



## Minutes

Town of Cairo

Wednesday, February 21<sup>st</sup>, 2024

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

### **DRAFT**

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday February 21<sup>st</sup>, 2024, at the Town Hall, Main Street, Cairo, New York. Council Member Cords called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Murphy.

#### **New Business:**

- Executive Session – Personnel
  - Offered by Council Member Cords and seconded by Supervisor Watts
    - Opened @ 7:30PM

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

- Offered by Council Member Flaherty and seconded by Council Member Cords.
  - Closed @ 7:35PM

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*
- Server Upgrade
  - ‘The anticipated costs to revamp the Towns Operation is \$75,000 to \$90,000. With recurring Annual cost of \$15,000 to \$24,000.’

#### **Correspondence:**

- Police Department Resignation Letter – Rogers
  - ‘I am writing this letter to formally resign from my position as an officer with the Town of Cairo Police Department. I want to express the immense gratitude I have for the experience and growth I have gained during my time with the department, as this is where I began my career in law enforcement. It has been an honor and privilege to work alongside and learn from such dedicated professionals. It is this dedication that led me to this decision as ultimately, my life is at a point where I do not have the time to dedicate myself to the part time position. I hope that one day I may have the time to dedicate and return to the department, as I genuinely enjoyed and was proud to say that I was an officer with the department...etc. Dustin Rogers’

- Dog Control Officer Inspection Report
  - DCO services were rated “Satisfactory”.
- Humans of the World TV Show – Britalians TV in London
  - They are asking the Town Board if they were interested in having them film a show in Cairo. ‘A documentary of minimum 65 mins all about the Town of Cairo, New York. Our editorial angle is focused on the Human dimension of the destination meeting the people that make it a unique one to visit. The destination’s environmental, landscape, artistic, cultural and enogastronomic heritage as well as the greatest perks about living, working and doing business there will be discover through a series of onsite indoor and outdoor interviews...etc. Erica Melargo’

**Public Comment:**

- Joseph Hasenkopf speaks on the upcoming planning board meeting and the project that is being pursued in Round Top. The next planning board public hearing on March 7<sup>th</sup> @ 7PM is going to take place in the Cairo Elementary Cafeteria.  
 At the meeting there will be separate sign in sheet for people who have questions and people who are just there to listen. Everyone who has questions they will be giving their information to the planning board and will be answered through a letter from the project engineers. The engineers are from Cobleskill and recommended from Tal who says that Durham also uses them.  
 Mention of the possible helipad in the plans mention that emergency services would also be able to use this along with DEC. Truck traffic will continue to go the same route as it has always gone. Food deliveries will still happen and it will always be a tractor trailer like it has always been. There will be many people apart of this project while it is being done so there will be traffic but once it gets closer to being done obviously it will slow down. They also plan on putting down ‘traffic mats’ they are honeycomb shaped and dirt and rock and grass can be put and planted in it and this would protect the road while the amount of traffic increases while work is being done. They are also paying Central Hudson to run 3 phase power all the way up to the site. They will also be using less water than when the golf course was using when they were running. They are going to be as environmentally friendly as possible.
- Roof Bids came into the Town as follows;
  - NY Premier Roofing - \$119,251 for Metal Roofing  
 \$92,080 for Regular Shingles
  - Lambert Contracting - \$118,000 for Metal  
 \$193,000 for Regular
- Pumps Bids came into the Town as follows;
  - Flach Industries - \$27,650
  - MCJ Construction - \$77,500
  - Schoharie - \$29,848

**Resolution No. 2024-068 “Accept Town Hall Roof Bid”**

**TABLED**

**Resolution No. 2024-069 “Accept Water Pumps and Piping Bid for Town Park Well”**

**TABLED**

**Resolution No. 2024-070 “Authorize to Amend Sidewalk Project Funds”**

Offered by Supervisor Watts and seconded by Council Member Bogins.

**WHEREAS**, a Project for Multi-Use Pathway and Sidewalk Project, Town of Cairo, Greene County, PIN 1760.85 (the Project") is eligible for funding under a New York State Program administered by the New York State Department of Transportation (NYSDOT); and

**WHEREAS**, a sum not to exceed \$63,435.00 in Program Funding is available to progress the project; and

**WHEREAS**, the Town of Cairo desires to advance the Project by making a commitment of 100% of the State share of the costs of construction and construction inspection.

**BE IT RESOLVED**, that the Cairo Town Board hereby approves the above-subject project; furthermore,

**BE IT RESOLVED**, that the Cairo Town Board hereby authorizes the Town of Cairo to pay in the first instance 100% of the cost of construction and construction inspection work for the Project or portions thereof; and furthermore,

**BE IT RESOLVED**, that the sum of \$63,435.00 is hereby appropriated from the Town of Cairo Capital Project Funds and made available to cover the cost of participation in the above phase of the Project; and furthermore,

**BE IT RESOLVED**, that in the event the full state share costs of the project exceeds the amount appropriated above, the Cairo Town Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Supervisor of the Town of Cairo thereof, and furthermore,

**BE IT RESOLVED**, that the Supervisor of the Town of Cairo be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for State Aid on behalf of the Town of Cairo with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Municipality's/Sponsor's first instance funding of project costs and permanent funding of the local share and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and furthermore,

**BE IT RESOLVED**, that a Certified Copy of this resolution be filed with the New York State Commissioner of Transportation of the State of New York by attaching it to any necessary Agreement in connection with the Project between the Town of Cairo and the State of New York; and furthermore,

**BE IT RESOLVED**, that this Resolution shall take effect immediately.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-071 “Authorize Greene County Youth fair to Construct a Cold Storage Building at the Angelo Canna Town Park”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, the Greene County Administrator is proposing the construction of a cold storage building to be dedicated for the exclusive use of the Greene County Youth Fair to store materials and event structures for the Fair; and

**WHEREAS**, Greene County would request a permanent land lease accompanied by the Town of Cairo's support; and,

**WHEREAS**, Greene County would assume all engineering, construction, and capital costs and full Town approval processes through the Planning/Zoning Boards, however, future maintenance and utility costs would either be the responsibility of the Greene County Youth Fair Board or the Town of Cairo. Therefore;

**BE IT RESOLVED** that the Town Board of the Town of Cairo does hereby approve Greene County to build a cold storage building on the grounds of the Angelo Canna Town Park.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-072 “Accept Water Penalties”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore,

**BE IT RESOLVED** that the Town Board does hereby accept the Water Penalties from the Water Administrator in the amount of \$1,097.31 dated February 14, 2024.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-073 “Approve Request for Use of the Town Park”**

**TABLED**

**Resolution No. 2024-074 “Approve to Hire Full Time Ambulance EMT”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, the Town of Cairo Ambulance Department has a vacancy and is in need of a full time EMT.

**WHEREAS**, the Town of Cairo Ambulance department has promoted Claudia Anderson from Part-time EMT to Full-time EMT effective as of February 21, 2024. Therefore;

**BE IT RESOLVED**, that Cairo Town Board does hereby approve the promotion of Claudia Anderson from Part-Time EMT to Full-Time EMT.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Public Monthly Reports: (Not Discussed)**

- Ambulance
  - Total calls – 84 / transported calls – 65
- Assessor
  - 26 sales/transfers for the month of December
  - 10 valid arm’s length
  - 32 sales/transfers for the month of January
  - 6 valid arm’s length
- Building and Code – December
  - 9 building permits / 8 municipal searches / 33 total inspections
  - 3 certificates of occupancy / 13 certificates of compliance
  - 0 new violations & complaints / 1 court case for trial / 2 cases in court
- Tax Collector
  - 80% of the warrant has been collected totaling an amount of \$6,740,310.83.
- Police Department – December
  - Total mileage for cars 574/575/576/577: 2,2024
  - 11 Criminal Complaints / 73 Incident Reports / 587 Aid citizens/requests/services
  - 19 accident responses / 6 arrests / 0 felonies / 3 misdemeanors / 5 violations / 15 traffic tickets
- Highway Department
  - Work or non-reflective road signs being replaced is ongoing
  - Brush trimming ongoing
  - Highway currently has 9 full time employees 7 with CDL’s
  - Snow removal and preparation
  - Sand and salt are approx. 60% full
  - Cold patching taking place.

- Zoning Department
  - 39 Inquiries / 1 Subdivision / 3 Site Plans / 1 Complaint / 1 Fire Inspection / 1 ZBA

**Adjourn Town Board Meeting @ 8:15PM**

Offered by Council Member Murphy and seconded by Council Member Bogins.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. McAlister  
Cairo Town Clerk