## **UNIFORM TRAFFIC TICKETS:**

If you received a summons for a traffic infraction follow the instructions on the summons, enter a plea of guilty or not guilty and mail the summons to the address listed on the summons. If you wish to enter a plea in person, you may do so during the office hours listed above or by utilizing the locked drop box labelled *Court Documents Only* at the rear of the court building located at 512 Main Street, Cairo.

If you enter a plea of guilty you will receive a fine notice from the Court by mail. If you enter a plea of not guilty you will receive a plea offer from the Greene County District Attorney's Office by mail. No in-person appearances for traffic tickets are being scheduled at this time other than traffic trials. Please be sure that you supply the Court with your current mailing address. Failure to enter a plea on a traffic ticket may result in suspension of your New York State driving privileges by the Department of Motor Vehicles.