



**TOWN OF CAIRO PLANNING BOARD**  
**PO Box 728, Cairo, NY 12413**  
**Chairman-Joseph Hasenkopf**  
**Email: [planning@townofcairo.com](mailto:planning@townofcairo.com)**

**Meeting Minutes**

**December 07, 2023**

**The Planning Board meeting will be held in the Town Hall.**

**Members Present:** Ed Forrester, Beth Hansen, Kevin Hicks (standing chairman), and Richard Lorenz (Alternate)

**Pledge of Allegiance.**

**Approval of November 02, 2023, Meeting Minutes.** Rich made a motion to approve the minutes as written, seconded by Liz, all were in favor.

**Public Hearings:**

**1. 2022-0903P      Rucano Heavy Transport      R. McLaren Ext.      SUP tax**  
**(119.00-6-31)**

Steven R. wishes to construct a 40x100 pole barn for truck storage/repairs, in commercial zone with no customers present on site.

Sign permit: Parking for Trucks and Trailers.

Steven R. presented his project.

There were no questions posed by the public.

**Business**

**1. 2023-1201P Katrina Lee 348 Main Street SUP Tax(101.10-2-8)**

Applicant wishes to present sign proposal to the board.

- a. Sign fee paid .
- b. Site plan received.
- d. Zoning officer letter.
- e. SEQRA negative.

Liz made a motion to waive a public hearing, seconded by Ed, all in favor.

Rich made a motion to approve the sign, seconded by Liz, all in favor.

**2. 2022-0903P Rucano Heavy Transport R. McLaren Ext. SUP tax (119.00-6-31)**

Steven R. wishes to construct a 40x100 pole barn for truck storage/repairs, in commercial zone with no customers present on site.

Sign permit: Parking for Trucks and Trailers.

- a. Application fee paid.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA negative.

Rich made a motion to close the public hearing, seconded by Liz, all were in favor.

Liz made a motion to approve the project, seconded by Ed, all were in favor.

**OLD BUSINESS**

**3. 2023-1103P True Blue Solar Farm Route 23B SUP Tax(100.00-03-6.1)**

Applicants wish to construct and operate a 5mW community solar farm array (commercial).

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- a. Application fee \$2100.00 paid.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA.

Second appearance before the Planning Board.

Public hearing scheduled for January 2024.

**4. 2023-0903PZ Monterey Valley/Darrin Elsom Christina dr & Vernal Butler Rd. SUB tax(100.00-2-31,32 & 100.00-3-22)**

- a. Application fee paid.
- b. Site plan received.
- c. Subdivision Application received.
- d. Zoning officer letter received.
- e. SEQRA.

Public hearing scheduled for January 2024.

**NEW BUSINESS**

**5. 2023-1101P Pioneer Bank Philip Walsh/Darren Katz 440 Main Street SUP Tax (tax id needed)**

Applicants wish to reface (“like-for-like”) existing signs.

Absent 11/02/2023

Absent 12/2023, removed.

- a. Application fee due.
- b. Site plan received.
- c. Subdivision application received.
- d. Zoning officer letter received.
- e. SEQRA.

**6. 2023-0801ZP Beatty/Meddaugh 1338 CR 31 SUB Tax (82.04-4-13)**

Applicants are applying for minor subdivision.

Applicants received area variance from Zoning Board of Appeals to sell a portion of their property to allow a new driveway to be put in behind their property, and eliminate the ROW through their property.

- a. Application fee due.
- b. Site plan received.
- c. Subdivision application received.
- d. Zoning officer letter received.
- e. SEQRA negative.

Ed made a motion to waive a public hearing, seconded by Rich, all were in favor.

Liz made a motion to approve the project, seconded by Rich, all were in favor.

Respectfully submitted,

Donna Vollmer

Planning Board Secretary