



## Minutes

Town of Cairo

Monday August 30<sup>th</sup>, 2021

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday August 30<sup>th</sup>, 2021, at the Town Hall, Main Street, Cairo, New York.

Supervisor Coyne called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Coyne, Council Member Cords, Council Member Kralovich, Council Member Powers, Council Member Watts.

### **Approval of the Minutes:**

#### ***July 12<sup>th</sup>, 2021:***

Offered by Council Member Powers and seconded by Council Member Kralovich.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

#### ***August 2<sup>nd</sup>, 2021:***

Offered by Council Member Kralovich and seconded by Supervisor Coyne.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

#### ***August 11<sup>th</sup>, 2021:***

Offered by Council Member Kralovich and seconded by Council Member Powers.

*Supervisor Coyne – Aye, Council Member Cords – Abstain, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Abstain. Motion Carried.*

#### ***August 16<sup>th</sup>, 2021:***

Offered by Supervisor Coyne and seconded by Council Member Cords.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Abstain. Motion Carried.*

### **Old Business:**

1. Senior Center Update – MaryJo

- a. Nothing new, just waiting on the 30 days for any referendum to expire after the amended resolution was adopted on Aug. 16<sup>th</sup>, 2021. After the 30 days will be another 20 days for the closing. Then they will be working with the county for the nutrition center. Also will need to get with the ambulance dept. to discuss what will be done.
2. Park Update
  - a. Wednesday August 25<sup>th</sup>, 2021. The board along with Barton & Loguidice about ideas in the park, how to plan to move forward. Gave the residents an opportunity to say what they would like to see in the park. On the Town website there is a survey and another form for residents to submit with more ideas. Would like this to be sooner than later to get a hold of grant opportunities towards the beginning of the year. Some concepts were an amphitheater on the hill, splash pad, informative signage, ice skating rink, kiosk with mountain/nature information, lighting.
3. Youth Fair
  - a. Presenting a 3 year contract with the Town of Cairo & the County. **Resolution No. 2021-192**
4. Ambulance Update
  - a. Will be discussed in executive session after the meeting.

#### **New Business:**

1. Greene County Representatives
  - a. County Legislature Harry Lennon, County Legislature Chairman Patrick Linger and County Administrator Shaun Groden came out to the Town Board to discuss 5 projects that they would like to pursue in Town and the area.
  - b. First is to blacktop the upper soccer field parking lot, second is to finish the lights up top near the soccer field. Third is to blacktop a majority of the Town Park, will be working with the Town is this project to make sure the whole thing does get completed. Fourth is getting free Wi-Fi under the pavilion from Mid-Hudson Cable, 300 foot radius from where the modem is installed, waiting for them to contact the Supervisor. The fifth project is looking into extending the water and sewer district with help from the county. They are looking into getting it across from McDonalds on 23 where there is a lot of land to be used. Looking to bring business in with jobs.
  - c. Overall plan is to get infrastructure in first and the developers should come in after due to the expanding of the water and sewer. They also want to redevelop some of the park in terms of safety, storm water, parking and ingress/egress. Creating jobs is their overall goal along with improving facilities with focus on residents and visitors.
2. Real Estate Purchase
  - a. After recent negotiations the Town has moved forward to purchasing the 'Miller' property near 32 and McDonalds, 2 lots were available for purchase. Barton & Loguidice said that this was good to buy for future opportunities. **Resolution 2021-191**

#### **Correspondences:**

1. Cairo Development Foundation

- a. 'The CDF respectfully requests the Town's assistance with the Cairo Bears Art project. We will be taking the bears off their stands and starting September 1<sup>st</sup>, 2021 and completed on September 4<sup>th</sup>, 2021.

Once the Bears are off their stands or out of their barrels, we will ask that the Town remove the stands and barrels and place them in the basement of the CDF.

As you know each years the CDF put on the Cairo Bears Community Arts project. This project allows us to encourage community participation either through bear sponsorship, becoming and artist or just by volunteering time. The project also helps the Foundation generate funds through the annual auction of the bears. The funds raised are then reinvested in Main Street Cairo for revitalization.

For the last three years the Town has assisted the Foundation with this project with the placement and removal of the stands and barrels for bears throughout the area. In the past the Town's parks Dept. has been an integral part of this event. We are once again asking for the town's assistance with this important Town project. Sherry True & Diana Benoit.'

2. Resignation Letter – Water & Sewer Clerk
  - a. 'I have decided to terminate my employment with the Town of Cairo. My last day of work will be August 12<sup>th</sup>, 2021. Valerie Payton'
3. Resignation Letter – highway Department
  - a. 'I, Jesse Carmen, will be resigning from my position as a laborer for the Town if Cairo Highway Department. My last day of employment will be August 25<sup>th</sup>, 2021.'
4. Greene County Agricultural Society
  - a. 'With much appreciation for your kindness and generosity in supporting the Greene County Youth Fair! Your friends at the Greene County Agricultural Society.'

**Resolution No. 2021-178 "Town Court – Appointment and Salary"**

Offered by Council Member Watts and seconded by Council Member Powers.

**BE IT RESOLVED** that the following individual will be hired as a Cairo Town Court Officer and will be paid at a rate of \$14.00 per hour.

Matthew Miller        \$14.00 per hour

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-183 "Grant Permission to the Justice to apply for the 2021-2022 JCAP Grant"**

Offered by Council Member Kralovich and seconded by Council Member Watts.

**WHEREAS**, the Town Board of the Town of Cairo, The Town of Cairo Justice Court needs, Ceiling tiles and paint for conference/Court Room, (1) Computer chair (1) Utility Cart, (4) Stand up Desk Risers, (3) Privacy Filter Screens,

**WHEREAS**, there is a 2021-2022 Justice Court Assistance Program (JCAP) available,

**BE IT RESOLVED**, Town Board of the Town of Cairo, authorizes the Cairo Town Court, to apply for a JCAP grant in the 2021-22 grant cycle up to \$30,000.00.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-184 "Resignation of Water Clerk"**

Offered by Supervisor Coyne and seconded by Council Member Powers.

**WHEREAS**, a resignation has been received from Valerie Payton.

**BE IT RESOLVED**, that the resignation from Valerie Payton effective August 12, 2021 COB is hereby accepted by the Town Board.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-185 “Resignation of Highway Employee”**

Offered by Council Member Kralovich and seconded by Supervisor Coyne.

**WHEREAS**, a resignation has been received from Jesse Carman.

**BE IT RESOLVED**, that the resignation from Jesse Carman effective August 25, 2021 COB is hereby accepted by the Town Board.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-186 “Appointment to the Ethics Board”**

Offered by Council Member Watts and seconded by Council Member Powers.

**BE IT RESOLVED**, that the Cairo Town Board does hereby appoint Leonard Asaro to the Town of Cairo Ethics Board.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-187 “Bookkeeper Increase in Salary”**

**TABLED**

**Resolution No. 2021-188 “Appoint Water and Sewer Clerk”**

Offered by Council Member Powers and seconded by Council Member Cords.

**WHEREAS**, the Water Clerk resigned effective COB August 12, 2021 and

**WHEREAS**, the current Bookkeeper has many years of experience with this process. Therefore;

**BE IT RESOLVED**, that the Town Board does hereby appoint Kristin Griffin as the Water/Sewer Clerk at a rate of \$4,000. Annually.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-189 “Rescind Resolution 2019-105”**

Offered by Council Member Powers and seconded by Council Member Kralovich.

**WHEREAS**, on August 12, 2019, the Cairo Town Board passed a resolution (2019-105) authorizing the Cairo Development Foundation to use the full amount of the 1998 HUD Residential Rehabilitation Funds for the rehabilitation of two residential apartments at 467 Main Street, according to the terms and conditions set forth in the grant document.

**WHEREAS**, to date these monies have not been distributed to the Cairo Development Foundation and an application for same has not been provided. Therefore;

**BE IT RESOLVED**, that the Town of Cairo Town Board does hereby rescind the resolution authorizing the Cairo Development Foundation to use the 1998 HUD Residential Rehabilitation Funds without prejudice to re-file an application with appropriate documentation in the future.

*Supervisor Coyne – Aye, Council Member Cords – Nay, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Nay. Motion Carried.*

**Resolution No. 2021-190 “Move EMT to AEMT”**

Offered by Supervisor Coyne and seconded by Council Member Powers.

**WHEREAS**, Dan Lendin is a current EMT on the Town of Cairo Ambulance being paid at a rate of 14.54 per hour.

**WHEREAS**, Dan Lendin passed his paramedic certification. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo authorizes the change in rate of pay from EMT to AEMT for Daniel Lendin from \$14.54 to 16.97.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-191 “Authorize Supervisor to Sign Real Estate Contract”**

Offered by Council Member Kralovich and seconded by Council Member Watts.

**BE IT RESOLVED**, that the Cairo Town Board does hereby give authorization to the Cairo Town Supervisor, John Coyne, to sign the Real Estate Contract for the purchase of property on William Dinger Road, tax map #101.10-2-14 and #101.10-2-15.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-192 “Authorize Supervisor to Sign Youth Fair Contract”**

Offered by Council Member Cords and seconded by Council Member Powers.

**BE IT RESOLVED**, that the Cairo Town Board does hereby give authorization to the Cairo Town Supervisor, John Coyne, to sign the County Youth Fair Contract for the years of 2022-2024.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Enter Executive Session @ 8:13PM**

Offered by Council Member Kralovich and seconded by Council Member Cords.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Exit Executive Session @ 8:39PM**

Offered by Council Member Cords and seconded by Council Member Watts

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-193 “Salary Increase for Non-Union Employees”**

Offered by Council Member Watts and seconded by Council Member Kralovich.

**BE IT RESOLVED**, that the Town Board does hereby authorize a 2% increase of the salaries of non-union and other than elected employees effective August 1, 2021.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-194 “Supervisor Clerk Increase in Salary”**

Offered by Council Member Watts and seconded by Council Member Powers.

**BE IT RESOLVED**, that the Town Board does hereby increase the Supervisor Clerk salary by \$1,000. Annually due to the addition of Water & Sewer duties.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Adjourn Town Board Meeting @ 8:41PM**

Offered by Council Member Powers and seconded by Council Member Watts.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. McAlister  
Town Clerk

