



Minutes

Town of Cairo

Monday June 13th, 2022

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday, June 13th, 2022, at the Town Hall, Main Street, Cairo, New York. Supervisor Watts called the meeting to order @ 7:00pm and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Powers.

Approval of the Minutes:

May 9th, 2022:

Offered by Council Member Cords and seconded by Council Member Bogins.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Abstain, Council Member Powers – Aye. Motion Carried.

May 18th, 2022:

Offered by Council Member Bogins and seconded by Supervisor Watts.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Abstain, Council Member Powers – Aye. Motion Carried.

New Business:

- Increase Highway Rate for Part Time Highway Employee
 - Art requested a raise for one of the long time highway dept. employees almost a dollar, employee is very reliable. **Resolution No. 2022-134**
 - Gentleman attending the meeting, Leon, says to pay them all more.
- Hire Part Time AEMT
 - Application and resume for a new AEMT. **Resolution No. 2022-136**
- Town CDBG Funding Application – Jerome Avenue Water Project
 - This is to remove all the lead pipe in the ground. NYS has 40 million dollars out there, the Town is going to have Delaware Engineering try to get some grant money for the project. This can address the fire hydrants and other items on the road.
 - Ed Forrester asks why this never done before, Watts is not sure, but it will be done now.
- Sign New York Municipal Insurance Reciprocal
 - **Resolution No. 2022-141**

- Appoint Bookkeeper/Human Resources Employee
 - Found new candidate for bookkeeper as the current one resigned. **Resolution No. 2022-144**
- Sign Agreement for Friends of the Library
 - Board will sign. **Resolution No. 2022-146**
- Install Camera System at the Acra Senior Center
 - County has approached the town and requested cameras due to more movement and problems going on at other centers; County will pay for the cameras to be installed. **Resolution No. 2022-147**
- Removal of Roll-Off Container – 584 Main Street
 - Used to be Cairo Collision; the cost will first be on the Town, but the cost will go on the owners tax roll to be paid. **Resolution No. 2022-148**
 - Residents also mention 576 Main St. next to it and the alley way behind the building is filled/loaded with garbage for a while. Would like the Town to look into cleaning that and putting that cost on that owners tax roll.
- Approve adding another Full-Timer Town Police Officer
 - This is after the request of Sergeant Busch. **Resolution No. 2022-149**
- Approve Mike Todaro to take home “On Call” Town Vehicle
 - This is discusses since he is on call for any problems with any Town buildings. This vehicle would not leave the Town limits.
 - Leon states that there are more on call employee than that and that all should have this. Watts states that the only other on call person is code enforcement.

Old Business

- Appoint Zoning Board of Appeals Member
 - “I am a retired attorney residing in Cairo, with over 30 years in the practice of law. I have been advised that the Town has a vacancy on the Zoning Board of Appeals, and I would like to offer my experience and service for a seat.”
- Recycling Center Fencing Quote/Parks Employee
 - Powers asks about the quotes received on the recycling center for fencing; Watts states one and another tomorrow. Powers states that he has one quote at \$13,000 dollars; there is also discussion of hiring another employee within the parks dept. for the recycling since the new full timer is needed more.
- Bear Stands/CDF
 - Costs for using the parks, buildings and grounds to help install the bear stands for the CDF around Town; cost \$794.89 in man hours and fuel; this is to happen again when they come down in September. Wonders why volunteers were not used like they were in the past.
 - Watts then mentions that the CDF helped pay for half of the flowers on Main Street.
 - Powers wants to know why tax payer dollars are being spent on frivolous things.

Correspondence

- Resignation of Highway Employee
 - “This letter is to inform you that I, Martin South, will be putting my two weeks’ notice from my position with the Town of Cairo Highway Department. My final day at the Highway Department will be June 16th, 2022.”

- Resignation of Bookkeeper
 - “Please accept this letter as a formal notification that I am resigning from my position as the bookkeeper with the Town of Cairo, my last day will be June 15th, 2022. I appreciate that you have done for me including offering more money that I did not request, as I mentioned before it was not about the money I was making. Again, this was not an easy decision to make on my part, past couple of years have been very rewarding. I have enjoyed working with the Township and wish you all much success in the future.”
- Ken Brooks – Install Camera System at Route 32 Building
 - “We would like permission from the Town of Cairo to allow us to install a camera system at the Acra Senior Center located at Old Route 23 in Acra, New York. Our department, the Greene County Department of Human Services will bare the costs on the system. There will be no cost to the Town at all.”

Resolution No. 2022-130 “Appointment for Zoning Board of Appeals”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, there is an opening on the Zoning Board of Appeals and a need to complete that Board in order to move forward with requests that have been received; Therefore,

BE IT RESOLVED that the Cairo Town Board does hereby appoint Oliver Hull to complete the term for the opening on the Zoning Board of Appeals to conclude on December 31, 2025.

Supervisor Watts – Abstain, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Abstain. Motion Carried.

Resolution No. 2022-134 “Increase Hourly Rate for Existing Part-Time Highway Employee”

Offered by Supervisor Watts and Council Member Powers.

WHEREAS, Highway Superintendent, recognizes that in order to recruit and retain full time employees both new hire and existing need to be distinguished by experience/credentials and paid a fair and equitable pay rate.

WHEREAS, Highway Superintendent is requesting an increase in pay for one existing part time employee. Joseph has sustained employment with the Town of Cairo for a period of ten years.

THEREFORE BE IT RESOLVED, the following pay rates would be as follows:

Current rate Increased rate Joseph Reynolds \$15.81 to \$16.50.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-135 “Resignation of Highway Employee”

Offered by Council Member Powers and seconded by Council Member Flaherty.

WHEREAS, a resignation letter has been received from Highway Employee, Martin South with an effective date of June 16, 2022 at close of business. Therefore;

BE IT RESOLVED that the resignation submitted by Martin South is hereby accepted by the Cairo Town Board.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-136 “Authorization to Hire a Part Time AEMT”

Offered by Council Member Powers and seconded by Council Member Bogins.

WHEREAS, there is an operational need, and an employment need to fill an AEMT position; Therefore,

BE IT RESOLVED, the Town Board does hereby authorize to hire Sean Hotaling as a part time employee at a rate of pay of \$19.86 an hour.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-137 “Budget Amendments and Payment of Bills on Abstract #306 for May Payables & Prepaids”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #306 Payables and Prepaids, consisting of 2022 V2 #00388 through V2 #00485 in the amount of \$ 173,462.22 is approved for payment;

The total amount to be paid from the:

General Fund - \$95,623.75	Hydrant – \$ -0-
Highway Fund - \$34,659.83	Capital Water- \$ -0-
Street Lighting - \$5,587.71	Sidewalk - \$ -0-
Sewer Fund - \$20,921.90	Trust & Agency - \$2,369.42
Water Fund - \$14,299.61	Special Fire - \$ -0-

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-138 “Appoint Chairperson of the Board of Assessment Review”

Offered by Council Member Cords and seconded by Supervisor Watts.

WHEREAS, the Town Board, approval to appoint Elizabeth Hansen, as Chairperson of the Board of Assessment Review

BE IT RESOLVED, the Town Board does hereby approve the appointment of Elizabeth Hansen, as Chairperson of the Board of Assessment Review

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-139 “Accept EDU Billing”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED that the Town Board does hereby accept the EDU Billing from the Sewer Administrator in the amount of \$14,518.75 dated June 8, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-140 “Authorizing Public Hearing”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, the Town of Cairo is proposing to apply for a Community Development Block Grant (CDBG) for the improvement of the water distribution system along Jerome Avenue as well as water system upgrades.

WHEREAS, a Public Hearing is necessary to provide further information about the CDBG program. Therefore;

BE IT RESOLVED that on July 11, 2022 at 7:00 pm, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to introduce the intent to apply for CDBG funding for the Water Improvement Project.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-141 “Authorize Supervisor to Sign NYMIR Contract”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, the current New York Municipal Insurance Reciprocal (NYMIR) expires August 4, 2022. A completed renewal application must be signed by the Supervisor and sent in at least 30 days prior to the expiration date. Therefore;

BE IT RESOLVED, that the Cairo Town Board does hereby authorize the Supervisor to sign a contract with NYMIR.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-142 “Resignation of Bookkeeper”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, a resignation has been received from Kristin Griffin to be effective on close of business on June 15, 2022.

BE IT RESOLVED, that the resignation submitted by Kristin Griffin is hereby accepted by the Cairo Town Board.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-143 “Accept Sewer Penalties”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, it is necessary for the Sewer Penalties be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED that the Town Board does hereby accept the Sewer Penalties from the Sewer Administrator in the amount of \$2407.33 dated June 10, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-144 “Authorization to Designate a Bookkeeper/Human Resources Employee”

Offered by Supervisor Watts and seconded by Council Member Cords.

BE IT RESOLVED, that the Town Supervisor is hereby authorized to appoint Joan Everts to the full-time position of Bookkeeper/Human Resources at an annual rate of \$56,500 per hour not to exceed 40 hours/week starting June 27, 2022.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to appoint and set salary for an annual stipend of \$10,000 annually to be paid bi-weekly for work with the Water & Sewer Department.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-145 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Bogins and seconded by Council Member Cords.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the Town Board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for May.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-146 “Authorize Supervisor to Sign Friends of the Library Agreement”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, the Friends of the Library is requesting the Town of Cairo to provide man-power assistance with the transportation of chairs and tables, assistance with set-up and teardown and returning of chairs and tables for the Nickel Social being held on June 11, 2022. Therefore;

WHEREAS, an email was sent out on Friday, June 10, 2022 for verbal approval. Four Board members responded with Aye.

BE IT RESOLVED, that the Cairo Town Board does hereby authorize the Supervisor to sign an agreement for the man-power assisting the Friends of the Library.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Abstain. Motion Carried.

Resolution No. 2022-147 “Authorize Greene County Department of Human Services to Install Camera System at the Acra Senior Center”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Greene County Department of Human Services would like permission from the Town of Cairo to donate/install a camera system at the Acra Senior Center located at Old Route 23. Therefore;

BE IT RESOLVED, the Town Board does hereby grant permission for the installation of a camera system.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-148 “Approve the Town of Cairo to Remove Roll-Off Container at 584 Main Street”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, an open top roll-off container has been stored on the premises of 584 Main Street filled with rubbish for excessive amount of time. A Notice of Violation Order to Remedy was filed on September 10, 2021 from the Town of Cairo Building Department citing a Violation of Section 308 of the 2020 Property Maintenance Code of New York State.

WHEREAS, the Town of Cairo Building Department will issue another Notice of Violation Order citing the Town of Cairo Local Law #4 of 2020 Section 3. Standard. Part 4; Therefore,

BE IT RESOLVED, for the Town of Cairo to remove the roll-off container, if not in compliance by the date provided in the violation, and assess a lien against the property for the cost of the work and any additional administrative fees added to the cost of the work.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-149 “Authorization to Hire a Third Full-Timer Town of Cairo Police Officer”

Offered by Council Member Flaherty and seconded by Supervisor Watts.

WHEREAS, there is an operational need, and an employment need to add another Full-time police officer; Therefore,

BE IT RESOLVED, the Town Board does hereby authorize to add a third full-time police officer.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-150 “Authorize Mike Todaro to Take Home “On Call” Town Vehicle”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, there is an operational need to utilize a town vehicle to take to a residence, if in the Town of Cairo’s jurisdiction, when “on call” for emergency situations. Therefore;

BE IT RESOLVED, the Town Board does hereby approve that a town vehicle may be used by Mike Todaro to take to his residence only when On Call for after hour emergencies. Approval is subject to continual review.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Abstain. Motion Carried.

Public Comment:

- Emmy Cross asks the board if they are planning something to recognize Thomas Plank, who is retiring from the D.A.R.E. program after many years of service; Barbeque, plaque. Board agrees.
- Marc Gorelick mentions the library quarterly meeting, wanted to address the board;
 - 2 Main Librarians, Lucy and Robin. Lucy recently was injured and is out for 6 weeks, Robin is planning on retiring after 28 years, and she will cover for Lucy and then retire. A part timer left so another person was hired for part time, who use to work for the library, Lena.
 - Month of May; over 560 people used the Wi-Fi, circulation of over 2,600 items, over 800 attendees at the library, 119 people used the community room, 168 people used the computers, 210 reference questions, 9 new library cards, currently offering 2 yoga classes, mix media arts classes, completed a children’s gardening program for about a dozen kids from the school.
 - Will have a summer reading program in June and as of the end of May most if not all classes from the Elem. will have come to the library for intro of the reading program; total attendance about 500 students and 40 adults.
- Board Member Cords reports on the B.O.A.R.
 - Had their annual grievance day on May 24th, 2022; 10 people came to grieve the taxes. Not sure what decisions have been or come out of it yet.
- Art Evans reports the Highway Dept. auction was completed; brought in \$57,000 total, this includes 3 vehicles outside of the Highway Dept. overall brought in \$48,000-\$50,000 for the Highway Dept. Art will send a list of what was sold so it can be taken off of the Town Insurance.
- Art also asks about the dumpster, could they have the business that supplied it pick it up and bill the owner, wouldn’t they want their container back? Company would rather lose the dumpster.

Adjourn Town Board Meeting @ 7:39PM

Offered by Council Member Cords and seconded by Supervisor Watts.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Town Clerk