



## **CAIRO TOWN BOARD**

### **June 5, 2023**

#### **PLEDGE OF ALLEGIANCE**

**MINUTES:** May 1, 2023 Board Meeting Minutes

#### **New Business:**

1. Rotary Presentation – Beau Loendorf
2. Introduce New Library Director – Mark Gorelick
3. Public Hearings
  - a. Water Extension
  - b. Sewer Extension
  - c. Zoning Law Amendment
4. Removal of Dog Kennels at the Sewer Treatment Plant
5. Reservation to Use Acra Community Center
6. Vendor attire/sale item standardized rules when allowed at Town events at the Town Park
7. Adding a Water Line down Ann Street
8. Sale of Easement on Lake Mills Rd
9. Executive Session

#### **Correspondence:**

1. Retirement Letter – Mahler
2. Resignation Letter – Julig

#### **Resolutions:**

- 2023-121 Approve to Remove Dog Kennels at the Sewer Treatment Plant
- 2023-122 Authorize to Hire Part Time AEMT – Kevin McGee
- 2023-123 Authorize to Hire Part Time EMT – Laney Bruck
- 2023-124 Authorize Supervisor to Sign NYMIR Insurance Application for Renewal
- 2023-125 Approve Promotion/Pay Increase for Police Officer – E. Saad
- 2023-126 Receipt of Monthly Supervisor's Report – May 2023
- 2023-127 Accept EDU Billing – June 2023
- 2023-128 Accept Budget Amendments and Payment of Bills – May 2023
- 2023-129 Accept Water/Sewer Adjustments
- 2023-130 Authorize Supervisor to Sign Agreement Proposal – Kaaterskill Assoc.

## **Monthly Reports:**

1. Ambulance – April
2. Animal Control – May
3. Assessor – May
4. Building & Code - May
5. Library – May
6. Police
7. Tax Collector – May

## **Report of Committees –**

Jason Watts -	Code/Building/Zoning Planning Board Parks, Buildings & Grounds
Mary-Jo Cords -	Assessor Insurance/Health Insurance Library Community Center
Debra Bogins -	Courts Water/Sewer
Tim Powers -	Ambulance Animal Control Greene County EMS
Michael Flaherty –	Highway Police Festivals/Parades/Youth Fair

Town of Cairo  
**Ambulance Service**

PO Box 728  
512 Main Street  
Cairo, NY 12413  
518-622-3120

## **Monthly Report**

June 1, 2023

Total calls for April.....82

Total Transported calls..... 44

1. I am happy to report that Kaaterskill Engineering has come to measure out the building for the new addition. Tim and I have been working with them to discuss the best way to add an additional Bedroom, and to renovate some of the current space to make it more usable. No timeline has been set as to when the plans will be available, but at least it is a start.
2. There is a recall on both of the ambulances from Mercedes which I will be taking care of this week. I was finally able to get it scheduled, as they have been backed up for over a month.
3. As I mentioned in the last report, my intention is to retire effective July 31, 2023. I will submit my official retirement letter along with this report, to give the town time to hire a new administrator. I have also submitted two more potential employees to be hired, which should help cover the hours that I have been



# Town of Cairo Animal Control

MAY Date	Start Mileage	End Mileage	Fuel	Total Incidents	Total Violations Written	Dogs In Kennel
3023	—	—	—	42	4	0

	Name	Type of Concern	Location	Disposition
5/1	TOWN PARK	LOOSE DOGS	TOWN PARK	CHECKED TOWN PARK FOR LOOSE DOGS ALL OK
5/2	TOWN PARK	LOOSE DOGS	TOWN PARK	1 DOG IN DOG FENCE CHECKED PARK ALL OK
5/2	TOWN PARK	LOOSE DOGS	TOWN PARK	NO DOGS IN PARK
5/3	TOWN PARK	LOOSE DOGS	TOWN PARK	3 DOGS IN TOWN PARK ALL ON A LEASH
5/3	TOWN PARK	LOOSE DOGS	TOWN PARK	4 DOGS ON LEASH
5/4	SP. CATTLE	STRAY DOG	CO. ST. ST.	CALLED ABOUT STRAY DOG BY MEDIC STATION
5/4	TOWN PARK	LOOSE DOGS	TOWN PARK	CHECKED PARK ALL OK
5/5	TOWN PARK	LOOSE DOGS	TOWN PARK	5 DOGS IN PARK TOLD 1 TO PUT ON LEASH
5/6	TOWN PARK	LOOSE DOGS	TOWN PARK	2 DOGS IN DOG RUN



# Town of Cairo Animal Control

May Date	Start Mileage	End Mileage	Fuel	Total Incidents	Total Violations Written	Dogs In Kennel
2023	—	—	—	82	4	—

Name	Type of Concern	Location	Disposition
5/13 MARIA	DOG BARKING	RT 23B	SPOKE TO OWNER GAVE LAST WARNING WILL WRITE TICKET NEXT TIME
5/13 BILL	CHECK WEIGHARE OF HORSES	SHOSIDE ROAD	SPOKE WITH PROPERTY WITH OWNERS - ALL OK WITH ANIMALS
5/14 TOWN PARK	LOOSE DOGS	TOWN PARK	NO DOGS IN PARK
5/15 MRS HYLAN	BIRD	727 MAIN ST.	SPOKE TO LADY - BIRD IN CEILING - CALLED MAINTENANCE IN HE WILL TAKE CARE OF
5/16 CAIRO COURT	Tickets	CAIRO COURT	COURT APPEARANCE FOR tickets
5/17 TOWN PARK	LOOSE DOGS	TOWN PARK	NO DOGS IN PARK
5/18 TOWN PARK	LOOSE DOGS	TOWN PARK	1 DOG IN DOG RUN
5/19 TOWN PARK	LOOSE DOGS	TOWN PARK	4 DOGS IN PARK ALL ON LEASH
5/20 TOWN PARK	LOOSE DOGS	TOWN PARK	NO DOGS IN PARK



# Town of Cairo Animal Control

DATE	Start Mileage	End Mileage	Fuel	Total Incidents	Total Violations Written	Dogs In Kennel
7/23/23	—	—	—	42	4	0

Name	Type of Concern	Location	Disposition
9/29 TOWN PARK	LOOSE DOGS	TOWN PARK	NO DOGS IN PARK
9/30 TOWN PARK	LOOSE DOGS	TOWN PARK	3 DOGS IN PARK 2 IN DOG RUN 1 ON LEASH
9/30 EMILY	WELFARE OF HORSES	SHOSIDE ROAD	CHARGED FOOD AND WATER FOR HORSES - WILL DO FOLLOWUP WITH HUMANE SOCIETY
9/30 TOWN	TRAINING	TOWN	TOOK 4 CLASSES ON LINE
9/31 TOWN PARK	LOOSE DOGS	TOWN PARK	2 DOGS IN DOG RUN
9/31 COLLETT	DOG BIT HORSE	88 MEADOW LANE	DOG BIT HORSE ON LEG 95 PERSON RIDING BY POWERS FOLLOWED IN MORN.

<b>TOWN OF CAIRO BOARD MEETING</b>
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<b>ASSESSOR'S MONTHLY REPORT</b>

**June 1, 2023**

**67 sales/transfers for the month of April --18 valid arms length sales**

**Grievance Tuesday, May 23, 2023:**

**16 petitions to the Board of Assessment Review --of which, 8 walk-in's grievance day**

**Final Roll for Town of Cairo July 1<sup>st</sup>, 2023**

**Janice Hull**

**Sole Assessor**



**TOWN OF CAIRO**  
**BUILDING & CODE ENFORCEMENT**  
**MONTHLY REPORT**  
**May 2023**

- (19)** Building Permits Issued
- (01)** Certificates of Occupancy Issued
- (16)** Certificates of Compliance Issued
- (21)** Municipal Searches
- (02)** New Violations & Complaints
- (01)** Court Cases for trial
- (01)** Cases in court
- (36)** Total Inspections were performed on current projects, complaints and violations.
- (00)** Unsafe Building rectified

**Monthly Fees for March \$6,841.17**

**Year To Date Total \$24,964.50**



## **Library Report- May 2023**

Wifi use: 400 +

Circulation: 2,685

Attendance: 1,055

Room's use: 95

Computer use: 162

Reference questions: 32

New library cards: 17

Peace makers had their meeting on May 6th

Still Life art class on May 11th.

Estate Planning seminar on May 18th

Art Exchange group hosted a meeting on May 23rd

Historical society hosted a meeting on May 25th

Vet 2 Vet meets every monday for coffee hour with an average of 10-12 vets in attendance

### Programs:

Storytime every Tuesday at 10:30am (attendance 76 in May)

24 take and make mother's day crafts were handed out. These crafts were for children 5-10 years old.

Battle of the books first meeting on May 24th at 4:30pm. For children going into 5th grade-7th grade. (3 children were in attendance) Next meeting will be on June 15th.

Book club for adults; virtual and in person. Last Wednesday of the month

## May Monthly report for June 2023 meeting

Cairo Police Department  
Town Hall  
P.O. Box 728  
Cairo N.Y. 12413

Phone (518)622-3120 ext. 117 or 118  
Fax (518)622-8418

e-mail [Cairopolice@townofcairo.com](mailto:Cairopolice@townofcairo.com)  
Cell (518)-965-5553

From: Sergeant Busch #110  
Town of Cairo Police Department

To: Jason Watts  
Town Board Members

Re: Report of activities-Month from **May 1st, 2023 thru May 31st, 2023**

(A) Patrol mileage:

Ford 2016 Explorer	574- 876	Total mi = 74,843
Ford 2018 Explorer	575- 367	Total mi = 102,069
Ford 2021 Explorer	576- 575	Total mi = 17,690
Ford 2015 Explorer	577- 0	Total mi = 141,286

**Total Miles All= 1,818**

(B) Criminal Complaints= 5

TOTAL MANDATED POLICE SJS Incident Reports= **53**

Aid citizens/requests/services= 599

**Total= 652**

(C) Total Accident Responses = **9**

(D) Total Number of Arrests = **5**

Felony Charged = **0**

Misdemeanor charged = **3**

Violation charged= **8**

(E) Total Uniform Traffic Tickets Issued= **3**



From the desk of  
Town of Cairo Tax Collector

June 1, 2023

To: Supervisor Watts & the Cairo Town Board

Re: Tax Collector's Monthly Report for May 2023

- I have attached a Collection Summary which reflects all transactions through May 31, 2023. As indicated, 89% of the warrant has been collected representing an amount of \$7,484,694.42. The penalty amount collected for May was \$5102.27 with a cumulative amount of \$14,773.91. The second notice fee amount for May was \$108.00. The uncollected amount is \$966,836.45
- On May 10, 2023 a check in the amount of \$110,000.00 was written to the Greene County Treasurer to be applied to the tax warrant. Checks will continue to be issued to the county by the 15<sup>th</sup> of each month as required by law.
- On May 10, 2023 a check in the amount of \$3202.73 was issued to the Town of Cairo in payment of April interest (\$6.89), and April penalties (\$3195.84) Checks will continue to be issued to the town by the 15<sup>th</sup> of each month for penalties and interest as required by law.
- Office hours for the month of June will be Tuesday through Thursday from 10am to 2pm or by appointment.
- Please let me know if you have any questions or concerns.

Respectfully submitted,

Susan Hilgendorff  
Tax Collector



# Town of Cairo Town & County 2023

## Collection Summary

Batches 1 thru 225 - Payment Types Only

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2023	7484694.42	14773.91	0.00	108.00	966836.45
<b>Totals:</b>	<b>7484694.42</b>	<b>14773.91</b>	<b>0.00</b>	<b>108.00</b>	<b>966836.45</b>

### Collection Statistics:

<b>Number of Postings:</b> 4010 <b>Percentage Collected:</b> 89% <b>Number of Adjustments:</b> 0 <b>Number of Voids:</b> 39 <b>Number of Returned Payments:</b> 0 <b>Number Refunded Duplicate Pmnts:</b> 15 <b>Total Refunded:</b> 12143.14 <b>Notice Handling Fees Collected:</b> 108.00	<b>Cash:</b> 207085.39 <b>Check:</b> 6655568.28 <b>Other:</b> 636922.97 <hr/> <b>Total:</b> 7499576.64 <b>Minus Duplicate/Over Payments:</b> 0.31 <hr/> <div style="text-align: right;"><b>7499576.33</b></div> <b>Taxes:</b> 7484694.42 <b>Penalty:</b> 14773.91 <b>Surcharge:</b> 0.00 <b>Ret. Check Fees:</b> 0.00 <b>Notice Fees:</b> 108.00 <hr/> <b>Total:</b> 7499576.33 <b>Minus Direct / Under Payments:</b> <b>0 Direct:</b> 0.00 <b>0 Under:</b> 0.00 <hr/> <div style="text-align: right;"><b>7499576.33</b></div>
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#### Received Via:

On-Line: 301  
 Mail: 2428  
 Counter: 301  
 At BOGC: 962

### Other Payment Type Breakout:

Credit Card:	2	2743.11
Money Order:	6	9951.94
Online Payment:	300	624227.92