



Minutes

Town of Cairo

Monday May 4th, 2020

Town Board Meeting @ 7:00 pm

Location: Video Chat in Multiple Locations

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday May 4th, 2020, through video and phone conferences.

Supervisor Coyne called the meeting to order @ 7:01 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Coyne, Council Member Cords, Council Member Kralovich, Council Member Powers, Council Member Watts.

Supervisor Clerk Marianne Baldwin and Attorney Tal Rappleyea were also in attendance.

Review and Approval of Minutes:

February 19th, 2020: Offered by Supervisor Coyne and seconded by Council Member Powers.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent at the Time. Motion Carried.

April 6th, 2020: Offered by Supervisor Coyne and seconded by Council Member Kralovich.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent at the Time. Motion Carried.

April 13th, 2020: Offered by Supervisor Coyne and seconded by Council Member Cords.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent at the Time. Motion Carried.

Report of Committees:

John Coyne-

Emergency Planning; Nothing to Report.

Greene County EMS; Nothing to Report.

Water/Sewer;

- Water: Daily Testing/Monthly Report/Hydrant Flushing/Turn on Water for Art Evans/Finish Summer turn in for park.
- Sewer: Pump and Repair Septic on 41 Bross Street/Disconnect tank to old Bobby jeans/Weekly pump readings.

Stephen Kralovich-

Court; Nothing to Report/Still Closed.

Highway Department;

- Current: Street sweeping/cold patching/employees testing for CDL's/replacing culverts to prepare for some road paving/removing brush and dead trees/new wheel loader and skid steer.
- Upcoming: Prep for vehicle auctioning's/bid process for Spring 2020 paving season/clearing bicycle path near William Dinger/attention toward Polly's Rock Bridge.

Police Department; 164 incident reports/13 criminal complaints/987 requests from citizens/4 accident investigations/5 arrests/9 felony/5 misdemeanor/5 violations/2 traffic tickets

Mary Jo Cords-

Assessor; 29 property transfers/34 revisions; splits/new exemption applications/grievance day is May 26th, 2020 and will be held as scheduled @ Town Hall from 5:30pm-9:30pm.

Insurance/Health Insurance; Nothing to Report.

Library; Nothing to Report/Still Closed.

Timothy Powers-

Ambulance; Looking into installing an air conditioner into the current ambulance building.

Animal Control; Recently Brian Feml had a case of an abandoned dog in very bad living conditions.

Forced entry was required with police assistance. Tracking down the property owner to figure out who has left the dog. The dog may require medical attention.

Festivals/Parades/Youth Fair; Memorial Day Parade has been cancelled.

Jason Watts-

Code/Building/Zoning; Nothing to Report.

Planning Board; Nothing to Report.

Whole Board-

Parks, Buildings & Grounds; Clean & disinfected Town Hall, Library, Annex daily/Mow Park, Town Hall, Acc. Twice/Finish painting Main St. light poles/rehang flower brackets/paint Main St. garbage cans/repair & stain round tables for snack bar/daily garbage from Park, Acc., Ambulance/brush clean up South Side of park

**The Court Administration will be meeting soon to discuss what will be going on with the court system and discussing the opening of courts.

Existing Business:

1. Ambulance Notice Approval
 - a. Awarding of phases 1, 1A, 2 and rebidding of phase 3. (**Resolution No. 2020-084 thru 2020-088**)

New Business:

1. Polly's Rock Road Bridge
 - a. Art received and email from the State about Polly Rock Rd Bridge being on the red flag list. The bridge will need to be fixed and/or replace to be taken off of the red flag list. When repaired will look into having the county take ownership on the bridge instead of the town.
2. Cairo Development Foundation Correspondence – Bear Stands Assistance
 - a. The Cairo Development Foundation is asking the Town for assistance in putting up the stand and barrels for the bears throughout the area as they ask every year. The Town will assist.
3. Town of Cairo Fee Schedule
 - a. There are a few description changes that have been noted in the town fee schedule. The board will look them over and discuss on whether to approve or deny the changes in June meeting.

Resolution No. 2020-080 “Extend the contract to June 2021 with Zerbini Family Circus”

Offered by Council Member Powers and seconded by Supervisor Coyne.

WHEREAS, In Resolution No. 2020-057, the Zerbini Family Circus’ request for the use of the Cairo Town Park in June, 2020 was approved, and a fee of \$750.00 was received, and,

WHEREAS, Since the State of New York is currently on a Pause due to COVID-19 with releasing permits and allowing activities for the foreseeable future, the Zerbini Family Circus is requesting an extension of the contract to June, 2021, therefore;

BE IT RESOLVED, that the Town Board does hereby authorize the extension of the contract with the Zerbini Family Circus for use of the Cairo Town Park to June, 2021.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2020-081 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Cords and seconded by Council Member Watts.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for January, February, March 2020.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2020-082 “Budge Amendments and Payments of Bills on Abstract #305”

Offered by Council Member Watts and seconded by Supervisor Coyne.

WHEREAS, payment of bills should be properly authorized & documented in the minutes;

Therefore be it RESOLVED, the Town Board does hereby authorize that Abstract #305, consisting of 2020 Vouchers #105835 through #105901 in the amount of \$230,339.54 is approved for payment;

The total amount to be paid from the:

General Fund -	\$197,659.48	Hydrant -	\$7,500.00
Highway Fund -	\$18,966.31	Capital Water-	
Street Lighting -		Sidewalk -	
Sewer Fund -	\$5,546.43	Trust & Agency -	
Water Fund -	\$667.32	Special Fire -	

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2020-083 “Accept Sewer Use Billing”

Offered by Council Member Kralovich and seconded by Council Member Powers.

WHEREAS, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$31,007.41 dated May 4, 2020.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2020-084 “Awarding Phases of the Ambulance Project”

Offered by Council Member Kralovich and seconded by Council Member Watts.

WHEREAS, The Town Board agreed by Resolution #2020-052 to seek bids for an Ambulance Building Project in Three Phases. Bids were received for Phase 1, Phase 1A and Phase 2, therefore;

BE IT RESOLVED, the Town Board does hereby agree to Award Phase 1, Phase 1A and Phase 2 of the Ambulance Building Project.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2020-085 “Award for Asbestos Removal Phase 1”

Offered by Council Men Kralovich and seconded by Council Member Watts.

WHEREAS, The Town Board agreed by Resolution #2020-052 to seek bids for Asebestos Removal at 25 Railroad Avenue. Bids were received by:

- Sullivan Contracting with a bid of \$ 11,200
- David Frueh Contracting LL with a bid of \$ 16,444
- NRC East Environmental Services, Inc. with a bid of \$ 17,800
- Two Brothers Contracting, Inc. with a bid of \$ 18,900
- Bronze Contracting, LLC (Don DeVaul) with a bid of \$ 24,200
- Jupiter Environmental Services, Inc. with a bid of \$ 24,300

THEREFORE, BE IT RESOLVED, the Town Board does hereby accept the bid from Sullivan in the amount of \$ 11,200 for the Asbestos Removal at 25 Railroad Avenue.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2020-086 “Awarding Phase 1A”

Offered by Supervisor Coyne and seconded by Council Member Powers.

WHEREAS, The Town Board agreed by Resolution #2020-052 to seek bids for Overseeing the Asbestos Removal at 25 Railroad Avenue. Bids were received by:

Atlantic Testing Laboratories with a bid of \$ 2,899

THEREFORE, BE IT RESOLVED, the Town Board does hereby accept the bid from Atlantic Testing Laboratories in the amount of \$ 2,899 for the overseeing of the Asbestos Removal at 25 Railroad Avenue.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2020-087 “Award for Demolition of 25 Railroad Ave Phase 2”

Offered by Council Member Kralovich and seconded by Council Member Watts.

WHEREAS, The Town Board agreed by Resolution #2020-052 to seek bids for Demolition at 25 Railroad Avenue. Bids were received by:

- Dans Hauling & Demo, Inc with a bid of \$ 21,100
- Bronze Contracting, LLC with a bid of \$ 24,900
- David Frueh Conracting, LLC with a bid of \$ 27,900
- David Frueh Contracting, LLC with a bid of \$ 18,900
- Jupiter Environmental Services Inc with a bid of \$ 37,000
- Jackson Demolition Service with a bid of \$ 37,975

THEREFORE, BE IT RESOLVED, the Town Board does hereby accept the bid from Dans Hauling & Demo in the amount of \$ 21,100 for the Demolition at 25 Railroad Avenue.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2020-088 “Reject Phase 3, Construction, of the Ambulance Building Bids”

Offered by Council Member Powers and seconded by Council Member Cords.

WHEREAS, The Town Board agreed by Resolution #2020-052 to seek bids for an Ambulance Building Project in Three Phases. Bids were received and reviewed for Phase 3, the Construction of the Ambulance Building, and

- **M.A. Schafer Construction** with a bid of \$ **273,300**
- **ARCON Construction** with a bid of \$ **589,500**
- **Gallo Construction** with a bid of \$ **695,724**

WHEREAS, Upon review of the bids for Phase 3, the Construction of the Ambulance Building, the Board chose not to accept any of the bids, therefore;

BE IT RESOLVED, the Town Board does reject all bids received for the Construction of the Ambulance Building, also known as Phase 3 of the Ambulance Project.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2020-089 “Solar PILOT Project”

Offered by Council Member Kralovich and seconded by Council Member Watts.

WHEREAS, the Town of Cairo Planning Board has approved a Solar Project with Clean Energy Solar, and;

WHEREAS, a condition of the approval of the Project is to enter into a PILOT (Payment in Lieu of Taxes) Agreement with the Town, and,

WHEREAS, both parties have agreed to the terms and conditions of the project, therefore;

BE IT RESOLVED, that the Town of Cairo shall enter into a PILOT Agreement with Clean Energy Solar and that Supervisor Coyne is authorized to execute the Agreement document when it becomes available.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Enter Executive Session @ 7:49PM

Offered by Council Member Watts and seconded by Council Member Powers.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Exit Executive Session @ 8:03PM

Offered by Council Member Cords and seconded by Council Member Powers.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Adjourn Town Board Meeting @ 8:05PM

Offered by Council Member Watts and seconded by Council Member Cords.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Respectfully Submitted

Kayla L. Warner
Town Clerk