



TOWN OF CAIRO PLANNING BOARD
PO Box 728, Cairo, NY 12413
Chairman-Joseph Hasenkopf
Email: planning@townofcairo.com

Meeting Minutes

July 6, 2023

The Planning Board meeting was held in the Town Hall.

Members Present: Joseph Hasenkopf, Allen Veverka, Ed Forrester, Beth Hansen,
Kevin Hicks and Richard Lorenz (Alternate)

Pledge of Allegiance.

Approval of June 01, 2023, Meeting Minutes. One date to be corrected. Allen made a motion to approve as amended, seconded by Kevin. All in favor.

Public Hearings:

- 1. 2023-0101Z/P Dyer/Esslie 14 Gioia Drive SUP Tax 100.00-3-15)**

Applicants propose a lot-line adjustment.

Marc V. presented the project.

There were no questions posed by the public.

Town of Cairo Planning Board Meeting Minutes, July 06, 2023

**2. 2022-0903P Steven Rucano Off R. McLaren Rd. Ext. SUP
Tax(119.00-6-31)**

Applicant wishes to construct a 40x100 pole barn for truck storage/repairs, in commercial zone with no customers present.

Sign: Parking for trucks and trailers.

Applicant was Absent.

**3. 2023-0501P George Bauer/Gary Harvey 732 Route 67 SUB
Tax(102.00-2-9.1)**

Applicant plans a minor 2-lot subdivision.

Gary H. presented the project.

There were no questions posed by the public.

Business

**1. 2023-0101Z/P Dyer/Esslie 14 Gioia Drive SUP Tax 100.00-
3-15)**

Absent May 2023

Applicants propose a lot-line adjustment.

- a. Application fee received.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter.
- e. SEQRA negative.

Maps needed for stamp and signature.

Allen made a motion to close the public hearing, seconded by Rich. All were in favor.

Allen made a motion to approve the project, seconded by Kevin, all were in favor.

**2. 2022-0903P Steven Rucano Off R. McLaren Rd. Ext. SUP
Tax(119.00-6-31)**

Applicant wishes to construct a 40x100 pole barn for truck storage/repairs, in commercial zone with no customers present.

Town of Cairo Planning Board Meeting Minutes, July 06, 2023

Sign permit: Parking for Trucks and Trailers.

Absent 7/2023

- a. Application fee paid.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter .
- e. SEQRA.

**3. 2023-0501P George Bauer/Gary Harvey 732 Route 67 SUB
Tax(102.00-2-9.1)**

Applicant plans a minor 2-lot subdivision.

- a. Application fee paid 6/1/23.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter .
- e. SEQRA negative.

Allen made a motion to close the public hearing, seconded by Liz. All were in favor.
Allen made a motion to approve the project, seconded by Rich. All were in favor.

OLD BUSINESS

**1. 2023-0302P Michael Sandberg 37 County Route 85. SUP
Tax(101.00-1-2.1)**

Absent June 2023, email sent 6/20/23

Absent July 2023.

The applicant has proposed a two-story renovation to repair and rehabilitate building of rental units.

- a. Application fee paid.
- b. Site plan received.
- c. Special Use Application received.
- d. Zoning officer letter received.
- e. SEQRA negative.

Town of Cairo Planning Board Meeting Minutes, July 06, 2023

Asbestos report requested by Board and received.

A letter from the applicant is needed for Mr. Langsford/any representative to represent them.

Plans are needed to proceed.

Public hearing remains open.

NEW BUSINESS

1. **2023-0503P Town Line Motorsports of Cairo 7186 Rt. 32 SUP Tax**
(118.00-3-1.112)
Absent May 2023
Absent June 2023, email sent 6/20/23

Applicant proposes a change of use from restaurants to motorsports sales and service.

- a. Application fee paid.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA negative.

John D. presented his project to the board. The proposal includes a motorcycle and side-by-side business as well as a 4X8 sign installation.

Allen made a motion to waive a public hearing, Liz seconded, all in favor.

Allen made a motion to approve the project and sign, seconded by Kevin, all in favor.

2. **2023-0701P Alanna Navitski 5599 NYS 23, Acra SUP Tax (82.00-3-**
11)

The applicant is in contract to buy this property and plans to move currently operating childcare business.

- a. Application fee paid.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA negative.

Town of Cairo Planning Board Meeting Minutes, July 06, 2023

Alanna N. presented her project to the Board. Building formerly used for office space.

Currently 8 toddlers in attendance of the program and 2 pre-school age classes.

There will be no buses.

Allen made a motion to waive a public hearing. Seconded by Liz. All in favor.

Kevin made a motion to approve the project. Seconded by Ed. All in favor.

**3. 2023-0702P Robert Ihlenburg, PLS/Paul Kelly 1752 Rte. 67 SUB Tax
(67.00-5-15.12)**

The applicants wish to subdivide existing 7.8 acre parcel with house and garage into two parcels. Lot 1 = 2 acres, and lot 2 = 5.8 acres.

- a. Application fee due, bringing check to Town Clerk.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA.

Public hearing scheduled for August 2023.

Applicants to provide more information about septic, wells, and driveway permit.

**4. 2023-0703P R. Ihlenburg/Aquisto 597 Doman Rd. SUB Tax
(67.00-1-32)**

The applicants wish to subdivide the existing 10 acre parcel with 2 residences, into two lots. Lot 1=4 acres, and Lot 2 = 6 acres.

- a. Application fee \$250 due.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA form needed.

Public hearing scheduled for August 2023.

Town of Cairo Planning Board Meeting Minutes, July 06, 2023

Applicants to provide more information regarding potential new driveways and well agreement.

5. 2023-0704P Gary Harvey/David Clark 647 Indian Ridge Rd. SUB Tax (102.00-2-16)

The applicants wish to subdivide the existing 39.3 acre parcel into two lots. Lot 1= 25.3 acre and Lot 2 = 14.0 acre.

- a. Application fee \$250 due.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA.

Public hearing scheduled for August 2023.

6. 2023-0705P Tom Story 406 Ross Ruland Rd. SUB Tax (118.00-4-15)

The applicant requests a lot-line adjustment to divide existing 8.4 acre parcel into two lots. North Lot = 2 acres to be sold to neighbor, Rip Van Winkle Rod & Gun Club, existing lot reduced to 6.4 acre.

Absent July 2023

- a. Application fee \$250 due.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA.

Allen made a motion to adjourn the meeting. All were in favor.

Respectfully submitted,

Donna Vollmer

Planning Board secretary.