



**TOWN OF CAIRO PLANNING BOARD**  
**PO Box 728, Cairo, NY 12413**  
**Chairman-Joseph Hasenkopf**  
**Email: [planning@townofcairo.com](mailto:planning@townofcairo.com)**

### **Meeting Minutes**

**June 01, 2023**

**The Planning Board meeting was held in the Town Hall.**

**Members Present:** Joseph Hasenkopf, Allen Veverka, Ed Forrester, Beth Hansen, Kevin Hicks and Richard Lorenz (Alternate)

#### **Pledge of Allegiance.**

**Approval of May 04, 2023, Meeting Minutes.** Allen made a motion to approve the minutes with two corrections made, Kevin seconded the motion. All in favor.

#### **Public Hearings:**

- 1. 2023-0501P Thomas McManus/Alton MacDonald SUB 75 Old Farm Lane Tax (100.00-1-20.1)**

Applicant proposes a lot line adjustment for 50' private road.

Alton MacDonald presented the project.

There were no questions posed by the public.

**2. 2023-0502P Steve Worth/Elizabeth Holdren 980 Indian Ridge Rd.  
SUB Tax (85.00-3-30)**

The applicant proposes a plan to subdivide eight acres from existing property.

Logan Worth presented his project.

A neighbor questioned the process of the planning board regarding notifications.  
Explained by Joseph H.

**Business**

**1. 2023-0501P Thomas McManus/Alton MacDonald SUB 75 Old Farm  
Lane Tax (100.00-1-20.1)**

Applicant proposes a lot line adjustment for 50' private road.

- a. Application fee received 5/25/2023
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA form negative.

Allen made a motion to close the public hearing, seconded by Kevin, all in favor.  
Liz made a motion to approve the project, seconded by Allen, all in favor.

**2. 2023-0502P Steve Worth/Elizabeth Holdren 980 Indian Ridge Rd.  
SUB Tax (85.00-3-30)**

The applicant proposes a plan to subdivide eight acres from existing property.

- a. Application fee paid.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA form negative.

Kevin made a motion to close the public hearing, seconded by Allen, all in favor.  
Allen made a motion to approve the project, seconded by Kevin, all in favor.

**3. 2023-0302P Michael Sandberg 37 County Route 85. SUP**  
**Tax(101.00-1-2.1)**  
**Absent June 2023, email sent 6/20/23**

The applicant has proposed a two-story renovation to repair and rehabilitate building of rental units.

- a. Application fee paid.
- b. Site plan received.
- c. Special Use Application received.
- d. Zoning officer letter received.
- e. SEQRA negative.

Asbestos report requested by Board and received.

A letter from the applicant is needed for Mr. Langsford/a representative to represent them.

Plans are needed to proceed.

Public hearing remains open.

**4. 2022-1202P The Mill/Robert Martin 55 Route 85 SUP**  
**Tax(101.00-1-2.2)**

Applicant has proposed a sawmill operation on existing property.

Board waiting on plans, received at June meeting.

- a. New App fee received.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA negative.

Kevin made a motion to close the public hearing, seconded by Liz, all in favor.

Kevin made a motion to approve the project, seconded by Liz, all in favor.

**NEW BUSINESS**

1. **2023-0503P      Town Line Motorsports of Cairo      7186 Rt. 32      SUP      Tax**  
**(118.00-3-1.112)**  
**Absent May 2023**  
**Absent June 2023, email sent 6/20/23**

Applicant proposes a change of use from restaurants to motorsports sales and service.

- a.      Application fee due.
- b.      Site plan received.
- c.      Subdivision Application received.
- d.      Zoning officer letter received.
- e.      SEQRA.

2. **2023-0101Z/P      Dyer/Esslie      14 Gioia Drive      SUP      Tax      100.00-3-**  
**15)**

**Absent May 2023**

Applicants propose a lot-line adjustment.

Public Hearing scheduled for July 2023.

- a.      Application fee received.
- b.      Site plan received.
- c.      Subdivision Application received.
- d.      Zoning officer letter.
- e.      SEQRA.

3. **2023-0505P      American Homes/Patrick Kennedy      2993 Rt. 23B      SUP**  
**Tax (**

**Absent May 2023**

**Absent June 2023, email sent 6/20/23.**

**Application was for a sign permit, which was received from building department**  
**week of June 11, 2023, per Mr. Kennedy.**

**Town of Cairo Planning Board Meeting Minutes, June 01, 2023 final draft**

Applicant wishes to erect freestanding business sign, 3.5' X 7' with metal posts.

Need tax ID

- a. Application fee due.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter .
- e. SEQRA.

**4. 2022-0903P      Steven Rucano      Off R. McLaren Rd. Ext.      SUP**  
**Tax(119.00-6-31)**

Applicant wishes to construct 40x100 pole barn for truck storage/repairs, in commercial zone with no customers present.

Sign: Parking for trucks and trailers.

Public Hearing scheduled for July 2023.

- a. Application fee paid.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter .
- e. SEQRA.

Public hearing scheduled for July.

**5. 2023-0501P      George Bauer/Gary Harvey      732 Route 67      SUB**  
**Tax(102.00-2-9.1)**

Applicant plans a minor 2-lot subdivision.

- a. Application fee paid 6/1/23.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter .
- e. SEQRA.

Public hearing scheduled for July.

**Town of Cairo Planning Board Meeting Minutes, June 01, 2023 final draft**

Allen V. addressed the board with questions and concerns he has and would like to find resolution to.

- a. The building inspector is not shutting down active or unapproved projects in the town.
- b. Question on who the liaison is to Planning Board meeting.
  - i. Determined to be the Town Board, possibly the Town Supervisor.
- c. Allen would like to know why the building inspector is going to the tax office to find out if he's paying taxes on his storage shed.

To be revisited.

Allen made a motion to end the meeting, seconded by Kevin. All in favor.

Respectfully submitted,

Donna M. Vollmer

Planning Board Secretary