



## Minutes

Town of Cairo

Monday November 7<sup>th</sup>, 2022

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday, November 7<sup>th</sup>, 2022, at the Town Hall, Main Street, Cairo, New York. Supervisor Watts called the meeting to order @ 7:00pm and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Powers

Absent: Council Member Flaherty

### **Approval of the Minutes:**

#### **September 12<sup>th</sup>, 2022:**

Offered by Supervisor Watts and seconded by Council Member Cords.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

#### **October 3<sup>rd</sup>, 2022:**

Offered by Council Member Cords and seconded by Council Member Powers.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

### **New Business:**

- Final 2023 Town of Cairo Budget
  - Supervisor Watts states that everyone who is not in the union is going to be given a \$2,000 raise. Money is being put in for building improvements for \$400,000; roof improvements, sidewalk improvements, etc., insurance went up \$130,000. Council Member Powers mentions that all elected official got a raise. Bottom line is that taxes will go up with the budget .512897%, this will not go over the tax gap and it is less than the last administrations budget. They gave the highway and library what they asked for since they were cut last year; nothing put in for unsafe buildings. Town Park was completed with COVID money and some other stuff was done with the help of the county. Building improvements will include the senior center with what would be left of the money after the roof is repaired; metal shingle estimates came in at about \$120,000. Other estimates needed to be addressed for heating and cooling for in the Town Hall; COVID money can be used in this situation, since some of the offices do not have heat. The current system is a mixed system within the building. Looking into something called hyper heat, which would not interfere too much with many building alterations outside of some ceiling tiles, etc.; estimates came to about \$220,000 with prevailing wage, ARPA money could/would be used for something like this.

N&S Supply sent this out to bid to Garzone, Synet and Huber Ent., Huber is the only one that got back, this did not have to be put out to bid due to it being an emergency; deadline to get bids in was today; **Resolution No. 2022-253**.

- Susan True addresses how much money is allotted; about \$500,000. Sherry True goes on to ask the Board where the paperwork is for the money for the other \$100,000 from the county to pay for lighting and other items in the park. Wondering why paperwork is not submitted yet; each dept. needed to address this and it has not made its way back to the Board at the moment; a resolution is being approved tonight for this. Supervisor Watts spoke to Harry on this as well and wanted to get a full understanding on what needed to be done. **Resolution No. 2022-254**
- The \$400,000 will stay as is, this is due to the community center and any other projects or things that may come up.
- Where will the money for the audit be taken from; there is an actual line item specifically for an audit.
- Budget will be posted online Wednesday November 9<sup>th</sup>, 2022. Please email the bookkeeper if anyone has any questions about the budget.
- Supervisor Watts asks Tal if the one heating and cooling bid they got can be awarded; yes, this can due to it being an emergency.
- Purchasing a Christmas Tree for the Town Hall Front Yard
  - Instead of getting the tree donated looking into to purchase one and plant it on the front lawn. Certain type of Evergreen Tree, only grows to about 45 feet over a long period of time, currently 7 feet. \$750.00 for putting it in and it would be done for at least 20 years, not much maintenance.
- Planning Board cell phone or land line
  - They do not have an ext. or number for residents to contact them. They use to have one but they do not have an office here. Supervisor Watts would like them to have a cell phone for people to reach out for Joe Hasenkopf to have.
- Town Clerks Office Closed November 25<sup>th</sup>, 2022
  - Will advertise and put on website; all employees will still have to be paid. **Resolution No. 2022-226**
- Roof Repair Estimates
  - In order to put a line item in the budget the board needed to figure out an approx. number that the roof would cost. Supervisor Watts asked 2 companies what they thought it might cost and to give a price. Going through the budget, there was a lot of interest that built up over time, if the board plans ahead they may not have to pay the interest or not as much interest. Proposed budget has a line item for building improvements and sidewalk, did not open the prices yet but allotted \$400,000 within the budget.
- Audit for the Bookkeeper's Accounts
  - Supervisor Watts would like the Town to go through and have an audit due to certain paperwork and numbers that just don't add up and the amount of bookkeepers that the Town has been through in a short amount of time, would just like everything to be correct and fixed correctly and completely going forward. Usually the State decides when to do an Audit and it could be years out before anything gets done and it could be too late; mention of it being at least \$20,000 for an audit. Council Member Powers would like to table the resolution until we have an actual name of who will be doing the audit. **Resolution No. 2022-251**
  - Susan True asks how far back they would go, Supervisor Watts mentioned 6-8 years at least. Sherry True recalls that the last audit that was signed off on was in 2019, when she was the Supervisor's Clerk, Supervisor Watts states that he could not locate it. Possibly find the paperwork, maybe get a copy from the state, and then do an audit from that date.
- Ray Hotaling – Wood Tree with Lights at the Fountain

- Ray asked if a wooden framed Christmas tree could put out in front of the Fountain with some lights on it. He and the Veterans would take care of it, just asking for permission. No one on the Board has an issue with it, the Town owns the WW1 Fountain.
- Ross Ruland Road – Gas Station
  - A couple addresses the new South Cairo Store/Plaza that is happening on 23. Patricia Sherman from Ross Ruland Road read a letter for the residents of the road. Discusses how the residents received a letter about a special use permit that was applied for on 23 and Ross Ruland. The number that was listed is not in service, after contacting Joseph Hasenkopf, they were told the gas station wants to relocate to the end of the road. Which is actually a large project on 2.2 acres, 69 parking spaces, gas station with multiple pumps, 3 large retail stores, and two 30 foot wide entrances on Ross Ruland, lots of trees and 2 buildings would be destroyed. Was told that the owner has a legal right to build and was told to write a letter and come to the next meeting. The residents are asking to meet with the planning board and discuss their issues and concerns. Would like to know what kind of business would be going on the road as well and other studies with DOT. Concerns with how far it is from their property lines, would like to discuss this before construction starts, concerns with wells and possible contamination, light pollution, safety issues, garbage removal due to wildlife, noise pollution, fuel pollution, loitering, property values.
  - Supervisor Watts states that this is the first he has heard of this, the zoning dept. would be able to supply with any paperwork. The property in discussion is zoned as commercial due to the highway access for trucks and other large vehicles. Doesn't believe that the property value would go down, understands where the residents are coming from. He will look into this and take in all concerns. Could be the start of the process, there could be possible discussion about blocking lights and other items with trees and walls. Still have a lot of other info to go through, the residents aren't against new business, just would prefer it not to be right on their front step. Will be looked into and Supervisor Watts will reach out.

### **Old Business:**

- William Dinger Road – Carole Jones
  - Carole has a complaint that the road is still not open. Supervisor Watts states it was opened the next day, you can get a car down if needed; believes that the one side that is not completely open should not be opened for safety issues. He states that if anyone wants to put anything in there or if any construction goes on he would gladly have the other side open. States there is no water to certain point on the road but there is sewer, either can be extended if necessary. Working with Delaware Engineering and working on the zoning law for possible commercial use is necessary for this property. Supervisor Watts did everything that had been asked except for the one side opened for safety issues. The road is also not paved, it is created with Item 4.
  - Highway Superintendent goes on to state that it is not a road, it was built as a bicycle path, it can't handle the traffic, that is also a liability issue. Supervisor Watts states that he is also not stopping her from going to her property.
  - Ray Pacifico questions why it was created as a bike path and what happens when there is construction. Supervisor Watts says when that happens he will gladly open it completely. Watts goes on to state that the last board had a grant and it had to be used on a bicycle path that was connected. William Dinger Road is a paper road, whoever purchases the property will have to address the road and bring it up to specs so the Town could take over the road and maintenance, the Town would also get CHIPS money for the road.
  - Tal states that the Town does own the property that William Dinger is on, the Town did improve it to put a bike path with Barton and Logiudice. It's not on inventory as a Town Highway for the

Town to adopt, even though the Town owns the property it, it is not a town road; possibly an easement, has been improved for recreational purposes.

- Carole addresses that if they sell the property the Town would then get taxes from the property. Supervisor Watts still states that the owner would have to come in and address the 'road' for the Town to take it over. Said that Carole's sister sent an email and that the board never responded, Supervisor Watts says they did answer a lot of the stuff in the email. Council Member Cords says to just open the gate, Watts can gladly do that, didn't find an issue to keep it closed for safety concerns.
- Ray Pacifico addresses Ann Street, land locking and possibly completing the water and sewer in the back there. Mentions that the School purchased 15 acres for the MS/HS that never happened. Someone on the School board will address it with the rest of the board on what could happen with the property that they own back there.
- Carole's daughter is asking if the Town could bring the road up to specs if they decided to since they own the property. Supervisor says he not sure if that would be possible, it would cost a large amount to do if done; about \$80,000. She understands that other things are ahead of things like this, but stuff has been done to the road already, is there possible grant money could be used for something like this? Things need to be stated to possible owners, who owns what and what requirements need to be done, certain documentation to show buyers to give them reassurance of their purchase. Anyone can buy property and put a road in their property and decide if they want it to be a Town road or keep it their own private road.
- Tal states that on the day that her sister sent him an email, Ray responded back, right after that she responded back about stated that she would email Tal and Jason; that is the last he heard from her, never actually got an email from her for himself and Jason. Carole goes on to say when her father sold the property to McDonalds a lady had a right of way for a road down the edge of the property off of 32. This is in the paperwork and it was signed off on.
- Supervisor Watts said he told Matt that we can open the road at any time on that side and explained why.
- PJ asks if the Town has ever not taken over a road that was brought up to specs. No.
- Carole just wants to state that because it was blocked off she could not advertise and was disappointed. Watts states that as soon as everything was done he told her, she agreed. Tal also states that the attorney was informed as well that this was done.
- Drainage
  - Supervisor Watts had the county go up and address this from the last meeting concerns. Looked at it with a metal detector and could not locate a metal culvert pipe.
  - Owner claims that the neighbor had mentioned that the highway dept. took out a culvert when the road was paved. She brought multiple signed affidavits. All of the water is on her property and nothing can be done by the Town, according to the Board.
  - Supervisor Watts says that they cannot re-divert the water themselves. Tells them to get NYS involved to see what can be done along with DEC. DEC states that they cannot come down unless there is a violation.
  - Art is not aware if a culvert was removed there, he believes them that there could have been a culvert, has no reason to not believe them. If a new culvert is put in it will then ruin the neighbor's property. Supervisor Watts states that this is now a legal matter and a Civil Dispute the Town cannot do anything about it.
  - Tal states that this does not fall under eminent domain. The Town would have to take land for a public purpose by a resolution. What is being discussed does not fall under this.

- States that the letter that was sent out was never responded to. Art says he never responded because he has told them in person multiple times what is going on. She states that there will be a lawsuit filed if she has no other choice. The people who are diverting the water are the ones who are to be sued, the Town cannot do anything unless they can see or are absolutely sure that a culvert pipe was there. Would like to make sure this is on record for when/if something happens.

**Resolution No. 2022-216 “Approve Hiring Part Time Highway Laborer”**

Offered by Council Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Town of Cairo Highway Department has a vacancy and is in need of a Laborer.

**WHEREAS**, the Town of Cairo Highway Department has hired Christopher Franchi at an hourly rate of \$17.00 per hour effective November 9<sup>th</sup>, 2022. Therefore;

**BE IT RESOLVED**, that Cairo Town Board does hereby approve the hiring of Christopher Franchi.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-217 “Approve to Hire Part Time Highway Laborer”**

Offered by Council Member Powers and Council Member Bogins.

**WHEREAS**, the Town of Cairo Highway Department has a vacancy and is in need of a Laborer.

**WHEREAS**, the Town of Cairo Highway Department has hired Joseph O’ Connor at an hourly rate of \$17.00 per hour effective November 7<sup>th</sup>, 2022. Therefore;

**BE IT RESOLVED**, that Cairo Town Board does hereby approve the hiring of Joseph O’ Connor.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-218 “Approve to Create and Advertise for a Water/Sewer/Ambulance Clerk”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore be it

**RESOLVED**, the Town Board does hereby authorize that Abstract #311 Payables and Prepaids, consisting of 2022 V2 #00860 through V2 #00949 in the amount of \$ 355,094.35 is approved for payment;

The total amount to be paid from the:

General Fund - \$ 260,585.50	Hydrant – \$ 8,500.00
Highway Fund - \$ 66,283.81	Capital Water- \$ -0-
Street Lighting - \$ 5,231.21	Sidewalk - \$ -0-
Sewer Fund - \$ 1,531.87	Trust & Agency - \$ 4,329.12
Water Fund - \$ 8,632.84	Special Fire - \$ -0-

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Nay. Motion Carried.*

**Resolution No. 2022-219 “Receipt of Monthly Supervisors Report – October 2022”**

Offered by Council Member Bogins and seconded by Council Member Cords.

**WHEREAS**, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the Town Board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

**BE IT RESOLVED**, that the Town Board Members accept the monthly Supervisor’s Report for 1-31 October 2022.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-220 “Adoption of Town of Cairo 2023 Budget”**

Offered by Council Member Cords and seconded by Supervisor Watts.

**WHEREAS**, the Town Board does hereby adopt the Final Town Budget for 2023 as presented to the Town Board.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-221 “Accept Water Billing”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, it is necessary for the Water Billing be authorized by the Town Board and documented in the minutes; therefore,

**BE IT RESOLVED** that the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of \$50,637.42 dated July 20, 2022.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-222 “Accept Water Billing Adjustments”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, it is necessary for the Water Billing adjustment be authorized by the Town Board and documented in the minutes; therefore,

**BE IT RESOLVED**, that the Town Board does hereby accept the Water Adjustments to the water billing dated July and October, 2022 to be credited to account numbers 0030, 0045, 1020, 3530, 5225 and 5590 for \$413.79, which was erroneously posted

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-223 “Accept Appointment of the Greene County Planning Board Member – Allen Veverka”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, a resignation letter has been received from the Greene County Planning Board Employee, Elizabeth Coyne Hansen with an effective date of July 13<sup>th</sup>, 2022 at close of business. Therefore;

**BE IT RESOLVED**, that the Cairo Town Board accepts the appointment of Allen Veverka effective November 7<sup>th</sup>, 2022 as a member of the Greene County Planning Board

*Supervisor Watts – Aye, Council Member Bogins – Abstain, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-224 “Approve Hiring Part Time Highway Laborer – Raymond Krom”**

Offered by Council Member Cords and seconded by Council Member Powers.

**WHEREAS**, the Town of Cairo Highway Department has a vacancy and is in need of a Laborer. **WHEREAS**, the Town of Cairo Highway Department has hired Raymond Krom at an hourly rate of \$17.00 per hour effective November 9<sup>th</sup>, 2022. Therefore;

**BE IT RESOLVED**, that Cairo Town Board does hereby approve the hiring of Raymond Krom.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-225 “Approve United Healthcare Medicare Complete Choice Plan 4”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, in 2022, the Town of Cairo opted to reimburse up to \$84 per month per retiree to pay the monthly premium directly to United Healthcare. This reflected the amount of the richest Medicare Advantage Plan sold through United Health Care.

**WHEREAS**, the 2023 rates for the United Healthcare Plan 4 will remain the same cost of \$84 per month. Therefore;

**BE IT RESOLVED**, the Town of Cairo will reimburse the premium payments on a semi-annual or annual basis to those retirees that are eligible for paid health insurance in the amount of \$84 per month to cover the premium costs.

**BE IT FURTHER RESOLVED** that these changes will be effective January 1<sup>st</sup>, 2023.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-226 “Approve the Town Hall Offices to be closed November 25<sup>th</sup>, 2022”**

Offered by Supervisor Watts and seconded by Council Member Bogins.

**WHEREAS**, originally the Town Clerk requested to close the Town Clerks’ Office on November 25<sup>th</sup>, 2022 for all clerks assigned to that office. In the past, there has not been a lot of visitors to the Clerk’s Office/Town Hall after Thanksgiving.

**BE IT RESOLVED** that the Cairo Town Board reevaluated and approved to close all Town Hall Offices on November 25<sup>th</sup>, 2022

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-227 “Authorize Culvert Project – NYSDOT Design and Construct – Polly Rock Road (Bridge NY Resolution by Municipality)”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, a project for the BRIDGENY/CULVERT NY, BIN 2200580 Polly Rock Road over Kiskatom Brook, Bridge Replacement, Town of Cairo, PIN 1762.02 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

**WHEREAS**, the Town of Cairo desires to advance the Project by making a commitment of 100% of the costs of Construction work for the Project or portions thereof.

**NOW, THEREFORE**, the Town Council, duly convened does hereby

**RESOLVE**, that the Town Council hereby approves the Project; and it is hereby further

**RESOLVED**, that the Town Council hereby authorizes the Town of Cairo to pay 100% of the cost of Design and Construction work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid or reimbursement from Bridge NY funds; and it is further

**RESOLVED**, that the sum of \$225,252.00 is hereby appropriated from the General Funds and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

**RESOLVED**, that the Town Council hereby agrees that the Town of Cairo shall be responsible for all costs of the Project which exceed the amount of the NY Bridge Funding awarded to the Town of Cairo; and it is further

**RESOLVED**, that in the event the costs of the Project exceed the amount of Bridge NY funding appropriated, the Town Council shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State of Transportation thereof, and it is further

**RESOLVED**, that the Town Council hereby agrees that Town of Cairo hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

**RESOLVED**, that the Supervisor of the Town Council of the Town of Cairo be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY funding on behalf of the Town of Cairo and in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs, and it is further

**RESOLVED**, that the Town of Cairo will be responsible for all maintenance of the Project; and it is further

**RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

**RESOLVED**, that the Supervisor can sign the Bridge NY Culvert Local Project Agreement and the Architectural/Engineering Consultant Agreement; and it is further

**RESOLVED**, this Resolution shall take effect immediately.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-228** “**Budget Account Transfer from Contingency Fund to Installment Bonds - Principal**”  
Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Installment Bonds - Principal Line of Accounting had insufficient funds loaded against the budget in the beginning of the year in the sum of \$18,650.00; and

**WHEREAS**, there is sufficient Contingency Funds to pay \$18,650.00 to the Installment Bonds - Principal.  
Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$18,650.00 from the Contingency Fund to the Installment Bonds - Principal.

A0-1990-4 A0-9720-6

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-229** “**Budget Account Transfer from Contingency Fund to Installment Bonds - Interest**”  
Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, the Installment Bonds - Interest Line of Accounting had insufficient funds loaded against the budget in the beginning of the year in the sum of \$6,240.29; and

**WHEREAS**, there is sufficient Contingency Funds to pay \$6,240.29 to the Installment Bonds - Principal.  
Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$6,240.29 from the Contingency Fund to the Installment Bonds - Interest.

A0-1990-4 A0-9720-7

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-230** “**Budget Account Transfer from Contingency Fund to Unallocated Insurance**”



Offered by Council Member Cords and seconded by Supervisor Watts.

**WHEREAS**, the Unallocated Insurance Line of Accounting had insufficient funds loaded against the budget in the beginning of the year in the sum of \$9,000.00; and

**WHEREAS**, there is sufficient Contingency Funds to pay \$9,000.00 to the Unallocated Insurance.

Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$9,000.00 from the Contingency Fund to the Unallocated Insurance.

A0-1990-4 A0-1910-4

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-231 “Budget Account Transfer from Sanitary Contractual to Sewer Admin Contractual”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Sewer Admin Contractual Line of Accounting had insufficient funds loaded against the budget in the beginning of the year and there is a negative balance in the sum of \$1,200.43; and

**WHEREAS**, there is sufficient Sanitary Contractual funds to pay \$1,200.43 to the Sewer Admin Contractual. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$1,200.43 from the Sanitary Contractual fund to the Sewer Admin Contractual fund.

SS-8120-4 SS-8110-40

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-232 “Budget Account Transfer from Water Fund Balance (Savings) to Water Clerk PerServ”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, the Water Clerk Per Serv Line of Accounting had insufficient funds loaded against the budget in the beginning of the year to cover payroll in the sum of \$1,000.00; and

**WHEREAS**, there is sufficient Water Fund Balance (Savings) funds to pay \$1,000.00 to the Water Clerk Per Serv. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$1,000.00 from the Water Fund Balance (Savings) fund to the Water Clerk Per Serv fund.

SW-912-00 SW-8310-102

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-233 “Budget Account Transfer from Highway Snow Removal Payroll to Highway Workers Comp”**

Offered by Council Member Bogins and seconded by Council Member Cords.

**WHEREAS**, the Highway Workers Comp Line of Accounting had insufficient funds loaded against the budget in the beginning of the year to cover pending bills in the sum of \$23,122.00; and

**WHEREAS**, there is sufficient Highway Snow Removal Payroll funds to pay \$23,122.00 to the Highway Workers Comp funds. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$23,122.00 from the Highway Snow Removal Payroll fund to the Highway Workers Comp fund.

DA-5142-150 DA-9040-8

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-234 “Budget Account Transfer from Highway Machinery Equipment to Highway Permanent Improvements - CHIPS”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Highway Permanent Improvements - CHIPS Line of Accounting had insufficient funds loaded against the budget in the beginning of the year to cover pending bills in the sum of \$55,063.70; and

**WHEREAS**, there is sufficient Highway Machinery Equipment funds to pay \$55,063.70 to the Highway Permanent Improvements - CHIPS funds. Therefore;

**BE IT RESOLVED** that the Town Board of the Town of Cairo does hereby authorize a transfer of \$55,063.70 from the Highway Machinery Equipment fund to the Highway Permanent Improvements - CHIPS fund.

DA-5130-2 DA-5112-205

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-235 “Inter-Fund Transfer from Due to Other Funds to Street Lighting”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, the Cairo Street Lighting is short funded in the sum of \$15,885.86 and is in need of inter-fund borrowing from the General Fund; and

**WHEREAS**, the 2022 Budget allocated \$49,431 to be paid to the Street Lighting Fund but the funds were not sufficient due to the increased costs. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize an inter-fund transfer of \$15,885.86 from the General Funds to the Street Lighting Fund.

A0-630-000 SL-200-000/SL-5182-4

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-236 “Budget Account Transfer from Water Fund Balance (Savings) to Water Principal on Indebtedness”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, the Water Principal on Indebtedness Line of Accounting had insufficient funds loaded against the budget in the beginning of the year to pay off the loan; and

**WHEREAS**, there is sufficient Water Fund Balance (Savings) funds to pay \$22,383.00 to the Water Principal on Indebtedness budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$22,383.00 from the Water Fund Balance (Savings) fund to the Water Principal on Indebtedness fund.

SW-912-000 SW-9740.6

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-237 “Budget Account Transfer from Water Fund Balance (Savings) to Water Source Supply Contractual”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Water Source Supply Contractual Line of Accounting had insufficient funds loaded against the budget in the beginning of the year; and

**WHEREAS**, there is sufficient Water Fund Balance (Savings) funds to pay \$72,327.88 to the Water Source Supply Contractual budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$72,327.88 from the Water Fund Balance (Savings) fund to the Water Source Supply Contractual fund.

SW-912-000 SW-8320-4

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-238 “Budget Account Transfer from Contingency Fund to Supervisor - Contractual”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, the Supervisor - Contractual Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$450.00 to the Supervisor - Contractual budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$450.00 from the Contingency fund to the Supervisor - Contractual fund.

A0-1990-4 A0-1220-400

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-239 “Budget Account Transfer from Contingency Fund to Tax Collection Clerk – Per Serv”**

Offered by Supervisor Watts and seconded by Council Member Bogins.

**WHEREAS**, the Tax Collection Clerk – Per Serv Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$152.82 to the Tax Collection Clerk – Per Serv budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$152.82 from the Contingency fund to the Tax Collection Clerk – Per Serv fund.

A0-1990-4 A0-1330-111

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-240 “Budget Account Transfer from Contingency Fund to Town Clerk Contractual”**

Offered by Council Member Bogins and seconded by Council Member Cords.

**WHEREAS**, the Town Clerk Contractual Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$800.00 to the Town Clerk Contractual budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$800.00 from the Contingency fund to the Town Clerk Contractual fund.

A0-1990-4 A0-1410-4

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-241 “Budget Account Transfer from Contingency Fund to Buildings - Contractual”**

Offered by Council Member Bogins and seconded by Council Member Cords.

**WHEREAS**, the Buildings - Contractual Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$800.00 to the Buildings - Contractual budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$800.00 from the Contingency fund to the Buildings - Contractual fund.

A0-1990-4 A0-1620-400

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-242 “Budget Account Transfer from Contingency Fund to Building – Contractual - Ambulance”**

Offered by Supervisor Watts and seconded by Council Member Bogins.

**WHEREAS**, the Buildings – Contractual - Ambulance Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$4,000.00 to the Buildings – Contractual - Ambulance budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$4,000.00 from the Contingency fund to Buildings – Contractual - Ambulance fund.

A0-1990-4 A0-1620-412

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-243 “Budget Account Transfer from Contingency Fund to Central Data Processing – Contract - Comp”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Central Data Processing – Contract - Comp Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$1,045.35 to the Central Data Processing – Contract - Comp budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$1,045.35 from the Contingency fund to Central Data Processing – Contract - Comp fund.

A0-1990-4 A0-1680-418

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-244 “Budget Account Transfer from Contingency Fund to 911 Signs”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the 911 Signs Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$371.60 to the 911 Signs budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$371.60 from the Contingency fund to 911 Signs fund.

A0-1990-4 A0-3010-460

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-245 “Budget Account Transfer from Contingency Fund to Police Vehicle Lease”**

Offered by Council Member Cords and seconded by Supervisor Watts.

**WHEREAS**, the Police Vehicle Lease Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$0.21 to the Police Vehicle Lease budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$0.21 from the Contingency fund to Police Vehicle Lease fund.

A0-1990-4 A0-3120-206

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-246 “Budget Account Transfer from Contingency Fund to Ambulance – Equipment - Lease”**

Offered by Council Member Cords and seconded by Supervisor Watts.

**WHEREAS**, the Ambulance – Equipment - Lease Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$0.35 to the Ambulance – Equipment - Lease budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$0.35 from the Contingency fund to Ambulance – Equipment - Lease fund.

A0-1990-4 A0-4540-207

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-247 “Budget Account Transfer from Contingency Fund to Ambulance - Contractual”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Ambulance – Contractual Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$12,000.00 to the Ambulance – Contractual budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$12,000.00 from the Contingency fund to Ambulance – Contractual fund.

A0-1990-4 A0-4540-400

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-248 “Budget Account Transfer from Contingency Fund to Cemeteries Per Serv”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, the Cemeteries Per Serv Line of Accounting has insufficient funds and is in need of a budget amendment to cover the negative balance; and

**WHEREAS**, there is sufficient Contingency funds to pay \$350.00 to the Cemeteries Per Serv budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$350.00 from the Contingency fund to Cemeteries Per Serv fund.

A0-1990-4 A0-8810-150

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-249 “Budget Account Transfer from Contingency Fund to Installment Bonds – Interest Funds to Installment Bonds - Principal”**

Offered by Council Member Bogins and seconded by Council Member Cords.

**WHEREAS**, the Installment Bonds - Principal Line of Accounting has insufficient funds to cover the Loan Payment; and

**WHEREAS**, there is sufficient Installment Bonds - Interest funds to pay \$5,000.00 to the Installment Bonds - Principal budget line. Therefore;

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize a transfer of \$5,000.00 from the Installment Bonds - Interest fund to Installment Bonds - Principal fund.

A0-9721-7 A0-9721-6

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-250 “Accept Water Adjustments”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, it is necessary for the Water Billing adjustment be authorized by the Town Board and documented in the minutes; therefore,

**BE IT RESOLVED** that the Town Board does hereby accept the Water Adjustments to the water billing dated October 1<sup>st</sup>, 2022 to be credited to account number 0140 for \$70.00, which was erroneously posted.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-251 “Approve to Hire an Auditor for the Bookkeepers Accounts”**

**TABLED**

**Resolution No. 2022-252 “Approve Hiring Part Time Water/Sewer/Ambulance Clerk”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Town of Cairo has a vacancy and is in need of a Part Time Water/Sewer/Ambulance Clerk.

**WHEREAS**, the Town of Cairo received two applications for the position: Kerensa Demarest or Susan Dall Vechia (line through the name not selected). Therefore;

**BE IT RESOLVED**, that Cairo Town Board does hereby approve the hiring of Kerensa Demarest at \$15.00 per hour, not to exceed 20 hours per pay period, effective November 9<sup>th</sup>, 2022.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-253 “Approve to Hire a Local Contractors to Repair the Town Hall Heating System”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, the Town of Cairo is in need to hire a local contractor to fix or repair the heating system in the Town Hall. Only part of the building currently has heat. Therefore;

**BE IT RESOLVED**, that Cairo Town Board does hereby approve Huber Enterprises to repair the heating system for \$ 220,000 . (quotes will be opened at the meeting)

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Resolution No. 2022-254 “Accepting ARPA Grant for the Greene County Legislature”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Greene County Legislature has instituted a program whereby it is granting from the ARPA fund which it received, to each municipality in the County, including the Town of Cairo, the sum of \$100,000.00, for qualified projects; and

**WHEREAS**, the Town Board of the Town of Cairo have previously determined that the Town parks are in need of upgrades which are anticipated to cost in excess of \$100,000.00, and

**WHEREAS**, the Town Board of the Town of Cairo wishes to accept the grant from the Greene County Legislature and utilize the ARPA grant for the purpose of partially financing the said parks upgrades; Therefore,

**BE IT RESOLVED**, that the Board of Trustees of the Town of Cairo hereby do accept the ARPA grant from the Greene County Legislature in the amount of \$100,000.00 and hereby commits to utilizing said funds for the purpose of partially financing the cost of upgrades, including but not limited to a resurfacing/repairing of roads, courts and new equipment for the Town parks, and shall complete the financing thereof from the appropriate Town account.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

### **Committee Reports:**

- Ambulance:
  - 83 Calls/57 Transported Calls
- Animal Control:
  - 23 Calls
- Police Dept.:
  - Total Mileage for cars 574/575/576/577: 2,110
  - 4 Criminal Complaints / 75 Incident Reports / 642 aid citizens/requests/services
  - 10 accident reports / 1 arrest / 0 felony / 2 misdemeanor / 1 violation / 7 traffic tickets
- Building and Code:
  - 10 Building Permits / 9 Municipals Searches
  - 4 Certificates of Occupancy / 14 Certificates of Compliance
  - 1 Court Case for Trial / 2 Cases in Court / 27 Inspections
  - 576 Main Street (Fountain House) was Violated and Condemned for unsafe living conditions
- Highway:
  - Two International CV's were ordered May 2021 and have a build date of October 2022. Delivery expected spring of 2023
  - Doman road speed limit reduced to 35.
  - Yellow line painting is complete for the year.
  - Crews working on culvert replacement and tree limb cutting.
  - Shoulder work is underway.
  - Preparations for winter plowing has begun.
  - Resurfacing of Beers road is complete. Middlefield has been pushed to next year.
  - Salt and Sand shed are ready for winter.
  - Masks, Sanitizer and gloves still available to all employees.
  - 2023 Budget proposal submitted to Town Hall.
  - Sign placed in front of Highway looking for FT/PT workers.
  - Looking into getting retired truck or two from Greene County Highway.
  - Preparing for bids to purchase two new International CV plow trucks.

- Library:
  - 460+ Wi-Fi users / 2138 items circulated / 961 in attendance / 23 for community room use / computer use at 175 / 123 reference questions / 12 new library cards
  - Chairs Yoga Thursdays @ 10:30am / Virtual Yoga on Tuesdays @ 9:30am / Qigong on Saturdays @ 11:00am / Storytime on Tuesdays @ 10:30am / Adult Book Club Virtual once a month / Homeschooler Book Club on Wednesdays @ 1:00pm / Adult and Children Painting Classes
  - Free Bluegrass Concert on November 13<sup>th</sup> @ 2:00pm
- Assessor
  - RPS files to County for processing 2023 January property tax bills
  - Cairo Taxable Value \$420,892,701
  - 19 sales/transfers for the month of August: 14 valid sales
  - 72 sales/transfers for the month of September: 15 valid sales / 26 County Foreclosure Tax sales
  - On-line class for assessor continuing education 10-21-2022 Assessment Tax Roll Corrections & Tax Bill Apportionments
  - On-line class for assessor continuing education 10-24-2022 Partial Property Tax Exemptions
  - SCARS Hearing Settlement tax map 99.00-1-48 Cote 115 Goth Road
  - Data collection sites visited in October: 106 inspections
  - 132 valid sales Town of Cairo: NYS RPTS Arm's Length (valid) Sales 7-1-2021 to 7-1-2022

**Public Comment:**

- Marc Gorelic asks about Polly's Rock Bridge. Asks where the traffic is going to be routed, if it's going to put it through Blackhead, it would be go through Reidlbauers if they agreed. If not, there would have to be a replacement bridge, which would cost a lot of money.
- Some asks about the Christmas tree and the phone for the Planning Dept. they do not agree with the purchase of the Christmas tree. The tree purchase will come out of landscaping; the phone is so people can contact the planning board so they have their own line and ext. so they can get their messages.

**Enter Executive Session @ 9:11PM**

Offered by Council Member Cords and seconded by Supervisor Watts.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Exit Executive Session @ 9:18PM**

Offered by Supervisor Watts and seconded by Council Member Bogins.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

**Adjourn Town Board Meeting @ 9:19PM**

Offered by Council Member Flaherty and seconded by Council Member Cords.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.*

Respectfully Submitted



Kayla L. McAlister  
Town Clerk