



Minutes

Town of Cairo

Wednesday June 21, 2023

Cairo Town Workshop @ 7:00pm

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday, June 21, 2023, at the Town Hall, Main Street, Cairo, New York. Supervisor Watts called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords Council Member Flaherty, Council Member Powers.

APPROVAL OF MINUTES:

May 17, 2023:

Offered by Council Member Powers and seconded by Council Member Cords.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Powers – Aye, Council Member Flaherty – Aye. Motion Carried.

New Business:

1. The burned Commercial Bldg. Stacy Sprague was here from Code Enforcement stating that an engineer talked to her about the burnt out building on the corner of Main St. and Bross is not in sound shape and must come down. The owner of the property does not want take it down. The board will have to make a resolution that the building will have to come down. Supervisor Watts has be in touch Shaun Groden County Administrator and Harry Lennon with the Legislator to see what possibilities there are.
2. New York Citizen Audit Group came to talk to the Town Board. They learn more about our findings and want the town to become a volunteer, or make a donation to support their legal efforts and hold officials accountable. They have found more votes cast than voters and other problems. The Town Board would like more information. They will come to the next meeting.
3. Advertise for Bids for Cleaning Companies for 2024: There have been rooms that have not been cleaned and have not been rooms that have not been put the contract. Will advertise for cleaning companies for the 2024 year.
4. Don Gibson called the town for water out of the hydrant by the soccer field that they are fixing. Supervisor Watts is getting in touch with the water department so see it there will be enough water.

Old Business:

1. 2023 CFA re-Submission for Senior Exercise Area/Playground Project at the Town Park; Barton & Loguidice. Resubmitting at \$2000.00. The grant would be \$290,000.00 and with the Town being \$290,000.00 as well. The Town has no funds at this. The Board hold town all but on hold.
2. There were two companies that provided quotes on three types of signs, the third company-had a negative reply received.

Correspondence:

1. The Inspection Summary Report for the Cairo Summer Recreation; the one was the Bathroom was Toilets, privies, Lavatories-Provided, Constructed/Maintained. Health personnel- Qualified health Director, First Aid and CPR Certified Staff, There is a staff member being certified.

Resolution No. 2023-131 “Approve the Sale of the Easement/Right-of-Way on Lake Mills Road”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, Joseph Esposito & Pat Joe Management Company, LLC had an appraisal done of the easement/right-of-way on Lake Mills Road.

WHEREAS, Accredited Appraisal Services has Determined that the value of the lands encumbered by the easement to be \$2,800.00; therefore,

BE IT RESOLVED, that the Town Board has previously determined that the granting of a right-of-way will not impede or prevent in any way, the use of the subject property by the Town for its intended uses and has no value to the Town for its intended uses and has no value to the Town: Furthermore,

BE IT RESOLVED, that the Town Board does hereby approve the sale of the easement/right-of-way on Lake Mills Road for the appraised value of \$2,800.00.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye, and Council Member Flaherty – Aye.

Resolution No. 2023-132 “Approve Pay Increase for Police Administrative Duties”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, there is a need for a police officer to be assigned administrative duties allowing access to confidential information and clearance to records which will alleviate the clerical workload that the Officer-in-Charge has been performing.

BE IT RESOLVED, that the Town Board does hereby approve the hourly pay rate from \$23.00 to \$25.30 per hour for Eyal Saad to perform administrative duties effective June 14, 2023(first pay date of the current pay period).

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-133 “Accept Sewer Penalties”

Offered by Supervisor Watts and seconded by Council Member Powers

WHEREAS, it is necessary for the Sewer Billing to be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, the Town Board does hereby the Sewer Penalty from the Water/Sewer Administrator in the amount of \$1,907.45 dated June 8th, 2023.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-134 “Approve Full Time to Part Time Laborer/Mechanic-Spring”

Offered by Council Member Bogins and seconded by Council Member Cords.

WHEREAS, the Town of Cairo Highway Department has a vacancy and is in need of a part time mechanic.

WHEREAS, the Town of Cairo Highway Department has hired Tim Spring as a full time employee at an hourly rate of \$22.61 per hour.

BE IT RESOLVED, that Cairo Town Board does hereby approve the switching of full to part time Laborer/Mechanic of Time Spring and to continue to pay him at an hourly rate of \$22.61 effective July 6, 2023.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-135 “Approve to Purchase Topsoil & Landscaping for Town Park”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Angelo Canna Town Park is in need of Topsoil and Landscaping around the park and the Town of Cairo currently has uncommitted ARPA funds available.

BE IT RESOLVED, that the town board does hereby approve to use up to \$10,000.00 in ARPA funds for the purchase of Topsoil and Landscaping items for the Town Park.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-136 “Approve to Purchase Town Sign for the Town Hall”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, the Town Sign in front of the Town Hall is broken and the Company that provides service for the sign (Stewart Signs in Florida) is required to assist but they are unresponsive when we have electricians on site trying to repair the sign.

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore be it

BE IT ALSO RESOLVED, that the town board does hereby approve to purchase a new sign from **Matthew Signs or Saxton Sign Corp** (circle the company chosen) not to exceed the amount of \$ 18,756.90 .

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Abstain. Motion Carried.

Resolution No. 2023-137 “Advertise for Bid to Fix the Catch Basin by the Library”

Offered Council Member Flaherty and seconded by Supervisor Watts.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the advertisement to repair the catch basin by the Library.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-138 “Advertise for Bid to Pave the Cairo Police Parking Lot”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, the parking lot for the Cairo Police Department needs to be paved.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approved the advertisement to pave the Cairo Police Departments parking lot.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-139 “Advertise for Bid to Pave the Upper Parking Lot at the Town Hall”

Offered by Supervisor Watts and seconded by Council Member Powers.

WHEREAS, the upper parking lot for the Cairo Town Hall needs to be paved.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the advertisement to pave the upper parking lot at the Cairo Town Hall.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried

Resolution No. 2023-140 “Authorize Supervisor to Sign the Contract with Intelligent Technology Solutions, Inc.”

Offered by Council Member Flaherty and seconded by Council Member Cords.

WHEREAS, the current license has expired with Intelligent Technology Solutions, Inc. (ITS); and

WHEREAS, the Town of Cairo plans to migrate to a VOIP system in 2024 which will require to upgrade and replace the current router; and

WHEREAS, ITS has provided two quotes to choose from, **Option 1: \$1,150.00** is renewing the router under the old model for one year subscription, which will not support VOIP that is scheduled for 2024; **Option 2: \$7,220.00** is to replace the router with a 5 year subscription which will accommodate the future migration to VOIP. Therefore;

BE IT RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the contract with ITS for Option **2** in the amount of **\$ 7,220.00**.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-141 “Authorize Salary Increase for Justice Clerk”

Offered by Council Member Flaherty and seconded by Council Member Cords.

WHEREAS, there is a need to hire and retain qualified court clerk positions with unique skills, mandatory background checks, retention of information and confidentiality.

WHEREAS, the salary/hourly rate currently being offered for Justice Clerks is insufficient to retain and/or hire interested candidates when vacancies are available.

BE IT RESOLVED, that the town Board does hereby approve the hourly pay rate from \$19.17 to \$22.25 per hour not to exceed 40 hours per week (annual salary from \$39,870 to \$46,800) for Kathleen Costanzo effective June 28, 2023.

(ROLL CALL) *Supervisor Watts – Abstain, Council Member Bogins – Abstain, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.*

EXECUTIVE SESSION: *At 8:10 pm Supervisor Watts called the Executive Session and Council Member Flaherty to order at 9:06 PM Council Member Powers closed the meeting and seconded Council Member Flaherty.*

Adjourn Town Board Meeting @ 9:12 pm

Offered by Council Member Powers and seconded by Council Member Bogins.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Respectfully Submitted

Kathy Rockefeller
Deputy Town Clerk