



## Minutes

Town of Cairo

Wednesday Oct. 27<sup>th</sup>, 2021

Budget Meeting @ 7:00am

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Special Town Board Meeting for a Budget Meeting on Wednesday October 27<sup>th</sup>, 2021 at the Town Hall, Main Street, Cairo, New York.

Supervisor Coyne called the meeting to order at 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Coyne, Council Member Cords, Council Member Kralovich, Council Member Powers, Council Member Watts

- The Board along with the Library Board start by looking over what has been requested for the 2022 Library Budget.
- Question from the board: Do part time staff members get health insurance?
  - o *Marc from the Library Board believes this is no, Council Member Cords confirms this and states no they do not.*
- How many full time staff do you have?
  - o *There are 3 full time for sure; Lucy, Robert, Deborah. 4 part time.*
- The Board noticed that on one column of the library budget from Jan. to Sept. of 2021 is showing left over of \$37,648.12; which according to the Supervisor would be net income. But the library still has this balance for the rest of year to use. The under salaries it shows that \$113,847 was spent. Supervisor Coyne went ahead and calculated that the library is spending about \$12,650 every month for salaries. After taking this number and multiplying for each month you come out to about \$151,000. So now the board is questioning why the library has requested \$163,000, 12 grand more than what the numbers show.
- Wondering if there is room for adjustment and then bringing it back to the board?
  - o *Marc says there is room for adjustment for about every single lines aside from items like certain programs, cable and certain fees.*
- Would just like to know why they are asking for the 12 grand extra? Understands increases in salaries, would just like a clarification.
  - o *Marc will refer back to Deborah and the board for this answer.*
- Cost of the health insurance and the Social Security, disability; would like to know why it is so high for only 7 employees?

- *States that Deborah has spoken with other agents and some of the costs have gone up that were not supposed to go up.*
- Supervisor questions why the total budget is \$239,927 but the library is only requesting \$210,552?
  - *This is because the library gets \$19,000 from either the State or the School every year.*
- Council Member Powers questions about the library being closed to the public last year for a short period of time due to COVID.
  - *Stated that the library was only closed completely for a couple of weeks where there was a mandatory closure to all public; does not mean that business stopped. Rest of the time the library was open without the public being allowed in, curb side was allowed, library staff to go online for them, to do whatever was requested from the public. Books, DVDs were still loaned and door to door curb side pickup.*
- Was there anyone in the time frame that was laid off or furlough during the mandatory closure?
  - *No one was laid off or furlough, if they could work at home at this time they did. Cleaned, organizing and taking care of inventory.*
- Was there another employee added and when?
  - *There was a part timer hired and no, not sure of the starting date.*
- Board asks Mike Lamanec, if there are any updates or anything to share on water or sewer.
  - *Nothing in particular, just wanted to be present for any questions that may come up.*
- Was there any clarification on the long term loan for water/sewer that was sent out?
  - *Kris states that she had sent out email to water/sewer and Coyne with the figures. Also mentions that at one point both water and sewer had to borrow from the general fund; before 2008, most likely for a project. Ted Banta goes and states that fund were starting to be paid back around 2013 after the recession. Mike mentions that payments were continued but they never found the record how much was borrowed, why it was borrowed, when we can start paying it back. Rough numbers of \$306,000 for sewer and \$80,000 for water. Ted says to refer back to audits that were done; 2007-2008; 2012-2013. Trying to understand the loan, when it ends and when we can close it out.*
- Coyne then goes ahead and asks the board if they had any other questions, concerns, ideas or adjustments about the budget?
  - *Coyne mentions that there are very few places. Kralovich mentions cutting each line 1%-2% in each dept. but some cuts could eventually affect day to day in the town.*
  - *They do agree yes that there was a lot of money spent this year, because there had to be for certain repairs and other necessary items.*
  - *Powers say we could have one more meeting.*
- Coyne then ask if the clerk's office the bookkeeper or his secretary could look into any resolutions and see if we can find how much was awarded to the water and sewer dept. back then.
  - *Kris says she has resolution on what was left. But the money that's coming in from water/sewer won't help get below the 2% tax gap and we shouldn't take any more out of the fund balance for future years. According to the bookkeeper paying the loan will not affect the budget to under the 2% tax gap goal.*

- Board would like to take care of this loan and get it out of the way. Will be run by the accountant & see what possibility and options are. Bookkeeper will get numbers for the board at the next budget meeting on Wed. Nov. 3<sup>rd</sup>, 2021 and then Thurs. have the public hearing.

**Resolution No. 2021-223 “Authorize Public Hearing”**

Offered by Supervisor Coyne and seconded by Council Member Cords.

**BE IT RESOLVED**, that on November 4<sup>th</sup> @ 7PM at the Town Hall, Town of Cairo. Town Board shall hold a public hearing to present the preliminary budget to the residents of the Town of Cairo.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye.*

**Adjourn Board Meeting @ 7:25PM**

Offered by Council Member Kralovich and seconded by Council Member Watts.

*Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye.*

Respectfully submitted,

Kayla L. McAlister

Town Clerk