



**TOWN OF CAIRO PLANNING BOARD**  
**PO Box 728, Cairo, NY 12413**  
**Chairman-Joseph Hasenkopf**  
**Email: [planning@townofcairo.com](mailto:planning@townofcairo.com)**

**Meeting Minutes**

**December 1, 2022**

**The Planning Board meeting was held in the Town Hall.**

**Members Present:** Joseph Hasenkopf, Ed Forrester, Beth Hansen,  
Kevin Hicks and Richard Lorenz (Alternate)

**Pledge of Allegiance.**

**Approval of November 3, 2022, Meeting Minutes.**

A motion was made by Kevin to approve the minutes as written, seconded by Beth, all were in favor.

**Public Hearings:**

- 1. 2022-1106P St. Pius V Inc./Joe Berger 150 & 210-14 Rt. 39 SUP Tax(117.00-3-72)**

Applicants wish to use a pavilion for events, friends and family of seminary.

The project was presented by Joe Berger.

The facility will hold dinners with ~400 to 500 diners.

There were no questions posed by the public.

**Business**

1. **2022-1106P St. Pius V Inc./Joe Berger 150 & 210-14 Rt. 39 SUP Tax(117.00-3-72)**

Applicants wish to use a pavilion for events, friends and family of seminary.

- a. New App fee received; public hearing fee received.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA negative.

A motion was made by Beth to close the public hearing, seconded by Ed, all in favor.

A motion was made by Kevin to approve the project, seconded by Rich, all in favor.

**OLD BUSINESS**

1. **2022-0102P Timothy Adams/Camp Catskill 120 High Ridge Villa Rd. Special Use Permit Tax ID (118.00-1-62 & 118.00-1-44)**

**Absent**

Applicant proposes a campground/outdoor recreational business.

- i. New App fee received; Public Hearing fee received.
- ii. Site plan received.
- iii. Special Use Application received.
- iv. Zoning officer letter received.
- v. SEQRA.

**2. 2022-0903P Rucano/Heavy Transport R. McLaren ext. SUP Tax(119.00-6-31)**

**Absent**

Applicant wishes to erect storage facility for small trucking business.

- a. New App fee not received; public hearing fee not received
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA negative.

Plans are still needed; Public Hearing will then be scheduled.

**3. 2022-1101P Blackhead Mountain Lodge 67 Crows Nest Rd. Tax (116.00-1-24)**

**Absent**

Applicant proposes updating and renovating existing facilities.

- a. New App fee, public hearing fee
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA.

**NEW BUSINESS**

**1. 2022-1201P Malkin/BMPP LLC. 2776 CR 23B SUP Tax (101.00-2-26)**

Applicant proposes 2 car prefab garage to be added to current dog park location.

- a. New App fee, public hearing fee

- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA.

**A public hearing has been scheduled for January 2023.**

**2. 2022-1202P The Mill/Robert Martin 55 Rt. 85 SUP Tax  
(101.00-1-2.2)**

Applicant proposes a sawmill operation on existing property.

**ABSENT**

- a. New App fee, public hearing fee
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA.

**3. 2022-1203P Katrina Lee 348 Main Street Tax(101.10-2-8)**

**Absent, to appear in January 2023.**

Applicant has proposed an office building on Main Street, in COM zone.

- a. New App fee, public hearing fee
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA.

The board discussed a possible update to the fee schedule. To be proposed to the Town Board by Planning chairman.

A motion was made by Kevin to close the meeting, seconded by Rich, all in favor.

**Town of Cairo Planning Board Meeting Minutes, December 1, 2022 final**

Respectfully submitted,

Donna Vollmer

Secretary, Town of Cairo Planning Board.