

## **COURT INFORMATION:**

### **Types of Cases Handled:**

New York State Vehicle and Traffic Law (VTL) infraction, misdemeanor and preliminary felony proceedings, New York State Penal Law (PL) violations, misdemeanors and preliminary felony proceedings, New York State Department of Environmental Conservation (EnCon) offenses, New York State Transportation Law offenses, New York State Agriculture and Markets Law offenses, Town of Cairo Local Law offenses as well as Small Claims and Summary Proceedings/Eviction matters.

### **Prosecutors:**

The Greene County District Attorney's Office prosecutes felony and misdemeanor offenses, Agriculture and Markets Law offenses as well as traffic summonses issued by the New York State Police, the Greene County Sheriff's Office, Cairo Police Department and New York State Department of Environmental Conservation.

The Cairo Town Attorney prosecutes all Town Ordinance and Local Law violations and misdemeanors.

## **COURT PERSONNEL ARE NOT ATTORNEYS AND CANNOT GIVE LEGAL ADVICE**

If you are not knowledgeable in the correct procedures involved in the proper filing and defense of Civil Matters, including Summary Proceedings and Evictions, it is suggested that you contact an attorney for assistance. Court personnel are prohibited by law from providing legal advice and/or assisting in the completion and filing of legal forms as well as instructing litigants how to proceed.

## IMPORTANT INFORMATION:

At this time only ten individuals may be present in the courtroom at any one time therefore, the Court is utilizing an automatic notification system that will contact via text message any individual who has business with the court on a specific date. The court officer at the point of entry will be able to provide persons with business with the court access to a scannable QR code that can be utilized for this procedure. Any individual who cannot utilize this system will be asked to wait in another area until they are permitted to enter the courtroom.

All individuals in attendance for court sessions, including spectators, will be subject to a search of their belongings as well as magnetometer (metal detector) scanning prior to entering the courtroom by court security personnel. Any person who, due to a medical condition, cannot be subjected to the magnetometer should inform the court officer at the point of entry. NO cell phones or electronic devices are allowed in the court room.

All proceedings are electronically recorded at the bench, therefore all other conversations in the courtroom are prohibited. This policy is strictly enforced. Court personnel may ask any person causing a disruption to exit the courtroom at the Judge's direction and/or his or her discretion.

\* No court filings will be accepted and/or processed during court sessions - no exceptions. Court filings will only be accepted at the court office during normal business hours.