



Minutes

Town of Cairo

Monday December 4th, 2023

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday, December 4th, 2023, at the Town Hall, Main Street, Cairo, New York. Council Member Cords called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Council Member Bogins, Council Member Cords, Council Member Powers.

Absent: Supervisor Watts, Council Member Flaherty

Minutes:

November 15th, 2023:

Offered by Council Member Cords and seconded by Council Member Bogins.

Supervisor Watts – Absent, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

New Business:

- Reappointment of Diana Benoit term on the Cairo Public Library Board of Trustees
 - Will need to be approved next year with the new board.

Public Comments:

- Mark Gorelick asked about the board of trustee, when that would be approved; somewhere in the January
- Woman asked when the next meeting was; December 20th. She also commented on how the lights looked very nice out front of the Town Hall.

Resolution No. 2023-228 “Accept Sewer Use Billing”

Offered by Council Member Bogins and seconded by Council Member Cords.

WHEREAS, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$30,816.28 dated November 1st, 2023

Supervisor Watts – Absent, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-229 “Amend 2023 Budget to Pay Yearly Retirement Bill

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, in order to save money for the town of Cairo, the Town Board would like to pay the yearly retirement bill with the discount; and

WHEREAS, there is excess on general and highway fund balance for the adjustment; therefore,

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line for the general and highway funds as follow:

Transfer From: (Debit)	Amount:	Transfer To: (Credit)	Amount:
A0-912-000	\$185,056.00	A0-9010-8	\$185,056.00
DA-912-000	\$45,070.00	DA-9010-8	\$45,070.00

Supervisor Watts – Absent, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-230 “Budget Amendments and payment of Bills on Abstract #311 for November Payables & Prepaids”

Offered by Council Member Bogins and seconded by Council Member Cords.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore,

BE IT RESOLVED, the Town Board does hereby authorize that Abstract #311 Payables and Prepaids, consisting of V3 #00931-01010 in the amount of \$ 351,654.82 is approved for payment;

The total amount to be paid from the:

General Fund -	\$ 208,137.25	Hydrant –	\$ -0-
Highway Fund -	\$ 80,738.18	Capital Projects -	\$ -0-
Street Lighting -	\$ 6,360.60	Sidewalk -	\$ -0-
Sewer Fund -	\$ 44,402.53	Trust & Agency -	\$ 3,324.72
Water Fund -	\$ 8,691.54	Special Fire -	\$ -0-

Supervisor Watts – Absent, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-231 “Authorize Supervisor to Sign 2024 Columbia Greene Humane Society/SPCA Contract”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, the Town of Cairo has received the Columbia Greene Humane Society/SPCA contract for January 1st, 2024 – December 31st, 2024 for approval and the contract covers the fee schedule and housing and care of dogs seized by Animal Control. Therefore;

BE IT RESOLVED, that the Town Board does hereby authorize the Town Supervisor to sign the 2024 Columbia-Greene Humane Society/SPCA contract.

Supervisor Watts – Absent, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-232 “Amend 2023 Budget to Correct Balances on Expenditure Accounts”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, some of the expenditure accounts from 2023 have a negative balance; and

WHEREAS, it is necessary for all expenditure accounts to have a positive balance; therefore

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2023 as follows:

Transfer From: (Credit)	Amount:	Transfer To: (Debit)	Amount:
SS-9710-7	\$1,000.00	SS-9710-6	\$1,000.00

A0-9730-6

\$0.29

A0-9710-6

\$0.29

Supervisor Watts – Absent, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-233 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for November 2023.

Supervisor Watts – Absent, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Public Monthly Reports: (Not Discussed)

- Ambulance
 - Total calls – 110 / transported calls – 94 (December)
- Assessor
 - 26 sales/transfers for the month of October
 - 10 valid arm’s length
- Police Department
 - Total mileage for cars 574/575/576/577: 1,682
 - 13 Criminal Complaints / 82 Incident Reports / 343 Aid citizens/requests/services
 - 8 accident responses / 4 arrests / 0 felonies / 3 misdemeanors / 2 violations / 6 traffic tickets
- Library
 - October
 - Wifi use of 404+ / 1,807 items circulated / 1,383 in attendance / room use of 106
 - 183 of computer use / 131 reference questions / 12 new library cards
- Building and Code
 - November
 - 18 building permits / 7 municipal searches / 32 total inspections
 - 3 certificates of occupancy / 6 certificates of compliance
 - 1 new violations & complaints / 1 court case for trial / 2 cases in court

Adjourn Town Board Meeting @ 7:10PM

Offered by Council Member Powers and seconded by Council Member Cords.

Supervisor Watts – Absent, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Powers – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk