



## Minutes

Town of Cairo

Monday November 4<sup>th</sup>, 2019

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday November 4<sup>th</sup>, 2019, at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order @ 7:07 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Council Member Cords, Council Member Joyce, Council Member Watts  
Council Member Warner

### **Review and Approval of Minutes:**

**October 7<sup>th</sup>, 2019:** Offered by Council Member Watts and seconded by Council Member Cords.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

### **Existing Business:**

1. Public Hearing on 2020 Budget Adoption
  - a. Supervisor Benoit opened the Public Hearing
  - b. People who spoke: Richard Lorenz, John Coyne, Monica Keff, Ted Banta.
  - c. Closing of Public Hearing:
    - i. Offered by Council Member Warner and seconded by Supervisor Benoit.  
*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*
2. Water Infrastructure Project
  - a. Tank is up; about 3 weeks before they put water in it & it becomes pressurized.
3. Ambulance Building Project Update
  - a. They are doing more work on the current ambulance building. Making sure there is no asbestos in the blue building next to the Town Hall if it is torn down. Possibility of just tearing down the blue building and putting up a modular or a stick built building.
4. Pest Control
  - a. The ambulance building is having issues with pest. Two bids were given for pest control and one was awarded. **(Resolution No. 2019-141)**

**New Business:**

1. Review of Labor Attorney 3-year contract – 2020 through 2022
  - a. **(Resolution No. 2019-131)**
2. Election Day Tomorrow
  - a. Tuesday November 5<sup>th</sup>, 2019 from 6:00AM-9:00PM
    - i. Districts 1-4 Voting in the Town Library
    - ii. Districts 5-7 Voting in the Town Hall
3. Veterans Day Memorial Service
  - a. Monday November 11<sup>th</sup>, 2019 at the Angelo Canna Town Park @ 11:00AM, there will be a Memorial Service for Veterans Day.

**Resolution No. 2019-127 “Agreement for Advanced Life Support (Paramedic) Services”**

Offered by Council Member Joyce and seconded by Council Member Cords.

**WHEREAS**, the GCEMS, Inc. is the designated Advanced Life Support (Paramedic) Services provider in Greene County; and

**WHEREAS**, municipalities within Greene County may participate in the ALS Program through agreements requiring financial contribution; therefore be it

**RESOLVED**, the Town Board does hereby authorize the Town Supervisor to sign the 2020 contract in the amount of \$57,265.00.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2019-131 “Approve Labor Relations Attorney 3-Year Contract.”**

Offered by Council Member Watts and seconded by Council Member Cords.

**Be It Resolved**, the Town Board does hereby approve the proposed 3-year contract from the law firm of Roemer, Wallens, Gold and Mineaux, retaining them as the town’s labor relations attorneys for beginning 1/1/2020 and ending 12/31/2022.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2019-132 “Sign 3 Year Firework Contract”**

Offered by Council Member Cords and seconded by Council Member Watts.

**WHEREAS**, Young Explosives Corporation has submitted a 3 year contract for a Fireworks Display on July 4, 2020 – 2022 in the amount of \$5,500.00 per year; and

**WHEREAS**, the Town Board of the Town of Cairo would like to reserve the July 4<sup>th</sup> date for the firework display for the next three years; therefore be it

**RESOLVED**, the Town Board does hereby authorize the Town Supervisor to sign a 3 year firework contract with Young Explosives Corporation.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2019-133 “Authorize Town Supervisor to Sign the Round Top Volunteer Fire Co. Inc. 2020-2022 Contract”**

Offered by Council Member Watts and seconded by Council Member Joyce.

**WHEREAS**, the Town Board of the Town of Cairo has reviewed the proposed 2020 – 2022 contract with the Round Top Volunteer Fire Co. Inc. and accepts the contract, therefore; be it

**RESOLVED**, the Town Board does hereby authorize the Town Supervisor to sign a 3 year contract with Round Top Volunteer Fire Co. Inc. to provide fire service in the Round Top Fire District in the Amount of \$93,846.87 for each year of the contract.

**FIRE PROTECTION CONTRACT**

THIS AGREEMENT, made as of the 4<sup>th</sup> day of **November**, Two Thousand and Nineteen, by and between the **TOWN OF CAIRO** a municipal subdivision of the County of Greene, State of New York (hereinafter designated as the party of the, first part), and the

**ROUND TOP VOLUNTEER FIRE CO., INC.** a volunteer fire company organized and existing under and by virtue of the Laws of the State of New York, with its firehouse located in the Town of Cairo, Greene County, New York (hereinafter designated as the party of the, second part), and

**WITNESSETH:**

WHEREAS, there has been established in the said **TOWN OF CAIRO** a Fire Protection District known as the **ROUND TOP FIRE PROTECTION DISTRICT**, embracing territory in said Town, as such territory is more fully described in the Resolution establishing such District, and

WHEREAS, following a Public Hearing duly called and held, pursuant to Town Law §184, the party of the first part duly authorized a Contract with the part of the second part through its Fire Department for fire protection and emergency service to that portion of the **TOWN OF CAIRO** within said District upon the terms and provisions hereinafter set forth, and

WHEREAS this Contract has also been duly authorized by the part of the second,

NOW THEREFORE, the party of the first part engages the party of the second part to furnish fire protection and emergency service to that portion of the said Town within said District, and the party of the second part agrees to furnish such protection in manner following, to wit:

- (1) The party of the second part shall at all times during the period of this Agreement be subject to call for attendance upon any fire or emergency service in case of accidents, calamities or other emergencies in connection with which the services of firefighters would be required and occurring in that portion of said Town within such District, and when notified by alarm or telephone call, such Fire Department shall respond and attend upon the fire or emergency without delay with one or more companies and with suitable ladder, pumping and hose apparatus of the party of the second part upon arriving at the scene of the fire, the firefighters of such Department attending shall proceed diligently and in every way reasonable necessary to extinguish said fire, and to save and protect the lives and property of persons affected thereby.
- (2) The term of this Agreement shall be for 36 months, commencing January 1, 2020 and terminating December 31, 2022, subject to the right of said Fire Company to terminate said Agreement at the end of any calendar year in order to request additional annual compensation in the event that unforeseen financial obligations nor resulting from actions of said Fire Company should result in significant, increased annual expenses to it.
- (3) In consideration of furnishing aid and the use of apparatus as aforesaid, the party of the first part shall pay the party of the second part the annual sums as follows:  
2020: \$93,846.87                      2021: \$93,846.87                      2022: \$93,846.87  
for the respective years during which this Agreement remains in effect.
- (4) Any loss or damage sustained to the fire apparatus or equipment of the party of the second part, or any expense in connection therewith, shall be borne by the party of the second part and not by the **TOWN OF CAIRO**.
- (5) Each party shall assume the obligations imposed upon it by the appropriate statutes of the State of New York for medical expense, compensation or other benefits or claims arising by reason of the injury or death of a fireman or member of the emergency relief squad of the said Fire Company

which may be sustained by reason of answering, attending or returning from any fire, or emergency call within the District.

- (6) All money to be paid under any provision of this Agreement by the party of the first part shall be charged upon that portion of the Fire Protection District within the Town protected hereunder, said sums to be assessed and levied upon the taxable real property therein and collected with the respective Town taxes.

IN WITNESS WHEREOF, the parties have caused these presents to be executed by their duly authorized officers this 4<sup>th</sup> day Nov., effective as of the 1<sup>st</sup> day of January 2020.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2019-134 “Purchase Two (2) One Way Plows”**

Offered by Council Member Joyce and seconded by Council Member Watts.

**RESOLVED**, the Town Board does hereby authorize the Highway Superintendent to purchase two (2) One Way Plows from Viking Cives under Oneida County contract number 1889.

**BE IT FURTHER RESOLVED** that purchase price will not exceed \$14,000.00.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2019-135 “Water Billing Adjustment”**

Offered by Council Member Cords and seconded by Council Member Watts.

**WHEREAS**, it is necessary for the Water billing adjustment to be authorized by the Town Board and documented in the minutes; therefore, be it

**RESOLVED**, that the Town Board accepts the adjustment to the Water billing dated October 2, 2019 to be credited to Account Number 1010 for \$12.85 which was erroneously billed due to an incorrect reading.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2019-136 “Water Billing Adjustment”**

Offered by Council Member Watts and seconded by Council Member Warner.

**WHEREAS**, it is necessary for the Water billing adjustment to be authorized by the Town Board and documented in the minutes; therefore, be it

**RESOLVED**, that the Town Board accepts the adjustment to the Water billing dated October 2, 2019 to be credited to Account Number 0810 for \$91.65 which was erroneously billed due to an incorrect reading.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2019-137 “Water Penalty Adjustment”**

Offered by Council Member Joyce and seconded by Council Member Watts.

**WHEREAS**, it is necessary for the Water penalty adjustment to be authorized by the Town Board and documented in the minutes; therefore, be it

**RESOLVED**, that the Town Board accepts the adjustment to the Water penalties dated August 14, 2019 to be credited to Account Number 0580 for \$6.18 which was posted in error.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2019-138 “Budget Amendments and Payments of Bills on Abstract #311”**

Offered by Council Member and seconded by Council Member Cords.

**WHEREAS**, town law requires that no fund or appropriation account may be overdraw; and

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore  
be it

**RESOLVED**, the Town Board does hereby authorize the following budget amendments:

|      |            |                                   |            |
|------|------------|-----------------------------------|------------|
| From | A1990.4    | Contingent                        | -3,725.05  |
| To   | A1220.4    | Supervisor – Contractual          | +154.33    |
| To   | A1330.4    | Tax Collection – Contractual      | +57.72     |
| To   | A1620.409  | Bldgs Ambulance-Contractual       | +949.89    |
| To   | A1620.410  | Bldgs Police –Contractual         | +162.55    |
| To   | A1680.417  | Central Data Process-Contractual  | +97.83     |
| To   | A1910.4    | Unallocated Insurance-Contractual | +154.10    |
| To   | A4540.4    | Ambulance-Contractual             | +2,148.63  |
| From | A1620.150  | Buildings – Personal Services     | -5,798.53  |
| To   | A7110.150  | Parks – Personal Services         | +5,798.53  |
| From | A3610.150  | ZBA – Persl Services              | -25.58     |
| To   | A3610.4    | ZBA – Contractual                 | +25.58     |
| From | A5132.4    | Highway Garage – Contractual      | -341.98    |
| To   | A5010.4    | H’way Admin – Contractual         | +341.98    |
| From | DA599      | Fund Balance                      | -18,289.86 |
| To   | DA5130.4   | Machinery-Contractual             | +18,289.86 |
| From | SL599      | Fund Balance                      | -17.27     |
| To   | SL5182.447 | Street Lighting-Winter Clove      | +17.27     |

And be it further **RESOLVED**, the Town Board does hereby authorize that Abstract #311, consisting of 2019 Vouchers #104996 through #105084 in the amount of \$421,851.74 is approved for payment;

The total amount to be paid from the:

|                   |             |                  |              |
|-------------------|-------------|------------------|--------------|
| General Fund -    | \$33,160.29 | Hydrant -        |              |
| Highway Fund -    | \$67,496.02 | Capital Water-   | \$278,754.00 |
| Street Lighting - |             | Sidewalk -       |              |
| Sewer Fund -      | \$38,310.96 | Trust & Agency - | \$6.98       |
| Water Fund -      | \$4,123.49  | Special Fire -   |              |

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2019-139 “Receipt of Monthly Supervisor’s Report”**

Offered by Council Member Warner and seconded by Council Member Watts.

**WHEREAS**, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

**BE IT RESOLVED**, that the Town Board Members accept the revenue /appropriation analysis report and the monthly Supervisor’s Reports for September and October 2019.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Resolution No. 2019-140 "Adopt 202 Town Budget"**

***Tabled until November 18<sup>th</sup>, 2019***

**Resolution No. 2019-141 "Pest Control Bid Accepted"**

Offered by Council Member Watts and seconded by Council Member Joyce.

**Whereas**, the current Town of Cairo ambulance headquarters building shows signs of rodent and other nuisance pest infestations, and

WHEREAS, the town did obtain two bids for pest control services from Bobby Bugs and Patterson Pest Control, with Patterson being the low bidder, now therefore,

**Be It Resolved**, the Town Board does hereby authorize Patterson Pest Control to provide pest control services at the town's ambulance building under the terms of and at a cost not exceeding the accepted bid.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

\*\*Katrina Lee spoke to the board about possibly purchasing land next to the nature preserve to expand her physical therapy business.

\*\*Marc vanSchendel discussed with the board about the EDU, Water and Sewer bills that he is receiving/not receiving for both 552 & 559 Main Street.

\*\*Jerome Avenue was addresses once again before the snow and ice buildup for potential hazard.

**Enter Executive Session @ 8:54PM**

Offered by Supervisor Benoit and seconded by Council Member Warner.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Exit Executive Session @ 9:09PM**

Offered by Council Member Watts and seconded by Supervisor Benoit.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

**Adjourn Town Board Meeting @ 9:10PM**

Offered by Council Member Watts and seconded by Council Member Cords.

*Supervisor Benoit – Aye, Council Member Cords – Aye, Council Member Joyce – Aye, Council Member Watts – Aye, Council Member Warner – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. Warner  
Town Clerk