



Minutes

Town of Cairo

Monday June 1st, 2020

Town Board Meeting @ 7:00 pm

Location: Cairo Town Hall (Closed to the Public)

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday June 1st, 2020. Supervisor Coyne called the meeting to order @ 7:01 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Coyne, Council Member Cords, Council Member Kralovich, Council Member Powers

Absent: Council Member Watts.

****Solar Project Presentation:**

- Delaware Engineering suggested to the town to look into some solar options; they are below.

Capital Energy Partner:

- Mike and John Hamer are with capital energy partners, they discuss a development project with the Town with other solar developers.
- The way these project work are that solar developers pay to rent the land to use for their project, 'Lease Agreement'
- CEP work with Solomon energy while running the entire project for the town, a middle man or an advocate for the Town
- This costs the town \$0.00, the solar group pays X amount of dollars to start the program. This happens due to the multiple incentives that the state has for solar programs.
- Areas of consideration are the waste water treatment plant, the highway department and the old dump on Joel Austin Road.
- A contract decision may last up to a year, if the town withdrawals it is no cost to them.
- They have RFP protection and they are always checking for financial backing and stability for long term projects.
- While making sure that the project fits and work for the town, the town always has the final approval all pieces, with hope of off-setting costs for the treatment plants if this was the designated solar project area.

Community Solar/Next Amp:

- Dave Wells is with Next Amp

- They are community solar are buy power from solar farms
- This option does not require a building or maintaining solar parts.
- You have the option to enroll into this program and not opt-out; guaranteed 10% saving.
- This project is to help meet the energy goal of the state; cutting back on fossil fuels and using renewable resources.
- They currently have 9-10 projects in the works that are about 20-30 acres each.
- They also work with the utility companies.

Review and Approval of Minutes:

May 4th, 2020: Offered by Council Member Kralovich and seconded by Council Member Powers.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Report of Committees:

John Coyne-

Emergency Planning;

- Nothing to Report

Greene County EMS;

- Dan Joyce reports that EMS has been healthy and adjusting to the situation well

Water/Sewer;

- 2 Water main break; the Town Library and on Jerome Ave. After repair we are now saving about 50,000 gallons of water a day.

Stephen Kralovich-

Court;

- Joan and Kathleen are back to work, alternating weeks. Start to process all of the work over the last 2 months that has been missed.

Highway Department;

- Construction on the walking path; brush clearing; mowing on Main Street; hot patching.

Police Department;

- 16 criminal calls, 920 citizen requests

Mary Jo Cords-

Assessor;

- Tax Grievance day was held this month.

Insurance/Health Insurance;

- They would like an update on vehicle insurances along with other equipment.

Library;

- Would like a copy of the insurance policy and will contact insurance for liability. Joe will also be cleaning gutters and around the library.

Timothy Powers-

Ambulance;

- 63 calls, 34 transports, billed 32,240 dollars. New ambulance is on its way; new tires were put on number 742; still need a better A/C unit installed into the ambulance building.

Animal Control;

- Rise in bears and raccoons; 27 animal calls

Festivals/Parades/Youth Fair;

- Greene County Youth Fair is cancelled; plans for the 4th of July are no vendors but will still have firework show; keep residents in car or apart and police to monitor.

Jason Watts (Absent)-

Code/Building/Zoning; Nothing to Report.

Planning Board; Nothing to Report.

Existing Business:

1. Town of Cairo Fee Schedule
 - a. Will be looked over and discussed during the June 17th workshop on how to move forward with changes and corrections.

New Business:

1. Janet McKeon – Summer Recreation
 - a. According to the State, Camps and Recreation for the summer has been shut down, the county does not recommend having camps as well, even though beaches and have been opening.
 - b. Janet and the Town Board discussed on the future of this year’s Summer Recreation and how to proceed with the Health Dept. possibly by using Wi-Fi and/or hotspots at the park to do virtual activities during the summer.
2. EDU Discussion – Jane Mendelson Request
 - a. ‘Jane Mendelson has requested a review of her EDU rate, she is being charged 2 EDU’s per quarter. She states that she does not have a tenant in her building and is on a limited budget.’
 - b. After discussion amongst the board they can to the conclusion of not making any adjustment due to the fact they would then have to adjust many other residents.
3. Personnel and Time Off Notifications
 - a. Discuss submitting time for personal and/or vacation, along with discussion of sick days
4. Re-Opening the Town Offices (Needs – Plexi-Glass, Sanitizers, Etc.)
 - a. \$6,000 for a quote for a deep clean of the library, town hall and police station.
 - b. Planning on doing a soft opening for employees on Wednesday June 3rd, 2020.
5. Separation of Service Lines for 585 and 587 Main Street (Water/Sewer)
 - a. ‘Jim Lasuer owns both 585 and 587 Main Street. Currently the water goes through 5858 to 587 and he wants to put 585 for sale so we need to separate the service lines. I have talked to Joe Meyers and we can split the line at the existing curb stop and install 2 new curb boxes and feed 587 down right of way all cost will be the home owner’s responsibility. Homes have separate sewer line as well.’
6. New Business! Sofian – Cosmetic Company
 - a. Meet and greet with new business that bought the old Dellwood.
7. Cleaning Company Estimate
 - a. The Board was looking for a company to deep clean the town hall, police station and the library before opening. They have received estimates for the deep clean from some businesses.

Correspondences:

1. Chris Algozzine – Troop 43 – Eagle Scout Proclamations
 - a. Supervisor Coyne presented to Nicholas Petulla and Eugene Somers each a certificate for the Achievement of Eagle Scouts.

Other Business:

- Addressed Polly’s Rock Road Bridge; Creighton Manning would check to see how much repairs would cost. Also talk of giving the bridge to the county after repairs.
- Discuss new work order forms for maintenance
- Security Camera proposal to be on June 17th
- Phase 3 for the Ambulance Bids need to be started
- Address some zoning issues with a new energy business that involved battery storage

Resolution No. 2020-090 “Accept Sewer Use Billing-Amendment”

Offered by Supervisor Coyne and seconded by Council Member Cords.

WHEREAS, in Resolution #2020-083, the Sewer Use Billing from the Sewer Administrator was accepted in the amount of \$31,007.41. A deduction of \$21.60 was not entered into the calculation, therefore;

BE IT RESOLVED that the Town Board does hereby accept the Corrected Sewer Use Billing from the Sewer Administrator in the amount of \$30,985.81 dated May 4, 2020

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2020-091 “Approval of New Fee Schedule”

TABLED UNTIL JUNE 17TH, 2020 WORKSHOP MEETING

Resolution No. 2020-092 “Authorization to Designate a Bookkeeper”

Offered by Supervisor Coyne and seconded by Council Member Kralovich.

BE IT RESOLVED, that the Town Supervisor is hereby authorized to appoint Kristin Griffin to the full-time position of Bookkeeper at an annual rate of \$50,000.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2020-093 “Sewer Penalty Billing Adjustment”

Offered by Council Member Kralovich and seconded by Council Member Cords.

WHEREAS, it is necessary for the Sewer billing adjustment to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the adjustment to the Sewer Penalty billing dated March 12, 2020 A credit of \$13.71 to be applied to account number 3640 as it was billed in error.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2020-094 “Accept Water Penalties”

Offered by Supervisor Coyne and seconded by Council Member Powers.

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Water Penalties from the Water Administrator in the amount of \$1,102.72 dated May 20, 2020.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2020-095 “Budget Amendment and Payments of Bills on Abstract #306”

Offered by Supervisor Coyne and seconded by Council Member Kralovich.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #306, consisting of 2020 Vouchers #105909 through #105967 in the amount of \$57,974.87 is approved for payment;

The total amount to be paid from the:

General Fund -	\$23,269.00	Hydrant -	
Highway Fund -	\$11,939.50	Capital Water-	\$10,986.42
Street Lighting -		Sidewalk -	\$1,800.92
Sewer Fund -	\$5,995.49	Trust & Agency -	\$3,469.06
Water Fund -	\$514.48	Special Fire -	

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2020-096 “Authorization to Purchase a New Ambulance”

Offered by Supervisor Coyne and seconded by Council Member Powers.

WHEREAS, The Town of Cairo authorized the purchase of a new Ambulance. A bid in the amount of \$108,675.00 was received for a 2019 DEMERS Sprinter Ambulance from North Eastern Rescue Vehicles. Therefore,

BE IT RESOLVED, that the Town Board authorizes the purchase of a 2019 DEMERS Sprinter Ambulance from North Eastern Rescue Vehicles in the amount of \$108,675.00.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2020-097 “Next Amp Energy Issuing RFP”

Offered by Council Member Powers and seconded by Council Member Kralovich.

WHEREAS, Next Amp Energy has the experience to create an RFP (Request for Proposal) for a Community Solar Program within the Town of Cairo. And;

WHEREAS, Next Amp Energy has offered to create this RFP at no cost to the Town of Cairo. Therefore;

BE IT RESOLVED, The Cairo Town Board does hereby grant permission for Next Amp Energy to create an RFP for a Solar Project within the Town limits.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2020-098 “Monthly Department Forms”

Offered by Council Member Kralovich and seconded by Council Member Powers.

WHEREAS, there are several departments that use Town of Cairo vehicles to conduct their business. Currently there is no documentation tracing the use of these vehicles. Therefore;

BE IT RESOLVED, that the Town of Cairo departments will track their vehicle usage using monthly vehicle department forms.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2020-099 “Authorization to Change Billing on Firehouse Water Hookup”

Offered by Supervisor Coyne and seconded by Council Member Powers.

BE IT RESOLVED, that the Town of Cairo Firehouse is currently hooked up on a 2" water pipe. However, they use a minimal amount of water at the firehouse and shouldn't be charged for such a large amount of water. Therefore,

BE IT RESOLVED, that the Town Board authorizes the purchase of a 2019 DEMERS Sprinter Ambulance from North Eastern Rescue Vehicles in the amount of \$108,675.00.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Enter Executive Session @ 9:44PM

Offered by Supervisor Coyne and seconded by Council Member Cords.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Exit Executive Session @9:45PM

Offered by Council Member Kralovich and seconded by Council Member Powers.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Adjourn Town Board Meeting @10:10PM

Offered by Supervisor Coyne and seconded by Council Member Cords.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Respectfully Submitted

Kayla L. Warner
Town Clerk