



Minutes

Town of Cairo

Wednesday December 15th, 2021

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday December 15th, 2021, at the Town Hall, Main Street, Cairo, New York.

Supervisor Coyne called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Coyne, Council Member Cords, Council Member Kralovich, Council Member Powers, Council Member Watts.

Approval of the Minutes:

October 27th, 2021:

Offered by Supervisor Coyne and seconded by Council Member Cords.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Abstain, Council Member Watts – Aye. Motion Carried.

November 1st, 2021:

Offered by Supervisor Coyne and seconded by Council Member Powers.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Abstain, Council Member Powers – Aye, Council Member Watts – Abstain. Motion Carried.

November 4th, 2021:

Offered by Council Member Watts and seconded by Council Member Powers.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

November 17th, 2021:

Offered by Council Member Watts and seconded by Council Member Kralovich.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Old Business:

1. Senior Center Update – Mary Jo

- a. Mary Jo took a tour of the building with the engineer. Coyne would be hearing from a gentleman named Gary, last name not listed, this week.
2. Ice Skating
 - a. Mary Jo talked to the Insurance Company and they said it would be ok, it was discussed again on where to place the rink. The board felt that the Pavilion would not be a good place to have it, there wouldn't be much security there; the Board then mentioned using the Soccer Field. Watts was then asked to check out if that would be okay to use the Soccer Field, he will find out. There was mention that the Soccer Field could be flooded and the field would be able to be locked for safety purposes.
3. Cell Service
 - a. There is no room on the tower according to Greene County.

New Business:

1. Set Date and Time for End of Year Meeting
 - a. The end of the year meeting will be held Wednesday, December 29th @ 7:00 PM
2. Columbia Greene Humane Society Contract
 - a. The Humane Society would like to know if there had been any fee changes, as of this year there have been no changes. **Resolution No. 2021-241**
3. Electric Rate – Michael Hamor
 - a. The Electric rate will be 5.6 cents come January, there will then be another increase in February. Discussion on when to get locked in with a price.
4. UHY Invoice
 - a. The contract they had was not carried out. Under talk about a settlement offer, Tal is currently under negotiation with them and will make an offer. The Board believes that there should be an offer of about \$2500.00 for the work that has already been completed. **Resolution No. 2021-252**
5. County EMS Service Contract
 - a. Contract is up this year. **Resolution No. 2021-256**
6. Water/Sewer Updates
 - a. Joe Myers updates the Board that there are no leaks overall. There are some drainage issues with the Library that will be addressed.
7. Polly's Rock Bridge Grant
 - a. Supervisor Coyne received a phone call about the grant. It has been awarded to the Town and be covering 95% of the construction of the bridge. Highway Superintendent Art Evans states that the 5% is collected and tucked away.

Correspondence:

1. Zerbini Family Circus
 - a. Leave as is, nothing to report.

Resolution No. 2021-238A "Amending the Town Prior Notice of Defects Law"

Offered by Council Member Watts and seconded by Council Member Kralovich.

BE IT RESOLVED, that the Cairo Town Board does hereby adopt Local Law #5 of 2021, entitled “Amending the Town Prior Notice of Defects Law,” a copy of which is attached hereto for reference.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-238B “Opting Out of Licensing and Establishing Retail Cannabis Dispensaries and/or On-Site Cannabis Consumption Establishments with the Town of Cairo”

Offered by Council Member Cords and seconded by Supervisor Coyne.

BE IT RESOLVED, that the Cairo Town Board does hereby adopt Local Law #4 of 2021, entitled “Opting out of Licensing and Establishing Retail Cannabis Dispensaries and/or On-Site Cannabis Consumption Establishments within the Town of Cairo,” a copy of which is attached hereto for reference.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Nay, Council Member Powers – Aye, Council Member Watts – Nay. Motion Carried.

Resolution No. 2021-238C “Amending the Town Subdivision Law Requiring Full Mapping”

Offered by Council Member Cords and seconded by Supervisor Coyne.

BE IT RESOLVED, that the Cairo Town Board does hereby adopt Local Law #3 of 2021, entitled “Amending the Town Subdivision Law Requiring Full Mapping,” a copy of which is attached hereto for reference.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-239 “Big Top Portable Handicap Toilet Rental Agreement”

Offered by Council Member Kralovich and seconded by Supervisor Coyne.

WHEREAS, the water is turned off for the winter in the Town Park and the bathrooms remain closed until spring, therefore;

BE IT RESOLVED, that the Town Board does hereby authorize the monthly rental of a Portable Handicap Toilet with sanitizer from Big Top Portable Toilets.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-240 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Powers and seconded by Council Member Kralovich.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the Town Board of all money received and disbursed and a copy filed in the office of the Town Clerk. Therefore;

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for November.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-241 “Authorize Supervisor to Sign 2022 Columbia-Greene Humane Society/SPCA Contact”

Offered by Council Member Watts and seconded by Council Member Powers.

WHEREAS, the Town of Cairo has received the Columbia Greene Humane Society/SPCA contract for January 1, 2022 – December 31, 2022 for approval and the contract covers the fee schedule and housing and care of dogs seized by Animal Control. Therefore;

BE IT RESOLVED, that the Town Board does hereby authorize the Town Supervisor to sign the 2022 Columbia-Greene Humane Society/SPCA contract.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-242 “Accept Water Penalties”

Offered by Supervisor Coyne and seconded by Council Member Watts.

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Water Penalties from the Water Administrator in the amount of \$1,188.90 dated November 10, 2021.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-243 “Authorize Purchase of Community Shredder for Town Hall”

Offered by Council Member Watts and seconded by Supervisor Coyne.

WHEREAS, the shredder in the Town Hall is no longer working.

WHEREAS, there is a large amount of shredding to be done by several of the Departments within the Town Hall that share the shredder.

WHEREAS, the Board was informed that an appropriate shredder was found and approval was given, however due to stock limitations, we have been unsuccessful in securing it.

WHEREAS, the search continues for this shredder so old documents can be properly disposed of. Approval is requested so that when the right one is found, we are able to secure it immediately. Therefore;

BE IT RESOLVED, that the Cairo Town Board does hereby authorize the purchase of a Town Hall community office shredder in the amount of no more than \$4,000 which would include the extended warranty.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-244 “Accepting Delinquent EDU Use Charges Greene County Real Property Services Date November 12th, 2021”

Offered by Council Member Kralovich and seconded by Council Member Powers.

WHEREAS, it is necessary for the Delinquent EDU Use Charges (Relevy) to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board of Cairo does hereby accept the Delinquent EDU Use Charge as presented from the Water Administrator in the amount of \$12,061.40 dated November 12, 2021.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-245 “Accepting Delinquent EDU Use Charges Greene County Real Property Services Date November 12th, 2021”

Offered by Supervisor Coyne and seconded by Council Member Kralovich.

WHEREAS, it is necessary for the Delinquent Sewer Use Charges (Re-Levy) to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board of Cairo does hereby accept the Delinquent Sewer Use Charge as presented from the Water Administrator in the amount of \$34,320.13 dated November 12, 2021.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-246 “Accepting Delinquent EDU Use Charges Greene County Real Property Services Date November 12th, 2021”

Offered by Council Member Powers and seconded by Council Member Watts.

WHEREAS, it is necessary for the Delinquent Water Use Charges (Re-Levy) to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board of Cairo does hereby accept the Delinquent Water Use Charge as presented from the Water Administrator in the amount of \$39,454.78 dated November 12, 2021.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-247 “Accept Sewer Use Billing”

Offered by Council Member Watts and seconded by Council Member Kralovich.

WHEREAS, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$32,443.23 dated November 12, 2021.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-248 “Accept EDU Billing”

Offered by Council Member Watts and seconded by Supervisor Coyne.

WHEREAS, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the EDU Billing from the Sewer Administrator in the amount of \$14,281.25 dated December 3, 2021.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-249 “Planning Board Alternate Appointment”

WHEREAS, the Planning Board term for Alternate Planning Board member Christopher Keff will end on December 31, 2021. Therefore;

BE IT RESOLVED, that the Town Board does hereby appoint Christopher Keff to a one year term as an Alternate on the Planning Board to conclude on December 31, 2022 with a salary of \$70.00 per meeting.

HOLD

Resolution No. 2021-250 “Budget Amendments and Payments of Bills on Abstract #312 for November Payable & Prepaids”

Offered by Council Member Cords and seconded by Supervisor Coyne.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #312 Payables and Prepays, consisting of 2021 V #00623 through V #00714 in the amount of \$ 780,885.30 is approved for payment;

The total amount to be paid from the:

General Fund -	\$ 718,002.05	Hydrant –	\$ 0-
Highway Fund -	\$ 26,997.34	Capital Water-	\$ -0-
Street Lighting -	\$ 10,006.87	Sidewalk -	\$ -0-
Sewer Fund -	\$ 11,938.71	Trust & Agency -	\$3,567.56
Water Fund -	\$ 10,372.77	Special Fire -	\$ -0-

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-251 “Budget Amendments on 2021 Budget”

Offered by Supervisor Coyne and seconded by Council Member Cords.

WHEREAS, Town law requires that no fund or appropriation account may be overdrawn, therefore;

BE IT RESOLVED, the Town Board does hereby authorize the following budget amendments (See attached excel sheet)

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-252 “Approval to Pay UHY Invoice”

WHEREAS, in 2020, UHY was the Accountant of record. In April, 2021 UHY invoiced the town an amount of \$7,135.00 for work done that was previously not covered.

WHEREAS, after many conversations with UHY regarding the amount of the invoice, a compromise of a \$5,000 invoice was offered.

BE IT RESOLVED that the Town of Cairo Town Board does hereby agree to pay the outstanding \$5,000 invoice from UHY UPON RECEIPT of copies of the reconciliation work that had been completed.

HOLD

Resolution No. 2021-253 “Accept Sewer Penalties”

Offered by Council Member Kralovich and seconded by Council Member Powers.

WHEREAS, it is necessary for the Sewer Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Sewer Penalties from the Sewer Administrator in the amount of \$2,219.36 dated December 14, 2021.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-254 “Authorizing Use of the Angelo Canna Town Park”

Offered by Council Member Watts and seconded by Council Member Powers.

WHEREAS, the Zerbini Family Circus has once again requested use of the Angelo Canna Town Park to hold a family circus on Sunday, July 24, 2022. They are requesting use of the park from 7:00 am through 10:00 pm.

BE IT RESOLVED, that the Cairo Town Board does hereby approve the request to use the Angelo Canna Town Park with a fee of \$750.00.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-255 “Approval of Stipend Due to Justice Resignation”

Offered by Council Member Kralovich and seconded by Council Member Watts.

WHEREAS, on May 1, 2021, Justice Leland Miller resigned his position as a Justice for the Town of Cairo.

WHEREAS, due to this vacancy, Justice Sirago took on additional court dates in order to assure continuance of service. Therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby approves a stipend in the amount of \$1,500.00 to Justice Sirago to cover the additional court dates from July through December, 2021.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Resolution No. 2021-256 “Agreement of Advance Life Support (Paramedic) Services”

Offered by Supervisor Coyne and seconded by Council Member Watts.

WHEREAS, the GCEMS, Inc. is the designated Advanced Life Support (Paramedic) Services provider in Greene County; and

WHEREAS, municipalities within Greene County may participate in the ALS Program through agreements requiring financial contribution, therefore;

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to sign the 2022 contract in the amount \$59,706.00.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Adjourn Town Board Meeting @ 9:00PM

Offered by Council Member Watts and seconded by Council Member Powers.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Respectfully Submitted

Kathleen Rockefeller
Deputy Town Clerk

