



Minutes

Town of Cairo

Monday April 8th, 2019

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday April 8th, 2019, at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:08 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Council Member Cords, Council Member Joyce, Council Member Warner and Council Member Watts

Review and Approval of Minutes:

March 4th, 2019: Offered by Council Member Cords and seconded by Council Member Joyce.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Nay. Motion carried.

Existing Business:

- A. Water Infrastructure Project – Combine Phase 1 & 2 (**Resolution No. 2019-076**)
 - a. First Bid: Awarded F.P. Kane, Water Main Replacement and new Well - \$1,926,000.00
 - b. Second Bid: Awarded F.P. Kane, Water Tank Bid - \$799,000.00
 - c. Held off on Alternative 3; the additional wain main on Jerome. Will be receiving 60% grant and 0% financing on the remaining balance. Total combining bid price will total to \$2,725,000.00. Starting around May through late fall.
 - d. Continuing to get the last dozen or so meters installed.
- B. Sidewalk Project
 - a. Going out to bid, discussing with the school to do work on the school property. So far is moving forward with Cairo and the town of Greenville with no further issues.

C. Ambulance Building Bid Discussion

- a. Open March 28th, 2019 @ Noon. First Bid was from Gallo Construction Corp. bidding @ \$669,900.00 and second bid was from Casa Builders Inc. bidding @ \$1,280,800.00. Kaaterskill is contacting bids and other businesses to find out why it was bid this high and why others did not bid.
- b. Due to Wicks Law and how high and out of range the bid were, no one was awarded to start the ambulance project. There were suggestions for a steel Morton building, and the possibility of larger lots for a large Morton building.

New Business:

A. Grant Writer Visit

- a. Supervisor Benoit had an appointment to meet with Margaret Erwin April 9th, 2019 @ 1:00pm. Will reschedule for a different date that works for both of them. Will discuss what types of grant that they will be looking out for.

B. Part Time Cleaner – Applications Deadline April 15th, 2019

- a. Put advertisements through website, Facebook and the sign out front. Have multiple applications. Town Board will start doing interviews on Wednesday April 17th, 2019 from 6-8pm for about 20-30 minutes each.

C. Paul Ormerod – Culvert Issue

- a. Residents on Halfmoon Drive have a full culvert that is causing flooding. The residents have talked to both the State and Mr. Hempstead about it and this still has not been taken care of, since it is adjacent to state route 32, it is a state/town conflict. Robert Hempstead said hopefully before paving season the problem will be addressed.

**A gentleman came in, to address the water issue that is happening on Jerome Avenue, he came in February for it to be addressed due to it freezing and the possibility of accidents. Still determining the source of the problem and where the water is coming from.

Correspondence:

A. Sprouts Program (**Resolution No. 2019-073**)

- a. Greene County Counsel on the Arts is requesting a contributions to support the Sprouts Arts Education Program, which is a 6 week pre-created educational instruction on visual arts music theater for about 300 children, ages 3-7. Non for profit educational organization for Greene, Columbia and Schoharie Counties.

B. Kelly Circus

- a. Looking for a sponsor to actively sell advanced ticket sales, if you sell tickets you get a percentage off of the cost of the circus. Cairo Development Foundation will look into it and see if they would like to sponsor and sell tickets for the Circus. The Circus would be held at the Angelo Canna Town Park. Agreeing to sponsor and sell tickets you can earn 15%, if you sell 300 tickets you get a bonus of 2.5%, sell 400 tickets you get an additional 2.5%, sell 500 you get an additional 5%. Scheduled for July 3rd, 2019.

**Barbara Spohler of Cairo wanted to know how the Town of Cairo is moving along and what the vision for Cairo is and how we are going to create a vibrant main street. Discussed the interest in some of the businesses that people are interested in creating and putting up. Such as bakeries, bagel shops, a pocket park, walking path, Town Park projects, the brewery, etc.

**Residents address the Gun Range that is in the Town of Catskill that is a nuisance for the residents of Round Top and 3 resorts that are being effected with a possibility of losing customers. Though they are in the Town of Catskill it is being questioned if they are on Cairo land or not due to the length of some targets. Concerns of the types of guns that they are allowing along with the types of shooting obstacles that they are claiming will be coming. Some residents can see the shooting range and targets from their homes and are concerned for their own and other residents safety, along with noise complaints. Will be a future meeting with county and town officials.

Resolution No. 2019-069 “Increase Rate of Pay for Water Sewer Administrator”

Offered by Council Member Warner and seconded by Council Member Cords.

Whereas, Joseph Castle has satisfactorily completed and passed the four day training “Grade C Water Operator’s Certification Course” therefore, be it

Resolved, that the Town Board does hereby increase Joseph Castle’s rate of pay to \$14.50 per hour for hours worked in Water and Sewer Administration effective March 4, 2019 not to exceed 30 hours a week.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2019-070 “Accept Sewer Penalties”

Offered by Council Member Cords and seconded by Council Member Joyce.

Whereas, it is necessary for the Sewer Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board does hereby accept the Sewer Penalties from the Sewer Administrator in the amount of \$2,689.77 dated March 14, 2019.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2019-071 “Accept Water Billing”

Offered by Council Member Watts and seconded by Council Member Cords.

Whereas, it is necessary for the Water Billing be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of \$43,250.12 dated April 3, 2019.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2019-072 “EDU Billing Adjustment”

Offered by Council Member Warner and seconded by Council Member Watts.

Whereas, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board accepts the adjustment to the EDU Billing dated March, 2019. A credit of \$345.00 to be applied to the account number 0690, due to a billing error.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2019-073 “Sprouts Program”

Offered by Council Member Watts and seconded by Council Member Cords.

Whereas, the Greene County Counsel on the Arts sponsors a free summer arts workshop serving the children of the Town of Cairo and Greene County in the Month of July, therefore be it;

Resolved, that the Town Board of the Town of Cairo does hereby agree to give the budgeted amount of \$350.00 to the Greene County Counsel on the Arts’ Sprouts Program.”

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2019-074 “Budget Amendments and Payment of Bills on Abstract #304”

Offered by Council Member Warner and seconded by Council Member Watts.

Whereas, town law requires that no fund or appropriation account may be overdrawn; and

Whereas, payment of bills should be properly authorized and documented in the minutes; therefore be it

Resolved, the Town Board does hereby authorize that Abstract #304, consisting of 2019 Vouchers #104096 through #104241 in the amount of \$183,617.26 is approved for payment;

The total amount to be paid from the:

General Fund -	\$81,652.37	Hydrant -	\$7,500.00
Highway Fund -	\$68,924.93	Capital Water-	\$4,243.59
Street Lighting -	\$4,631.63	Sidewalk -	\$6,757.70
Sewer Fund -	\$5,421.54	Trust & Agency -	\$1,766.83
Water Fund -	\$2,718.67		

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2019-075 “Receipt of Monthly Supervisor’s and Quarterly Report of 2019”

Offered by Council Member Warner and seconded by Council Member Cords.

Whereas, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

Whereas, a quarterly report for the Town of Cairo is also recommended by the NYS Comptroller’s Office that the Supervisor should present to the Town Board members for their approval; therefore;

Be It Resolved, that the Town Board Members accept the monthly Supervisor’s Report for February and March 2019 and the quarterly report for January, February and March 2019.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2019-076 “Combining both Phase 1 & 2 of F.P. Kane Water Bids”

Offered by Supervisor Benoit and seconded by Council Member Warner.

***Needed from Supervisor**

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2019-077 “Ratify of Bargaining the T-294 Highway Report”

Offered by Supervisor Benoit and seconded by Council Member Joyce.

***Needed from Supervisor**

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2019-078 “Resolution to Support of Road-Stream Crossing Management Plan Provided by Cornell Cooperative Extension of Columbia and Greene Counties.”

Offered by Council Member Cords and seconded by Council Member Warner.

Whereas, the **Town of Cairo Road-Stream Crossing Management Plan** is designed to help improve community and ecosystem resiliency by identifying high priority road-stream crossings to improve community flood resiliency, road infrastructure condition and reconnect high quality aquatic habitat within the Town of Cairo. The scope of the Management Plan included an inventory of all state, county, town and private road stream crossing, aquatic passage and hydraulic modeling of the data, prioritization of results using multiple objectives and resources for funding and road-stream crossing right-size design.

Whereas, the Town of Cairo will adopt this management plan and incorporate it in long-term road maintenance plan, as well as, guide highway standards for new roads and driveways; and provide a resource for the Highway Superintendent and personnel to identifying and prioritizing future replacement projects and annual budgets; and

Now, Therefore, Be It Resolved, the Cairo Town Board formally adopts the Road-Stream Crossing Management Plan provided by Cornell Cooperative Extension of Columbia and Greene Counties.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2019-079 “Hiring of Security Officer and adjustments to salaries of Court Security Officers”

Offered by Council Member Joyce and seconded by Council Member Watts.

Be It Resolved, that the Town Board of the Town of Cairo does hereby authorize the hiring of Tracy Mauriello, as Security Officer, for the Town of Cairo Court, at a rate of \$13.50 per hour, with a minimal three (3) hour allowance.

Be It Further Resolved, that the Town Board of the Town of Cairo does hereby adjust the hourly rate of Security Officer, Steven DeRose, to \$15.00 per hour, with a minimal three (3) hour allowance, retroactive to April 8th, 2019.

Be It Further Resolved, that the Town Board of the Town of Cairo does hereby adjust the hourly rate of Security Officer, John DeRose, to \$15.50 per hour, with a minimal three (3) hour allowance, retroactive to April 8th, 2019.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Adjourn Town Board Meeting @ 9:01PM

Offered by Council Member Warner and seconded by Supervisor Watts.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Respectfully Submitted

Kayla L. Warner
Town Clerk