



CAIRO TOWN BOARD

March 6, 2023

PLEDGE OF ALLEGIANCE

MINUTES: February 6, 2023 Town Board Meeting Minutes (draft)

New Business:

1. Highway Department Purchasing New Truck
2. Set up Interest Bearing account at Bank of Greene County
3. Senior Center/Ambulance Building

Old Business:

1. Senior Center Project Update – Barton & Loguidice

Correspondence:

1. Resignation Letter from Nicholas Orso

Resolutions:

- 2023-077 Accept Employment Status Change of Cairo Police Officer – Orso
- 2023-078 Approve Highway Department New Truck Purchase
- 2023-079 Appoint Board of Assessment Review Member
- 2023-080 Accept Justice Court Auditor's Report
- 2023-081 Accept Water/Sewer Adjustments
- 2023-082 Accept EDU Billing
- 2023-083 Accept Budget Amendments & Payment of Bills February 2023
- 2023-084 Authorize Supervisor to Sign 2023 Contract with EZ Cleaning Crew
- 2023-085 Amend 2023 Budget for Police Grant
- 2023-086 Receipt of Monthly Supervisor's Report – February 2023
- 2023-087 Funds Transfer from Contingency Funds to Fire & Police Retirement and State Retirement Funds
- 2023-088 Approve Set-up of an Interest Bearing Account at the Bank of Greene County for Online Billing Deposit Account.

Resolutions Continued:

- 2023-089 Approve Employment Status Change from Part Time to Full Time for Highway Laborer- Krom
- 2023-090 Accept Kaaterskill Associates as Engineering Firm to Renovate Senior Center/Ambulance Building

Monthly Reports:

1. Ambulance Report
2. Animal Control Report
3. Assessor's Report
4. Building & Code February Report
5. Highway Report – February
6. Library Report – February
7. Police Report - February
8. Tax Collector Report
9. Zoning Report - February

Report of Committees –

- | | |
|--------------------|---|
| Jason Watts - | Code/Building/Zoning
Planning Board
Parks, Buildings & Grounds |
| Mary-Jo Cords - | Assessor
Insurance/Health Insurance
Library
Community Center |
| Debra Bogins - | Highway
Water/Sewer |
| Tim Powers - | Ambulance
Animal Control
Greene County EMS |
| Michael Flaherty – | Courts
Police
Festivals/Parades/Youth Fair |

Town of Cairo
Ambulance Service
PO Box 728
512 Main Street
Cairo, NY 12413
518-622-3120

Monthly Report

March 6, 2023

Total calls for January.....95

Total Transported calls..... 56

1. 2023 is starting off where 2022 left off. Both January and now February have seen some of the highest call volume we have ever experienced for the winter months.
2. Buildings and grounds are still working on painting the bathroom in the crew quarters. Have not seen much headway this past month.
3. I have spoken with Tim, and he is keeping me up to date on the ambulance building renovations. If there is anything I can do to provide the Board with information, please feel free to contact me.
4. There is a recall on both ambulances regarding the vehicle rolling after it has been put in PARK. I am in the process of setting up times to take them to Keeler in Latham to have the recall work completed as soon as possible.

Town of Cairo Animal Control

Feb Date	Start Mileage	End Mileage	Fuel	Total Incidents	Total Violations Written	Dogs In Kennel
2023	—	—	—	20	—	—

Name	Type of Concern	Location	Disposition
2/3 CAIRO P.D.	LOOSE DOGS CHECK WELFARE	BALD HILL ROAD	WENT WITH CAIRO PD TO CHECK WELFARE OF DOGS - ALL IN GOOD HEALTH - FOOD - WATER - SHELTER
2/4 JEFF	LOOSE DOG	BLACKHEAD MTN RD.	BOLD AREA - NOTHING FOUND
2/6 JOAN	LOOSE DOGS	JOSEPH KOLLAR RD	NO LOOSE DOGS FOUND - CALLED OWNER - ALL OK
2/6 GRAIG	LOOSE DOGS	MARLIN DRIVE	WORKED WITH BET BUSCH NO ONE HOME - WILL DO FOLLOWUP
2/8 SP CATERKILL	LOOSE DOGS	JEROME AVE.	BOLD AREA - JEROME AVE. DO RT 85 - MAIN ST. NO DOGS FOUND
2/8 BARBARA	LOST CAT	GREEN BROOK TOWN HOUSES	TOLD TO PUT ON FACE BOOK - CALL SHELTER TO CHECK IF ANY BROUGHT IN.
2/9 RUSS	LOST DOG	CO RT. 85	GET PHONE CALL FROM WOMAN WHO FOUND DOG - PICKED UP - RETURNED TO OWNER - DOG SUPPLIED ON
2/11 PAUL	PORCUPINE	RED ROCK ROAD	TURNED OVER TO ENRON POSSIBLE RABBIT
2/12 FETE	LOOSE DOGS	PLATEHILL RD	LOOSE DOG COMPLAINT GONE UPON ARRIVAL

Town of Cairo Animal Control

DATE	START MILEAGE	END MILEAGE	FUEL	TOTAL INCIDENTS	TOTAL VIOLATIONS WRITTEN	DOGS IN KENNEL
FEB 20 23	—	—	—	20	—	—

DATE	NAME	TYPE OF CONCERN	LOCATION	DISPOSITION
2/13	TOWN OF CAIRO	SEND LETTER	MARVIN DRIVES	LETTER SENT TO PERSON WHO CALLED CAPTAIN DOGS - WORKED WITH SET BY SC
2/14	TRACY	LOOSE DOG	706 MTN AVE	DOGS AREA - GONE UPON ARRIVAL
2/15	DEBBIE	DOG BARKING COMPLAINT	WINTER CLOVE ROAD	WENT TO DOG OWNERS HOME - NO ONE THERE HAVE TO BE FOLLOWUP
2/16	DEBBIE	DOG BARKING	WINTER CLOVE RD	AND TIME AT HOME - NO ANSWER LEFT NOT ON DOOR
2/17	JASON	FOUND DOG	MTN AVE	LEFT DOGS HAD LADIES PHONE - PICKED UP DOGS KNOCKED ON WHITE A FEW DOGS - NO ONE KNOWS DOGS TALK TO SHER
2/17	JOE	LOOSE DOG	617 FLATTE RD	SPAKES TO OWNER - DOG SWAPPED OWNER - ALL OK
2/18	ALINE	FOUND CAT	CO RT. #1	FOUND CAT - TOLD TO PUT ON FACE BATH - CALL SHELTER & ANIMAL HIND HEDSON
2/19	TOWN OF CAIRO	LOOSE DOGS	TOWN PARK	CHAINED PARK FOR LOOSE DOGS IN DOG PARK - 1 ON 15 LEAS ALL OK
2/20	JOHN	CHAINED WELFARE OF DOGS	WINTER CLOVE ROAD	PERSON CALLED TO CHECK DOGS LIVED IN PERSONS BACK YARD - ALL OK

Feb Date	Start Mileage	End Mileage	Fuel	Total Incidents	Total Violations Written	Dogs In Kennel
2023	—	—	—	30	—	—

[illegible]

TOWN OF CAIRO BOARD MEETING

ASSESSOR'S MONTHLY REPORT

March 6, 2023

20 sales/transfers for the month of January

March 1st deadline for submitting renewal/new applications for exemptions

Janice Hull

Sole Assessor



TOWN OF CAIRO
BUILDING & CODE ENFORCEMENT
MONTHLY REPORT
February 2023

- (05)** Building Permits Issued
- (00)** Certificates of Occupancy Issued
- (08)** Certificates of Compliance Issued
- (13)** Municipal Searches
- (01)** New Violations & Complaints
- (01)** Court Cases for trial
- (01)** Cases in court
- (18)** Total Inspections were performed on current projects, complaints and violations.
- (00)** Unsafe Building rectified

Monthly Fees for December \$2,771.00

Printed : March 03, 2023

The Town of Cairo Permit Monthly Report

From : February 01, 2023 To : February 28, 2023

Pursuant to Section 27, Subd. 1, of Town Law, I hereby make the following statement of all fees and monies received by me during the month indicated, in connection with my office, excepting only such fees and monies the application and payment of which are

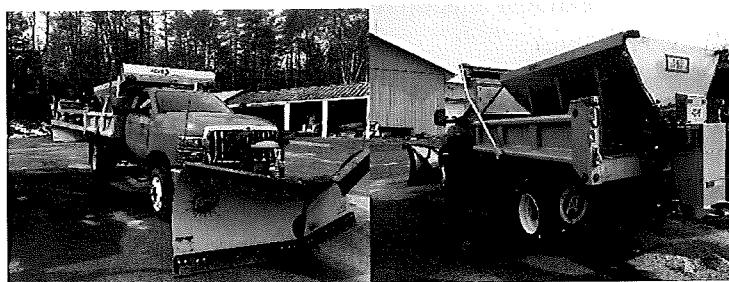
<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
February						
	2/2/2023	Hudson Valley Land Servic	Misc. Transaction		\$0.00	\$125.00
	2/2/2023	SMPR Title Agency, Inc.	Misc. Transaction		\$0.00	\$125.00
	2/7/2023	Hudson Search, LLC	Misc. Transaction		\$0.00	\$125.00
	2/9/2023	Real Res, LLC	Misc. Transaction		\$0.00	\$125.00
	2/13/2023	Real Property Abstract & T	Misc. Transaction		\$0.00	\$125.00
	2/15/2023	Jon Kosich, Esq.	Misc. Transaction		\$0.00	\$125.00
	2/15/2023	Windham Abstract Corpora	Misc. Transaction		\$0.00	\$125.00
	2/16/2023	SMPR Title Agency, Inc.	Misc. Transaction		\$0.00	\$125.00
	2/17/2023	SMPR Title Agency, Inc.	Misc. Transaction		\$0.00	\$125.00
	2/21/2023	The Title Service Company	Misc. Transaction		\$0.00	\$125.00
	2/23/2023	Priority Data Resrech Inc.	Misc. Transaction		\$0.00	\$125.00
	2/23/2023	Hudson Search, LLC	Misc. Transaction		\$0.00	\$125.00
006478	9/15/2023	Michael & Chelsey Grupe	Garage	618 Doman Rd 67.00-1-2	\$0.00	\$50.00
006764	1/19/2023	Rhianon Jones	Demolition	2585 Cr 23B 119.01-1-2	\$0.00	\$150.00
006961	2/1/2023	Jeffrey Baldwin	Shed	775 Joseph D Kollar Rd 67.00-2-31	\$0.00	\$105.60
006962	2/7/2023	United Methodist Church	Addition & Alteration Com	Cr 23B 101.05-5-17	\$0.00	\$150.00

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
006963	2/8/2023	Nathan Kasmer	Garage	161 Edison Timmerman Rd 65.00-5-26	\$0.00	\$216.00
006964	2/8/2023	Seth Conway	Septic	440 Frank Hitchcock Rd 83.00-5-17	\$0.00	\$50.00
006965	2/10/2023	Cris Hendrick	Solar	157 Indian Ridge Rd 102.00-4-8	\$0.00	\$197.00
006966	2/13/2023	Amaryllis Moleski & King	Shed	633 Bald Hills Rd N 99.00-2-35	\$0.00	\$129.60
006967	2/13/2023	Jeffrey Reese	Repair	21 Canna Dr 84.00-1-29.22	\$0.00	\$50.00
006969	2/21/2023	Walter Moran	Garage	230 Floyd Hawver Rd 135.00-2-23.11	\$0.00	\$172.80
				<u>February</u>	<u>Total :</u>	<u>\$2,771.00</u>
				<u>Reporting Period Total:</u>	<u>\$0.00</u>	<u>\$2,771.00</u>
				<u>Year-to-Date :</u>	<u>\$0.00</u>	<u>\$6,081.46</u>



Art Evans
Town of Cairo Highway Superintendent
755 Route 145
Cairo, NY 12413
518-622-9515
518-622-3185 Fax
518-965-1266 Cell
highwaysuper@townofcairo.com

Highway Report



February 2023

- Two International CV's were ordered May 2021. Highway took delivery of one.
- Crews working on chipping tree branches and brush.
- Sand shed is at 70% full.
- Salt shed replenished and full.
- Worn or non-reflective road signs being replaced.
- Masks, Sanitizer and gloves still available to all employees.
- Highway currently has 8 full time employees with CDL's.
- First female road crew highway worker has been hired.

Upcoming projects

- Preparing for bids to purchase one new International CV plow truck and two pickup trucks.
- Guide rail replacement/Installation on Silver Spur, Sandy Plains.
- Beginning process for list of roads for resurfacing this summer.
Tentative list is: Winterclove, Chapel, Joseph Chadderdon (1/2)

Trucks currently down as of 02/28/2023

- Large bucket truck has carb issues. Won't idle. Hydraulic lines in boom are being replaced.
- 02 – Ford F350 Exhaust leak on manifold. Too costly to repair. Driven as is. (\$4,400)
- 01 – Ford F350 Exhaust leak on manifold. Too costly to repair. Driven as is.
- Tanker Truck – Cracked head. Looking for replacement.
- 32 – Wheel bearing, front end wear issues. Retired.

Plow Trucks

- 23 – Ford - Transmission cooling tank. Awaiting part.
- 09 – Ford - Exhaust leaking into cab. Needs U-joints.
- 21 – Ford - Air leak and cylinder leak on rear brakes.
- 17 – Sterling - Main Drive shaft and hydraulic manifold leaking
- 35 – Sterling - Needs exhaust pipe replaced.
- 26 – Sterling - Auger Drive axle snapped.
- 18 – Oshkosh. Brake drums and 2 broken wheel studs. Cannot find replacement parts.

Library Report – February 2023

WiFi use: 404+

Materials' Circulation: 2,451

Library Attendance: 872

Use of Community Room, Soho, YA Room: 119

Computer use: 168

Reference questions: 49

New library cards: 13

Provided books to the Greene County Jail and a bookcase to the local Vets organization which may begin meeting in the library.

Programs:

Jazz Concert: March 26 at 2:00 pm. Free admission.

Yoga: available at 9:00 am Tuesdays (virtual) and 10:00 on Thursdays (in-person and virtual)

Storytime is Tuesdays at 10:30 am; recommended ages 2-4

Book club for YA homeschoolers; select Wednesdays at 1:00 pm. Snacks provided.

Book Club for adults; virtual and in person. Last Wednesday of the month.

February Monthly report for March 2023 meeting

Cairo Police Department
Town Hall
P.O. Box 728
Cairo N.Y. 12413

Phone (518)622-3120 ext. 117 or 118
Fax (518)622-8418

e-mail Cairopolice@townofcairo.com
Cell (518)-965-5553

From: Sergeant Busch #110
Town of Cairo Police Department

To: Jason Watts
Town Board Members

Re: Report of activities-Month from **February 1st, 2023 thru February 28th, 2023**

(A) Patrol mileage:

Ford 2016 Explorer	574- 450	Total mi = 72,699
Ford 2018 Explorer	575- 290	Total mi = 100,366
Ford 2021 Explorer	576- 930	Total mi = 16,375
Ford 2015 Explorer	577- 0	Total mi = 141,258

Total Miles All= 1,670

(B) Criminal Complaints= 2

TOTAL MANDATED POLICE SJS Incident Reports= **44**

Aid citizens/requests/services= 434

Total= 478

(C) Total Accident Responses = **1**

(D) Total Number of Arrests = **5**

Felony Charged = **0**

Misdemeanor charged = **2**

Violation charged= **22**

(E) Total Uniform Traffic Tickets Issued= **19**

- **\$22000 received for body cams**
- **Full timer transferred full time status to GCSO**
- **Confidentiality and Security Audits completed and Compliance granted**



From the desk of
Town of Cairo Tax Collector

March 1, 2023

To: Supervisor Watts & the Cairo Town Board

Re: Tax Collector's Monthly Report for February 2023

- I have attached a Collection Summary which reflects all transactions through February 28, 2023. As indicated, 83% of the warrant has been collected representing an amount of \$7,017,115.67
- A check in the amount of \$1,900,000.00 to be applied to the tax warrant was written to the Greene County Treasurer on 2/10/23. Checks will continue to be issued to the county by the 15th of each month as required by law.
- A check in the amount of \$98.93 was issued to the Town of Cairo in payment of January interest. Checks will continue to be issued to the town by the 15th of each month for penalties and interest as required by law.
- Office hours for the month of March will be Tuesday through Thursday from 9am to 3pm or by appointment.
- Please let me know if you have any questions or concerns.

Respectfully submitted,

Susan Hilgendorff
Tax Collector

Town of Cairo Town & County 2023 Collection Summary

All Inclusive

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2023	7017115.67	2444.51	0.00	0.00	1434415.20
Totals:	7017115.67	2444.51	0.00	0.00	1434415.20

Collection Statistics:

Number of Postings:	3770	Cash:	179756.82
Percentage Collected:	83%	Check:	6351524.56
Number of Adjustments:	0	Other:	488279.11
Number of Voids:	28	Total:	7019560.49
Number of Returned Payments:	4	Minus Duplicate/Over Payments:	0.31
Number Refunded Duplicate Pmnts:	10		7019560.18
Total Refunded:	11729.16	Taxes:	7017115.67
Notice Handling Fees Collected:	0.00	Penalty:	2444.51
		Surcharge:	0.00
		Ret. Check Fees:	0.00
		Notice Fees:	0.00
		Total:	7019560.18
		Minus Direct / Under Payments:	
		0 Direct:	0.00
		0 Under:	0.00
			7019560.18

Other Payment Type Breakout:

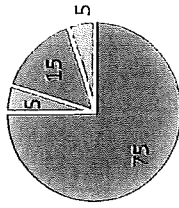
Credit Card:	2	2743.11
Money Order:	6	9951.94
Online Payment:	239	475584.06

ZONING DEPARTMENT

Report for the Month of February 2023

Item	Description
Site Plan App	food truck at 136 Bross Street
Site Plan App	37 CR 85 owner looking to rehab a dilapidated apartment building
Site Plan App.	EV charging stations at Whip-o-will camp ground
Site Plan App.	Whip o Will camp ground expansion to add more sites and facilities
Preliminary Site Plan App.	Looking to put a ATV/Motorcycle shop on Rt.32, SBL 118.00-3-1.112
Subdivision App.	3 lot Subdivision @ 117.00-3-5
T/O Cairo Landfill	Received proposal from another solar company (42 Renewables) to lease old Town dump land for a solar farm and pay the Town approx. \$1,216 per acre per year for a total of \$1.18 million over 25 years
Court	People V. Fallon (3 properties) Judge is giving offender more time to remedy violations, next court date 3/21/23, SBL: 101.00-3-2, 101.00-3-3 & 101.05-6-7
Foil request	Another Foil request/Zoning Letter for Pine Tree Apartments
Foil request	2 more Foil requests/Zoning Letters for Cumberland Farms 101.10-2-13
Zoning Denial & Appeal	76 birch St. denial and appeal for setbacks for garage
Inspections	Periodic Drive by inspections of SBL: 101.00-3-2, 101.00-3-3 & 101.05-6-7 per Court.
Misc.	Multiple inquiries on whether or not we allow Air BnB's and if we regulate them
Misc.	Discussions with Town Attorney & Jennifer Bowie, Deputy Director, Greene County Real Property Tax Services re C. Dossantos asking for the T/O Cairo RR land
Misc.	Lee PT & Ann Street issues
Other	See below

APPROX. PERCENT OF TIME SPENT IN EACH AREA



APPLICATIONS PROCESSED: Approx. 15% to 20%, COMPLAINTS & VIOLATIONS: Approx. 5% to 10%, INSPECTIONS: Typically Approx. 5% to 10%, OTHER Approx. 75%: Zoning Officer duties, Deputy CEO duties, Zoning Clerk duties. Site Plan Review, Subdivision Review, Reading Plans, Investigating complaints, Emails, Phone Calls, Record keeping and Paperwork, FOIL Requests, Court preparation, Legal Research, Correspondences and/or meetings with: Town Attorney, Greene County Real Property Tax Services, NYS Department of State, Surveyors, Engineers, CEO's and ZEO's of other Towns, ETC. PS: This is not an all-inclusive list of what I've done as Zoning Officer/Deputy Code Enforcement Officer for this month...