**WHEREAS**, a six (6) hour workday was established by resolution 108-14 dated May 5, 2014 for reporting days worked to the New State Retirement System for the position of Town Clerk; and

**WHEREAS**, Kayla Warner, an Elected Official has submitted a Record of Activities to the Town Board for review for her position as Town Clerk for a three month period; therefore be it

**RESOLVED**, the Town Board does hereby accept the Record of Activities submitted as official duties of the Town Clerk and the Record of Activities result of 20 days worked per month to be reported to the New York State Retirement System.

Supervisor Benoit-aye, Councilperson Cords-aye, Councilperson Joyce, Councilperson Watts-aye and Councilperson Warner – absent. Motion carried.

**RESOLUTION NO. 2019 091“Reject Sidewalk Bids ”**

Offered by Council Watts and seconded by Council Joyce.

**WHEREAS**, the Cairo and Greenville Pedestrian Improvements Project was let for construction on May 24, 2019 and two (2) bids were received and opened in the Town Clerk’s office; and

**WHEREAS**, the bids that were received were:  
Peter Luizzi & Bros. Contracting, Inc in the amount of \$2,387,338.30, and New Castle Paving, LLC in the amount of \$2,950,218.86; and

**WHEREAS**, the bids were reviewed and checked by Creighton Manning Engineering, LLP and exceed the Project Engineer’s estimate for the project; therefore be it

**RESOLVED**, the Town Board does hereby reject the bids as recommended by Creighton Manning Engineering, LLP.

Supervisor Benoit-aye, Councilperson Cords –aye, Councilperson Joyce – aye, Councilperson Watts – aye and Councilperson Warner– absent. Motion carried.

**RESOLUTION NO. 2019-093 “Accept Kaaterskill Engineering as the “Residential Specialist” on behalf of the Cairo Development Foundation for their HUD Grant Application”** \_Offered by Councilperson Watts and seconded by Councilperson Joyce.

**WHEREAS**, the Town of Cairo currently has \$50,000.00 in its possession from a HUD Residential Rehabilitation Grant it was awarded in 1998, and

**WHEREAS**, the Cairo Development Foundation desires to obtain this grant funding to rehabilitate residential property it recently purchased on Main St., Cairo, and

**WHEREAS**, the terms of the grant limit the amount of available funding unless a person or entity familiar with rehabilitation costs, referred to in the grant paperwork as a “Residential Specialist” reviews the project and determines increased funding is reasonably necessary to complete the renovation, and

**WHEREAS**, the Cairo Development Foundation believes such increased funding is necessary for its project and that Kaaterskill Engineering has agreed to act as the Foundation’s Residential Specialist at no cost to the town, now therefore

**BE IT RESOLVED**, the Town Board does hereby accept Kaaterskill Engineering as the Residential Specialist to determine the Cairo Development Foundation's need for increased funding under the terms of the 1998 HUD Residential Rehabilitation Grant.

Supervisor Benoit – abstain, Councilperson Cords-aye, Councilperson Joyce-aye, Councilperson Watts –aye and Councilperson Warner-absent. Motion carried.

**RESOLUTION NO. 2019 – 094 “Authorize Hydrant Quick Connect Funding”**

Offered by Councilperson Warner and seconded by Councilperson Joyce.

**WHEREAS**, as part of the town's water infrastructure project currently under construction, many of the town's currently unusable fire hydrants will be replaced, and

**WHEREAS**, the Cairo Hose Company has requested assistance from the town in funding the purchase of “quick connect” fittings for the new fire hydrants, now therefore

**BE IT RESOLVED**, the Town Board does hereby authorize the expenditure of \$1,000.00 to assist the Cairo Hose Company in purchasing fire hydrant “quick connect” fittings in anticipation of the installation of new fire hydrants.

Supervisor Benoit – aye, Councilperson Cords – aye, Councilperson Joyce – aye, Councilperson Watts – aye and Councilperson Warner- absent. Motion carried.

**RESOLUTION NO. 2019-095 - “Budget Amendments and Payment of Bills on Abstract #306”**

Councilperson Watts offered the following resolution and Councilperson Cords seconded.

**WHEREAS**, as part of the town's water infrastructure project currently under construction, many of the town's currently unusable fire hydrants will be replaced, and

**WHEREAS**, the Cairo Hose Company has requested assistance from the town in funding the purchase of “quick connect” fittings for the new fire hydrants, now therefore

**BE IT RESOLVED**, the Town Board does hereby authorize the expenditure of \$1,000.00 to assist the Cairo Hose Company in purchasing fire hydrant “quick connect” fittings in anticipation of the installation of new fire hydrants.

Supervisor Benoit – aye, Councilperson Cords –aye, Councilperson Joyce – aye, Councilperson Watts- aye and Councilperson Warner – absent. Motion carried.

**RESOLUTION NO. 2019-096 “ Receipt of Monthly Supervisor's Report”** Offered by

Councilperson Cords and seconded by Councilperson Joyce.

**WHEREAS**, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

**BE IT RESOLVED**, that the Town Board Members accept the monthly Supervisor's Report for April 2019.

Supervisor Benoit –aye, Councilperson Cords –aye, Councilperson Joyce – aye, Councilperson Watts –aye, and Councilperson Warner – absent. Motion carried.

**RESOLUTION NO. 2019 -097: "Hire Erica Herpel-Part-time Cleaner"** Offered by Councilperson Cords and seconded by Councilperson Watts.

**BE IT RESOLVED:** That the Cairo Town Board, does here by does hire and appoint Erica Herpel as part-time cleaner at a pay rate of \$15.00 per hour and shall be assigned to work as needed for a maximum 25 hrs. per week. Herpel will attached to the parks, building and grounds department.

Supervisor Benoit –aye, Councilperson Cords –aye-Councilperson Joyce –aye, Councilperson Watts-aye and Councilperson Warner absent. Motion Carried.

Councilperson Joyce has talked to the County on the culvert problem on Jerome Ave. They said that they would be fixing it.

Highway Superintendent Hempstead gave report on the highway projects.

Motion to adjoin meeting offered by Supervisor Benoit and second by Councilperson Warner. Motion carried.

Supervisor Benoit adjoined the meet at 7:45 pm.

Respectfully submitted,

Kathy Rockefeller  
Deputy Town Clerk