



Minutes

Town of Cairo

Wednesday November 16th, 2022

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday, November 16th, 2022, at the Town Hall, Main Street, Cairo, New York.

Supervisor Watts called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Powers.

Absent: Council Member Flaherty

New Business:

- Advertise to Bid on a New Town Hall Roof
 - The Board will be approving to advertise for a new roof for the Town Hall. Prices for 2 different types of roofing fell between \$60,000 and \$120,000; lifetime guarantee and labor may depend on which type. Deciding on whether or not to advertise for asphalt shingles or metal shingles. Would definitely need a lifetime guarantee. Looking to get bids in for the first meeting of the year.
- Town Sign – Repair or Replace
 - The board reached out to the company who originally put in the electrical sign out front, they said it was \$20,000-\$30,000 to replace the sign; they cannot do it remotely either, currently only one side works. Kim did reach out to a company in Poughkeepsie and they recommended to just get a brand new sign. Council Member Powers also mentions that there may be a place in Schodack. Possibly reach out to the schools in Town and see where they got there's and how well they work.
- Future Snow Removal Checkups
 - Art said a few hiccups with the trucks but overall went well. One truck that is used as a backup does not have good ventilation and the fumes are causing issues with the driver(s). One truck is in the shop and another will be going soon. Hope to have them done before snowfall, Loader is also back at the Highway Dept.

- Temporary Menorah at Town Building for the Holidays – Bebe Regnier
 - Marc Gorelic speaks on her behalf; this was put in last year as well, just requesting permission again for this year. The Board has no problem with it going up again this year. Marc mentions having it up around 16th-17th and then wait till the lights on the tree down to take it down; buildings and grounds usually puts it up and takes it down. Will find another spot for it instead of where it is from last year, there were some difficulties last year.

Old Business:

- Senior Community Center – Moving Forward
 - The board got a response basically saying that they can do whatever they want with the interior walls since the building is a pole barn. The board didn't express many ideas yet, but the Board was under the impression that the engineers were to provide floors plan with the few thoughts and the ideas that the board had previously given. Interior demolition can begin from the Town along with some help from the County since they are in assisting with the kitchen. Toys for Tots was told that they can use the back room for the moment. Most of the walls are going to have to come down, the bathrooms will stay where they are. Would like to do without the engineers as much as possible to save money and keep it in house as much as possible. Some things will have to be with an engineer due to laws and regs that need to be addressed and followed. The engineers that the Town are using are not helping as much as needed/required, Supervisor Watts mentions the possibility of using a more local engineering firm, possibly the one across the street. Would like to finally start moving forward on this building, will need to discuss this with Barton and Loguidice.
 - The Ambulance Dept./Fire Dept. did address Supervisor Watts about putting the ambulance in the building or where to put the dept. Some worries about the noise and other aspects within the dept. but they would also have easy access to get to South Cairo and a more centralized area in Town. The board needs to determine if rent or payment will also be involved with the building. There are many people and other groups that are able to use the building and many groups that already have this year; toys for tots, library, etc.
 - Possible uses and needs for the building are a kitchen, dining area, bathrooms, storage, activity room, offices, computer room, possible employee to open and close the building; this gives the possibility to have anybody come and go whenever they want without having to worry if the building would be open or not. Will need someone to look it over for occupancy regulations on rooms and other areas. Within the kitchen there should be a walk-in freezer and refrigerator.
 - Discussion on the new well that was put in the park; many issues have arose since the installation and the board needs to meet up with the engineers and anyone else involved.
- Monetary Funds
 - Budget lines for the seniors and the veterans increased from \$1,000 each to \$1,500 each. If these budget lines are not used the money is usually given to the Golden Ages group.

Resolution No. 2022-255 “Approve Pay/Salary Increase for Highway Employee”

Offered by Supervisor Watts and seconded by Council Member Powers.

WHEREAS, there is a need to increase the hourly rate of pay for Robert Agostinoni.

BE IT RESOLVED, that the Town Board does hereby increase the highway laborer salary for, Robert Agostinoni, part time pay rate from \$16.85 to \$18.00/hour effective November 16th 2022. This rate is derived from the regular salary of part time workers as of 2022 of \$17.00/hour and the Class A CDL license obtained as \$1/hour extra per contract.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-256 “Resignation of Highway Employee”

Offered by Council Member Bogins and seconded by Council Member Cords.

WHEREAS, a resignation has been received from Michael Maderic to be effective on close of business on November 23rd, 2022.

BE IT RESOLVED, that the resignation submitted by Michael Maderic is hereby accepted by the Cairo Town Board.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-257 “Accept Sewer Use Billing”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$31,969.38 dated November 14th, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-258 “Accepting Delinquent EDU Use Charges Greene County Real Property Services Dated November 9th, 2022”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, it is necessary for the Delinquent EDU Use Charges (Relevy) to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board of Cairo does hereby accept the Delinquent EDU Use Charge as presented from the Water Administrator in the amount of \$11,988.75 dated November 9th, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-259 “Accepting Delinquent Sewer Use Charges Greene County Real Property Services Dated November 9th, 2022”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, it is necessary for the Delinquent Sewer Use Charges (Relevy) to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board of Cairo does hereby accept the Delinquent Sewer Use Charge as presented from the Water Administrator in the amount of \$34,891.59 dated November 9th, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-260 “Accepting Delinquent Water Use Charges Greene County Real Property Services Dated November 9th, 2022”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, it is necessary for the Delinquent Water Use Charges (Relevy) to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board of Cairo does hereby accept the Delinquent Water Use Charge as presented from the Water Administrator in the amount of \$41,700.82 dated November 9th, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-261 “Accepting Miscellaneous Charges to Greene County Real Property Services Dated November 10th, 2022”

Offered by Supervisor Watts and seconded by Council Member Powers.

WHEREAS, it is necessary for the Miscellaneous Charges (Relevy) to be authorized by the Town Board and documented in the minutes. The charges were for property tax ID 101.05-3-1.2 for the removal of weeds, shrubs and debris that was cited in a Notice of Violation Order Town of Cairo Local Law #4 and approved on Resolution 2022-181; therefore,

BE IT RESOLVED, that the Town Board of Cairo does hereby accept the Miscellaneous Charges as presented from the Building and Code Department in the amount of \$251.22 dated November 10th, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-262 “Approve Hiring Full Time Highway Mechanic”

Offered by Council Member Bogins and seconded by Council Member Cords.

WHEREAS, the Town of Cairo Highway Department has a vacancy and is in need of a full time mechanic.

WHEREAS, the Town of Cairo Highway Department has hired Andrew Pagan at an hourly rate of \$18.35 plus an additional \$1.00 per hour per contract for mechanics; Therefore,

BE IT RESOLVED, that the Cairo Town Board does hereby approve the hiring of Andrew Pagan at \$19.35 per hour effective November 16th, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-263 “Approve Hiring Part Time Water/Sewer/Ambulance Clerk”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, the Town of Cairo has a vacancy and is in need of a Part Time Water/Sewer/Ambulance Clerk.

WHEREAS, the Town of Cairo received two applications for the position: Susan Dall Vecchia or ~~Ivette Sanchez (line through the name not selected)~~. Therefore;

BE IT RESOLVED, that Cairo Town Board does hereby approve the hiring of Ivette Sanchez at \$15.00 per hour, not to exceed 20 hours per pay period, effective November 16th, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-264 “Authorize Public Hearing”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, the Department of State has filed a Notice of Adoption of a rule repealing and replacing Part 1203 of Title 19 of the New York Codes, Rules and Regulations; and

WHEREAS, Local governments have until December 30th, 2022 to update local laws for their code enforcement programs; and

WHEREAS, the Town of Cairo is proposing a new Town Local Law to repeal and replace Local Law #3 of 2008 on the “Local Law providing for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code”; and

WHEREAS, a Public Hearing is necessary prior to the adoption of any Law; Therefore,

BE IT RESOLVED, that on December 5th, 2022 at 7:00 pm, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to enact the local law.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-265 “Budget Account Transfer from Contingency Funds to Law Contractual Funds”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, the Law Contractual Line of Accounting has insufficient funds and is in need of a budget amendment to cover pending charges; and

WHEREAS, there is sufficient Contingency funds to pay \$15,000.00 to the Law Contractual budget line. Therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$15,000.00 from the Contingency fund to Law Contractual fund.

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Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-266 “Hiring Full Time Highway Laborer”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Town of Cairo Highway Department has a vacancy and is in need of a full time Laborer.

WHEREAS, the Town of Cairo Highway Department has hired Jovan Pelton at an hourly rate of \$18.35 per hour effective November 16th, 2022. Jovan Pelton has a class B CDL license. Therefore;

BE IT RESOLVED, that Cairo Town Board does hereby approve the hiring of Jovan Pelton.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-267 “Advertise for Bid for Electrical Upgrades to Town Park”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, the electrical panels in the Angelo Canna Town Park is in need of upgrades.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the advertisement for upgrading the electric panels at the Town Park Pavilion and football field.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-268 “Advertise for Bid for Replacing or Repairing Steps and Ramp to the Back Door of the Town Hall”

Offered by Council Member Powers and seconded by Council Member Bogins.

WHEREAS, the steps and ramp to the back door of the Town Hall are in need of repair.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the advertisement for repairing or replacing the back entrance steps and ramp to the Town Hall.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-269 “Advertise for Bid to Repair or Replace the Town Hall Roof”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, the roof of the Town Hall is in need of repairs.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the advertisement for repairing or replacing the Town Hall Roof.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Adjourn Town Board Meeting @ 8:03

Offered by Council Member Powers and seconded by Council Member Cords

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk