



## Minutes

Town of Cairo

Monday May 3<sup>rd</sup>, 2021

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday May 3<sup>rd</sup>, 2021, at the Town Hall, Main Street, Cairo, New York.

Supervisor Coyne called the meeting to order @ 7:02 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Coyne, Council Member Cords, Council Member Kralovich, Council Member Watts.  
Absent: Council Member Powers.

### **Approval of the Minutes:**

**February 17<sup>th</sup>, 2021:** Offered by Council Member Watts and seconded by Council Member Cords.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

**March 22<sup>nd</sup>, 2021: TABLED**

**April 5<sup>th</sup>, 2021:** Offered by Supervisor Coyne and seconded by Council Member Watts.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

### **Old Business:**

1. Properties that don't meet the size for EDU
  - a. The Board has been addresses a few time about properties with EDUs that are not buildable lots and would like it looked at in terms of EDU billing whether it be a reduced rate or no EDU.
  - b. Tal will look into what would need to be done with if it is decided to be moved forward. Would require a Public Hearing if any laws would to be changed.
  - c. Have building and the water and sewer dept. work together and come up with the properties that may qualify as non-buildable.
2. Report on Old Building Permits – Jason

- a. A lot of work to go through the paperwork and the dept. is currently fairly busy. The building dept. is moving through them when they can, when it comes up in a municipality search, etc. Have the building start at least 10 years back and then continue to make their way back when necessary and possible.
  - b. A recommendation of hiring someone to take care of the paperwork was brought up, or more time for the clerical workers in the office. Cairo isn't the only Town with these issues and large amount of paperwork or permits that need to be addressed.
  - c. The Board will meet with them @ 6PM on Wednesday May 19<sup>th</sup>, 2021 before the workshop meeting.
3. Zoning Board of Appeals Vacancy
- a. Since George Kleinmeier has resigned from the ZBA, Robert Hasenkopf who has agreed to step in temporarily and move some projects along that has been stopped at the moment and are pending.
  - b. Need to fill the current vacancy, whoever would like to apply must apply by June 1<sup>st</sup> and it will be discussed at the June 7<sup>th</sup> board meeting.
4. Senior Center
- a. Council Member Cords is planning to go throughout the county and look at some of the other Towns center and get an idea of what the Town would want or should have.

**\*\*Memorial Day Parade is a Go\*\***

**New Business:**

- 1. Mike Esslie
  - a. 4<sup>th</sup> of July Event
    - i. Anticipating Music, Food and Craft vendors or something similar, planning on having fireworks. Not much with fundraising for the chamber, just want to do something for the residents of the Town on the 4<sup>th</sup>.
  - b. Resort Tax Proposal
    - i. Mike tried speaking with Chris Tague and then got a hold of the IDA. All the Town needs at this point is something committing them to the next step of the project to get the ball rolling and getting to meet with the IDA and see what they have to offer and then decide on if the Town wants to go through with it or not.
    - ii. This proposal is centered around the fact that several resorts within the past decade went off the market due to non-for-profits moving in. We are trying to appeal to new businesses/resorts coming in to Town, basically a Town tax abatement/exemption.
    - iii. The board would like to sit down and discuss with the IDA, would have to be a public meeting.
  - c. College Credit Class(es)
    - i. Columbia-Greene Community College is committed to bringing a college credit class over to the library. This class will start in the Fall, just waiting for the college president to put it in effect with advertisement. Would like to attract some high school students along with any other people who may be interested. Will be on Wednesday nights, not sure of the time yet, going through the Fall semester. Would like to attract some people with their own businesses to come in and talk about their business and answer any questions. Help give some people some guidance on what they would like to do.

- ii. First time since the 60's that we will have college credit classes in Greene County since the college re-located to Columbia County.
  - d. Railroad Project
    - i. This has been advertised in the paper and the project has been moving along. First layout will be at the National Bank of Coxsackie. Already purchased the trains for the project, and hopefully mirror actual spots where the railroad has been. Hopeful for possible interaction for some of the children along with getting business to the local businesses.
  - e. Veterans Fountain
    - i. Next step is still to continue to sell pavers for the project and next to get someone to install the pavers into the fountain base. Hoping for a Aug./Sept. start on the project. Limited to Veterans in the Town of Cairo that the pavers can be dedicated too.
  - f. Farmers Market
    - i. Can use the Town Hall lawn, use parking in the back of the Town Hall and on Main Street. Continuing to get vendors to come on the market days that the Chamber has chosen, which will be Friday nights after lots of research on the other Markets and what their schedules are along with any traffic that may be coming through for the weekend. Hopeful start date is June 25<sup>th</sup>, end date would be mid Sept. before the Harvest Festival.
  - g. Electric Car Charging Station
    - i. Would like to have the chance to look into charging station within the Town. There are a few in Catskill, Tannersville and Durham that do have them. Possible locations could be behind the Town Hall right near everything in the middle of Main Street or possibly next to some of our resorts or other businesses in Town.
    - ii. Cairo Development Foundation is also looking into this option for the back of the Cairo Garage on Main Street with possible public parking for more availability for these stations.
- 2. Application for Ambulance Billing Clerk for Review
  - a. Have received an application from Gale Snide and a cover letter for the position of ambulance billing clerk. "My name is Gale Snide, I am a medical coder for over 10 years. I presently work for Ellis Hospital billing/coding outpatient medical departments. I understand that you will be looking for a medical coder for Cairo Ambulance in the fall. I was approached by Patricia Asaro in regard to the position which I am interested in and have attached my resume for your review." Will be discussed in executive session.
- 3. Barton & Loguidice Engineering – Fossil Forest
  - a. Discussed funding for the Fossil Forest and agreed that Barton and Loguidice are familiar with the area already and we can take the next step for future plans when ready with them. The next step with the Town would be to put up fencing. **Resolution No. 2021-119**
- 4. Discuss the Greene County Resolution in Support of Rescinding the NYS Fiber Right-Of-Way Fee
  - a. The Governor wants to implement a tax for Cable companies that cross a state roads, they would be taxed per wire that goes across. Another way that the Governor is taxing businesses.
  - b. This new resolution from the County that is being presented is in support of 'Rescinding the New York State Fiber Right-Of-Way Fee'. The board agrees that they would like to support this resolution due to the fact that the Town wants broadband to come into the Town and does not want new or any companies being taxed for this. **Resolution No. 2021-120**

5. Resignation of Judge
  - a. "After discussing and reviewing all of my options with my doctors, I find it necessary to resign from my position as Cairo Town Justice effective May 1<sup>st</sup>, 2021." Will be discussed in executive session. **Resolution No. 2021-122**
6. Tiny Homes
  - a. The business has applied for a liquor license and has requested for a resolution to be passed for the 30 day waiting period.

**Public Comments:**

- Monica Kenny-Keff asks about old building permits and the issues that have come about while people are selling houses and other issues that require any engineers before the selling the house along with difficulties with having and getting C.O. for a home. She also discusses on how they should continue to look through the boxes and find other ways to organize and get through quicker and more efficiently.
- Mike Esslie mentions that some things that may have been built over time without a permit may already be on your tax roll due to the assessor. Then the assessor contacts the building dept. on new things that have been found on the property and then the building dept. looks into and checks if there is a permit and if there is not this is then addressed or can be addressed, whether it's a new deck or garage or building.
- Sherry True asks about the unsafe building process and how far along are some of the properties and what the procedure is. It is expressed that letters have been and are being mailed to property owners and in June there will be some resolutions to solve the issues. The Boards plan is to take care of the properties in the order they were brought from the building department right now.

**Resolution No. 2021-118 "Sewer Penalty Adjustment"**

Offered by Supervisor Coyne and seconded by Council Member Cords.

**WHEREAS**, it is necessary for the Sewer Penalty adjustment to be authorized by the Town Board and documented in the minutes. Therefore;

**BE IT RESOLVED**, that the Town Board accepts the adjustment to a sewer penalty dated March 11<sup>th</sup>, 2021 of \$12.80 to be applied to account number 1340 as it was billed in error.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-119 "Appointing Engineer for the Fossil Forest"**

Offered by Council Member Kralovich and seconded by Council Member Powers.

**WHEREAS**, it has been determined that the Town of Cairo is the location of the oldest Fossil Forest in the world. Therefore;

**BE IT RESOLVED** that the Cairo Town Board does hereby appoint Barton and Loguidice to be the Engineering Firm to assist with guidance on securing the Fossil Forest area.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Nay. Motion Carried.*

**Resolution No. 2021-120 "Support of Rescinding the NYS Fiber Right-Of-Way Fee"**

Offered by Council Member Kralovich and seconded by Council Member Watts.

**WHEREAS**, on April 21, 2021, the Greene County Legislature adopted resolution 99-21 which supports the passage of New York Senate Bill 8858/Assembly Bill 10932 (2020) to repeal Section 24-e of the Highway

Law and Section 7 of the Transportation Corporation Law in relation to reducing the cost of expanding broadband access. Therefore;

**BE IT RESOLVED**, the Town Board of the Town of Cairo also supports the passage of New York Senate Bill 8858/Assembly Bill 10932 (2020) to repeal Section 24-e of the Highway Law and Section 7 of the Transportation Corporation Law in relation to reducing the cost of expanding broadband access.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-121 “Assessor Continuing Education”**

Offered by Supervisor Coyne and seconded by Council Member Cords.

**WHEREAS**, the Assessor, Janice Hull, is required to attend certain training classes. An online 3 credit seminar “Mandatory Real Property Tax Exempt Non-Profit Entities” was given on April 21, 2021 @ \$55.00 for continuing education for NYS certification.

**BE IT RESOLVED**, that the Cairo Town Board does hereby authorize the payment of \$55.00 for the online class the Assessor attended on April 21, 2021, as required for continuing education which is reimbursable by New York State.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-122 “Resignation of Judge”**

Offered by Supervisor Coyne and seconded by Council Member Watts.

**WHEREAS**, a resignation has been received from Judge Miller.

**BE IT RESOLVED**, that the resignation from Judge Miller effective May 1, 2021 is hereby accepted by the Town Board.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-123 “Sewer Penalty Adjustment”**

*DUPLICATE – DISREGARD*

**Resolution No. 2021-124 “Receipt Supervisor’s Report”**

Offered by Council Member Kralovich and seconded by Council Member Cords.

**WHEREAS**, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the Town Board of all money received and disbursed and a copy filed in the office of the Town Clerk. Therefore;

**BE IT RESOLVED**, that the Town Board Members accept the monthly Supervisor’s Report for April.  
*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-125 “Budget Amendments and Payment of Bill on Abstract #303”**

Offered by Supervisor Coyne and seconded by Council Member Watts.

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore be it

**RESOLVED**, the Town Board does hereby authorize that Abstract #305 Payables and Prepaids, consisting of 2021 V1 #00001 through V00087 in the amount of \$158,336.00 is approved for payment; The total amount to be paid from the:

General Fund -	\$82,743.42	Hydrant -	\$8,500.00
Highway Fund -	\$38,565.02	Capital Water-	\$-0-
Street Lighting -	\$ 5,097.20	Sidewalk -	\$-0
Sewer Fund -	\$ 7,276.75	Trust & Agency -	\$2,971.44
Water Fund -	\$13,182.17	Special Fire -	\$-0-

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-126 “Agreeing to Waive 30-Day waiting period for State Liquor Authority License for a Tony House Resort, LLC”**

Offered by Supervisor Coyne and seconded by Council Member Watts.

**WHEREAS**, in accordance with the New York State Liquor Authority application process an applicant is required to submit a notice to the municipality in which it will be located at least 30 days prior to the issuance of such License, and

**WHEREAS**, A Tiny House located at 2754 CR 23B, South Cairo has requested that such 30-day waiting period be waived; now therefore,

**BE IT RESOLVED**, that the Town Clerk is hereby authorized to attach a certified copy of this resolution to the SLA (Standardized Notice Form for providing 30-Day Advanced Notice to a Local Municipality or Community Board” and forward same to the applicant and/or NY State Liquor Authority.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

**Enter into Executive Session @ 8:03PM**

Offered by Council Member Watts and seconded by Council Member Kralovich.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

**Exit Executive Session @ 8:25 PM**

Offered by Council Member Watts and seconded by Supervisor Coyne.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

**Adjourn Town Board Meeting @ 8:26PM**

Offered by Council Member Watts and seconded by Supervisor Coyne.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Absent, Council Member Watts – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. McAlister  
Town Clerk