



Minutes

Town of Cairo

Workshop Meeting

Wednesday, October 18th, 2023

Location: Town Hall Meeting Room (Court Room)

The board had department budget meetings starting at 6:30pm and ending at 7:11pm

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday, October 18th, 2023, at the Town Hall, Main Street, Cairo, New York. Supervisor Watts called the meeting to order at 7:12PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Cords, Council Member Bogins, Council Member Powers, Council Member Flaherty

New Business:

- Town of Cairo Dog Control Officer
 - Price quote from a Sherry Vieta for being the dog control officer for the Town of Cairo, private contractor who also takes care of other Towns in the County. No other charges, just a flat yearly fee, will be a yearly contract until further notice.
 - *Resolution No. 2023-198*
- Use of the Town Park – Greene County Fireman’s Convention
 - Request use of the park for Mardi Gras Parade next year.
 - *Resolution No. 2023-201*
- Lease Mountain Avenue Soccer Fields
 - Time for the Town to renew the lease.
 - *Resolution No. 2023-202*
- Public Hearing on November 6th, 2023 on Preliminary Budget
 - Will be posted in the paper, 7pm on Nov. 6th, 2023.
 - *Resolution No. 2023-206*
- Justice Department – JCAP Grant
 - *Resolution No. 2023-207*

Resolution No. 2023-198 “Appoint and Set Salary of Dog Control Officer for the Town of Cairo”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Town of Cairo has a vacancy for a dog control officer for the Town of Cairo.

Therefore;

BE IT RESOLVED that the Town Board of the Town of Cairo does hereby appoint Sherry Vieta as the Dog Control Officer and set their yearly salary at \$7,500.00 paid in equal monthly payments effective immediately.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye and Council Members Flaherty – Aye. Motion Carried.

Resolution No. 2023-199 “Budget Amendments and Payment of Bills on Abstract #309 for September Payables & Prepaids”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore,

BE IT RESOLVED, the Town Board does hereby authorize that Abstract #308 Payables and Prepaids, consisting of V3 #00765-00856 in the amount of \$ 540,460.55 is approved for payment; The total amount to be paid from the:

General Fund -	\$ 99,966.43	Hydrant –	\$ -0-
Highway Fund -	\$ 424,417.52	Capital Projects -	\$ -0-
Street Lighting -	\$ 5,379.76	Sidewalk -	\$ -0-
Sewer Fund -	\$ 4,571.61	Trust & Agency -	\$ 4,136.60
Water Fund -	\$ 1,988.63	Special Fire -	\$ -0-

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye, Council Member Flaherty – Aye. Motion Carried.

Resolution No. 2023-200 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Bogins and seconded by Council Member Cords.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for September 2023.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye, Council Member Flaherty – Aye. Motion Carried.

Resolution No. 2023-201 “Approve Request Use of Town Park”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, the Round Top Fire District along with the assistance of neighboring Town Fire Companies will be hosting the annual Greene County Firemen’s Convention on Friday, September 6th, 2024 and Saturday, September 7th, 2024; and,

WHEREAS, there will be a Mardi Gras parade on Friday, September 6th, 2024 and a dress parade on Saturday, September 7th, 2024 with refreshments provided following the both parades at the Angelo Canna Town Park; and,

WHEREAS, the Round Top Fire District is requesting a two-day approval of the use of alcohol during the Greene County Firemen’s Convention at the Angelo Canna Town Park for the dates of September 6, 2024 and September 7th, 2024; Therefore,

BE IT RESOLVED, the Town Board does hereby approve the use of the Town Park and the use of alcohol at the Angelo Canna Town Park for September 6th, 2024 and September 7th, 2024 during the Greene County Firemen’s Convention.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye, Council Member Flaherty – Aye. Motion Carried.

Resolution No. 2023-202 “Lease for Mountain Avenue Soccer Park”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, the home of the Rip Van Winkle Soccer Club for many years has been the Mountain Avenue Soccer Field; and,

WHEREAS, previously the Rip Van Winkle Soccer Club was in an agreement with the Town of Cairo for a lease in the amount of \$1.00 for use of this field; and,

WHEREAS, the Rip Van Winkle Soccer Club is requesting a renewal of that lease for a period of 10 years to continue providing a place for many of the communities children to learn and to play soccer commencing on January 1st, 2024; Therefore,

BE IT RESOLVED, the Town Board does hereby approve the lease with the Rip Van Winkle Soccer Club for use of the Mountain Ave. Soccer Field for a period of 10 years commencing on January 1st, 2024.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye, Council Member Flaherty – Aye. Motion Carried.

Resolution No. 2023-203 “Amend 2023 Budget to Correct Balances on Expenditure Accounts”

Offered by Council Member Bogins and seconded by Council Member Cords.

WHEREAS, in order to cover future obligations on expenditure accounts for 2023, adjustments increases are required to the budget accounts to avoid negative balances; and

WHEREAS, it is necessary for all expenditure accounts to have a positive balance; therefore,

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2023 as follows:

Transfer From:	Amount:	Transfer To:	Amount:
DA-5130-2	\$ 100,000.00	DA-5110-150	\$ 100,000.00

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye, Council Member Flaherty – Aye. Motion Carried.

Resolution No. 2023-204 “Amend Employee Policy to Increase Health Reimbursement Arrangement (HRA) Levels”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, The Town of Cairo has been informed that the deductible for health care coverage will be increased for the 2024 calendar year; and

WHEREAS, the Town of Cairo wishes to increase the level of the HRA contribution in order to cover such increase. Therefore,

BE IT RESOLVED that the Town of Cairo coverage for HRA shall be and hereby is increased to \$4,650.00 for individual and \$9,300.00 for family coverage.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye, Council Member Flaherty – Aye. Motion Carried.

Resolution No. 2023-205 “Approve to Hiring Full Time Justice Court Office Administrative Assistant”

Offered by Council Member Powers and seconded by Council Member Bogins.

WHEREAS, the Town of Cairo Court has a vacancy and need of a full time Justice Court Office Administrative Assistant

WHEREAS, the Town of Cairo Court has hired Sam June at an hourly rate of \$20.50 per hour effective November 6th, 2023

BE IT RESOLVED, that Cairo Town Board does hereby approve the hiring of Sam June, at the rate of \$20.50 per hour, not to exceed 40 hours/per week, effective November 6th, 2023.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye, Council Member Flaherty – Aye. Motion Carried.

Resolution No. 2023-206 “Authorizing Public Hearing”

Offered by Council Member Flaherty and seconded by Supervisor Watts.

WHEREAS, the Town of Cairo is required to hold a Public Hearing introducing the preliminary Budget to the Town of Cairo Residents. Therefore;

BE IT RESOLVED that on November 6th, 2023 at 7:00pm, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to present the Preliminary Budget to the residents of the Town of Cairo.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye, Council Member Flaherty – Aye. Motion Carried.

Resolution No. 2023-207 “Approve Justice Department to Apply for the 2023-2024 JCAP Grant”

Offered by Council Member Bogins and seconded by Council Member Flaherty.

WHEREAS, the Town Board of the Town of Cairo, The Town of Cairo Justice Court needs, (2) Heavy-duty Cast Small Desk Seal, (2) Legal size Criminal File Folder BUFF, (4) Legal Size Colored Criminal File Folders, (2) Rectangle Tables, (1) Garrett Metal Detector Super Scanner Handheld Metal Detector, and (2) Standing Desk Converters,

WHEREAS, there is a 2023-2024 Justice Court Assistance Program (JCAP) available,

BE IT RESOLVED, Town Board of the Town of Cairo, authorizes the Cairo Town Court, to apply for a JCAP grant in the 2023-2024 grant cycle up to \$30,000.00.

Supervisor Watts – Aye, Council Member Cords – Aye, Council Member Bogins – Aye, Council Member Powers – Aye, Council Member Flaherty – Aye. Motion Carried.

Public Monthly Reports: (Not Discussed)

- Police Department
 - Total mileage for cars 574/575/576/577: 1,018
 - 6 Criminal Complaints / 58 Incident Reports / 529 Aid citizens/requests/services
 - 8 accident responses / 6 arrests / 0 felonies / 2 misdemeanors / 5 violations / 2 traffic tickets

Adjourn Town Board Meeting @ 7:28 PM

Offered by Council Member Cords and seconded by Council Member Bogins.

Supervisor Watts –Aye, Council Member Cords-Aye, Council Member Bogins- Aye, Council Member Power –Aye, and Council Member Flaherty – Aye. Motion Carried.

Respectfully Submitted,

Kayla L. McAlister
Cairo Town Clerk