

30. Cairo Police Department Policy and Procedure Subject: In Service Training

1. **Purpose:** The purpose of this policy is to maintain the training standard of the Cairo Police Department, and to remain in compliance with the Department of Criminal Justice Services.
2. **Policy:** It is the policy of the Town of Cairo Police Department that personnel be kept up to date with new Laws, technologies and revisions in the policy and procedures, rules and regulations of the Department Head. In service training and or re-training may also be designed to provide supervisory, management or specialized training to employees.
 - A. **Definitions:**
 - I. **In-service training** is training in addition to recruit training which may include, but not limited to, periodic training or refresher training, and specialized training.
 - II. **Specialized training:** - is training to provide skills, knowledge and ability in addition to who it is taught in either recruit or other in-service programs. Examples being: breathalyzer, radar, accident investigation, etc. Any specialized training will be considered in addition to in service training, based on the needs of the Police Department.
3. **Procedure:** All officers shall be required to complete a minimum of 24 hours of annual in-service training which addresses the following topics depending upon their individual job assignment. The trainings listed below are mandatory trainings regardless of changes in hourly requirements. It is considered acceptable to not complete 24 hours of in service training with the Cairo Police Department for any members who can provide documentation that they have received the training from an outside agency with certified instruction, to be approved by the member in charge.
 - a) Annual agency policy on the use of force, Use of Force training including the use of deadly force. (Art. 35 of NYS Penal Law) Certified instructor
 - b) Annual firearms (Re-qualification) Range/classroom
 - c) Annual Policy and Procedure review
 - d) Annual Emergency medical services First aid, AED, BBP, (CPR every 2Yrs)
 - e) Annual Site Security/confidentiality- CJIS-FBI-DCJS Online and in person training
 - f) Annual Taser/Conductive Energy Device and O/C spray re-cert.
 - g) Annual Anti-Bias Training (As of 02/01/2021)
 - h) Annual De-escalation Training (As of 02/01/2021)