



Minutes

Town of Cairo

Monday December 5th, 2022

Town Board Meeting @ 7:00 pm

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday, December 5th, 2022, at the Town Hall, Main Street, Cairo, New York. Supervisor Watts called the meeting to order @ 7:00pm and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords Council Member Flaherty, Council Member Powers.

Approval of the Minutes:

October 19th, 2022:

Offered by Council Member Flaherty and seconded by Council Member Powers.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

November 7th, 2022:

Offered by Council Member Bogins and seconded by Council Member Cords.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Abstain, Council Member Powers – Aye. Motion Carried.

New Business:

- Local Law #4 of 2022
 - Discussion of the new building and code laws that the Board needs to adopt; required by the state. Last update to the codes are from 2008, due to new energy laws this will need to be adopted. New construction only.
- Right of Way – Sewer Treatment Plant – Joe Esposito
 - Needs a right of way to go through the Towns property to get to his property, through the sewer plant property. Ralph Lewis present plans to the board on what is currently going on and the property that needs access, looking to buy a right of way or buy property due to the property being landlocked.
 - Tal states it's pretty easy process, make sure that it's not property that the Town may need in the future; most likely not. Will just need a survey and an appraisal with a fair market value. See what can be done within the month of next month.

- Incentive for Licensed Notary Public
 - Trying to get more people to get there notary license since the Town offers this service.
Resolution No. 2022-280
- EMS Housing Grant/Ambulance Building Update
 - Council Member Bogins has been in contact with Senator Hinchey's Office about the EMS Housing Grant for the Ambulance Staff. Senator Hinchey got back to her and gave the Board information and documents about funding for EMS and Firefighting Companies.
 - Gotten back a diagram for the ambulance building, nothing what the board really discussed was on it; some of the board talked to the engineers, Barton and Loguidice, and something else will need to be done. Was told walls can be removed and there is no asbestos. Will still need to pay them, but may need to find someone new for new plans.
There was no letter that was specific enough to make them understand exactly what was required, so this some of the reason the plans seemed to not add up to what the board would like. It was mentioned to possibly have the board or Tal write Barton and Loguidice to see what the issue was and if the money can be given back or something else can be done.
 - Other discussion about the new well that was put down in the park that was signed off and is also having issues.

Public Comment

- Ray Pacifico
 - Discussion about developing William Dinger Road; improvements with Water/Sewer, extending it some and other road improvements through the Town or private repairs. Says how this road can have commercial and industrial buildings; some things are already in motion for commercial property moving back there. Multiple lots back there; Millers, Fabrizio and the Cairo School District property. What is the school doing with the property, this was purchased for a future MS/HS before it was built on 145; Ray would like to ask the school about the possibilities and if they would sell it what the plan is for this. Board supports him to go do this and to see what be done. Ray has discussion with former School Board Member in attendance; Gary Warner Jr. Rich Lorenz expresses that he was on the school board at the time the school purchased the property and it was mandated by the state that they do so; due to the amount of acreage that would affect grant and other opportunities. Tal said they would have to determine if they can use the property, get a fair market value and most likely put it out to bid if they do not want it any longer.
- Marc Gorelic
 - Discussion about the Menorah and last year Mike Todaro had a posthole digger for last year, just curious what the plan might be now for the hole. Also request for a different place instead of behind the electric sign like last year; would like the menorah to be set up by the 19th. Supervisor Watts will reach out the Todaro to see what was done last year. Marc will put a mark and state how wide and deep the hole needs to be so the Menorah can be set up. Just check on the placement of electrical lines in the ground for when digging a hole is needed.
- Rich Lorenz
 - Would like to know what is going on with the Ambulance Building, will the board be hiring new engineers? Supervisor Watts states that yes they may be looking into hiring someone new; possibly more local. Nothing extra needs to be done according to Tal, just fire and hire someone new; Kaaterskill is across the street from the Town Hall and Tal says there is another in Cobleskill he recommends as well. Get some pricing and go over some items for the next meeting. The Board would like Tal to write letter to Barton & Loguidice; Board will speak with Mike Lamanec and Joe Myers with Water/Sewer.

Resolution No. 2022-270 “Authorize Supervisor to Sign MOU with Greene County Industrial Development Agency”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, a Memorandum of Understanding (MOU) has been requested between Greene County Industrial Development Agency and the Town of Cairo for the infrastructure/water and sewer extension to the Schneider property using Greene County ARPA funds. The MOU is required to state that the Town of Cairo will take over the infrastructure once it is updated.

BE IT RESOLVED, that the Town Board approves the Supervisor to sign the attached MOU.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-271 “Authorize Supervisor to Sign 2023 Columbia Greene Humane Society/SPCA Contract”

Offered by Supervisor Watts and Council Member Cords.

WHEREAS, the Town of Cairo has received the Columbia Greene Humane Society/SPCA contract for January 1st, 2023 – December 31st, 2023 for approval and the contract covers the fee schedule and housing and care of dogs seized by Animal Control. Therefore;

BE IT RESOLVED, that the Town Board does hereby authorize the Town Supervisor to sign the 2023 Columbia-Greene Humane Society/SPCA contract.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-272 “Authorize Supervisor to Sign 2023 – 2025 Agreement to Retain Roemer Wallens Gold & Mineaux as the Labor Relations Attorneys and Consultants”

TABLED

Resolution No. 2022-273 “Authorize Supervisor to Sign 2023 Agreement for Advanced Life Support (Paramedic) Services”

Offered by Council Member Cords and seconded by Council Member Powers.

WHEREAS, the GCEMS, Inc. is the designated Advanced Life Support (Paramedic) Services provider in Greene County; and

WHEREAS, municipalities within Greene County may participate in the ALS Program through agreements requiring financial contribution, therefore;

BE IT RESOLVED, that the Town Board does hereby authorize the Town Supervisor to sign the 2023 contract in the amount \$62,684.00.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-274 “Approve Hiring Part Time Water/Sewer Ambulance Clerk”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, the Town of Cairo has a vacancy and is in need of a Part Time Water/Sewer/Ambulance Clerk.

WHEREAS, the Town of Cairo received two applications for the position:

Susan Dall Vechia, Patrick Brennan, or Kimberly Rummo-Faulkner, Therefore;

BE IT RESOLVED, that Cairo Town Board does hereby approve the hiring of Kimberly Rummo-Faulkner at \$15.00 per hour, not to exceed 20 hours per pay period, effective December 5th, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-275 “Approve to Allow Non-Union Employees to be dismissed at Noon on December 23rd and December 30th, 2022”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, there is a request for early dismissal for non-union full time employees the last work day prior to Christmas and New Year’s holidays.

BE IT RESOLVED, that the Cairo Town Board approves early dismissal for non-union full time employees on December 23rd, 2022 and on December 30th, 2022. Non-Union employees will receive a full day of pay provided that they work their normal scheduled hours until the noon dismissal.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-276 “Approve Ambulance Fee Rate Increases”

Offered by Council Member Powers and seconded by Supervisor Watts.

WHEREAS, The Town of Cairo Ambulance Service charges the patients who have been transported to the hospital; and

WHEREAS, the rates have not been increased for fiscal year 2022, the current rates being \$1,000 for a Basic Life Support (BLS) transport and for an Advanced Life Support (ALS) Transport and mileage has been \$ 18.00 per mile. Therefore,

BE IT RESOLVED, that effective immediately the Ambulance transport fees will be increased to the rate of \$ 1,100 for a BLS transport, \$1,200 for ALS transport and \$19.00 per mile for all transports.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-277 “Resignation of Highway Employee”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, a resignation has been received from James Gilmore to be effective on close of business on December 2nd, 2022.

BE IT RESOLVED, that the resignation submitted by James Gilmore is hereby accepted by the Cairo Town Board.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-278 “Receipt of Monthly Supervisor’s Report – November 2022”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the Town Board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for 1-30 November 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-279 “Accept EDU Billing”

Offered by Council Member Flaherty and seconded by Council Member Bogins.

WHEREAS, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED that the Town Board does hereby accept the EDU Billing from the Sewer Administrator in the amount of \$14,268.75 dated December 1st, 2022.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-280 “Approve Stipend for Licensed Notary Public”

Offered by Council Member Cords and seconded by Supervisor Watts.

WHEREAS, the Town of Cairo will provide any town employee who gets licensed as a notary public an annual stipend of \$252.00. The employee is responsible for all costs associated with getting their license.

BE IT RESOLVED, that Cairo Town Board does hereby approve an annual stipend of \$252.00, paid in monthly installments of \$21.00, to any town employee who becomes a licensed Notary Public starting the first paycheck of the month following submission of completed certification.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-281 “Budget Amendments and Payment of Bills on Abstract #312 for November payables & Prepays”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #312 Payables and Prepays, consisting of 2022 V2 #00950 through V2 #01075 in the amount of \$ 670,486.32 is approved for payment;

The total amount to be paid from the:

General Fund -	\$ 292,163.25	Hydrant –	\$ -0-
Highway Fund -	\$ 304,956.85	Capital Water-	\$ -0-
Street Lighting -	\$ 6,248.34	Sidewalk -	\$ -0-
Sewer Fund -	\$ 16,102.53	Trust & Agency -	\$ 3,504.95
Water Fund -	\$ 47,510.40	Special Fire -	\$ -0-

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-282 “Approve 2023 Planning Board Fee Schedule”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Planning Board is requesting to increase all planning board fees by \$100 and eliminating the public hearing fees. By doing this, there will only be one fee paid for each project, and

WHEREAS, the following 2023 Planning Board fee schedule will be:

Special Use/Site Plan Review:

0 - 10,000 sq. ft.	\$ 300
10,001 - 20,000 sq. ft.	\$ 600
20,001 - 50,000 sq. ft.	\$1,100
50,001 sq. ft. and over	\$2,100

Sub Divisions

2 lots or less	\$200 plus \$25 per lot
More than 2 lots	\$300 plus \$25 per lot

BE IT RESOLVED, that the Cairo Town Board approves the above 2023 Planning Board Fee Schedule.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2022-283 “Approve the Adoption of Local Law #4 of 2022”

Offered by Council Member Flaherty and seconded by Council Member Bogins.

WHEREAS, The Department of State has filed a Notice of Adoption of a rule repealing and replacing Part 1203 of Title 19 of the New York Codes, Rules and Regulations. Local governments will have until December 30, 2022 to update their code enforcement programs by local law, ordinance, or other appropriate regulation.

WHEREAS, that on December 5th, 2022 at 7:00 pm, at the Cairo Town Hall, the Town Board held a Public Hearing. Therefore;

BE IT RESOLVED, the Town Board of the Town of Cairo approves to adopt Local Law #4 of 2022 Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code).

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Committee Reports:

- Ambulance:
 - 77 Total Calls for October / 43 Total Transported Calls
- Animal Control:
 - 14 calls for November
- Police Dept.:
 - Total mileage for cars 574/575/576/577: 2,537
 - 6 Criminal Complaints / 92 Incident Reports / 531 aid citizens/requests/services
 - 16 accident reports / 9 arrests / 0 felony / 5 misdemeanor / 8 violations / 9 traffic tickets
- Building and Code:
 - 14 Building Permits Issued / 17 Municipal Searches
 - 2 Certificates of Occupancy / 12 Certificates of Compliance
 - 2 New Violations and Complaints / 0 Unsafe Buildings Rectified
 - 1 Court Case for Trial / 2 Cases In Court
 - 24 Total Inspections were performed on current projects, complaints and violations
- Highway:
 - Two International CV’s were ordered May 2021 and have a build date of October 2022. Delivery expected Spring of 2023
 - Crews working on drainage ditches & tree limb cutting / shoulder work is complete for the season
 - Preparations for winter plowing is complete / salt and sand shed are ready for winter
 - Looking into getting retired truck or two from Greene County Highway
 - Preparing for bids to purchase two international CV plow trucks
 - Guide rail replacement/installation on Silver Spur, Sandy Plains
- Library:
 - 2,057 items in circulation / 939 in attendance / 460 uses on the Wifi
 - Bluegrass Concert Attendance of 65 / 14 new library cards
 - Community Room Use of 19 / Computer use of 117 / 125 reference questions
 - Chair Yoga on Thursdays @ 10:30am / Virtual Yoga on Tuesdays @ 9:30am
 - Homeschooler book club on Wednesdays @ 1:00pm
 - Adult book club is virtual once a month / Storytime on Tuesdays @ 10:30am

- Assessor:
 - 30 sales/transfers for the month of October – 17 valid
 - Data collection sites visited in November – 31 inspections
 - On-line class for assessor continuing education November 18th, 2022

Adjourn Town Board Meeting @ 7:47PM

Offered by Council Member Flaherty and seconded by Council Member Bogins.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Town Clerk