



## Minutes

Town of Cairo

Monday March 2<sup>nd</sup>, 2020

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

### DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday March 2<sup>nd</sup>, 2020, at the Town Hall, Main Street, Cairo, New York.

Supervisor Coyne called the meeting to order @ 7:00 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Coyne, Council Member Cords, Council Member Kralovich, Council Member Powers, Council Member Watts.

#### **Review and Approval of Minutes:**

**January 1<sup>st</sup>, 2020:** Offered by Council Member Kralovich and seconded by Supervisor Coyne.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**February 3<sup>rd</sup>, 2020:** Offered by Supervisor Coyne and seconded by Council Member Powers.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

#### **Report of Committees:**

John Coyne

Emergency Planning; Nothing to Report.

Greene County EMS; Dan Joyce attends these meetings & has nothing report to the board.

Water/Sewer; PFOS/PFAS (New Business)/Update about the recent water main break.

Tax Collector; Continues to collect the taxes during the busy part of the year.

Stephen Kralovich

Court; Installed new transponders in the court room for the DA's office going paperless.

Highway Department; took down trees and limbs/1 steel culvert is starting to fail/focusing on road that are going to be paved this year. **(Resolution No. 2020-066)**

Police Department; Installed cameras in and around the Police Dept. can now allow drugs drop off at all times.

Mary Jo Cords

Assessor; multiple property transfers in the last month.

Insurance/Health Insurance; Nothing to Report.

Library; would like to help with the census/activities that are at the library on a weekly basis are yoga, toddler readings, YMCA on March 12, book signings, movies one Sunday a month.

Timothy Powers

Ambulance; 1,077 dispatched calls/60 calls for the year so far/48 required transport/Judy from the Ambulance Department is retiring after 22 years. **(Resolution No. 2020-069)**

Animal Control; Received calls about cats/dogs/chickens/bears.

Festivals/Parades/Youth Fair; Youth Fair July 2020.

Jason Watts

Code/Building/Zoning; 11 permits, 5 compliances, 14 municipal searches, 7 violations, 1 court case, 1 court case on trial, 42 inspections. In 23 days 3,590.20/YTD over 7 thousand dollars.

Planning Board; Nothing to Report

All of the Board

Parks & Buildings; Will be removing the portlets from the park on April 1<sup>st</sup>.

Economic Development; The county will continue its plans to update the signs in Round Top.

Labor Negotiations; Nothing to Report.

Sidewalk Project; 6 USB's given out; 3 local contractors.

Ambulance Project; Will be putting info about submitting bids in the paper soon.

### **New Business:**

#### 1. Attorney for Water Issues

- a. Paul Napoli and Walter Huang from Napoli Shkolnik PLLC spoke about the water issues with in the town/want to focus on municipal water area first and then the overall town water.
- b. They have represented multiple individuals including some from 9/11.
- c. The real responsibility for the PFOS and PFAS falls on Dupont and 3M
- d. Testing on Fire Training center and air strips/1 part per trillion is 1 sec per 32,000 years.
- e. They discussed that the town should not have to pay for this, but the companies that created the products/Items that needed fire foam with these chemicals were gas fires
- f. Carbon filters will work and trap the PFOS and PFAS but not on Dioxides.

### **Existing Business:**

#### 1. Kaaterskill Associates

- a. People may receive grant applications for the Rehabilitation Projects from Darin at Kaaterskill Associates.

### **Resolution No. 2020-059 "Authorization to Attend 2020 New York Planning Federation Conference"**

Offered by Council Member Watts and seconded by Council Member Powers.

**WHEREAS**, the 82<sup>nd</sup> Annual New York Planning Federation Conference will be held on April 19<sup>th</sup> to April 21<sup>st</sup>, 2020 at The Sagamore Resort in Bolton Landing, NY; and

**WHEREAS**, Kevin Hicks, Planning Board Member has expressed an interest in attending this conference which meets the NYS 4-hour Mandatory Continuing Education Requirements; and

**WHEREAS**, the cost of attendance is \$260.00 per registrant; therefore be it

**RESOLVED**, the Town Board does hereby authorize Kevin Hicks, Planning Board Member to attend the 82<sup>nd</sup> Annual New York Planning Federation Conference on April 19<sup>th</sup> to April 21<sup>st</sup>, 2020 and will be reimbursed mileage in accordance with established town policy.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-060 “Accept Water Penalties”**

Offered by Council Member Kralovich and seconded by Council Member Cords.

**WHEREAS**, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

**RESOLVED**, that the Town Board does hereby accept the Water Penalties from the Water Administrator in the amount of \$1,317.48 dated February 12, 2020.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-061 “Authorize Equipment Purchase Buyout”**

Offered by Council Member Cords and seconded by Supervisor Coyne.

**WHEREAS**, the town has been leasing a copier/fax/printer for the Town Hall from De Lage Landen Financial Services Inc and the town has come to the end of the 5 year lease period; and

**WHEREAS**, this equipment has had minimal mechanical issues; and

**WHEREAS**, the cost to enter into a new lease for a new copier/fax/printer under NYS Contract pricing does not produce a cost savings; and

**WHEREAS**, the town will continue to be billed a meter invoice From Electronic Business Products Inc which covers free toner, free service and repair; therefore be it

**RESOLVED**, the Town Board does hereby recommend the full buyout with equipment purchase amount of \$917.52.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-062 “Administrative costs creating a fee for voluntary Fingerprinting”**

Offered by Council Member Kralovich and seconded by Council Member Watts.

**WHEREAS**, Citizens voluntarily come to the Police Department for Ink Fingerprinting for purposes such as a new job, which costs the Town of Cairo Taxpayers due to the administrative costs of such action, therefore be it;

**RESOLVED**, the Town Board does hereby authorize that a fee of \$20 be charged for the ink fingerprinting provided by the Town of Cairo Police Department

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-063 “Authorization to Purchase a Grade Bucket”**

Offered by Council Member Powers and seconded by Council Member Kralovich.

**BE IT RESOLVED**, the Town Board does hereby authorize the Director of Parks, Buildings and Grounds to purchase a Bobcat Xchange 36” grade bucket for the price of \$1,340.00 plus tax.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-064 “Accept Sewer Use Billing”**

Offered by Council Member Cords and seconded by Council Member Powers.

**WHEREAS**, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore, be it

**RESOLVED**, that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$32,406.50 dated February 6, 2020.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-065 “Grant Permission to the Justice Court to Attend the Annual Court Clerk Spring Training”**

Offered by Council Member Watts and seconded by Council Member Kralovich.

**WHEREAS**, The Town of Cairo Justice Court Clerks have been authorized to attend the New York State Association of Magistrates Court Clerks Annual Spring Training being held on May 29, 2020 in Castleton on Hudson, therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby grant permission for reimbursement of mileage and toll expenses, to both Joan M VanDenburgh and Kathleen Costanzo, per the Town of Cairo Travel Policy.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-066 “Increase Hourly Rate for Full Time Highway Employees”**

Offered by Council Member Kralovich and seconded by Council Member Cords.

**WHEREAS**, Highway Superintendent, recognizes that in order to recruit and retain full time employees both new hire and existing need to be distinguished by experience/credentials and paid a fair and equitable pay rate.

**WHEREAS**, Highway Superintendent is requesting a \$1.00 increase in pay for existing full time employees

**THEREFORE BE IT RESOLVED**, the following pay rates would be as follows:

	Current rate	Increased rate
Michael Borsuk	\$21.77	\$22.77
Ronald Baitsholts	\$20.73	\$21.73
David Rivenburgh	\$19.02	\$20.02
Douglas Duncan	\$17.86	\$18.86
Michael Todaro (Foreman)	\$18.36	\$19.36
Alan Beede	\$17.15	\$18.15

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-067 “Preservation of the Oldest Fossil Forest in the World”**

Offered by Council Member Powers and seconded by Council Member Cords.

**WHEREAS**, The Town of Cairo possesses the oldest fossil forest in the world, the Town Board of Cairo declared this site a location that deserves to be protected and preserved for current and future Generations and therefore;

**BE IT RESOLVED**, that the Town of Cairo will work collaboratively with Cornell Cooperative Extension of Greene and Columbia counties to protect, preserve and promote this unique and valuable natural resource, by

developing and encouraging educational opportunities, examining our ancient past and predicting future environmental changes while welcoming visitors to our area to appreciate this site.

**BE IT FURTHER RESOLVED**, that the Town of Cairo has received support from their elected State officials Assemblyman Chris Tague and Senator George Amedore who both have introduced this discovery to their respective Chambers in the form of resolution's number K763 and J2828 respectively.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-068 “Appointment to County Planning Board”**

Offered by Supervisor Coyne and seconded by Council Member Watts.

**WHEREAS**, The Town Planning Board seeks approval on the reappointment of Beth Hansen to the Greene County Planning Board for another term, therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby reappoint Beth Hansen to the Greene County Planning Board.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-069 “Move AEMT from Part time to Full time”**

Offered by Council Member Powers and seconded by Council Member Watts.

**WHEREAS**, there is an operational need, and an employment need to fill A vacated position, and

**WHEREAS**, Miranda Buel, currently employed by the Town of Cairo Ambulance Service as a part time employee at a rate of pay of 16.97, therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo authorizes the change in employment status for Miranda Buel from part time to full time.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-070 “Planning Board Appointment”**

Offered by Council Member Cords and seconded by Council Member Powers.

**WHEREAS**, the Planning Board term for Kevin Hicks and the Alternate Planning Board Term for Stacey Poulsen ended on December 31, 2019.

**THEREFORE BE IT RESOLVED** that the Town Board does hereby appoint Kevin Hicks to a five year term on the Planning Board to conclude on December 31, 2024 with a salary of \$70.00 per meeting. The Town also appoints Stacey Poulsen to a one year Alternate Planning Board member term at a rate of \$70.00 per meeting.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-071 “Budget Amendments and Payment of Bills on Abstract #303”**

Offered by Supervisor Coyne and seconded by Council Member Cords.

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore be it

**RESOLVED**, the Town Board does hereby authorize that Abstract #303, consisting of 2020 Vouchers #105579 through #105654 in the amount of \$100,978.96 is approved for payment;

The total amount to be paid from the:

General Fund -	\$33,545.18	Hydrant -
Highway Fund -	\$63,759.46	Capital Water-

Street Lighting -  
Sewer Fund - \$3,196.52  
Water Fund - \$477.80

Sidewalk -  
Trust & Agency -

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2020-072 “Water Bill Adjustment”**

Offered by Supervisor Coyne and seconded by Council Member Kralovich.

**WHEREAS**, the Water Bill for 10 Grove Street, Cairo, NY 12413 was excessive due to a leak in the toilet. When the new water meters were installed, the customer was informed that the Town would be able to alert a homeowner when an excessive bill is found. Also, there would be a way for the homeowner to review the water bill and notice any difference in trends. Due to the extensive period of time it took for the training on this program, this information was not shared with the public. Therefore;

**BE IT RESOLVED** that the Town Board does hereby agree that there would be an adjustment made to the water bill for 10 Grove Street, Cairo, NY based on the averages of the bill at times other than the issue. The water adjustment will be in the amount of \$616.88 and the sewer adjustment is in the amount of \$955.44.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Enter Executive Session @ 8:23PM**

Offered by Council Member Powers and seconded by Council Member Cords.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Exit Executive Session @ 9:27PM**

Offered by Council Member Kralovich and seconded by Council Member Powers.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Adjourn Town Board Meeting @ 9:28PM**

Offered by Council Member Kralovich and seconded by Council Member Powers.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. Warner  
Town Clerk