



## Minutes

Town of Cairo

Monday October 4<sup>th</sup>, 2021

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday October 4<sup>th</sup>, 2021, at the Town Hall, Main Street, Cairo, New York.

Supervisor Coyne called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

\*A moment of silence for passing of former board member and local business owner Tony Puorro.\*

Attendance: Supervisor Coyne, Council Member Cords, Council Member Kralovich, Council Member Powers, Council Member Watts.

### **Public Hearing – Campgrounds**

Opened @ 7:00PM Offered by Council Member Kralovich and seconded by Council Member Powers.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

- Discussing the definition of campgrounds and address the concerns that the Town has. The Town would like to mirror the law that the State has that classifies what a campground is.
- Supervisor Coyne reads the letter from the Zoning Dept. and what NYS Dept. of Health classifies as a campground and what the Town defines as a Campground and also what they recommend the Town do.
  - The NYS Dept. of Health defines a Campground as “Any parcel or tract of land including buildings or other structure, under the control of any person, where five or more campsites are available for temporary or seasonal overnight occupancy.”
  - The Town of Cairo Zoning Law defines a Campground as: “A parcel of land upon which two or more campsites are located, established, or maintained for occupancy by camping units as temporary living quarters for recreation, education or vacation purposes, but shall not include uses limited solely to the personal use of the owner.”
  - The Town should amend the Zoning Law of “Campground” from “two or more campsites” to “five or more campsites” to mirror the DOH regulations. Otherwise we could potentially see multiple parcels of land with unregulated campsites on them.
- Supervisor asks if the board has any questions; the board has none.

- Supervisor then asks the public twice if they have any questions or concerns; Mrs. Freeman asks if there is size limit for the campsites, if there is the State would have to regulate that. Richard Lorenz ask if the State would regulate the sewage as well; yes they would.

Closed PH @ 7:05PM Offered by Council Member Watts and seconded by Supervisor Coyne.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

### **Approval of Minutes:**

#### **July 26<sup>th</sup>, 2021:**

Offered by Council Member Watts and seconded by Council Member Kralovich.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

#### **August 30<sup>th</sup>, 2021:**

Offered by Council Member Cords and seconded by Supervisor Coyne.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

### **Unsafe Building Hearings:**

Daly Resorts 1081 NYS Route 145

- Original letter was sent June 10<sup>th</sup>, 2021 and receipt was returned; order letter was sent Sept. 20<sup>th</sup>, 2021 and return receipt was received.
- Julia Stock, daughter of the owner has come to the meeting. States the first letter that was sent to her mother could not have been signed for it because she was in nursing home at the time. State that her mother never received the second letter. Her other sister does live with her mother but would not open the door or sign for anything because of COVID. The mother/daughter happen to find the last letter on the ground and that is why they are here tonight.
- Tal says this is not meant for anyone to become confrontational, the Town wants to help clean up the property.
- The family was worried because of the letter and what could happen because they are not in a position to take on this, so that is why they are here tonight to discuss their options.
- The daughter lives 2 hours away and doesn't have to much time to help at the moment, it needs to be discussed among the family on how to proceed.
- The Board will give her a copy of what was sent out, it states what is asked and what the Board is looking for, what can be corrected. Ask if she can come back at the next board meeting to discuss what plan they have in taking care of the concerns.

### **Report of Committees:**

#### **John Coyne**

Emergency Planning

- Nothing to Report.

Greene County EMS

- Received the bill for 2022, which has already been added to the budget.

Water/Sewer

- Joe Myer is working on getting a utility truck for the dept. from the Village of Athens. Highway Dept. took a look at the truck and overall looks good. Joe will just have to present it to the board the intent to purchase it.

## Stephen Kralovich

### Court

- Working on the vast amount of paperwork that has been mandated by the state that has to do with the Bail Reform.

### Highway Department

- Blacktop has been completed for the season, plows are been prepped for the winter season, salt sheds are full. Rain has been the big inconvenience.

### Police Department

- 9 investigated accidents, 6 arrests, 2 felonies, 2 misdemeanors, 10 violations, 13 traffic tickets in Sept. and 18 in Aug. Have been focusing a lot near the post office in Town.

## Mary Jo Cords

### Assessor

- 39 sales in August, 26 were arm's length sales.

### Insurance/Health Insurance

- Nothing to Report.

### Library

- 308 Wi-Fi users, 4136 items, 970 people @ events, 66 had computer access. Other things at the library include chair yoga, Halloween event, school supplies for children & library cards.

## Tim Powers

### Ambulance

- August; 85 phone calls, 52 transported calls, \$48,070 billed. Ambulance 742 will be going in the shop for a problem to be addressed, to do with the fuel gage.

### Animal Control

- 23 calls, 1 violation, 14.7 gallons of fuel used.

### Festivals/Parades/Youth Fair

- Nothing to Report.

### Misc.

- Main Care was scheduled to address the furnace Oct. 1<sup>st</sup>, 2021. Needs a new smoke stack and a complete cleaning. Union negotiations are completed and accepted by all employees involved.

## Jason Watts

### Code/Building/Zoning

- 11 building permits, 1 certificate of occupancy, 13 compliance issues, 15 municipals searches, 2 new violations, 1 court case, 47 inspections, 1 unsafe building.

### Planning Board

- Nothing to Report.

## Old Business:

1. Senior Center Update – MaryJo
  - a. Purchase of the building is going on schedule. Should be able to close on the building this month.
2. Park Update
  - a. As of right now a number of 57 people have taken the survey on the website of what they would like to see in the park. Continuing to push residents to take the survey, no one is taking

the time to take the survey after they take the time to give their opinions on what they would like to see or not see. Survey is on the Town website & will be taken down soon.

3. Candy Cane Festival Update
  - a. The lady in charge has spoken with Marianne and had mentioned that they would like use of the green building if possible. FB Page has a lot of community support. They have a lot of raffles, photographer, Santa Claus, drink and food vendors, bounce house, outdoor exhibit with Santa's workshop, letters to Santa, possible school choir. Many local businesses have been donating money and gifts for this festival.
4. Unsafe Building – Extension – 68 County Route 41
  - a. The landowner is requesting an extension until April. He fell ill and is currently in Florida, he is very upset about what is going on, he has had the metal and the car inside the building stolen from inside. He cannot get anything done until the Spring.
  - b. Board wants to make sure there is no danger to the public.
5. Unsafe Building – Status – 886 Old Route 23
  - a. The landowner needs to clean up some more stuff according to the board. The landowner is done according to Marianne and was not planning on doing anymore. The board is going to send the owner a letter for another 30 days for what needs to get done.
6. Fireworks – November 27<sup>th</sup>
  - a. **Resolution No. 2021-203**
7. Town Tree
  - a. Supervisor Coyne mentions to the public that they are continuing to look for a tree for the outside of the Town Hall. They do have a couple of options and if anyone knows of anywhere they can acquire one please let them know.

#### **New Business:**

1. Bob Hansen; Letter – DOJO
  - a. The DoJo according the Mr. Hansen is not going out of business even though the building is being sold. Looking for locations and would like to have it possibly at the Acra Community Center a couple days a week. He had mentioned the idea of maybe whoever moves from the Community Center to the new building, the DoJo can take that building over and possibly pay rent on a full time basis.
  - b. Board came up with a rent and they are okay with this idea. But they don't want to displace anyone, but it's possible that some group could maybe go to the new building as well. The Boy Scouts Meet every Wednesday & another group also meets on Wednesdays.
  - c. The Board would like to have a site meet with Mr. Hansen and then discuss options for using the building along with a long term plan, as soon as possible.
2. 2022 Acra Community Center Contract
  - a. "Enclosed you will find the 2022 contract between Greene County and the Town of Cairo for the rental of the Acra Community Center. Please sign on page 3, and return to our office. Once we receive back, we will see that Mr. Linger, Chairman of the Greene County Legislator signs the agreement. We will mail you a copy of the fully executed agreement at the time along with a copy of our insurance." **Resolution No. 2021-221**
3. Ambulance Fee Schedule
  - a. Fees have not been increased in quite some time. Ray Mahler went around town and compared prices for the other towns in the county. The lowest for calls in the County, BLS calls proposed

increase to \$1,000, ALS calls proposed increase to \$1,100 and mileage increase to \$18.00 a mile. **Resolution No. 2021-216**

4. Tentative Budget

- a. The Tentative Budget has been posted in the Town Clerk's Office for anyone who is interested in looking at it. Last year budget was less than this year, obviously items go up overtime and there will be things that go up; insurance, equipment.

5. Pavilion Ice Skating

- a. 'Mike Todaro from buildings and grounds would like to make an ice skating rink under the pavilion during the winter like it was in the past.' Estimated costs would be about \$730.00; we would flood the pavilion and it would freeze, some residents had concerns about the size of it being too small. Will discuss with Mike and what can be done if feasible.

6. Town Park Lawnmower Estimates

- a. Park is in need of updated the lawnmowers; from 2002, 2006, 2016. Got estimates from 3 local companies in the county. **Resolution No. 2021-213**

7. Updating Main Street Globes Estimates

- a. The Town is looking at 2 different types of globes; one globes shines out like the current ones and the other shines down, which may be more efficient. The ones that shine down, the prismatic, are more expensive about 400 each, compared to the other ones which are about 100-200 each. Thoughts of putting the prismatic on Main Street and the other throughout the Town. Want to protect the new LED bulbs that were also just purchased.

**Correspondence:**

1. Cairo Public Library

- a. The library would like to put up a sign near the sidewalk next to the Town Hall. They want the sign to face the road instead of it going parallel with the sidewalk. Would like the sign to look similar to the other green signs for the Town. Trying to make sure the location of the sign is effective and in the right spot and position.

**Public Comments**

- Supervisor Coyne had mentioned the few emails that were sent to him from the public about getting extra funding for the Water/Sewer Dept. The Town is not eligible at the moment but wants to point out they do have everything ready when the time comes.
- Louie O'Connor had questioned if the county had mentioned that they were going to give money to the Town for the dept., it was mentioned that this was part of the presentation that was given buy the county for the expansion of the Water/Sewer dept. to get more business and infrastructure in the Town.
- Richard Lorenz brings up the possibility of the American Legion also trying to share the Acra Community Center along with the other groups interested. Also mentioned County Route 41 water hazard which will become an ice issue. The board has contacted the County on multiple occasions, Scott Templeton is aware of this & he is working with the Water Dept. on this issue.
  
- Bebe Tobin mentions another option for the lighting for the Town Globes. She mentions a 'shield' option, which is something that is supposedly inexpensive and they go in the back of the inside of the globe, which then blocks the light from the houses. This will push the light everywhere except the place where the shield is. Also says that since the lanterns are shorter

you have to have them brighter if there taller, they can be dimmer, along with the shape of the globe can affect the light.

- Tobin also says that some of the Jewish members in Town discussed and would like to donate a menorah in addition to the tree for the Town Hall. Says it's a permanent piece that can be used over and over again. Will reach out when they have it and the Town will take care of it.
- James Freeman brings up the price of fireworks for next month and the celebration line item in the budget, how it has increased; anticipating the flowers for Main Street, 4<sup>th</sup> of July, parades, car show. Questions why the shelters in the dog park are still not there after almost 2 years of a resolution passed. There is additional money in the park budget for this in 2022. This was addressed with him multiple times and there were reasons why this could not be done due to money, rising prices in lumber.
- Marc Gorelick asks about the online survey for the park if they are doing it just online or on paper, there are both option but they push for everyone to do them online. Also says he likes the prisms for the lights.
- Julie Freeman says maybe the Scouts could use the Church in Cairo if they have nowhere to go for meetings.
- Brian Feml says the Fire Company will buy the Tree for the Town of Cairo and will be matching the Town's \$5,000 for the fireworks show in November.

**Resolution No. 2021-201 "Campgrounds in the Town of Cairo"**

Offered by Supervisor Coyne and seconded by Council Member Watts.

**WHEREAS**, the Town of Cairo Zoning Law defines a Campground as: "A parcel of land upon which **two** or more campsites are located, established, or maintained for occupancy by camping units as temporary living quarters for recreation, education, or vacation purposes, but shall not include uses limited solely to the personal use of the owner." However, the New York State Department of Health defines a Campground as "Any parcel or tract of land including buildings or other structures, under the control of any person, where **five** or more campsites are available for temporary or seasonal overnight occupancy."

**BE IT RESOLVED** that the Town Board of the Town of Cairo, hereby agrees that a change to our Zoning Law needs to be adopted to reflect NYS Department of Health requirements of five or more campsites required.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-203 "Authorize Supervisor to Sign Fireworks Contract"**

Offered by Supervisor Coyne and seconded by Council Member Kralovich.

**WHEREAS**, the Town of Cairo and the Cairo Fire Department are co-sponsoring an annual Christmas Parade. Also;

**WHEREAS**, the Cairo Town Board would like to provide Fireworks at the Cairo Town Park after the parade concludes. Therefore;

**BE IT RESOLVED**, that the Cairo Town Board does hereby authorize the Supervisor to sign a contract with Young Explosives Corporation with a Fireworks budget of \$5,000 for Saturday, November 27, 2021.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-210 “Waive the Fee for a Fireworks Permit”**

Offered by Council Member Powers and seconded by Council Member Cords.

**WHEREAS**, The Cairo Chamber of Commerce is having Fireworks during the Apple Harvest Festival. Currently there is a \$100 Fireworks permit. The Chamber is requesting a waiver of that fee. Therefore;

**BE IT RESOLVED**, that the Cairo Town Board does hereby waive the \$100 Fireworks fee for the Cairo Chamber of Commerce Fireworks during the Annual Harvest Festival.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-211 “Receipt of Monthly Supervisor’s Report”**

Offered by Council Member Watts and seconded by Council Member Cords.

**WHEREAS**, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the Town Board of all money received and disbursed and a copy filed in the office of the Town Clerk. Therefore;

**BE IT RESOLVED**, that the Town Board Members accept the monthly Supervisor’s Report for September.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-212 “Budget Amendments and payments of Bills on Abstract #310 for September Payables & Prepays”**

Offered by Council Member Kralovich and seconded by Council Member Watts.

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore be it

**RESOLVED**, the Town Board does hereby authorize that Abstract #310 Payables and Prepays, consisting of 2021 V1 #00479 through V00545 in the amount of \$ 933,369.29 is approved for payment; The total amount to be paid from the:

General Fund -	\$ 69,551.19	Hydrant – \$	-0-
Highway Fund -	\$ 606,463.20	Capital Water - \$	-0-
Street Lighting -	\$ -0-	Sidewalk - \$	246,293.59
Sewer Fund -	\$ 6,221.07	Trust & Agency - \$	3,484.74
Water Fund -	\$ 1,355.50	Special Fire - \$	-0-

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-213 “Authorize Purchase of Lawnmowers for the Park”**

Offered by Council Member Kralovich and seconded by Council Member.

**WHEREAS**, due to the age and condition of the current Town Park lawnmowers, they cannot keep up with the amount of work that needs to be done in the Angelo Canna Town Park and need to be replaced.

**WHEREAS**, estimates have been provided for new lawnmowers:

<u>Sourcewell</u>	<u>\$ 20,468.36</u>
<u>Greene County Power Equipment</u>	<u>\$ 10,000.00</u>
<u>John Deere (Keil Equipment)</u>	<u>\$ 9,708.00 (17,916 for 2 w/ trade in)</u>

**THEREFORE, BE IT RESOLVED**, the Town Board does hereby authorizes the purchase of a 2 new lawnmowers from **Keil Equipment Co.** in the amount of \$17,916.00.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-214 “Authorize the Town Board to Sign the Ambulance Contract”**

Offered by Supervisor Coyne and seconded by Council Member Powers.

**WHEREAS**, The Cairo Town Board has negotiated with the Town of Cairo Ambulance to settle on their 2021 to 2023 contract. Therefore;

**BE IT RESOLVED**, that the Town Board is hereby authorized to sign the Ambulance Contract for 1/1/2021 through 12/31/2023.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-215 “Authorize Purchase of Globes for Lighting District”**

**TABLED**

**Resolution No. 2021-216 “Approve Ambulance Increase for BLS and ALS Fees”**

Offered by Council Member Powers and seconded by Council Member Watts.

**WHEREAS**, The Town of Cairo has received a request from the Ambulance Administrator to approve a request to increase the BLS and ALS fees from \$650 to \$1,000 and \$750 to \$1,100 respectively as well as a change in charge per mile from \$10 to \$18. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo hereby authorizes the Ambulance Administrator to increase the BLS and ALS fees from \$650 to \$1,000 and \$750 to \$1,100 respectively, as well as the change in charge per mile from \$10 to \$18 effective January 1, 2022.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-217 “Approval to Post a Library Sign on Town Hall Property”**

**TABLED**

**Resolution No. 2021-218 “Authorizing Public Hearing”**

Offered by Supervisor Coyne and seconded by Council Member Powers.

**WHEREAS**, the Town of Cairo is proposing a new Town Local Law to override the Tax Levy,

**WHEREAS**, a Public Hearing is necessary prior to the adoption of any Law. Therefore;

**BE IT RESOLVED**, that on October 20, 2021 at 7:00 pm, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to override the tax levy limit established in general municipal law Section 3-c.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-219 “Accept Water Billing”**

Offered by Supervisor Coyne and seconded by Council Member Kralovich.

**WHEREAS**, it is necessary for the Water Billing to be authorized by the Town Board and documented in the minutes; therefore, be it

**RESOLVED**, the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of \$49,892.77 dated October 4, 2021.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*



**Resolution No. 2021-220 “Authorizing Use of the Park Green Building”**

Offered by Supervisor Coyne and seconded by Council Member Powers.

**WHEREAS**, the Candy Cane Festival, to be held on Saturday, December 4, 2021, has requested use of the green building at the Angelo Canna Town Park.

**BE IT RESOLVED**, that the Cairo Town Board does hereby approve the request to use the green building on the above dates.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-221 “Acra Community Center Rental Agreement”**

Offered by Council Member Cords and seconded by Council Member Powers.

**WHEREAS**, the Greene County Dept. of Human Services wishes to rent the Acra Community Center for the preparation and serving of meals and to provide a congregate and home delivered meal program in the Town at a monthly rental fee of \$1,000.00 for the term of January 1, 2021 to December 31, 2021. Therefore;

**BE IT RESOLVED**, that the Town Board does hereby authorize the Town Supervisor to sign the Acra Community Center Rental Agreement with the Greene County Dept. of Human Services.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Resolution No. 2021-222 “Authorize Chamber to Set Up Vendors for Parade of Lights”**

Offered by Supervisor Coyne and seconded by Council Member Kralovich.

**WHEREAS**, on November 27, 2021, the Town along with the Cairo Fire Department will once again be hosting a Parade of Lights for the holiday season.

**WHEREAS**, the Cairo Chamber of Commerce has requested permission to use the Cairo Town Hall lawn to set up vendors before and after the Parade of Lights. Therefore;

**BE IT RESOLVED**, that the Cairo Town Board does hereby grant permission to the Cairo Chamber of Commerce to set up vendors on November 27, 2021 on the Cairo Town Hall lawn.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

**Adjourn Town Board Meeting @ 8:25PM**

Offered by Supervisor Coyne and seconded by Council Member Watts.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. McAlister  
Town Clerk