



CAIRO TOWN BOARD

May 01, 2023

PLEDGE OF ALLEGIANCE

MINUTES: **N/A**

New Business:

1. Country Estates – Catskill/Cairo Water districts – John & Gene Lois

Correspondence:

1. Cairo Development Foundation – Assistance with Cairo Bears Community Art Project – Placement of Barrels and Stands
2. Resignation Letter – Ambulance Department – Sean Hotaling
3. Town Park Dog Leash Rules/Enforcement

Resolutions:

- 2023-107 Pay Back Inter-fund Loan from Hydrant Savings Fund to Water Fund
- 2023-108 Pay Back Inter-fund land from Street Lighting to General Fund
- 2023-109 Accept Budget Amendments and Payment of Bills – April 2023
- 2023-110 Receipt of Monthly Supervisor's Report – April 2023
- 2023-111 Amend Budget for Fossil forest Grant
- 2023-112 Accept Water/Sewer Adjustments

Monthly Reports:

1. Ambulance Report
2. Animal Control Report - April
3. Building & Code Monthly Report – April
4. Tax Collector Report – April
5. Zoning Report

Report of Committees –

Jason Watts -	Code/Building/Zoning Planning Board Parks, Buildings & Grounds
Mary-Jo Cords -	Assessor Insurance/Health Insurance Library Community Center
Debra Bogins -	Highway Water/Sewer
Tim Powers -	Ambulance Animal Control Greene County EMS
Michael Flaherty –	Courts Police Festivals/Parades/Youth Fair

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Town of Cairo
Ambulance Service
PO Box 728
512 Main Street
Cairo, NY 12413
518-622-3120

Monthly Report

May 1, 2023

Total calls for March.....87

Total Transported calls..... 54

1. After extensive thought on what needs to be done in regard to the ambulance building, and submitting those items to the Town Board, I have had some time to do some research. My thoughts on this are that we need to focus our attention on providing another bedroom for the crew. This is going to require an engineering plan, as well as money for the concrete, framing, siding, window ,electric and heat. As much as it would be nice to work on the entire building, I feel that this needs to be the priority. Once that is complete, we can look at the money that remains and put that toward the kitchen and then go room by room to renovate.
2. With this in mind, and after much thought and consideration, I feel that the time has come for me to move into the next phase of my life. After 22 years of service to the town, I am looking forward to

retirement. I have set the date of July 31 as my last day serving both on the ambulance, as well as ambulance administrator. I have left time for the board to advertise the position and to interview prospective candidates for the position, as well as work with the new administrator to acclimate them to the job. I will present an official letter of retirement at the June Board meeting.

B Reay Mahler
Administrator
Cairo Ambulance

Town of Cairo Animal Control

APRIL Date	Start Mileage	End Mileage	Fuel	Total Incidents	Total Violations Written	Dogs In Kennel
2023	—	—	—	20	8	0

Name	Type of Concern	Location	Disposition
4/3 TOWN HIGHWAY	FOUND DOG	SILVER SPR R2D	PICKED UP DOG - HAD TAGS - FOUND OWNER ALL OK
4/3 NO NAME	DOG BARKING	145 MAPLE AVE.	CHECKED OUT COMPLAINT 2 DOGS OUTSIDE - NO BARKING WHEN THERE - NO ONE HOME
4/4 RENEE	INFO ON DOG	RT 23 23 LARGES	PERSON ASKED ABOUT INFO ON DOG THAT OWNER IS GETTING EJECTED - DOG GOES WITH OWNER
4/4 JERAMIE	LOOSE DOGS	JONES ST	SPOKE TO OWNER ALL OK
4/6 HAREN	PAPERWORK	TOWN OF GREENVILLE	COURT CLERK NEEDED COPIES OF CAIRO'S TICKETS
4/7 NO NAME	LOOSE DOGS	TOWN PARK	CHASED PERSON OFF BALL FIELD WITH LOOSE DOG - ALL WENT INTO DOG PARK ALL OK
4/8 DAVIDE	INFORMATION	RT 23B	PERSON CALLED ABOUT INFO ON DOG BITE - SPOKE TO GET BACK NO INFO GIVEN - MUST FOLLOW
4/8 MARK	DOG BARKING	145 MAPLE AVE	SPOKE TO OWNER - WILL TAKE CARE OF PROBLEM
4/10 MARY	LOST DOGS	ROUND TOP	SEVERAL PHONE CALLS ABOUT A LOST DOG

Town of Cairo Animal Control

APRIL	Start	End	Total		Dogs In	
Date	Mileage	Mileage	Incidents	Written	Kennel	
2023	—	—	20	4		0

Name	Type of Concern	Location	Disposition
4/12 TOWN PARK	LOOSE DOGS	TOWN PARK	CHECKED PARK - SEVERAL DOGS IN DOG RUN - SEVERAL ON WALKING PATH WITH LEASH
4/13 MARK	DOG BARKING	125 MARSE AVE	SPOKE TO OWNER GAVE CAST WARNING
4/14 MARIA	DOG BARKING	SOUTH CAIRO	SPOKE TO OWNER MOVING DOGS TO BACK OF HO
4/19 JOE	DECEASED DOG	SILVER SPUR RD.	PHONE CALLS ABOUT DECEASED DOG AND WHAT TO DO.
4/21 OFF. DEPOSE	DOG BARKING	OLD RT 23	SPOKE TO OWNER GAVE WARNING.
4/22 CRAIG	LOOSE DOGS	MARVIN DRIVE	CALLED BACK GAVE INFO DOG OWNER GOT 4 TICKETS
4/23 GREENE 911	LOOSE DOG	JOSEPH BALLAL RD	CHECK AREA - NOTHING FOUND
4/24 TOWN OF CAIRO	PAPER UPRAK	TOWN OF CAIRO	PAPER WORK FOR COURT
4/27 TOWN PARK	LOOSE DOGS	TOWN PARK	CHECKED TOWN PARK FOR LOOSE DOGS - ALL OK

Date	Start Mileage	End Mileage	Fuel	Total Incidents	Total Violations Written	Dogs In Kennel
APR 12	—	—	—	20	4	0
2023						

[illegible]



TOWN OF CAIRO
BUILDING & CODE ENFORCEMENT
MONTHLY REPORT
April 2023

- (14)** Building Permits Issued
- (03)** Certificates of Occupancy Issued
- (15)** Certificates of Compliance Issued
- (12)** Municipal Searches
- (03)** New Violations & Complaints
- (01)** Court Cases for trial
- (01)** Cases in court
- (35)** Total Inspections were performed on current projects, complaints and violations.
- (00)** Unsafe Building rectified

Monthly Fees for March \$5,829.66

Year To Date Total \$18,123.33

The Town of Cairo

Permit Monthly Report

From : April 01, 2023 To : April 30, 2023

Pursuant to Section 27, Subd. 1, of Town Law, I hereby make the following statement of all fees and monies received by me during the month indicated, in connection with my office, excepting only such fees and monies the application and payment of which ar

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
April	4/3/2023	SMPR Title Agency, Inc.	Misc. Transaction		\$0.00	\$125.00
	4/5/2023	KCS Land Research Corpo	Misc. Transaction		\$0.00	\$125.00
	4/7/2023	MDS of NY Corp.	Misc. Transaction		\$0.00	\$125.00
	4/10/2023	SMPR Title Agency, Inc.	Misc. Transaction		\$0.00	\$125.00
	4/10/2023	SMPR Title Agency, Inc.	Misc. Transaction		\$0.00	\$125.00
	4/17/2023	KCS Land Reserch Corpor	Misc. Transaction		\$0.00	\$125.00
	4/25/2023	Whiteck Benedict & Smit	Misc. Transaction		\$0.00	\$125.00
	4/25/2023	SMPR title Agency, Inc.	Misc. Transaction		\$0.00	\$125.00
	4/25/2023	Integrity Land Services LL	Misc. Transaction		\$0.00	\$125.00
	4/25/2023	Integrity Land Services LL	Misc. Transaction		\$0.00	\$125.00
	4/25/2023	Integrity Land Services LL	Misc. Transaction		\$0.00	\$125.00
	4/27/2023	Data Trace information Ser	Misc. Transaction		\$0.00	\$125.00
	1/18/2008	Barbara Valentin	Addition & Alterations	7186 Nys 32 118.00-3-1.112	\$0.00	\$150.00
	10/19/2023	Guy Loughran & Donna Tr	Addition & Alterations	1085 Sandy Plains Rd 119.00-2-2	\$0.00	\$150.00
	5/20/2023	Aida Teitelbaum	COMMERCIAL	1128 Nys 145 66.00-6-1	\$0.00	\$175.00
	4/19/2023	Christopher Van Strander & SFD		95 Bogardus Rd 81.00-1-47	\$0.00	\$50.00

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
006819	5/4/2023	Robert Abrahamsen	Deck	336 Canniff Rd 66.00-4-20	\$0.00	\$50.00
006822	5/6/2023	Eman De La Rosa	SFD	526 Route 20 65.00-5-11.2	\$0.00	\$50.00
006982	4/6/2023	Alfred Suwara	Fire	136 Bross St 101.06-3-2	\$0.00	\$100.00
006983	4/6/2023	Shaun Leverock	Solar	46 Agnes Dr 83.01-1-20	\$0.00	\$53.90
006985	4/7/2023	Irma Curran	Garage	364 Vernal Butler Rd 100.00-3-20	\$0.00	\$109.20
006986	4/10/2023	Francesco & Anna Ratolo	Deck	69 Crystal Point Rd 66.00-6-49	\$0.00	\$615.97
006987	4/10/2023	Jennifer Gsell-VanAlstyne	Deck	815 Bross St Ext, Off 101.00-2-57	\$0.00	\$231.59
006988	4/10/2023	Michele Dzwonek	Deck	124 Agnes Dr 83.01-1-5	\$0.00	\$115.20
006989	4/11/2023	Paulette Napolitano	Deck	192 Elizabeth Ter 83.00-5-33	\$0.00	\$99.00
006990	4/12/2023	Kristie & Jose Neves	Demolition	199 Long Ln 83.00-2-51.1	\$0.00	\$50.00
006991	4/12/2023	Kristie & Jose Neves	Garage	199 Long Ln 83.00-2-51.1	\$0.00	\$180.00
006992	4/12/2023	Kristie & Jose Neves	Shed	199 Long Ln 83.00-2-51.1	\$0.00	\$62.70
006993	4/12/2023	Joseph Hasenkopf	Addition & Alterations	365 Winter Clove Rd 135.00-3-52	\$0.00	\$1,068.00
006994	4/13/2023	Cathy A Start	Garage	76 Birch St 101.14-1-4	\$0.00	\$100.80
006995	4/14/2023	Timothy M Powers	Shed	75 Agnes Dr 83.01-1-18	\$0.00	\$86.40
006996	4/19/2023	Casey Losee	Addition & Alterations	186 R McLaren Rd 119.00-6-26	\$0.00	\$72.00
006997	4/19/2023	Lou Serrano	Remodel Basement	590 Vernal Butler Rd 100.00-2-51	\$0.00	\$187.30
006998	4/19/2023	Marc & Elene Van Schendt	Repair	6686 Nys 32 118.00-4-27.1	\$0.00	\$50.00
006999	4/20/2023	Kalia Drake	Pool	78 Frank Hitchcock Rd 83.00-3-25	\$0.00	\$75.00
007000	4/20/2023	Aubrey Barnes	Addition & Alterations	66 Stone Mt Rd 117.00-5-70	\$0.00	\$50.00
007001	4/26/2023	Barbara Valentin	Addition & Alteration Com	7186 Nys 32 118.00-3-1.112	\$0.00	\$230.00
007002	4/27/2023		Sign	503 Cr 23B 101.05-6-27	\$0.00	\$50.00

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u>	<u>Valuation</u>	<u>Amount</u>
2690	3/26/1996	Robert J. & Jane Carey	Addition & Alterations	<u>SBL</u> 428 Vernal Butler Rd 100.00-2-34	\$0.00	\$117.60
				<u>April</u>	<u>Total :</u>	
				<u>Reporting Period Total:</u>	<u>\$0.00</u>	<u>\$5,829.66</u>
				<u>Year-to-Date :</u>	<u>\$0.00</u>	<u>\$18,123.33</u>



From the desk of
Town of Cairo Tax Collector

May 1, 2023

To: Supervisor Watts & the Cairo Town Board

Re: Tax Collector's Monthly Report for April 2023

- I have attached a Collection Summary which reflects all transactions through April 30, 2023. As indicated, 87% of the warrant has been collected representing an amount of \$7,351,001.87. The penalty amount collected for April was \$3195.84 with a cumulative amount of \$9671.64. The uncollected amount is \$1,100,529.00
- A check in the amount of \$190,000.00 to be applied to the tax warrant was written to the Greene County Treasurer on 34/11/23. Checks will continue to be issued to the county by the 15th of each month as required by law.
- A check in the amount of \$4041.47 was issued to the Town of Cairo in payment of March interest (\$10.18) and March penalties (\$4031.29) Checks will continue to be issued to the town by the 15th of each month for penalties and interest as required by law.
- Office hours for the month of May will be Tuesday through Thursday from 10am to 2pm or by appointment.
- Please let me know if you have any questions or concerns.

Respectfully submitted,

Susan Hilgendorff
Tax Collector

Town of Cairo Town & County 2023 Collection Summary

All Inclusive

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2023	7351001.87	9671.64	0.00	0.00	1100529.00
Totals:	7351001.87	9671.64	0.00	0.00	1100529.00

Collection Statistics:

Number of Postings:	3938	Cash:	204550.71
Percentage Collected:	87%	Check:	6552951.83
Number of Adjustments:	0	Other:	603171.28
Number of Voids:	37	Total:	7360673.82
Number of Returned Payments:	6	Minus Duplicate/Over Payments:	0.31
Number Refunded Duplicate Pmnts:	14		7360673.51
Total Refunded:	11788.78	Taxes:	7351001.87
Notice Handling Fees Collected:	0.00	Penalty:	9671.64
		Surcharge:	0.00
		Ret. Check Fees:	0.00
		Notice Fees:	0.00
		Total:	7360673.51
		Minus Direct / Under Payments:	
		0 Direct:	0.00
		0 Under:	0.00
			7360673.51

Other Payment Type Breakout:

Credit Card:	2	2743.11
Money Order:	6	9951.94
Online Payment:	288	590476.23

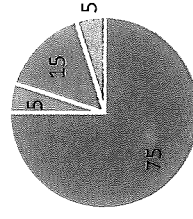
ZONING DEPARTMENT

Report for the Month of APRIL 2023

Item	Description
Site Plan App.	Dolce, ATV/Motorcycle shop on Rt.32, SBL 118.00-3-1.112
Site Plan App.	Otto Ohle, Office and Gallery at 503 Main Street
Site Plan App.	Casey A Losee, Bakery at 186 R McLaren Road Ext. SBL 119.00-6-26
Preliminary Site Plan Discussions	Dollar General, 29 Main St. Requesting to Demo building. SBL 101.00-4-29.1
Preliminary Site Plan Discussions	Potential gas station at 4498 Route 23, Tax ID# 100.00-2-2 (NEXT TO THE TOWN PROPERTY "Property Class: 822 - Water supply")
Preliminary Site Plan Discussions	Connor Paglia, Resort/Wedding venue on Vienna Woods Rd SBL 117.00-2-11, 117.00-2-10.12 and 117-2-17
Preliminary Site Plan Discussions	Alanna Navitski, 5599 Route 23, Acra SBL: 82.00-3-11. Catskill Wheelhouse Daycare center
Preliminary Site Plan Discussions	Mary McKinney, Woodworking business on Vienna Woods Rd
Preliminary Site Plan Discussions	Conversion of existing single family to two family dwelling, 233 Edison Timmerman RD. SBL 65.00-5-19
Subdivision App.	Steve Worth, 980 Indian Ridge 85.00-3-30
Subdivision App.	Thomas McManus, 75 Old Farm Rd. 100.00-1-20.2
Zoning Denial	Arin Pounov, building setback for Tax Map ID #: 101.06-3-10
Zoning Denial	Beau Loendorf, Rotary Cairo Club President. Denied installation of Clothing Donation Bin at Angel's Pizza. Per Town law they're only permitted on Town property, Fire Dept. property or Church property.
Zoning Denial & Appeal	Patrick Malloy, building setback for 263 Scotch Rock Road, SBL 119.00-4-21.1
Zoning Denial & Appeal	Heather Brown Olsen, 324 Rudolph Weir Jr Road, SBL 102.00-3-13. Proposed guest cottage larger than permitted.
Zoning Denial & Appeal	Justin Ryks, 272 Silver Spur Rd W, Tax Map ID #: 118.01-2-7, setbacks for Garage

Inspections	Periodic Drive by inspections of SBL: 101.00-3-2, 101.00-3-3 & 101.05-6-7 per Court.
Inspections	Drive by inspection of SBL: 118.00-4-38.2, violation pending . Working with us to come into compliance.
Inspections	324 Rudolph Weir Jr Road, SBL 102.00-3-13
Inspections	Fire Inspection of “@ First Bite” Food Trailer on Bross St.
Compliance Inspection	Inspection of Slater’s Pellets at 7549 Route 32, SBL: 101.00-5-48, violation ignored, court proceedings are next.
Misc.	FOIL request for K9 Dog business on 2319 Route 67, SBL 67.00-2-40
Misc.	James Malcolm (NYSDEC) Re New Gas Station/Mart in So. Cairo
Misc.	Multiple inquiries on whether or not we allow Air BnB’s and if we regulate them
T/O Cairo Landfill	Discussions with BE3 solar company (42 Renewables) to lease old Town dump land for a solar farm
Other	See below

APPROX. PERCENT OF TIME SPENT IN EACH AREA



APPLICATIONS PROCESSED: Approx. 15% to 20%, COMPLAINTS & VIOLATIONS: Approx. 5% to 10%, INSPECTIONS: Typically Approx. 5% to 10%, OTHER Approx. 75%: Zoning Officer duties, Deputy CEO duties, Zoning Clerk duties. Site Plan Review, Subdivision Review, Reading Plans, Investigating complaints, Emails, Phone Calls, Record keeping and Paperwork, FOIL Requests, Court preparation, Legal Research, Correspondences and/or meetings with: Town Attorney, Greene County Real Property Tax Services, NYS Department of State, Surveyors, Engineers, CEO’s and ZEO’s of other Towns, ETC.
PS: This is not an all-inclusive list of what I’ve done as Zoning Officer/Deputy Code Enforcement Officer for