



Minutes

Town of Cairo

Monday May 2nd, 2022

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday, May 2nd, 2022, at the Town Hall, Main Street, Cairo, New York. Supervisor Watts called the meeting to order @ 7:00 and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Powers.

Approval of the Minutes:

April 4th, 2022:

Offered by Council Member Flaherty and seconded by Council Member Cords.

Supervisor Watts – Abstain, Council Member Bogins – Abstain, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

New Business:

- Cairo Police

- Sergeant Richard Busch of the Cairo Police Department gives a presentation to the board on staffing and budget within the Police Dept.

Current staffing budget is \$170,114 if the dept. was to add another full-timer the budget would still stay the same. This is due to the fact that the full-timer needed would work shifts that part-timers cannot pickup or are not available too.

The dept. is down to 9 part-timers and a lot of them are having a hard time with being available for shifts within the Cairo Police Dept. due to them all having full-time jobs.

Busch would like to fix the current problem with the multiple open shifts that are becoming available by having another full-timer, instead of having the current 2 full-timers fill in most of the time and collect overtime.

The dept. does not want to tell any current part-timers to leave due to the fact it is already hard enough to find employees since COVID.

The overall goal is to promote a part-timer to a full-timer or hire a full-timer, to help with paperwork, phone calls and patrols.

Currently anyone who is interested in becoming a police officer must take a psych evaluation to qualify, the cost is \$1,500.00. The dept. you will be working for will pay for it, but you must be employed for certain amount of months or the employee will have to pay for it.

- Reports for the last month; 107 incident reports, almost 800 other calls that incident reports don't have to be done for, which is low compared to other months. Constant community calls. Cairo Police Dept. does not address sex crimes, this would go to another State Dept.
- Watts asks if would be better to hire a full-timer and/or promote someone, whether it's a part or full-timer to a Sergeant, would it help the paperwork load. Overall yes, but the main focus at the moment is a full-timer, just need the presence to cover the shifts. Wants the Town to be the focus of all the good things not the bad things that happen. The board states this is a need.

Old Business

- Council Member Powers addressed resolution 2022-087 and how it should amended, he would like a roll call vote and have this entered into the record; he offered the following amended resolution to set the record straight:

AMENDED Resolution No. 2022-087 "Approve Release of HUD Residential Rehabilitation Funds"

Offered by Council Member Powers and NOT SECONDED.

WHEREAS, the Town of Cairo currently has \$61,860.60 in its possession from a HUD Residential Grant awarded to the Town, and

WHEREAS, the Town has authorized Delaware Engineering to act as the "Residential Specialist" to determine the appropriateness of various applications received for funding and

WHEREAS, Delaware Engineering has completed its review and assessment of the applications including feasibility studies submitted and determination of costs of necessary renovations under each such application.

BE IT RESOLVED, that the funds shall be disbursed, by an ACT of the Cairo Town Board majority, setting aside the terms and conditions of the grant as well as the recommendations of the residential specialist, Delaware Engineering, the board hereby awards:

- Emmy Cross (Latosa) - \$5,930.30
- Mountainview Enterprises - \$5,930.30
- Cairo Development Foundation - \$50,000.00

ROLL CALLED: *Supervisor Watts – ABSTAIN*

Council Member Bogins – ABSTAIN

Council Member Cords – ABSTAIN

Council Member Flaherty – ABSTAIN

Council Member Powers – AYE

MOTION DEFEATED

Correspondence

- Resignation of Bookkeeper
 - Last day will be June 3rd, 2022. **Resolution No. 2022-116**

Enter Executive Session @ 7:28pm

Offered by Council Member Cords and seconded by Council Member Flaherty.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-120 “Authorize the Town Board to Sign the Highway Contract”

Offered by Supervisor Watts and seconded by Council Member Cords.

BE IT RESOLVED, that the Town Board is hereby authorized to sign the Highway Contract for 1/1/2022 through 12/31/2024.

ROLL CALLED: *Supervisor Watts – Aye*
Council Member Bogins – Aye
Council Member Cords – Aye
Council Member Flaherty – Aye
Council Member Powers – Aye

Motion Carried

Exit Executive Session @ 7:33pm

Offered by Council Member Cords and seconded by Council Member Flaherty.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Public Comments:

- Patti Asaro addresses the current Water/Sewer program that the State is doing for low income residents. Anyone who qualifies as low income can apply for this assistance for paying any and all water and sewer payments that have been in arrears. This is all State funded through the Government, the Town has paperwork that must be filled out. They also should send out this information to all residents in their monthly bills and on the website so everyone who qualifies is informed. Just need to discuss with the Water/Sewer Dept. to set this in motion to assist the residents.
- Council Member Cords gives the library report for April to the Board as follows;
 - o Wi-Fi was used 568 times
 - o 2,334 items were put into circulation
 - o 824 people show up to the library for various things
 - o 83 people used the community room
 - o Computer usage was 156
 - o 206 reference checks
 - o 10 new library cards
 - o New or current programs in April were virtual/in person yoga, book clubs, craft kits, COVID tests and masks were given out, had weigh ins for biggest loser contest, greeting card workshops.
 - o Received a \$750.00 grant from the Adirondack Mountain Club for environmental items, gardens, etc. Received \$3,902.00 from the NYS Decentralization Program, Council for the Arts.
- Supervisor Watts mentions that paving in the park will start tomorrow May 3rd, 2022. Repaving the entire surface of the Town Park will occur, this will be paid for by the County. Town is paying for the entire walking path to be redone at 8 feet wide, hopes to be done by Memorial Day.
- Continuing to get more letter for grants for the park from the community. The community can write their own letters or get a template letter from the website or the Clerk’s Office and return them to the Town; currently have 75 letters of support. Have until July but the sooner the better.
- People have had concerns about the width of the walking path, due to possible vehicles that could drive on the path, this will be addressed there will be posts put in to stop this from happening. Extra millings from the paving will be put out in front of the recycling center and pounded down so it is flat, the county also said that the paving would make its way over to the dog park.
- Van Buren Drive going into the park will also be paved while park paving is going on. No parking spots should be taken away, Van Buren will hopefully become more of a one way street, hope to go into the

park at Van Buren and the entrance at Mountain Ave. but exit the park at Mountain Ave. The paving and new line changes should increase the amount of parking spots.

- The Town's plan was to originally put the walking path farther away from the sleigh hill but the engineers stated that there is too much standing water where the path would be moved, this would have cost the Town a lot more money to move the path.
- Richard Lorenz speaks on the water issues on 41 under the bridge, that the County was planning on addressing this and paving 41. The counties plan is also to pave 85 which is next to the All American Barber Shop to State Route 32. Watts says the County had some issues and it may not be addressed at this very moment but the plan is for the County to fix the issue and pave part of 41 before the fall and to also put 2 catch basins in. The Town is in the process of getting a grant(s) for Jerome Avenue in concerns with the water.
- Lorenz then asks about the Community Center and the progress. The board is waiting on a grant for the building, Cords is waiting on a small grant she submitted to be awarded next month and another with the engineers is too be awarded towards the end of the year. The county is taking care of the kitchen funding since the Dept. of Aging would be using it.

Will have to name the community center next, options were to name it after someone, possible former Supervisor Jim Keefe. Another option is to have the residents pick some names.

Resolution No. 2022-114 "Budget Amendments & Payment of Bills on Abstract #305 for April Payables & Prepaids"

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #305 Payables and Prepaids, consisting of 2022 V2 #00306 through V2 #00387 in the amount of \$ 147,348.40 is approved for payment; The total amount to be paid from the:

General Fund -	\$ 79,517.01	Hydrant –	\$ 8,500.00
Highway Fund -	\$ 32,458.86	Capital Water-	\$ 3,980.00
Street Lighting -	\$ 5,711.26	Sidewalk -	\$ -0-
Sewer Fund -	\$ 11,204.33	Trust & Agency -	\$2,369.42
Water Fund -	\$ 3,697.52	Special Fire -	\$ -0-

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-115 "Receipt of Monthly Supervisor's Report"

Offered by Council Member Cords and Council Member Flaherty.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor's office to be rendered to the Town Board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore, be it

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for April.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-116 “Resignation of Bookkeeper”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, a resignation has been received from Kristin Griffin to be effective on close of business on June 3, 2022.

BE IT RESOLVED, that the resignation submitted by Kristin Griffin is hereby accepted by the Cairo Town Board.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-117 “Accept Water Billing”

Offered by Council Member Bogins and seconded by Supervisor Watts.

WHEREAS, it is necessary for the Water Billing to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of \$52,303.72 dated April 5, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-118 “Appointment of Part-Time Highway Employee”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, there is a vacancy and a need for a Part-time Highway Employee. Therefore;

BE IT RESOLVED that Dakota All has been hired effective April 25, 2022 at a rate of \$16.00 per hour.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-119 “Postpone Town Board Meeting”

Offered by Supervisor Watts and seconded by Council Member Bogins.

BE IT RESOLVED that the Cairo Town Board Meeting scheduled to be held on June 6, 2022 shall be moved to June 13, 2022 to be held at 7:00 p.m. in the Town Hall, 512 Main Street, Cairo, New York:

BE IT FURTHER RESOLVED, that the scheduled workshop meeting on June 15, 2022 will be cancelled.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-121 “Authorize Use of Route 32 Building”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Friends of the Cairo Library have requested use of the Cairo Route 32 building for a Nickel Social to benefit the Town of Cairo Library.

WHEREAS, the event would be held on June 11th 2022. The Friends of the Cairo Library are requesting use of the Route 32 building on June 10th for set up purposes as well. Therefore;

BE IT RESOLVED, the Town Board does hereby authorize the request for the use of the Route 32 building on June 10th and June 11, 2022 for a nickel social to benefit the Town of Cairo Library.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-122 “Appoint Supervisor Clerk”

Offered by Council Member Flaherty and seconded by Council Member Bogins.

WHEREAS, the Cairo Town Board has a high regard for the safety of those that drive on Town roads and;

WHEREAS, the Highway Department has indicated a need for additional Stop Signs to be added at Sandy Plains Road/Ira Vail Road/CR 67, and;

WHEREAS, the safety of those traveling on these roads will be enhanced by making this intersection a 4-way Stop intersection. Therefore;

BE IT RESOLVED, by the Town Board of the Town of Cairo that it hereby resolves as follows: The Town Board concurs with the Highway Department’s recommendation to create a 4-way Stop intersection at Sandy Plains Rd/Ira Vail Rd/CR 67 and to install the appropriate signage.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Cont. Public Comment:

- Ed Forrester asks about the new solar project going up in Acra on Old Route 23; if they have a pilot program and if they are allowed to start it. Tal states they are working on getting them into a pilot program, they cannot officially complete the whole project until paperwork is filed and completed.
- Asaro then mentions the heating in the Town Hall if it will be oil, gas or electric. According to the government many things will have to be changed over to electric, at least for new construction in certain areas of the State. The recommendation of the contractors for the Town building for the heating system will not be electric, changing over to electric would cost the Town a lot more money due to the fact that many things would have to update within the building.

Adjourn Town Board Meeting @ 8:04PM

Offered by Council Member Flaherty and seconded by Supervisor Watts.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Town Clerk