



Minutes

Town of Cairo

Monday November 1st, 2021

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday November 1st, 2021, at the Town Hall, Main Street, Cairo, New York.

Supervisor Coyne called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Coyne, Council Member Cords, Council Member Powers.

Absent: Council Member Kralovich, Council Member Watts.

Approval of Minutes:

September 13th, 2021:

Offered by Supervisor Coyne and seconded by Council Member Powers.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

October 4th, 2021:

Offered by Council Member Cords and seconded by Supervisor Coyne.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Report of Committees:

- Nothing to Report Tonight

Old Business:

1. Senior Center Update – MaryJo
 - a. Close as early as the 12th, as of right now the Board, Tal, the bank, the sellers and the other attorneys are available. If something comes up, no later than the 16th. Should be at the Bank of Greene County in Catskill.
2. Park Update

- a. Barton and Loguidice are putting together some final numbers from the online survey that was posted on the Town website. Working with them on a proposal to pave the walking path next year. There is a figure on the material, just needs a number on the labor.
- 3. Candy Cane Festival Update
 - a. Nicole in charge of the Festival is present. Has a large amount of money coming from Peckham. Looking into getting larger decorations, lot of raffle donations, outdoor movie projector, farm with animals, ornaments decorating, letters to Santa, Cairo Durham NHS is going to volunteer for community service. Proceeds are going to adopting families in the area, they do have flyers that will be posted. Angelo Canna Town Park on Dec. 4th, 2021.
- 4. Bob Hansen – DOJO
 - a. Absent
- 5. Pavilion Ice Skating
 - a. ‘Mike from the Highway Dept. would like to make an ice skating rink out of the pavilion during the winter in the past’ Estimated Cost was about \$730.00. Worried about injury or not and how to proceed with this. MaryJo will talk with the insurance company before moving forward. Will be discussed at the next meeting.
- 6. Cairo Public Library Sign Request
 - a. The library would like the sign parallel with Main Street, one sided facing Main Street; length is 2x4. Some Board Members think it should be parallel with the sidewalk, the arrow on the sign will show that the library is up the sidewalk. The sign will also be brought out as far as possible without blocking anything while also making sure it’s visible and not blocking anything traffic flows. The sign is also being donated to the library.
- 7. Bebe Regnier – Lighting
 - a. Addresses to the public that the Town is looking in to something for the lighting, whether it is to repair or upgrade the lights on Main Street. Some issues that the board had addressed before were the Christmas lights when they are put up, they lean on the plastic and they could melt, so maybe something metal could work. Which is where you can get piece of metal or a ‘shield’ and it at the top of the lights, where it would stop the light from traveling up & push it down more. She also had another option of lights that are shaped like lanterns and the lights are inside the top which is a special LED which is warm light and also pushes the light down. These lights are supposed to last maintenance free for 15-20 years, when they die, there are replacements for the lights. They also are totally open, no glass or plastic to maintain. Multiple options for installing these lights, all depend on price, availability, light pollution, etc. There are many companies that the Town could reach out to and see what grants and incentives are available with for this type of improvement project.

New Business:

- 1. Change to Prior Notice of Defects Law
 - a. NYMR recommended to Tal a small change in the law. Which requires a public hearing and another Local Law. **Resolution No. 2021-224**
- 2. Resignation of Highway Clerk
 - a. ‘Due to familial/personal reasons, I will be resigning from my position as Clerk-Typist for the Town of Cairo Highway Department. My last working day will be October 20th, 2021’
The board is currently looking for a new clerk, the person who takes the position must take civil service test and be on an active waiting list from the test for this position.
- 3. Planning Board – Zoning Law Change

- a. Joe Hasenkopf asked the Board to take look at some revisions to the zoning law regarding surveys on parcels of land.

Overall what Joe is asking them to look into is when a piece of property is subdivided, there has always been a survey required to know where the lines are and you move forward. They have somebody at the moment challenging them and not wanting them to survey the property because the property hasn't been surveyed since the 1800's and they don't know where one of the property lines are. Would like the Town Board to clarify the zoning law, since it says nowhere in the zoning law that it's required when dividing property. Planning Board thinks it should be required, Town Board says there would need to be public hearing if they were to change the law. Also said was when sending a property map down to the county, they should know where the property lines are.

The situation for these people are they are dividing a 200 acres lot into 2 pieces and creating 2 building lots, they should know where their property lines are for both lots.

They ask Robert from the Zoning Dept. his comments, he states that, real property law 334 requires a survey for a person to buy a lot and then file the survey with the county. But the state does require a survey of the entire lot if you are selling part of it.

4. Dwight Tobin – Cell Service

Would like to attempt to have another tower put in Town to improve the cell service in the Town. Would like to figure out how to approach Verizon or AT&T for a cell site, which does not require a tower up, it requires to attach something to a tower. The tower at the emergency service could be tall enough to expand the service if a cell site was placed there. This could help with infrastructure and bring more business. There are supposedly 3 towers in town, Acra, Purling, and Cairo. Mentions the reason that we could be having some difficulty for service as well is they are getting rid of 3G and there transitioning over to 5G, which can cause some spotty service.

Supervisor Coyne expresses that another vendor has come in before attempted the same things and the vendor stated that they could not find a good place, whether it was private or public property. But that is just one company, there are many more that we can look into. Agrees that the emergency service center would be a good place if allowed, as long as it doesn't interfere with anything. Will call the county and see if they would like to pursue and if they don't we can come up with another solution.

Tal states that he can reach out to Law Firm in Clifton Park that deal with applicants for cell towers and have them send someone down to see what our options are.

5. Planning Board Member – Terms Expiring

- a. The Board can look at them at the Dec. meeting for the 1st of the year for the new Board or the Board can wait and carry over and keep the board the same. They will carry over the expiring terms for the Planning Board Members.

6. Request for Rock Wall at Town Park

- a. 'A request has been received for a 2 hour birthday party this Saturday, November 6th, 2021 at the Angelo Canna Town Park. A request for approval to bring in a Rock Climbing Wall has also been received. The company understands insurance requirements and will meet them. This is the same company that brought the wall into the Angelo Canna Town Park twice a year including once for the Recreation Program this summer.'

The board has no problem as long as the insurance goes through. Council Member Cords will discuss with our insurance, Marshall and Sterling and move forward with this request.

7. Cleaning Contract

- a. Same exact contract as last year, everything is going well and cleans well, no complaints.

Resolution 2021-228

8. Veterans Days

- a. American Legion will be having a Veterans Day Ceremony on Thursday Nov. 11th, 2021, down at the Angelo Canna Town Park @ 11AM. All info will be on the website and Town sign.

9. Richards Way

- a. Signage change on Wednesday Nov. 3rd, 2021 @ 11AM for Bross Street. It will be also known as 'Richard's Way' as a dedication to Richard Viglio of Richard's Funeral Home who passed away this year. County Legislatures will be in attendance.

Correspondence:

1. Monica Kenny-Keff

- a. A letter is addressed that was sent to the sellers of 455-457 Main St. Cairo, NY from the Law Offices of Ralph C. Lewis, Jr. in Catskill, NY.

'The Cairo Development Foundation Inc., is the owner of 465 and 467 Main St. Cairo, NY. You own adjoining properties at 455-457 Main St. At a recent Town Board meeting, Monica Kenny-Keff indicated that she represented prospective buyers from New Jersey. Since then, both her and her husband, Chris Keff, have been present on your property while a local contractor was operating construction equipment.

The Cairo Development Foundation wants to make it very clear that no one – not you, not the Keffs, not the "New Jersey buyers," and not any employee, agent or contractor hired to do any work on your Main St. property are in any way allowed to step foot on any property owned by the Cairo Development Foundation Inc. Any and all persons found trespassing on CDF property will be arrested and prosecuted to the fullest extent allowable. Daniel A. Benoit'

- b. The Law Office of Monica Kenny-Keff response to the Offices of Ralph C. Lewis Jr.

'Please be advised that I am in receipt of a copy of a letter sent to Ettore Infantino, the seller of 455-457 Main St., Cairo, New York, signed by your associate, Daniel Benoit. I have enclosed a copy for your review. Mr. Benoit sent a copy of the letter to me directly. I am specifically sending this to you as you are the principal of the law office and should be aware if you are not already.

I am very concerned regarding the tone and potential unethical conduct by Mr. Benoit in that letter. Mr. Infantino was represented by counsel in the sale of the property. He was also represented by a realtor that Cairo Development Foundation, Inc. (CDF) was well aware of as Co-President Sherry True had contacted him directly.

I also find the timing of this letter concerning – shortly after a Town Board meeting wherein I spoke about a town-wide issue that was affecting not only my client, the purchaser, but many individuals. The letter was also shortly after Ms. Ture had attempted to contact the realtor to purchase the property located at 455-457 Main St., knowing a sale was pending. There was a sign on the property that clearly stated "Sale Pending".

With respect to the "direction" in Mr. Benoit's correspondence that anyone "found trespassing on CDF property will be arrested and prosecuted to the fullest extent allowable," I was not aware that Mr. Benoit was still a police officer or was a Greene County District Attorney.

Finally, please advise CDF that any trespass on my client's property, 455-457 Main St., Cairo, will not be tolerated. While the realtor was there prior to the closing of the purchase, Nolan Propane vehicle(s) was/were on CDF property in the back. One such vehicle drove through the

back lot of 455-457 Main St. and out of the small driveway to Main Street. The realtor advised them not to do so again.

My client now owns the property and will be having the property surveyed shortly. No member, contractor, agent, employee, volunteer, or other persons associated with CDF are to trespass upon my client's property.

I'm glad to see that CDF is encouraging businesses on Main Street as a "...group of community minded forward thinkers who want to see Cairo thrive. The Cairo Development Foundation's goals are to improve the town one building and one project at a time." It seems evident that they only wish that if it is their organization doing so. Monica M. Kenny-Keff, Esq.

2. Mr. & Mrs. Anthony Pickston

- a. Requested from the Pickston's sent to Mr. Serro; 'We understand you are making plans to secure passage over the right of way of our land in order to access your property above. We are requesting a copy of your proposed plan that guarantees a professionally engineered plan for the safe construction over the waterway. We need to be assured that the altering of the property is done correctly under the scope of specifications that will guarantee safety and conservation of land and integrity of the watershed so as not to allow for any damage to our property and/or any properties in our neighborhood and town property.'

More for the Planning Board and Highway Dept. to take a look at and go over, just informative for the Town Board.

3. Elizabeth Brinckerhoff

- a. 'Thank you for the opportunity to praise the Town Library. The library is the heart of a Town. Not only is it a place where one can keep warm in the winter, it is the breathing center of education and learning.

It is a place of pleasure, one can read words on a page while sitting in a stimulating environment, or take books home to read in front of a sunny window, or in bed before sleeping. For free. One can borrow CD's and listen to music at home, or in the car for traveling. For free. The richest and the poorest, our library does not discriminate, not by the color of our skin, our pocketbook, our finances, our gender, our age.....we are given the opportunity to read, borrow books, gifts of the gods with the wisdom of the ages or today's scholars, today's humorists, today's leader or very man or woman who can help us lead our lives with more ease. From Dr. Phil to the Dalai Lama, from Gandhi to your favorite quilter.

At the library we can learn to dance, exercise, to make decorations to beautify our environment, be transported to another time and place, and learn how to change the world to be a better place than it is now.

It is a place of challenge, where one can stimulate the mind and the spirit. It is a place where one can learn to heal, to gain information to help heal an ailing body and the soul.

From the youngest toddlers unsteadily walking into the children's room to see, to touch, to feel the world of fantasy and pleasure, to the oldest of us who walk with wobbly legs in the world of words on paper, bound into the covers of knowledge and pleasure.

If we can no longer afford magazine subscriptions, we can get magazines at the library. If Netflix is out of our budget and movies at the mall are too expensive and too far, the library use interlibrary loan to get us movies and books to enjoy in the comforts of home, beyond the collections they strive to keep us supplied with knowledge and entertainment.

Need help finding a job, need to use a computer, need to come in to be people because there is no one home for us, the library is a home for all that is good in us.

We have the privilege in America of going to our local library and learn to live better in the world, make it a better place for all Americans, a better place for ourselves and for all people. Maybe we are forgetting to help our place of learning, where we can go from our birth to death. In these difficult times the volume of use of our library has become so intensified yet continues to be so short funded. Maybe we can be the change that makes a difference to our Town and its heart center, our library.'

4. Cairo Public Library

- a. Council Member Cords mentions that the Cairo Library has been nominated to receive a National Medal from Museum and Library Service. Nominated by Congressman Antonio Delgado, received recommendations from County Legislatives Lennon and Lawrence. The letter from the Museum and Library Service letter states to the library, 'I am pleased to inform you that the Cairo Public Library has been nominated by Congressman Antonio Delgado for the 2022 National Medal for Museum and Library Service. This annual award is presented by the institute of Museum and Library Service, two institutes that show extraordinary and innovative approaches to community service. Since 1994 this award is the Nation's highest honor for institutions that make significant and exceptional contributions to their community. In order to be considered for the National Medal for Museum and Library Service you will need to fill out required forms and you will need to get recommendations from the community.' Marc Gorelick says it's an absolute honor to be nominated for it.

Public Comments

- Susan True asks if the 25% budget cut from the library was true and if so, is that across the board for every department. (*Supervisor Coyne states that number was never brought up and not sure how that number came to be.*)
- She then asks if there were equal cuts percentage wise to each dept. (*Coyne then states that on Wednesday night he is proposing to make equal cuts across the board. But this is just what he is proposing, he is not sure what the rest of the board members want to propose or vote.*)
- One resident expresses that she does not agree with the cuts to the library, when she believes they don't have sufficient funding to start, and agrees with the library letter that was read. (*Not everyone understands the contributions that go up and are mandatory to be increased in the budget; retirement, workman's comp, social security, highway maintenance, etc. this then effect everything on the budget if the goal is to keep down the taxes. You then have to cut items in the budget that not everyone agrees.*)
- Another residents wants to know why the next meeting would be scheduled for Wednesday night the day after election and then Thursday night the board meeting. (*Expresses that there are guidelines that need to be followed for the budget process and there are so many days after Election Day that the PH for the budget needs to be complete and then the budget submitted. The guidelines are set by the state.*)
- Susan True then asks about the park and the revamping if this stuff is going to be 100% funded by the state. (*NO*) Then she goes on to ask if the Town is in a budget crunch would the Town put the project on hold. (*If the park needs to have cuts then yes, but there are grants that need to be pursued for this project as well as funding from the state and some from the town*) Then goes on to say that if the budget does need a cut to pause the park project if needed (*These are things that can be looked at*)
- Chris Keff brings up a situation that happened in the park, when a syringe was found. (*Coyne said he contacted both Sheriff Dept. and the Cairo Police to help us with these issues.*)

- Emmy Cross came and talked with the Board to considered sharp containers in the bathrooms down in the park. They will then be collected and dumped correctly, whether it's for people who need to use medication or other things. We want to make sure syringes don't fall into the wrong hand if they are dumped incorrectly. Possibly talk to Stewarts and maybe see where we can get them installed, Stewarts does have them in their bathrooms.
- Marc Gorelick does mention that if medical waste, needles, are found in regular trash that the trash is then treated and disposed of like medical waste which is also more expensive to get rid of.
- Julie Freeman said it was nice to have the letter that talked about the library, then asks why the other 2 correspondence were brought to the board to begin with. *(It was just 2 correspondence that were brought to the Town Hall)*

Resolution No. 2021-217 “Approval to Post a Library Sign on Town Hall Property”

Offered by Supervisor Coyne and seconded by Council Member Cords.

WHEREAS, the Cairo Public Library is requesting permission to place a sign on the Town Hall property with an arrow showing direction down the sidewalk for the Cairo Public Library. Therefore;

BE IT RESOLVED, that the Town of Cairo Board does hereby approve the placement of the Cairo Public Library sign in the Cairo Town Hall property.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2021-224 “Authorize Public Hearing”

Offered by Council Member Powers and seconded by Council Member Cords.

WHEREAS, the Town of Cairo is making an adjustment to an existing Zoning Law, Prior Notice of Defects Law.

WHEREAS, a Public Hearing is necessary prior to the adoption or change of any Law. Therefore;

BE IT RESOLVED, that on December 6, 2021 at 7:00 pm, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to adjust the Prior Notice of Defects Law.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2021-225 “Resignation of Highway”

Offered by Supervisor Coyne and seconded by Council Member Powers.

WHEREAS, a resignation has been received from Denise Gooch.

BE IT RESOLVED, that the resignation from Denise Gooch effective October 20, 2021 COB is hereby accepted by the Town Board.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2021-226 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Powers and seconded by Council Member Cords.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the Town Board of all money received and disbursed and a copy filed in the office of the Town Clerk. Therefore;

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for October.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2021-227 “Budget Amendments and Payments of Bills on Abstract #311 for October Payables & Prepaids”

Offered by Council Member Powers and seconded by Council Member Cords.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #311 Payables and Prepaids, consisting of 2021 V1 #00559 through V00622 in the amount of \$506,624.31 is approved for payment;

The total amount to be paid from the:

General Fund -	\$126,176.15	Hydrant –	\$ 8,500.00
Highway Fund -	\$ 25,817.96	Capital Water -	\$ -0-
Street Lighting -	\$ 4,960.08	Sidewalk -	\$295,012.01
Sewer Fund -	\$ 35,468.97	Trust & Agency -	\$3,650.38
Water Fund -	\$ 7,038.76	Special Fire -	\$-0-

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2021-228 “Authorize Supervisor to Sign the 2022 Contract with EZ Cleaning Crew for Town Building Cleaning”

Offered by Supervisor Coyne and seconded by Council Member Powers.

WHEREAS, EZ Cleaning Crew has been cleaning the Town Buildings since April, 2021.

WHEREAS, a new contract with NO cost increase was received from EZ Cleaning Crew, LLC for cleaning of the Town Hall, Annex and the Cairo Library which includes most cleaning products at a weekly amount of \$485. Therefore;

BE IT RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the contract with EZ Cleaning Crew LLC.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2021-229 “Authorize for Highway Superintendent to Surplus Equipment”

Offered by Council Member Cords and seconded by Council Member Powers.

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to surplus:

Case 585 Tractor	B500223B025902
#20 Tandem	IHTGLAET2TH248239
#8 1988 GMC Bucket Truck	1GDJR34M8JJ511472
#33 1994 Elgin Sweeper	1FDXH70CORVA42190
New Holland Loader	WB170
Fiat-Allis Track Loader	
Grad all	G660 E 0167409
#28 97 Ford	1FDYS80E3VVA45026
F350 Dump (Park Truck)	1FDWF37R49EA11898
#22 Tandem	1HTGLAET7VH 482072
2002 Dodge Durango (Animal Control)	1B8H538N82F191158
2011 Crown Vic	2FABP7BV3BX175682
FERMEC Backhoe 860B	
1994 Chevy Pick Up	1GCFC24HXRE279557
Old #4 PS 5000 IH	1HTTGJ346FCA 11628

Unbranded Generator
Unbranded Water pump
Ford 555 Backhoe

GW-574-66RO Model G016474

(5) Wings (1) "V" Plow
(3) Viking 4 Way Plow (4) 1 Way Plows

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2021-230 "Approving Rock Wall at Town Park"

Offered by Supervisor Coyne and seconded by Council Member Powers.

WHEREAS, Nicole Plank has asked to use the Park for a birthday party on Saturday, November 6th from 2:00 to 4:00.

WHEREAS, Nicole Plank has requested permission to have a rock climbing wall brought in. All insurance requirements will be met and it is the same company that worked with other events in the Town Park. Therefore;

BE IT RESOLVED, that the Cairo Town Board does hereby approve the request to allow a rock wall to be brought in with the use of the Angelo Canna Town Park on Saturday, November 4, 2021 contingent on receipt of the appropriate insurance document.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2021-231 "Authorize Public Hearing"

Offered by Council Member Powers and seconded by Council Member Cords.

WHEREAS, the Town of Cairo is introducing a new Zoning Law in connection with property subdivisions and the surveys they require.

WHEREAS, a Public Hearing is necessary prior to the adoption or change of any Law. Therefore;

BE IT RESOLVED, that on December 6, 2021 at 7:00 pm, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to introduce a new Zoning Law.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Resolution No. 2021-232 "Authorization to Hire Barton & Loguidice as the Engineer on Polly's Rock Bridge"

Offered by Supervisor Coyne and seconded by Council Member Powers.

WHEREAS, On May 19, 2021, a resolution No. 2021-134 was passed to authorize Barton & Loguidice to submit a grant application.

WHEREAS, the grant application decision is expected to be received in the coming month. Therefore;

BE IT RESOLVED that the Town Board of the Town of Cairo appoint Barton & Loguidice to be the Engineers on the Polly's Rock Bridge project once the grant is approved.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Adjourn Town Board Meeting @ 8:27PM

Offered by Council Member Powers and seconded by Council Member Cords.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Absent, Council Member Powers – Aye, Council Member Watts – Absent. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Town Clerk