



Minutes

Town of Cairo

Wednesday December 20th, 2023

Town Workshop Meeting @ 7:00PM

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday, December 20th, 2023, at the Town Hall, Main Street, Cairo, New York. Council Member Cords called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Flaherty, Council Member Powers.

Absent: Council Member Cords

Minutes:

November 6th, 2023:

Offered by Council Member Bogins and seconded by Supervisor Watts.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

December 4th, 2023:

TABLED

New Business:

- Amend Local Law #4 of 2018 – Cairo Zoning Law for Main Street Commercial District
 - This law restricted bottom store front on Main Street from being changed from Commercial to residential if it was already commercial
 - This currently expired and needed to be re-addressed and voted on to stay the same, with a public hearing or let it be go back to where commercial can be changed to residential
 - The CDF (Diana Benoit) states that trying to revitalize Main Street that the people who would be interested in changing the storefronts of their own building into residential are usually that people who don't live here and don't care if Main Street gets revitalized.
 - The commercial property law staying the same would greatly impact with Main Street businesses and other businesses that want to come in.
 - Mixed use building also help with grants for the town.
 - Former Town Supervisor Daniel Benoit states that the law was put into effect to see if change was possible and wanted to get businesses on Main Street, like how Catskill is; it is slowly working.
 - The Town will have a public hearing at the next meeting to discuss to reinstate it and for how long.
- Roof Repairs

- Supervisor Watts states that after the bad rain, the Town Hall roof leaked very badly in a few different spots. The roof was not fixed this past year due to the budget, the roof is in the 2024 budget, to be put back out to bid and done.
- Police Department
 - Council Member Flaherty addresses the new live scan that the Police Dept. purchased, this was bought through and grant. It has been used on a few people already and works well and is very convenient. It takes a photo of a criminal and then downloads it to a database. The Police Dept. is also waiting on another grant for about \$68,000 for new computers for the cars and other IT items, Sargent Busch is working on many different grants.
- Town Hall IT
 - Supervisor Watts addresses the Town Halls IT Main system needs to be replaced/updated, currently waiting on a price.

Public Comments:

- Mark Gorelick asks about the few terms that are going to be expiring at the end of the year. What does he need to do to inform the board of the current people who have expiring terms? Send an email and put whose terms need to be renewed and it can be submitted and voted on Jan. 3rd or the 8th by the Town Board.
- Art Evans says that the highway dept. took precautions for the oncoming storm damage by cleaning drains and culverts ahead of time. Any wash outs and damage will be addressed by tomorrow. The Highway Dept. said some signs were used just for trying to slowing traffic down due to water in the road, whether or not they had anything to do with water/flooding warnings or not. The dept. will look into more orange caution signs. A few roads were flooded had to be closed; Lincoln, and another section of another road. Trucks are holding up well and the lift was finally fixed.
- Art goes on to discuss a FEMA notification that he received in 2020 for money to be returned since paperwork was never filed. He contacted the old clerk and she stated that the paperwork was filed multiple times and that FEMA kept misplacing it. He got a copy of the paperwork, it was the sent again and the money in the amount of 200,000, was received by the highway dept. The same notification was again received in 2022, he called and again he addressed it with the new person that is now there who was supposed to be looking into it and hasn't heard anything until again recently. He states to the board he is not sure how this is going to turn out again, just thought they should know.

Resolution No. 2023-234 “Expenditure Account Adjustments for 2023 Budget”

Offered by Council Member Flaherty and seconded by Council Member Bogins.

WHEREAS, in order to cover future obligations on expenditure accounts for 2023, adjustments increases are required to the budget accounts to avoid negative balances; and

WHEREAS, there is excess on specific expenditure accounts for the adjustment; therefore,

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2023 as follows:

Transfer From:	Amount:	Transfer To:	Amount:
A0-5182-2	\$ 1,273.14	A0-5182-4	\$ 1,273.14
Street Light		Street Light	
Equipment		Contractual	

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-235 “Accept EDU Billing”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED that the Town Board does hereby accept the EDU Billing from the Sewer Administrator in the amount of \$14,300.00 dated December 1st, 2023.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-236 “Approve to Purchase New Printer – Town Clerk’s Office”

Offered by Council Member Bogins and seconded by Council Member Flaherty.

WHEREAS, the Town Clerk’s copier is not large enough for the workload that is required; and

WHEREAS, there is a need for a small copier in the Highway Department; therefore,

BE IT RESOLVED that the Town Board of the Town of Cairo approves the purchase of a larger copier in the amount of \$5,360.58 which includes 10 year service/maintenance plan.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-237 “Approve Highway Department to Purchase Use Copier from the Town of Cairo”

Offered by Council Member Bogins and seconded by Council Member Flaherty.

WHEREAS, the Highway Department is in need of a small multi-function Printer/Copier; and

WHEREAS, Town Clerks Office has purchased a new copier and the old copier is still functional and under a service/maintenance plan for an additional 5 years; and

WHEREAS, Electronic Business Products (EBP) agrees to transport the old copier to the Highway Department and set up the service maintenance plan which has monthly fees associated with agreement that the Highway Department will be responsible for; therefore,

BE IT RESOLVED that the Town Board of the Town of Cairo approves the Highway Department to pay the Town of Cairo \$800 for the copier and assume responsibility for monthly fees to EBP.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-238 “Approval of Naming Private Road”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, a road naming application has been submitted for a private road off of Canniff Road on parcel ID #67.00-6-1 and 4 surrounding dwellings; and

WHEREAS, a road name is required since a fifth dwelling is being establish in order to obtain 911 signs for the development as required by state law. Therefore;

BE IT RESOLVED that the Town Board of the Town of Cairo does hereby approve the name Paradise Road as the name for the private road located at parcel #67.00-6-1 and 4 surrounding dwellings so 911 signs may be obtained.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Abstain, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-239 “Authorizing Public Hearing”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, the Town of Cairo is proposing an amendment to Local Law #4 of 2018 enacting certain changes to the Town of Cairo Zoning Law: Main Street Commercial and solar Modifications; and

WHEREAS, a Public Hearing is necessary prior to the adoption of any Law; Therefore;

BE IT RESOLVED, that on January 8th, 2024 at 7:00PM, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to amend the local law.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-240 “Authorize Supervisor to Sign the Contract with Main Brothers Oil Co. Inc.”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, the 2023 contract with Main Care Energy has expired in November for delivery of No. 2 Heating Oil; and

WHEREAS, the Town of Cairo received a bid from Main Brothers Oil Co Inc. (Main Care Energy) for the Town of Argyle and said they would match the price for the Town of Cairo; therefore

BE IT RESOLVED, that the Town Board does hereby authorize the Supervisor to sign a contract with Main Brothers Oil Co Inc. for delivery of No. 2 Heating Oil and Regular Unleaded Gasoline effective December 20th, 2023 through December 31st, 2024.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-241 “Set 2024 Re-Organizational Meeting”

Offered by Council Member Flaherty and seconded by Council Member Bogins.

WHEREAS, the Cairo Town Board must hold a re-organizational meeting every year, now, therefore;

BE IT RESOLVED that the Cairo Town Board does hereby designate that the 2024 re-organizational meeting will be held on Wednesday, January 3rd, 2024 @ 7:00PM at the Cairo Town Hall.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Resolution No. 2023-242 “Amend 2023 Budget to Correct Balance on Expenditure Accounts”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, some of the expenditure accounts from 2023 have a negative balance; and

WHEREAS, it is necessary for all expenditure accounts to have a positive balance; therefore

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2023 as follows:

Transfer From: (Debit)	Amount:	Transfer To: (Credit)	Amount:
SS-8110-2	\$33.17	SS-8120-4	\$33.17

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Public Monthly Reports: (Not Discussed)

- Highway Department
 - Work or non-reflective road signs being replaced is ongoing
 - Brush Trimming is ongoing
 - Highway currently has 9 full time employees 7 with CDL’s
 - Received Tandem Axle dump truck for Winter
 - Trucks are outfitted with plows and sanders

Adjourn Town Board Meeting @ 7:31 PM

Offered by Council Member Flaherty and seconded by Supervisor Watts.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Powers – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk