

## **CAIRO TOWN BOARD**

### **February 6, 2023**

#### **PLEDGE OF ALLEGIANCE**

**MINUTES:** December 21, 2022 Board Meeting Minutes  
December 29, 2022 Emergency Board Meeting Minutes  
January 2, 2023 Swearing in of Elected Officials  
January 9, 2023 Board Meeting Minutes  
January 18, 2023 Workshop Meeting Minutes

#### **New Business:**

1. Town Hall Land Line Company Comparisons
2. Real Property Tax Exemptions for Volunteer Firefighters and Ambulance Workers

#### **Correspondence:**

1. Application for Angelo Canna Park Improvement Grant Notification
2. Tax Levy Letter from Resident

#### **Resolutions:**

- 2023-038 Approve Contractor for Town Hall Entryway Repairs  
2023-054 Approve the Purchase of Hanging Flower Baskets for Main Street  
2023-055 Approve Online Accounting Training for the Bookkeeper  
2023-056 Approve to Hire Part Time Water/Sewer/Ambulance Clerk  
2023-057 Approve to Reserve Funds for Excess Tax Levy and Budget Amendments  
2023-058 Approve Salary Increases for Court Officers  
2023-059 Approve Town of Cairo COVID Leave Policy  
2023-060 Accept Water Billing Adjustments  
2023-061 Accept Budget Amendments and Payment of Bills – January 2023  
2023-062 Accept Sewer Use Billing  
2023-063 Approve Hiring Full Time Highway Laborer – Mikaela Pellicca  
2023-064 Authorize to Change Land Line Phone Service

## **Resolutions Continued:**

2023-065 Receipt of Monthly Supervisor's Report – January 2023  
2023-066 Authorize a Public Hearing – Real Property Tax Exemptions  
2023-067 Approve to Hire Recycling Center Employee

### **Monthly Reports:**

1. Ambulance Report
2. Animal Control Report
3. Assessor's Report
4. Building and Code Report
5. Highway Report
6. Library Report
7. Police Report
8. Tax Collector's Report
9. Zoning Report

### **Report of Committees –**

Jason Watts -	Code/Building/Zoning Planning Board Parks, Buildings & Grounds
Mary-Jo Cords -	Assessor Insurance/Health Insurance Library Community Center
Debra Bogins -	Highway Water/Sewer
Tim Powers -	Ambulance Animal Control Greene County EMS
Michael Flaherty –	Courts Police Festivals/Parades/Youth Fair

Town of Cairo  
**Ambulance Service**  
PO Box 728  
512 Main Street  
Cairo, NY 12413  
518-622-3120

## **Monthly Report**

February 6, 2023

Total calls for December.....89

Total Transported calls..... 47

Miscellaneous items of Interest:

1. 2022 has been a very busy year for Cairo Ambulance. We ended the year with nearly 1300 calls for service. This is almost 100 calls more than we handled last year, with the same number of staff and ambulances.
2. Buildings and grounds are working on painting the crew quarters. Although the project has not been completed, they have made some headway.
3. There has been some improvement in the manpower situation with the hiring of two new employees who have picked up some shifts, as well as a current employee who has been moved into a fulltime position. This has been a great help for the future.
4. I have spoken with Tim, and he is currently working with various agencies to secure funding for the renovation work for the new crew quarters.

# Town of Cairo Animal Control

JAN Date	Start Mileage	End Mileage	Fuel	Total Incidents	Total Violations Written	Dogs In Kennel
2023	—	—	—	20	—	—

Name	Type of Concern	Location	Disposition
1/2 THERESA	FOUND DOG	MTN AVE	PICKED UP DOG FOUND OWNER - GAVE WAX
1/3 RICHARD	LOOSE DOG	BROSS ST.	WENT TO PERSONS HOME DO ONE HOME - DO FOLLOWUP
1/5 RICH	LOOSE DOG	BROSS ST	SAKE TO COMPLAINT - DO WAS ON PROPERTY DID NOT WANT ANYTHING DONE ALL OK
1/6 SP MIDDLETOWN	CHECK WELFARE OF DOGS	536 JOEL AUSTIN	CHECK WELFARE OF DOGS OFFER OWNER GOT ANSWERED - WENT WITH CHAIR FD - ALL OK -
1/6 LON	CHECK WELFARE OF CAT	BROSS ST	CHECKED AREA - NOTHING FOUND
1/10 ASHA	FERAL CATS	137 203	GAVE PHONE #S TO CALL TO AINAK HUND IN AUBSON
1/11 DAWN	CHECK WELFARE OF DOGS	147 JEFFERSON AVE	TURNED OVER TO TOWN OF CATS KILL
1/12 JANET	FOUND DOG	8 BECKONE DRIVE	PICKED UP DOG - KNOCKED ON SEVERAL DOGS - FOUND ONE ALL OK
1/13 TOWN OF CAIRO	DOG TRUCK	TOWN OFF CAIRO	PICKED UP DOG TRUCK FROM REPAIR SHOP - PUT CASE IN BACK - ALL OK

# Town of Cairo Animal Control

Date	Start Mileage	End Mileage	Fuel	Total Incidents	Total Violations Written	Dogs In Kennel
1/20/23	—	—	—	30	—	—

Name	Type of Concern	Location	Disposition
1/17 JANE	CHICKENS	BRASS WEIR RD	SPAKE TO SET BACK ALL OK
1/17 ADAM	LOOSE DOG	MTD AVE	BOLD AREA NOTHING FOUND
1/18 RICHARD	DOG BARKING	BROSS ST.	SPAKE TO DOG OWNER WITH WORK ON TRAILERS
1/22 TOWN PARK	LOOSE DOGS	TOWN PARK	CHECKED PARK - 2 DOGS IN PARK - 2 ON WALKING PATH ALL OK
1/22 RICHARD	DOG BARKING	BROSS ST.	SPAKE TO COMPLAINTANT & DOG OWNER - WILL GO BACK WITH SET BACK TO DO FOLLOW UP
1/23 RICHARD	DOG	BROSS ST	DID FOLLOWUP ON BARKING DOG - SPAKE TO OWNER & PERSON CALLING - ALL OK
1/24 GCSO	DOG	SP CATESVILLE	GCSO CALLED FOR ACCIDENT FROM A BOY OVER OCCUPATION LOOK TO CHARGES FOR EVALUATION AT HOSPITAL
1/27 DUSTON	FOUND DOG	SOUTH BROAD	FOUND OWNER - DOG SNAKE COLL - CHECKED PARK - 3 ON LEASH & IN DOG RUN - ALL OK
1/29 TOWN PARK	LOOSE DOGS	TOWN PARK	2 DOGS LOOSE - TURNED OVER TO SET BACK - WILL HANDLE COMPLAINT
1/30 JEFF	LOOSE DOGS	MARLYN DRIVE	RESPONDED TO PARK - DUCK ON FLEW AWAY
1/31 JANE	INTURED DUCKS	TOWN PARK	

<b>TOWN OF CAIRO BOARD MEETING</b>
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<b>ASSESSOR'S MONTHLY REPORT</b>

February 6, 2023

33 sales/transfers for the month of December: 22 valid

Resolution proposing new town local law providing Real Property Tax Exemptions for Volunteer Firefighters/Ambulance Workers pursuant to Section 466-A of the Real Property Law...see attached Law Greene County passed

Janice Hull

Sole Assessor



**TOWN OF CAIRO**  
**BUILDING & CODE ENFORCEMENT**  
**MONTHLY REPORT**  
**January 2023**

- (05)** Building Permits Issued
- (00)** Certificates of Occupancy Issued
- (11)** Certificates of Compliance Issued
- (15)** Municipal Searches
- (02)** New Violations & Complaints
- (01)** Court Cases for trial
- (01)** Cases in court
- (22)** Total Inspections were performed on current projects, complaints and violations.
- (01)** Unsafe Building rectified

**Monthly Fees for December \$3310.46**



Art Evans  
Town of Cairo Highway Superintendent  
755 Route 145  
Cairo, NY 12413  
518-622-9515  
518-622-3185 Fax  
518-965-1266 Cell  
[highwaysuper@townofcairo.com](mailto:highwaysuper@townofcairo.com)

### Highway Report



### January 2023

- Two International CV's were ordered May 2021 and have a build date of October 2022. Delivery expected spring of 2023. Currently in Latham getting dump bodies put on.
- Crews working on tree branches and brush.
- Sand shed is at 75% full.
- Salt shed replenished and full.
- Worn or non-reflective road signs being replaced.
- Masks, Sanitizer and gloves still available to all employees.
- All stone moved to accommodate fencing of fossil.



## **Library Report – January 2023**

WiFi use: 385

Circulation: 2469

Attendance: 888

Rooms' use: 67

Computer use: 129

Reference questions: 70

New library cards: 20

### **Programs:**

Yoga: available at 9:00 am Tuesdays (virtual) and 10:00 on Thursdays (in-person and virtual)

Storytime is Tuesdays at 10:30 am; recommended ages 2-4

Book club for YA homeschoolers; Wednesdays at 1:00 pm. Snacks provided.

Book Club for adults; virtual and in person. Last Wednesday of the month.

**January Monthly report for February 2023 meeting**

Cairo Police Department  
Town Hall  
P.O. Box 728  
Cairo N.Y. 12413

Phone (518)622-3120 ext. 117 or 118  
Fax (518)622-8418

e-mail [Cairopolice@townofcairo.com](mailto:Cairopolice@townofcairo.com)  
Cell (518)-965-5553

From: Sergeant Busch #110  
Town of Cairo Police Department

To: Jason Watts  
Town Board Members

Re: Report of activities-Month from **January 1st, 2023 thru January 31<sup>st</sup>, 2023**

**(A) Patrol mileage:**

Ford 2016 Explorer	574- 514	Total mi = 71,735
Ford 2018 Explorer	575- 190	Total mi = 99,865
Ford 2021 Explorer	576- 2,149	Total mi = 13,296
Ford 2015 Explorer	577- 48	Total mi = 141,208

**Total Miles All= 2,901**

**(B) Criminal Complaints= 5**

**TOTAL MANDATED POLICE SJS Incident Reports= 75**

**Aid citizens/requests/services= 656**

**Total= 731**

**(C) Total Accident Responses = 20**

**(D) Total Number of Arrests = 4**

**Felony Charged = 0**

**Misdemeanor charged = 2**

**Violation charged= 4**

**(E) Total Uniform Traffic Tickets Issued= 28**

- Body Cam grant \$22,000 approved



From the desk of  
Town of Cairo Tax Collector

February 3, 2023

To: Supervisor Watts & the Cairo Town Board

Re: Tax Collector's Monthly Report for January 2023

- I have attached a Collection Summary which reflects all transactions through February 2, 2023. As indicated, 80% of the warrant has been collected representing an amount of \$6,747,893.69.
- The Town of Cairo portion of the warrant in the amount of \$4,934,670.38 has been paid in full as of February 2, 2023. I have attached the summary of payments for your information.
- Checks will now be written to the Greene County Treasurer's office toward the remaining portion of the warrant on or before the 15<sup>th</sup> of each month as required by law.
- Office hours for the month of February will continue to be Monday-Friday from 9am to 3pm.
- Please let me know if you have any questions or concerns.

Respectfully submitted,

Susan Hilgendorff  
Tax Collector

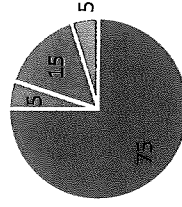
# ZONING DEPARTMENT

Report for the Month of January 2023

Item	Description
Inspection	Drive by Inspection for junk and debris at 83.00-3-17
Inspection	Drive by Inspection for junk, debris and unreg. Vehicles at 84.00-6-2
Inspection	Drive by Inspection for junk/debris/violations at 101.00-3-3
Inspection	Drive by Inspection for junk/debris/violations at 101.00-3-2
Inspection	Drive by Inspection for junk/debris/violations at 101.05-6-7
Preliminary Site Plan	Office at 6992 Route 32S
Preliminary Site Plan	Preliminary meeting W/ CEO of "BLDGWORKS" ERIK S. CHURCHILL regarding the potential construction of condos
Preliminary Site Plan	Cell tower upgrade on Route 67
Preliminary Site Plan	NELSON COMMERCIAL PROPERTIES, Houston, TX inquiring to build \$40 million facility and employ 50 to 60 people
Preliminary Site Plan	EV charging stations at Whip-o-will 100.00-5-45
Preliminary Site Plan	Verizon at 14 Jones Street looking to replace a large generator
Site Plan App. Denied	Owner erected a 40'x80'x20' structure w/o PB or Building Dept. approvals. Violation sent. He then submitted a Site Plan App. which was incomplete. I sent it back for corrections...
Site Plan App.	New Wedding/gathering venue and a Farmer's market at 513 Rt 67 101.00-2-67
Subdivision App.	Denied an 8 Lot subdivision denied. Applicant needs to complete proper steps per Town Law before submitting for a subdivision at 100.00-2-31 & 32
Subdivision App.	365 ROUTE 39 Tax Map 117.00-3-73
Preliminary Subdivision App.	Looking to do a two lot subdivision at 162 Joel M Austin Rd N

T/O Cairo Landfill	Received proposal from solar company to lease this land for a solar farm and pay the Town approx. \$50,00 per year as well as provide reduce electricity rates for the area
Court	People V. Fallon (3 properties)
Foil request	Foil request for inspection of the building drawings for County Waste 465 Ross Ruland.
Foil request	2 separate Foil requests for Cumberland Farms 101.10-2-13
Foil request	For parcel 119.01-1-27
Misc.	Multiple inquiries on whether or not we allow Air BnB's and if we regulate them
Misc.	Meeting with Sherri True County legislator as to maybe we should encourage a Holiday Inn or some other type of Hotel to build here to possibly alleviate the housing shortage in Cairo that Air BnB's are contributing to...
Misc.	Zoning training 1 hour
Other	PS: This is not an all-inclusive list of what I've been doing as Zoning Officer/Deputy Code Enforcement Officer for this month...
Other	See below

APPROX. PERCENT OF TIME SPENT IN EACH AREA



-INSPECTIONS: Typically Approx. 5% to 10%, APPLICATIONS PROCESSED: Approx. 15% to 20%, COMPLAINTS & VIOLATIONS: Approx. 5% to 10%,-OTHER Approx. 75%: Zoning Officer duties, Deputy CEO duties, Zoning Clerk duties. Site Plan Review, Subdivision Review, Reading Plans, Investigating complaints, Emails, Phone Calls, Record keeping and Paperwork, FOIL Requests, Court preparation, Legal Research, Correspondences and/or meetings with: Town Attorney, Greene County Real Property Tax Services, NYS Department of State, Surveyors, Engineers, CEO's and ZEO's of other Towns, ETC.