



Minutes

Town of Cairo

Re-Organizational Meeting @ 7:00 pm

Wednesday January 12th, 2022

Location: Zoom Meeting – Board in Person

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday January 12th, 2022, at the Town Hall, Main Street, Cairo, New York.

Supervisor Watts called the meeting to order at 7:00 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Cords, Council Member Flaherty, Council Member Kralovich, Council Member Powers.

***Moment of silence for the passing of Dominick Cuti, former member of the Zoning Board of Appeals and local business owner of Dominick's Barber shop and Blue Danube Wine and Spirits.*

New Business:

1. IT Estimates
 - a. Received 2 quotes from the IT Department. One quote is for the Town Building itself and the other for Ambulance and Police stations, these updates will assist with limiting and fighting off cyber-attacks. This quote is a onetime fee, no monthly fees.
Town Building Quotes: \$4,400.00
Ambulance and Police Station Quote: \$9,645.00
 2. Request from the Greene County Fireman's Association for Use of the Town Park
 - a. 'On Sept. 9th, 2022, the Greene County Volunteer Firemen's Association will be hosting the annual convention and Mardi Gras Parade. On Sept. 10th, 2022, the Greene County Volunteer Firemen's Association will be hosting the annual convention and dress parade. They are requesting to hold these parades in the Town of Cairo with festivities following the parades at the Angelo canna Town Park. PJ Pugsley is the Cairo Hose Company representative with the Greene County Firemen's Association.'
- Resolution No. 2022-046 & Resolution No. 2022-047**

Correspondence:

1. Resignation of the BOAR Chair

- a. 'To Whom It May Concern, This is to notify the Cairo Town Board and Assessor that I, John Kargoe, am resigning from my position as chairperson for the B.O.A.R. to become effective immediately. I was proud to serve in this position for all of these years, but it is time for someone else to take over. John Kargoe' **Resolution No. 2022-043**
30+ years in this position for the Town, he did a great job and the Board would like to recognize him, possible with a plaque.

***Currently advertising two (2) open positions with the Town of Cairo, one (1) with the Board of Assessment Review and one (1) with the Zoning Board of Appeals.*

Resolution No. 2022-001 “Set Town Board Meeting Dates”

Offered by Council Member Cords and seconded by Council Member Flaherty.

BE IT RESOLVED, that the regular meetings of the Cairo Town Board for the 2022 calendar year will be held at 7:00 p.m. on the first Monday of every month in the Town Hall, 512 main Street, Cairo, New York, except as follows:

- 1) The regular meeting for the month of September, shall be held on September 12, 2022 and;
- 2) The regular meeting for the month of July shall be held on July 11, 2022 and;

BE IT FURTHER RESOLVED, that the workshop meetings of the Cairo Town Board for the 2022 calendar year will be held at 7:00 p.m. on the third Wednesday of every month in the Town Hall, except as follows:

- 2) The workshop meeting for the month of September, TBD
- 3) The workshop meeting for the month of July TBD

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-002 “Set Holidays for 2022”

Offered by Supervisor Watts and seconded by Council Member Kralovich.

BE IT RESOLVED that the Town Board of the Town of Cairo does hereby set the dates of the 2022 holidays as follows:

New Year’s Day Observance	Friday, December 31, 2021
Martin Luther King Jr. Birthday	Monday, January 17, 2022
President’s Day	Monday, February 21, 2022
Memorial Day	Monday, May 30, 2022
Independence Day	Monday, July 4, 2022
Labor Day	Monday, September 5, 2022
Columbus Day	Monday, October 10, 2022
Election Day	Tuesday, November 8, 2022
Veteran’s Day Observance	Friday, November 11, 2022
Thanksgiving Day	Thursday, November 24, 2022
Christmas Day Observance	Monday, December 26, 2022
New Year’s Day Observance	Monday, January 2, 2023

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-003 “Submission Deadline for Proposed Town Board Meeting Agenda”

Offered by Supervisor Watts and seconded by Council Member Kralovich.

BE IT RESOLVED, that any town department, employee, community organization or individual citizen who wishes to have the town board take action on, discuss or consider any resolution, proposed purchase, voucher for payment, or place any item on the agenda for the board’s consideration must submit the proposed resolution, proposed purchase, voucher or agenda item in writing, together with any supporting information or documents, to the Supervisor’s office no later than the Wednesday preceding the regular meeting night of the Town Board.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-004 “Set Town Hall Hours of Operation”

Offered by Supervisor Watts and seconded by Council Member Kralovich.

BE IT RESOLVED, that the Cairo Town Hall shall be open for public business from 9:00 a.m. through 3:00 p.m. Monday through Friday, exclusive of holidays or other such times the Town Hall is closed by order of the Town Supervisor, and

BE IT FURTHER RESOLVED that the offices of the Town Clerk, Code Enforcement and Building Department, Supervisor’s Office and Tax Assessor will be staffed and accessible to the public at all times when the Town Hall is open for public business, and

BE IT FURTHER RESOLVED that, in agreement with the Town Justice Court, the Court Office will be open for public business from 9:00 a.m. through 3:00 p.m., Monday through Friday, except those Tuesdays when court is in session beginning at 1:00 p.m. when, on those days, the court office will close to public business at 12:00 noon, and excepting such other times when the Town Hall is closed by order of the Town Supervisor.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-005 “Set 2022 Salaries for Elected Officials”

Offered by Supervisor Watts and seconded by Council Member Kralovich.

BE IT RESOLVED, that the following salaries for elected officials be approved as set forth in the 2022

Budget:

Justice Joan Vandenburg	\$15,000.00
Justice Tanja Sirago	\$15,000.00
Supervisor Jason Watts	\$15,627.00
Councilperson Mary-Jo Cords	\$ 7,238.00
Councilperson Stephen Kralovich	\$ 7,238.00
Councilperson Timothy Powers	\$ 7,238.00
Councilperson Michael Flaherty	\$ 7,238.00
Tax Collector Sue Hilgendorff	\$12,450.00
Town Clerk Kayla L. McAlister	\$32,000.00
Supt. of Highways Arthur Evans	\$53,000.00

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-006 “Appoint Public Records Officer and Public Records Appeals Officer”

Offered by Supervisor Watts and seconded by Council Member Kralovich.

WHEREAS, it is necessary to appoint and publicly identify an individual as the public records officer with the responsibility to serve as the point of contact for members of the public in requesting disclosure of public records and to oversee the Town of Cairo’s compliance with the Freedom of Information Law, and

WHEREAS, it is necessary to appoint and publicly identify an individual as the public records appeals officer with the responsibility to serve as the point of contact for members of the public who have been denied access to public records, therefore

BE IT RESOLVED, that the Town Board does hereby appoint Town Clerk, Kayla McAlister, as the Public Records Officer, and

BE IT FURTHER RESOLVED, that the Town Board does hereby appoint Town Supervisor, Jason Watts, as the Public Records Appeals Officer.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-007 “Appoint Attorney for the Town”

Offered by Supervisor Watts and seconded by Council Member Kralovich.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tal G. Rappleyea, Esq. as Attorney for the Town of Cairo at a monthly retainer of \$1,000.00 and at a rate of \$125.00 per hour for such further litigation, legislation and other representation that the Town Board shall deem to be outside the scope of the monthly retainer. The Attorney for the Town is not an employee but has the status of an independent contractor.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-008 “Designate the Town of Cairo Official Newspaper”

Offered by Council Member Cords and seconded by Supervisor Watts.

BE IT RESOLVED, that the Daily Mail is designated as the official newspaper for the Town of Cairo.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-009 “Authorize the Supervisor to Invest Town Funds”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED, that Town Supervisor is hereby authorized to invest Town funds and purchase Certificates of Deposit when available or any other protected monetary instrument issued by the Bank of the Federal Government.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-010 “Establish Official Depository of Town Funds”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED, that the Bank of Greene County, Cairo branch is the official depository for the funds of the Town of Cairo.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-011 “Payment of Bills and Payment of Utility Bills”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED, that the Supervisor, and in the absence of the Supervisor, the Deputy Supervisor, be authorized to approve the expenditure of up to \$2,500.00 without prior approval of the Town Board; and,

BE IT FURTHER RESOLVED, that the Town Board of Cairo hereby authorizes the payment of utility bills such as fuel oil, electricity, gas and telephone and insurance bills without the need to wait for the regular Town Board meeting in order to avoid finance charges on such bills.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-012 “Set Hourly Rate for Part Time Highway Employees”

Offered by Council Member Powers and seconded by Council Member Cords.

WHEREAS, the Highway Superintendent, recognizes that in order to recruit and retain part time employees, both new hires and existing employees, need to be distinguished by experience/credentials and paid a fair and equitable pay rate.

WHEREAS, the Highway Superintendent will differentiate pay rates from \$15.00 - \$18.00 according to employee skills (equipment operation, CDL, mechanic, welding, carpentry, etc.)

THEREFORE BE IT RESOLVED, the following pay rates are approved by the Town Board as follows:

Joseph Reynolds	\$15.50
William Stevens	\$18.00
Andrew Miles	\$15.00
Walter Harasemovech	\$15.50
Robert Agostoni	\$16.50

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-013 “Attendance at Training Sessions, Meetings and Conferences”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED, that any elected or appointed town official or employee who wishes to attend any training session, meeting or conference, whether offered by the NYS Association of Towns or other organization, may do so with the prior approval of the Town Board. Expenses will be paid according to the travel policy set forth in the employee handbook.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-014 “Authorization for Highway Superintendent to Certify Payrolls and Make Purchases”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED, that the Superintendent of Highways is authorized to take the following actions without further approval of the Town Board:

1. To certify payrolls in his department;
2. To purchase equipment and supplies outside of NYS Contract and Greene County Bid of up to \$5,000.00;
3. To purchase items under New York State Contract, including but not limited to tires, batteries, filters, fuel oil, diesel fuel, salt and sand;
4. To purchase items under Greene County Bid, including but not limited to sand, calcium chloride, crushed stone, road oil, blacktop, culvert pipe, signs and sign posts, guide rails and ties.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-015 “Appoint Summer Camp Director and set Hourly Wages for Summer Camp Staff”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED, that the Town Board does hereby appoint Janet McKeon as the Summer Recreation Coordinator at a pay rate of \$18.20 per; and

BE IT FURTHER RESOLVED that Lynn Dittmar will receive \$15.20 per hour as the Assistant Camp Director and Youth Counselors will receive a wage of \$15.00 per hour.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-016 “Town Court – Appointments and Salaries”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED, that the following individuals employed as Clerks of the Justice Court shall have the following titles and be paid as follows:

Justice Clerk 1 Kathleen Costanzo \$17.85/hr. Not to exceed 40 hours per week
(Full Time)

Justice Clerk 2 Christine Julig \$16.32hr. Not to exceed 40 hours per week
(Full Time)

BE IT FURTHER RESOLVED that the following individuals are appointed as court security officers and shall be paid as follows:

John DeRose \$15.56 per hour

Steven DeRose \$15.56 per hour

Tracy Mauriello \$14.28 per hour

Matthew Miller \$14.00 per hour

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-017 “Appoint Deputy Town Supervisor”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED that the Town Board of the Town of Cairo does hereby appoint Mary-Jo Cords as Deputy Supervisor to serve in the absence of the Town Supervisor.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-018 “Authorization to Designate a Bookkeeper, Clerk and Historian”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED, that the Town Supervisor is hereby authorized to appoint Kristin Griffin to the full-time position of bookkeeper at a pay rate of \$24.52 per hour not to exceed 40 hours/week.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to designate Robert Uzzilia as Town Historian at an annual stipend of \$1,500.00 to be paid in 12 equal, monthly installments during the 2022 fiscal year.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to designate Marianne Baldwin at an hourly rate of \$15.30 per hour not to exceed 20 hours per week.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-019 “Appoint Deputy Tax Collector”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED that the Town Board of the Town of Cairo does hereby appoint Linda Kuever as the Deputy Tax Collector at a rate of \$14.30 per hour whose maximum yearly pay shall not exceed the amount allocated in the 2022 budget.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-020 “Appoint and set Salaries of Water and Sewer Personnel”

Offered by Council Member Powers and seconded by Council Member Cords.

BE IT RESOLVED, that the Town Board does hereby appoint and set salaries for the Water & Sewer Departments:

Kristin Griffin at an annual stipend of \$10,080.

Marianne Baldwin with an annual stipend of \$1,000.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-021 “Town Assessor’s Office – Appointments and Salary”

Offered by Council Member Cords and seconded by Supervisor Watts.

BE IT RESOLVED, that Janice Hull shall continue in her position as Sole Assessor at an hourly rate of \$24.99 not to exceed 40 hours per week; and

BE IT FURTHER RESOLVED, that Carol McBride is appointed as Clerk-Part Time on an as needed basis at an hourly rate of \$15.30 per hour whose maximum yearly pay shall not exceed the amount allocated in the 2022 budget.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-022 “Deputy Town Clerk Appointments”

Offered by Council Member Cords and Council Member Flaherty.

BE IT RESOLVED, that the Town Board acknowledges the Town Clerk’s appointment of Kathy Rockefeller as First Deputy Town Clerk at \$15.00 per hour not to exceed 18 hours per week, and

BE IT FURTHER RESOLVED, that the Town Board acknowledges the Town Clerk’s appointment of Michelle Hobart as Deputy Clerk at \$13.20 per hour not to exceed 12 hours per week.

Supervisor Watts – Abstain, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-023 “Set Salaries for Board of Assessment Review”

Offered by Council Member Powers and Council Member Cords.

BE IT RESOLVED, that the Cairo Town Board does hereby set the yearly stipend of the Board of Assessment Review to be as follows:

Chairperson: \$375.00

Member: \$225.00

Secretary: \$50.00 for the board’s initial 4 hour meeting & \$12.50/hr. thereafter as needed.

Included in this stipend are Grievance Day and two additional deliberation days. Any additional meetings beyond the first three meetings will be paid at a rate of \$35.00 per meeting.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-024 “Appoint Officer in Charge and Set Salaries for Police Department”

Offered by Council Member Powers and Council Member Cords.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Sergeant Richard Busch as Officer-in-Charge of the Town of Cairo Police Department an annual stipend \$18,000 to be paid in addition to Sgt. Busch’s hourly rate of pay. The stipend is intended as a compensation for administering the department. The stipend shall be paid in equal bi-weekly installments included in Sgt. Busch’s bi-weekly pay check, and;

BE IT FURTHER RESOLVED that the following individuals shall continue in their appointed positions with the rate of pay as designated by the current bargaining agreement:

Full-time Police Sergeant

Richard Busch

Full-time Police Officer

Corey Clark

Part-time Police Officer

Dennis Brandow

Nicholas Orso

Sean Clevenstine

Thomas Plank

Michael DeRose

Dustin Rogers

Raymond Feml

Eyal Saad

Joshua Leis

Part-time Special Police Officer

Scott Yates

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-025 “Appoint and Set Salary of the Animal Control Officer”

Offered by Council Member Powers and Council Member Cords.

BE IT RESOLVED, that the Town Board of The Town of Cairo does hereby appoint Brian Feml as Animal Control Officer at an hourly rate of \$14.28 with a two (2) hour minimum per call.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-026 “Appointment of Code Enforcement Officer”

Offered by Council Member Powers and Council Member Cords.

BE IT RESOLVED that the Town Board does hereby appoint and set salary of the Code Enforcement Officer as follows:

Stacy Sprague continues in her appointment as Code Enforcement Officer - Full Time, at an hourly rate of \$23.46 not to exceed 40 hours per week;

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-027 “Appoint and set Salary of Parks, Buildings and Grounds”

Offered by Council Member Powers and Council Member Cords.

BE IT RESOLVED that the Town Board of the Town of Cairo does hereby appoint Parks, Buildings and Grounds Personnel and set salaries as follows:

Mike Todaro continues in his appointment as Working Administrator Part-Time, assigned to the Parks, Buildings and Grounds Department at a stipend rate of \$18,200.00 per year.

Paul MacNiven continues in his appointment as Laborer - Full Time assigned to the Parks, Buildings, and Grounds Department at a rate of \$17.60 per hour, not to exceed 40 hours per week.

Hunter Sprague continues in his appointment as Laborer - Part Time, assigned to the Parks, Buildings and Grounds Department at a rate of \$15.30 per hour not to exceed 35 hours per week, and

Steven Baird continues in his appointment as Laborer - Part Time, assigned to the Parks, Buildings and Grounds Department at a rate of \$15.30 per hour not to exceed 35 hours per week

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-028 “Appoint Ambulance Administrator and Clerk”

Offered by Council Member Powers and Council Member Cords.

BE IT RESOLVED that the Town Board does hereby continue Reay Mahler in his appointed position as the Ambulance Administrator at a yearly stipend of \$15,000 payable in equal installments in his regular, bi-weekly paycheck.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby continue Patricia Asaro in her appointed position as Clerk-Part Time and authorizes her to work in the Ambulance Department at a rate of \$15.00 per hour not to exceed 30 hours per pay period.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-029 “Appoint the Registrar of Vital Statistics”

Offered by Council Member Powers and Council Member Cords.

BE IT RESOLVED, that Kayla McAlister is appointed to the position of Registrar of Vital Statistics with an annual salary of \$500.00.

BE IT RESOLVED, that Kathy Rockefeller is appointed to the position of Registrar of Vital Statistics as a back-up with an annual salary of \$500.00.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-030 “Authorization to sign Undertaking with NYS Dept. of Transportation”

Offered by Council Member Powers and Council Member Cords.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Superintendent of Highways, Arthur Evans, to sign an undertaking for the benefit of the New York State Department of Transportation in connection with work within the boundaries of state highways.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-031 “Appoint Deputy Town Superintendent of Highways”

Offered by Council Member Cords and seconded by Supervisor Watts.

WHEREAS, the Town Board has established the Office of Deputy Town Superintendent of Highways at an annual stipend of \$4,500.00, and

WHEREAS, the Deputy Superintendent of Highways is appointed and serves at the pleasure of the Town Superintendent of Highways, therefore

BE IT RESOLVED, the Town Board does acknowledge the Superintendent of Highway's appointment of Michael Borsuk as the Deputy Town Superintendent of Highways.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-032 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Cords and seconded by Supervisor Watts.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor's office to be rendered to the Town Board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore, be it

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for December.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-033 “Appointment and Salary of Clerk Typist to Superintendent of Highways”

Offered by Council Member Cords and seconded by Supervisor Watts.

BE IT RESOLVED that Kacie Munster shall continue as the Provisional Clerk Typist to the Superintendent of Highways at a pay rate of \$15.00 per hour not to exceed 40 hours per week.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-034 “Appoint Deputy Code Enforcement Officer”

Offered by Council Member Cords and seconded by Supervisor Watts.

BE IT RESOLVED that the Town Board does hereby appoint and set salaries of the Deputy Code Enforcement Officer:

Robert Fritze is appointed as Deputy Code Enforcement Officer - Part time, at an hourly rate of \$22.44 not to exceed 20 hours per week;

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-035 “Appoint the Building Inspector/Fire Marshall”

Offered by Council Member Cords and seconded by Supervisor Watts.

BE IT RESOLVED that the Town Board does hereby appoint and set the salary of the Building Inspector/Fire Marshall:

Richard Hilgendorff continues in his appointment as Building Inspector/Fire Marshall, at an hourly rate of \$22.95 not to exceed 15 hours per week.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-036 “Zoning Board Appointments and Salaries”

Offered by Council Member Cords and seconded by Supervisor Watts.

BE IT RESOLVED, that the Town Board does hereby set the salaries of the Zoning Board of Appeals to be as follows:

- Chairperson: \$85.00 per meeting
- Members: \$70.00 per meeting
- Clerk: \$15.00/hr.

BE IT FURTHER RESOLVED, that Robert Hasenkopf is hereby appointed Chairperson of the Zoning Board of Appeals for a one year term to expire December 31, 2022; and that Donna Vollmer is appointed as Secretary for a one year term to expire on December 31, 2022 at a rate of \$15.00 per hour.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-037 “Rescind Resolutions #2021-249, #2021-265 and 2021-266”

Offered by Council Member Cords and seconded by Supervisor Watts.

WHEREAS, the Town of Cairo Board adopted resolutions number 2021-249, 2021-265 and 2021-266 on December 29, 2021 appointing a 5 year Planning Board member and Chairman and the 1 year alternate Planning Board member, and;

WHEREAS, since the seats to which such appointments were made were not vacant at the time of appointment, in accordance with the determinations as found in several NYS Court decisions, including but not limited to Milk v. Gottschalk, 29 Ad2d 698, (3rd Dept., 1968) the above referenced resolution and appoints are void, therefore;

BE IT RESOLVED, that the Town of Cairo hereby rescinds resolutions number 2021-249, 2021-265 and 2021-266, and will make such appointments as necessary hereafter.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

***Board Member Kralovich mentions that the last board was not appointing they were extending the term, which would have been giving them one more year not another 5 year term.*

***This was not allowed due to the fact the board was not going to be the same from last year to present years. Tal agrees this is true and agrees that the resolutions needed to be rescinded.*

Resolution No. 2022-041 “Town Board Committees”

Offered by Supervisor Watts and seconded by Council Member Powers.

BE IT RESOLVED, that the Cairo Town Board acknowledges the Committee Appointments for 2022 as follows:

TOWN BOARD	ECONOMIC DEVELOPMENT	LABOR NEGOTIATIONS	EMERGENCY PLANNING
JASON WATTS	CODE/BUILDING/ ZONING	PLANNING BOARD	PARKS, BUILDING & GROUNDS
STEVE KRALOVICH	COURTS	WATER/SEWER	
MARY-JO CORDS	ASSESSOR & LIBRARY	INSURANCE/ HEALTH INSURANCE	COMMUNITY CENTER
TIM POWERS	AMBULANCE	ANIMAL CONTROL	GREENE COUNTY EMS
MICHAEL FLAHERTY	HIGHWAY	POLICE	FESTIVALS/PARADE/ YOUTH FAIR

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-042 “Accept Water Billing”

Offered by Council Member Cords and seconded by Council Member Powers.

WHEREAS, it is necessary for the Water Billing to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of \$48,915.56 dated January 6, 2022.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-043 “Resignation of Board of Assessor Review Member and Chair”

Offered by Council Member Cords and seconded by Council Member Powers.

WHEREAS, a resignation has been received from John Kargoe, a longtime member and Chair of the Board of Assessor Review.

BE IT RESOLVED, that the resignation from John Kargoe effective January 5, 2022 COB is hereby accepted by the Town Board with many thanks for his long time service to the Town of Cairo.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-044 “Budget Amendments and Payment of Bills and Abstract #313 for December Payables and Prepaids”

Offered by Council Member Cords and seconded by Council Member Powers.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #313 Payables and Prepaids, consisting of 2021 V1 #00798 through V1 #00825 in the amount of \$31,473.36 is approved for payment; The total amount to be paid from the:

General Fund -	\$ 24,233.52	Hydrant –	\$ -0-
Highway Fund -	\$ 182.34	Capital Water-	\$ -0-
Street Lighting -	\$ -0-	Sidewalk -	\$ -0-
Sewer Fund -	\$ 4,177.02	Trust & Agency -	\$ -0-
Water Fund -	\$ 2,880.48	Special Fire -	\$ -0-

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-045 “Budget Amendments and Payment of Bills and Abstract #301 for January Payables and Prepaids”

Offered by Council Member Cords and seconded by Council Member Powers.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #301 Payables and Prepaids, consisting of 2022 V1 #00001 through V1 #00039 in the amount of \$56,090.90 is approved for payment; The total amount to be paid from the:

General Fund -	\$ 34,779.94	Hydrant –	\$ 8,500.00
Highway Fund -	\$ 11,159.10	Capital Water-	\$ -0-
Street Lighting -	\$ -0-	Sidewalk -	\$ -0-
Sewer Fund -	\$ -0-	Trust & Agency -	\$ 1,651.86
Water Fund -	\$ -0-	Special Fire -	\$ -0-

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-046 “Authorize Greene County Firemen’s Parade in the Town of Cairo”

Offered by Council Member Cords and seconded by Council Member Powers.

WHEREAS, the Greene County Firemen’s Association is hosting the annual Greene County Firemen’s parade.

WHEREAS, the Greene County Firemen’s Association is requesting use of the Town of Cairo for the Mardi Gras parade on Friday, September 9th and the Convention Dress Parade on Saturday, September 10th. This will include use of the Angelo Canna Town Park for festivities which would include the local community. Therefore;

BE IT RESOLVED, the Town Board does hereby authorize the request for the use of the Town of Cairo and Angelo Canna Town Park.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-047 “Authorize Alcohol at the Angelo Canna Town Park”

Offered by Council Member Cords and seconded by Council Member Powers.

WHEREAS, the Greene County Firemen’s Association is hosting the annual Greene County Firemen’s parade in the Town of Cairo in September, 2022. The Greene County Firemen’s Association is requesting approval for alcohol in the Angelo Canna Town Park during the time of the parades and festivities.

BE IT RESOLVED, the Town Board does hereby authorize the use of alcohol in the Angelo Canna Town Park at the Firemen’s Convention on September 9th and September 10th.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Enter Executive Session @ 7:47

Offered by Council Member Cords and seconded by Council Member Flaherty.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Exit Executive Session @ 7:58

Offered by Supervisor Watts and seconded by Council Member Cords.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-038 “Appoint Deputy Code Enforcement Officer”

Offered by Council Member Cords and seconded by Supervisor Watts.

WHEREAS, the Planning Board Term for Joseph Hasenkopf ends on December 31, 2021. Therefore;

BE IT RESOLVED, that the Town Board does hereby appoint Joseph Hasenkopf to a five year term on the Planning Board to conclude on December 31, 2026.

BE IT RESOLVED, that the Town Board does hereby set the salaries of the Planning Board to be as follows:

- Chairperson: \$85.00 per meeting
- Members: \$70.00 per meeting
- Clerk: \$15.00 per hour

BE IT FUTHER RESOLVED, that Donna Vollmer is appointed as Secretary for a one year term to expire on December 31, 2022 at a rate of \$15.00 per hour.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-039 “Appointment of Planning Board Chairman”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

BE IT RESOLVED, that the Town Board does hereby make the following appointment to the Planning Board:

Joseph Hasenkopf appointed Chairperson for a one year term to expire December 31, 2022.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-040 “Appointment Planning Board Alternate Member”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Planning Board term for Alternate Planning Board member Christopher Keff ended on December 31, 2021. Therefore;

BE IT RESOLVED, that the Town Board does hereby appoint Richard Lorenz to a one year term as an Alternate on the Planning Board to conclude on December 31, 2022 with a salary of \$70.00 per meeting.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Kralovich – Nay, Council Member Flaherty – Aye, Council Member Powers – Nay. Motion Carried.

**Council Member Powers mentions that Chris Keff has done an exemplary job, he had all the necessary training and went above and beyond in the position also well respected by the fellow planning board members, lastly he has not been taking a salary or a paycheck since he has been on the planning board and would have done the same if he was asked to stay. The Town Board thanks Chris Keff for serving.*

Board Adjourns Town Board Meeting @ 8:03PM

Offered by Council Member Watts and seconded by Council Member Cords.

Supervisor Coyne – Aye, Council Member Cords – Aye, Council Member Kralovich – Aye, Council Member Powers – Aye, Council Member Watts – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Town Clerk