



Minutes

Town of Cairo

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday October 1, 2018, at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:03 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Benoit, Council Member Cords, Council Member Joyce, Council Member Warner and Council Member Watts were present.

Review and Approval of Minutes:

September 19th, 2018: Offered by Council Member Warner & seconded by Council Member Joyce.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Existing Business:

Water Meter Installations/Water Project:

Nothing has been changed or updated since the last Town Board Meeting on September 19th, 2018.

Sidewalk Project – Creighton Manning:

Moving forward, Supervisor Benoit received paperwork for the project. Still on schedule for construction. Will go out to be bid on in the Winter and to start in the Spring.

Ambulance Building:

Kaaterskill plans are due beginning of October and put out to bid in November or December. Spoke with them about requirements, bonds and insurance.

Senior Area in Park:

The Rotary donated three trees to the Senior Area in the Park. Two have been planted and the last will be planted at the end of the week.

Monthly Correspondence:

-Honor a Vet Ceremony – Saturday November 3rd, 2018 @ 10:00AM – @ Catskill Point

Honoring Alfred VanShack Jr. Seaman First Class in the Navy from January 4th, 1944-December 13th, 1945. To attend, reserve a spot with the Greene County Veterans Service Agency.

-James West Complaint – Free Range Chickens – Orchard Drive, South Cairo.

Zoning and Code Enforcement does not have anything that prohibits having free range chickens or livestock in rural residential areas.

-“Film in Greene” letter from Greene County Film Commission

Located in the visitors’ center in Leeds, they want to attract motion picture crews to shoot in Greene County.

New Business:

Highway Inventory:

Received Highway inventory lists from the Highway Department by September 30th.

St. Edmonds Inventory Review:

All Department Head are to report to St. Edmonds Church in Acra on Thursday October 4th, 2018 @ 9:30AM to discuss and take their inventory.

Cypress Creek – PILOT Meeting:

Meeting set for Wednesday October 10th, 2018 @ 6:30PM.

Police Contract Meeting:

Meeting set for Tuesday October 2nd, @ 10:00AM

Set Budget Public Hearing for 11/5:

Town Budget Public Hearing set for November 5th, 2018 @ 7:00 during the Town board Meeting. Town Clerk will put a Legal in the Paper.

Resolution No. 2018-148 “Authorization for Highway Superintendent to Surplus Equipment”

Offered by Council Member Warner and seconded by Council Member Cords.

Resolved, the Town Board does hereby authorize Highway Superintendent to surplus out:

1985 Oshkosh	10T2C3BP9F1025604
1988 Dresser Roller	R500001U061977
1991 Chevrolet Dump	1GBM7H1J1MJ112085
Cub Cadet Vacuum	
Speedaire Compressor	
1 Tarco Spreader	
2 Swenson Spreaders	
10 Viking four way plows	

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2018-149 “Building and Code Training and Travel”

Offered by Council Member Warner and seconded by Council Member Cords.

Whereas, the Code Enforcement Officer and the Building Inspector wish to attend The 2018 Capital district Building Officials Conference October 15-17th, to obtain 19 hours of the 24 mandated continuing education credits needed,

Therefore Be It Resolved, The Town of Cairo Town Board does approve the Code Enforcement Officer and Building Inspector to attend the 2018 Capital District Building Officials Conference for their continuing education credits. Travel and compensation will comply with the handbook policy and will be disbursed accordingly.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2018-150 “Budget Amendments and Payment of Bills on Abstract #310”

Offered by Council Member Watts and seconded by Council Member Joyce.

Whereas, town law requires that no fund or appropriation account may be overdrawn; and

Whereas, payment of bills should be properly authorized and documented in the minutes; therefore be it

Resolved, the Town Board does hereby authorize the following budget amendments:

From	A3120.2	Police – Equipment	-652.93
To	A3120.4	Police – Contractual	+652.93
From	A3620.113	Safety Insp Clerk 2-Persl Serv	-744.00
To	A3620.111	Safety Insp Clerk 1-Persl Serv	+744.00
From	DA5142.150	Snow Removal-Persl Serv	-15,546.59
To	DA5110.150	General Repairs-Persl Serv	+15,546.59
From		Fund Balance	-4,235.36
To	DA5130.4	Machinery – Contractual	+4,235.36
From	SW8310.2	Water Admin – Equipment	-28.16
To	SW8310.4	Water Admin - Contractual	+28.16

And Be It Further Resolved, the Town Board does hereby authorize that Abstract #310, consisting of 2018 Vouchers #103265 through #103325 in the amount of \$46,387.69 is approved for payment.

The total amount to be paid from the:

General Fund -	\$21,146.33	Hydrant -	
Highway Fund -	\$22,419.46	Sewer Fund -	\$2,000.00
Soccer Field Proj. -		Water Fund -	\$821.90
Street Lighting -		Capital Water-	
Trust & Agency -		Sidewalk –	

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Resolution No. 2018-151 “Authorization for Highway Department to Accept Truck Bid”

Offered by Supervisor Benoit and seconded by Council Member Warner.

Whereas, Deb Sommer presented to the Town Board a Truck bid from Crossroads Ford, located in Ravena, New York, totaling \$54,709.00.

Resolved, the Town Board does hereby authorize the Highway Department to accept the bid from Crossroads Ford for \$54,709.00.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Board Enters Executive Session @7:54:

Offered by Council Member Warner and seconded by Council Member Cords.

Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye, Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.

Board Exits Executive Session and Town Board Meeting@ 9:12:

Offered by Council Member Watts and seconded by Council Member Warner.

*Supervisor Benoit – Aye, Council Member Joyce – Aye, Council Member Cords – Aye,
Council Member Warner – Aye, Council Member Watts – Aye. Motion carried.*

Respectfully Submitted

Kayla L. Warner
Town Clerk