



Minutes

Town of Cairo

Monday July 1st, 2019

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday July 1st, 2019, at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:09 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Council Member Cords, Council Member Warner

Absent: Council Member Joyce, Council Member Watts

Review and Approval of Minutes:

June 3rd, 2019: Tabled till August's Meeting.

New Business:

A. Rendering of Park Upgrades – ELAN

- a. ELAN from Saratoga has written up an 'Improvement Plan' for the Angelo Canna Town Park.

This includes:

- | | |
|--|--|
| -Pedestrian Park Gateway with Shared Parking | -Loop Trail Expansion |
| -Field Drainage Improvements | -Multi Use Pavilion |
| -Bleacher Seating | -Cody Ververka Memorial Field Lighting |
| -Walking Loop Improvements with Exercise Stations | |
| -Senior Activity Area | -Water Splash Pad |
| -Relocation of the Existing Playground to Accommodate Splash Pad | |
| -New Shade Trees | -Dog Park Expansion |
| -Existing Recycling Center Relocated off Site | -Picnic Areas |

Existing Business:

- A. Water Infrastructure Project – In Progress

- a. Moving along well, closing Bross Street daily to finish the piping and there's also drilling across Route 23 to replace the main pipes. A lot more flow and water pressure in the pipes.
- B. Sidewalk Project – Next Spring
 - a. Partnering with Greenville came in way over budget. Creighton Manning advised the Town to reject the bids; they are in the process of seeing if they can make any changes for cost. Possibility of re-bidding it in the winter.
- C. Ambulance Building – On Hold
 - a. Came in way over budget as well. Kaaterskill states that they have reviewed the project to see if there are any problems and see why we received over budget bids. They state that this project shouldn't even reach 500,000 dollars and that there are not many changes that can be done to reduce cost; it is a very simple design. They recommend the following: remove the asphalt paving from the driveway, bid out the asbestos abatement in a separate contract, and demolition in a separate contract. Possibility of hiring a project manager.
 - b. Another option from the firehouse was they would construct a new fire department across the street and they would put EMS and county car, and the ambulance building there and take care of it. Third would be to update some of the stuff over at the current ambulance building over on Route 145. Allen Ververka is working on some prices for the Town to just tear down the building and put a new one up.

Correspondence:

- A. Central Hudson Letter
 - a. A letter was sent to residents from Good Energy, the Town of Cairo's CCA Program. Stating that the Public Service Commission passed a statewide Order #14-M-0224 allowing local government to form a Community Choice Aggregation program that gives another energy option to residents and business over the Utility's default service rate for the electric supply portion of your bill. Which is then negotiated to find a fix-rate price, to help customer get a lower price on their energy bills. .
 - b. Some of the residents came to comment on the program and how they were notified. They did not like how there were opted into the program and had to opt out also that the letter was addressed poorly and looked like it could be spam or junk mail. Also that some of the Cairo residents did not receive a letter, so they would not be aware that they were being opted into this program.
- B. Greene County Public Health Order 2019-1: Children's Camps
 - a. The Greene County Public Health Dept. sent a letter to the Town of Cairo about the measles outbreak. Stating that the Greene County legislature voted to adopt Public health Order No. 2019-1 which requires all camps within Greene County to ensure that all campers and staff have evidence of immunity to measles or a valid medical exemption. This order is effective immediately.

**Reminder: The Town of Cairo Police Department will be hosting our annual D.A.R.E. Golf Tournament on Sunday July 21st, 2019 @ Blackhead Mountain Lodge Country Club in Round Top, New York.

**Saturday August 17th @ 12 noon @ Gallagher's Banquet Hall in Cairo, there will be an Eagle Scout Court of Honor, in recognition of Erwin V. Lampman III.

Resolution No. 2019-098 "Grant Permission to the Justice Court to Attend the Fall Annual Court Clerk Training"

Offered by Council Member Cords and seconded by Council Member Warner.

Whereas, the Town Board of the Town of Cairo and the Town of Cairo Justices, have authorized Joan M VanDenburgh and Kathleen Costanzo, to attend the New York State Association of Magistrates Court Clerks Annual Fall Training being held on September 29 – October 2, in Syracuse, New York and

Whereas, the cost of the conference, which is being held at the Double Tree, Syracuse, NY , is \$1,185.76, for double occupancy; and

Whereas, the Town Board of the Town of Cairo, authorizes the reimbursement of mileage and tolls, as per the Town of Cairo Employee Manual, for both Joan M VanDenburgh and Kathleen Costanzo, and

Whereas, the cost of the pre-registration fee, for Joan M VanDenburgh and Kathleen Costanzo, is a membership fee which is non-refundable fee of \$100.00, \$50.00 for each member of the NYSAMCC, of paid in full prior to August 16, 2019, otherwise an on-site member registration fee of \$65.00 per member, therefore;

Be It Resolved that the Town Board of the Town of Cairo does hereby approve the fall conference, registration fee, lodging, and reimbursement of mileage and tolls expense.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Warner – Aye. Council Member Joyce – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2019-099 “Accept EDU Billing”

Offered by Supervisor Benoit and seconded by Council Member Cords.

Whereas, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board does hereby accept the EDU Billing from the Sewer Administrator in the amount of \$68,022.50 dated June 4th, 2019.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Warner – Aye. Council Member Joyce – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2019-100 “Accept Sewer Penalties”

Offered by Council Member Warner and seconded by Council Member Cords.

Whereas, it is necessary for the Sewer Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board does hereby accept the Sewer Penalties from the Sewer Administrator in the amount of \$2,400.02 dated June 6th, 2019.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Warner – Aye. Council Member Joyce – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2019-101 “Reappointment of Assessor”

Offered by Council Member Cords and seconded by Council Member Warner.

Whereas, current term of Janice Hull, Assessor expires 9-30-2019, therefore be it

Resolved, the Town Board does hereby reappoint Janice Hull, Assessor for a six (6) year term from 10-1-2019 thru 9-30-2025.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Warner – Aye. Council Member Joyce – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2019-102 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Cords and seconded by Council Member Warner.

Whereas, it has been recommended by the State Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board Members

consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

Be It Resolved, that the town Board Members accept the monthly Supervisor’s Report for May 2019.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Warner – Aye. Council Member Joyce – Absent, Council Member Watts – Absent. Motion carried.

Resolution No. 2019-103 “Budget Amendments and Payments of Bills on Abstract #307”

Offered by Supervisor Benoit and seconded by Council Member Cords.

Whereas, town law requires that no fund or appropriation account may be overdrawn; and

Whereas, payment of bills should be properly authorized and documented in the minutes; therefore
be it

Resolved, the Town Board does hereby authorize the following budget amendments:

From	A1220.2	Supervisor – Equipment	-23.36
To	A1220.4	Supervisor – Contractual	+23.26
From	A1990.4	Contingent	-505.93
To	A8510.4	Beautification – Contractual	+505.93

And be it further **Resolved**, the Town Board does hereby authorize that Abstract #307, consisting of 2019 Voucher #104477 through #104568 in the amount of \$357,514.24 is approved for payment;

The total amount to be paid from the:

General Fund –	\$62,070.30	Hydrant –	
Highway Fund –	\$72,209.05	Capital Water –	
Street Lighting –		Sidewalk –	
Sewer Fund –	\$219,944.73	Trust & Agency –	\$133.78
Water Fund –	\$3,166.38	Special Fire –	

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Warner – Aye. Council Member Joyce – Absent, Council Member Watts – Absent. Motion carried.

Adjourn Town Board Meeting @ 8:03PM

Offered by Supervisor Benoit and seconded by Council Person Cords.

Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Warner – Aye. Council Member Joyce – Absent, Member Watts – Absent. Motion carried, meeting adjourned.

Respectfully Submitted

Kayla L. Warner
Town Clerk