



Minutes

Town of Cairo

Monday July 11th, 2022

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday, July 11th, 2022, at the Town Hall, Main Street, Cairo, New York. Supervisor Watts called the meeting to order @ 7:01pm and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Powers.

Open Public Hearing @ 7:01:

Offered by Supervisor Watts and seconded by Council Member Cords.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

- Supervisor Watts opens the public hearing about improving the water system down Jerome Avenue, hopefully get a grant with the help of Delaware Engineering, everything has to be approved so the grant can be started. The grant will hopefully give the Town new hydrants, and new connections to all of the residence. The Town is looking into this grant due to the fact that that all of the current piping contains lead along with a few hydrants that do not work properly. This is also the reason that the county did not pave this road due to future construction.
- Ed Forrester asks if there is any projected time table on this project since this has been discusses and brought up for years.
 - o Jason took the time to look over previous resolutions made and nothing was addressed, no follow up, after approval of these resolutions along with public hearings. Jason then went over things with Barton and Loguidice about a month ago and went down the whole road and addressed what was to be done.
- Marc Gorelic asks how much of Jerome is going to be done.
 - o Jason state from Main Street to about the Sewer/Water Treatment Plant.
- Ed then asks about the current rough road signs if they will just stay and Jason agrees that they might as well stay for the time being.
- Ken Goetz asks about the disruptions once this project starts; closures, partial lanes?
 - o Jason states that he was told that they can't have the water off, so that shouldn't be a disruption. The pipe will go parallel with the current pipes and at the end they will hook into

the system, instead of causing problems that could lead to water boiling, etc. Road delays, yes, there will be point that not everyone can go through the road and traffic will have to go around to access the road if needed.

Close Public Hearing @ 7:05:

Offered by Council Member Cords and seconded by Supervisor Watts.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

New Business:

1. Public Hearing
 - a. *Refer to Above*
2. Rick Busch – Announcements
 - a. Officer Thomas Plank is presented with a plaque from the Town Board and Cairo Police Dept. for his 30 years of service with the D.A.R.E. Program. Spending countless hours of his own time with this program; D.A.R.E. weekend, D.A.R.E. day, etc. all no cost to the kids, he used his own money on all of the items used over the years after the government stopped funding this program; Tom took it into his own hands and also fundraised over the years. Watts mentioned that there was about \$6,000 left over and that this was put into the parks fund.
 - b. Tom thanked the Board and Rick Busch for the recognition for all of the work that went into this program over the years.
3. Joseph Hasenkopf – Fossil Forrest Update
 - a. Over the last couple years Joe has been applying and looking into grants for this project, and recently was awarded one from New York State called the Sand Grant for \$170,000 to fence in this area. This will include Jersey Barriers around the entire thing to put the fencing in, instead of drilling into the ground; hope to be complete before the winter, with the help of the Town and County.
 - b. Monica Kenny-Keff asks about the group and when it started.
 - i. Joseph goes on to say the group has some volunteers and people help here and there, but nothing permanent at the moment; will have to see about a meeting to update the public and get things moving. He doesn't want to encourage people to go back there just yet, and take things from the site; specifically the scientific community. Some have already done this without permission or permission that shouldn't have been granted. Using some materials for educational purposes that should have been approved.
 - ii. Would like to find a group of people who would be willing to help with others who are interested in going and seeing this, so there is some control.
 - c. Council Member Powers then goes on to asks about his non-for-profit that he established to obtain or apply for these grants.
 - i. Joseph said that he set up the non-for-profit, Friends of the Fossil Forrest, last year, to apply for grants. Usually a group has to be in existent for about 5 years to apply for grants, depending on the type of grant. The last grant he did apply on behalf of the Town, so the grant would go to the Town. Future grants will fall under the Town Supervisor; they would also be on the Board for the non-for-profit if necessary, so the Town Board is involved with the grant process, since it is Town Property.
 - ii. The next thing to do is to look into a study on what can be put or done on this property; educational center, another building or leave it as is, this is the next goal.

- d. Rich Lorenz mentions in the past that he addressed Michelle Hinchey about a grant for the Community Center, he was told that the State had money for fencing for the Fossil Forrest and the Board was contacted but nothing was done.
 - e. Joseph had said that he had contacted many people but not Hinchey, someone from her office did contact him a couple of years ago about this project. He has been back and forth with grant negotiations and quotes with what was needed and that is where the \$170,000 pricing came from.
 - f. Goes over what the jersey barriers are, the state uses these on the highway, using these so nothing/no one can crawl underneath. Currently the Fossil is covered under gravel until something can be done with the property.
4. Appoint Supervisor as Certifying Official for Community Center Project
 - a. The board needs to appoint someone for a point of contact for this project, Supervisor Watts would like Council Member Cords as this point of contact. **Resolution No. 2022-151**
 5. Approve Intent to Apply for CDBG funding for Water Improvement Project
 - a. **Resolution No. 2022-152**
 6. Authorize Public Hearing for Community Center Project
 - a. **Resolution No. 2022-153**
 7. Approve Purchase of Binder Lifting Device for Ambulance
 - a. Council Member Powers explains that the Ambulance Dept. needs this for when they are on a fall call and the patient may need more assistance to be picked up due to weight factors. The costs is about \$750.00-\$800.00. This is to assist more people and to decrease injuries within patients and crew members. **Resolution No. 2022-154**
 8. Approve Request for Use of own Property Form Revision
 - a. Would like to revise some items on the property request form; indicating the amount of people attending, noting where in the park a events may take place, if electric is needed, bathrooms are needed. More details on the form overall. **Resolution No. 2022-155**
 - b. Powers commented on the bathroom use on 4th of July that they were open but the lights would not turn on and couldn't get them on after dark. Overall went well, vendors, music.
 - c. Resident mentions the possibility of motion lights, down at the park for the bathrooms.
 9. Approve Use of the Acra Community Center Lawn
 - a. This is a request every year for a bicycling event that takes place in the area and would like to use the lawn as a 'pit stop'. **Resolution No. 2022-156**
 10. Agreeing to Waive 30-Day waiting period for State Liquor License for Crystal Brook, Mountain Brauhaus Resort
 - a. In preparation for the festival held there every year. **Resolution No. 2022-157**
 11. Library
 - a. Council Member Powers asks if the contract for the Friends of the Library was signed since it was approved to be signed in a resolution at the last meeting. Supervisor Watts states that it was not and he will look into this and let the board know.

Enter Executive Session @ 7:27

Offered by Council Member Cords and seconded by Council Member Flaherty.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Exit Executive Session @ 7:43

Offered by Council Member Flaherty and seconded by Council Member Powers.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Approval of the Minutes:

June 13th, 2022:

Offered by Council Member Flaherty and seconded by Supervisor Watts.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Correspondence

- Michaela Tefft – Fireworks
 - ‘Just wanted to say that the fireworks show today was awesome! My family loves the show every year. You do an amazing show and we are grateful! Thank You!’
- Municipal Shelter Inspection
 - ‘As the report indicates, dog shelter services were rated “Satisfactory”. Please make note of any comments listed on the report.’
- Dog Control Officer Inspection
 - ‘As the report indicates, DCO services were rated “Satisfactory”. Please make note of any comments listed on the report.’
- Children’s Camp Inspection Summary Report
 - ‘No violations were observed during the inspection. Please submit CPR certifications as soon as possible. A safety plan will be required for the rock climbing wall activities. Operator may request to use the 4-H building next year for activities. Please contact the NYS DOH Oneonta District Office with any questions.’
- 2022 IRS Mileage Reimbursement Rate Change July 1st, 2022
 - ‘This is to inform you that in recognition of the increase in gasoline prices, effective July 1st, 2022, the IRS will be increasing the mileage reimbursement to 62.5 cents per mile for the final six months of 2022, and increase from 58.5 cents per mile. For those municipalities that reimburse employees pursuant to the IRS rate, the new rate is effective July 1st, 2022.’

Resolution No. 2022-151 “Approve Supervisor as Certifying Official for the Community Center Project”

Offered by Council Member Flaherty and seconded by Supervisor Watts.

WHEREAS, the Town of Cairo is proposing the Cairo Community Center Project and must prepare an Environmental Review Record (ERR) in accordance with regulation governing the CDBT Small Cities, Town and Towns Program; and

WHEREAS, the Town must appoint an Environmental Certifying Officer to be responsible for the activities associated with the preparation of the ERR;

BE IT RESOLVED, that Council Member Mary Jo Cords of the Town Board of the Town of Cairo is hereby designated as the Certifying Officer for the Town’s ERR;

BE IT FURTHER RESOLVED, that Council Member Cords is authorized to sign all necessary certifications leading to the completion of the ERR.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-152 “Approve the Intent to Apply for Community Development Block Grant (CDBG) Funding for the Cairo Water Improvement Project”

Offered by Supervisor Watts and Council Member Bogins.

WHEREAS, New York State Housing and Community Renewal, Office of Community Renewal has announced the availability of New York State Community Development Block Grant 2022 Program funding under the Consolidated Funding Application (CFA); and

WHEREAS, under the CDBG Program, approximately \$40 million is available to eligible communities within New York State; and

WHEREAS the New York State Community Development Block Grant Program is a federally funded program authorized by Title I of the Housing and Community Development Act of 1974 that is administered by Office of Community Renewal (OCR); and

WHEREAS the Office of Community Renewal CDBG Program provides funding to eligible communities under the Public Infrastructure and Planning categories; and

WHEREAS the Town of Cairo, Greene County, New York (hereinafter the “Town”) has established the public benefit to the Town residents of the improvement of the water distribution system along Jerome Avenue as well as water system upgrades (hereinafter the “Project”); and

WHEREAS the Town has solicited for public comments to determine the amount of public support or opposition to the proposed planning project as well as conducted a public hearing on July 11, 2022, where a preliminary plan was presented; and

WHEREAS the application requires that the governing body of the Applicant adopt or pass, as an official act, a resolution, motion or similar action authorizing the person identified as the official representative of the Applicant to submit the subject application and all understandings and assurances contained therein, and directs and authorizes the person identified as the official representative of the Applicant to act in connection with the submission of the application and to provide such additional information as may be required;

BE IT RESOLVED, the Town Board Authorizes the Supervisor, Bryan Moore, to submit an application to the Office of Community Renewal CDBG Public Infrastructure program for a maximum of \$1,250,000, and shall leave a copy of the application materials at Town Hall for inspection by Town residents. For this grant program, no match is required by the Town.

BE IT FURTHER RESOLVED, the Supervisor shall act as the official representative of the Town to act in connection with the submission of the application and to provide such additional information as may be required; and

BE IT FURTHER RESOLVED, the application requires that the governing body of the Applicant provide for and encourage citizen participation through a minimum of two public hearings, one at the time of application and one during the grant administration process, for the purpose of obtaining citizens’ views and responding to proposes and questions; and

BE IT FURTHER RESOLVED, Environmental review procedures contained in 24 CFR Part 58 applies to this program; and that the Town Board will assume all of the responsibilities for environmental review, decision making, and action pursuant to the National Environmental Policy Act of 1969 and the State Environmental Quality Review Act (SEQRA); and

BE IT FURTHER RESOLVED, this resolution will take effect immediately.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-153 “Authorizing Public Hearing”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Town of Cairo is proposing to apply for a Community Development Block Grant (CDBG) funds to renovate an old dojo into a community center that also has a meals on wheels prep kitchen within the building and a place to house ambulances for the town.

WHEREAS, a Public Hearing is necessary to provide further information about the CDBG program. Therefore;

BE IT RESOLVED, that on July 20, 2022 at 7:00 pm, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to introduce the intent to apply for CDBG funding to renovate the old dojo into a community center.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-154 “Authorize Ambulance Department to Purchase Binder Lifting Device”

Offered by Council Member Powers and seconded by Council Member Flaherty.

WHEREAS, the Ambulance Department is seeing more public assistance calls to lift heavy patients from a fall to the floor, back to a standing position when there is no other injury; Therefore,

BE IT RESOLVED, the Town Board does hereby authorize the purchase of a binder lifting device that can be moved easily between ambulances as needed in the amount of \$800.00.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-155 “Approve Changes to the Request for Use of Town Property Form”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Request for Use of the Town Property Form needs to be updated to provide the parks and grounds employees pertinent information on what services will be required for them to provide to accommodate the reservation; Therefore,

BE IT RESOLVED, the Town Board does hereby authorize changes to the Request for Use of the Town Property to identify if the pavilion is being used, if the electric boxes in the pavilion needs to be available and the approximate number of people attending the function/event.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-156 “Approve use of Acra Community Center Lawn for Tour The Catskills Cycling Ride Aid Station”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, the organizers of the Town of the Catskills are having their 15th Annual event which will be a non-competitive bike ride on August 13th. During this ride, they need a place for the cyclists to stop, rest, hydrate, etc.

BE IT RESOLVED, that the Cairo Town Board does hereby approve the use of the Acra Community Center Lawn to use as a rest stop for the Annual Tour of the Catskill event.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-157 “Agreeing to Waive 30-Day waiting period for State Liquor Authority for Crystal Brook, Mountain Brauhaus Resort”

Offered by Council Member Powers and seconded by Council Member Bogins.

WHEREAS, in accordance with the New York State Liquor Authority application process an applicant is required to submit a notice to the municipality in which it will be located at least 30 days prior to the issuance of such license, and

WHEREAS, the Crystal Brook, Mountain Brauhaus Resort, located at 430 Winter Clove Road, Round Top, has requested that such 30-day waiting period be waived; now therefore,

BE IT RESOLVED, that the Town Clerk is hereby authorized to attach a certified copy of this resolution to the SLA (Standardized Notice Form for providing 30-Day Advanced Notice to a Local Municipality or Community Board) and forward same to the applicant and/or NY State Liquor Authority.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-158 “Budget Amendments and Payment of Bills on Abstract #307 for June Payables and Prepaids”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #307 Payables and Prepaids, consisting of 2022 V2 #00486 through V2 #00576 in the amount of \$ 167,942.31 is approved for payment;

The total amount to be paid from the:

General Fund - \$86,128.24	Hydrant – \$ -0-
Highway Fund - \$40,914.68	Capital Water- \$ -0-
Street Lighting - \$15,267.44	Sidewalk - \$ -0-
Sewer Fund - \$12,965.67	Trust & Agency - \$ -0-
Water Fund - \$12,666.28	Special Fire - \$ -0-

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Public Comments:

- Council Member Cords mentions the 10th Annual Celebration of the new library, on Thursday July, 21st from 4-6pm in the library, refreshments will be available. Cords then goes over the library report for the month of June;
 - o Wi-Fi use was over 564 people, circulation of 2,754 items, 1,541 people in attendance, 31 people used the community room, computer usage of 176, 200 reference checks/questions, and 33 new library cards.
 - o Events included yoga, story time, media art class, children’s gardening program, craft classes for children, graphic novel book club, new class will consist of recreating river trash. Multiple people have been attending these groups, very popular, asset to the community and operations are running smoothly.
- Supervisor Watts mentions the new pickle ball court and that the library has offered to hold on to the equipment and give it out to people who are interested and have a library, so it’s not out in the park and gets misplaced or stolen. Recently got new nets and was painted.
- Council Member Powers was curious about the Wi-Fi use and how they track that this.
 - o There is a report given to the library every month through IP addresses.
- Monica asks about the reports from the other dept. and why they are not given out any more like in the past and if it will start up again, since Council Member Cords continues to do the library report each month.

- Supervisor Watts said he hasn't asked the board members for them and not sure if he will continue or not.
- Council Member Cords then goes on to say that reports are given but the board hasn't reported them. Continues to report about the Assessor; the final roll was filed by July 1st. For the month of May; 38 property transfers and 23 were valid sales.
- Rich Lorenz asks about the unsafe building money and the building on 41 about the front door that is open and who would be responsible for boarding it up.
 - Watts states that it would be the homeowner and that the owner has been informed. Addresses the monetary increases of everyday products, this has been creating issues with the money that was approved for this year in the budget, there's only so much.
- Ed Forrester asks if the Town still has a lawyer in retainer.
 - Watts states that they do and he has not been here due to some changes in the meeting dates.
 - Cords states that when they change the date of some meetings he only so many Mondays available. Watts says he was on the phone with him and says he hopes to be here on Wednesday the 20th.

Adjourn Town Board Meeting @ 8:05PM

Offered by Supervisor Watts and seconded by Council Member Bogins.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Town Clerk