

**TOWN OF CAIRO**

**REQUEST FOR USE OF TOWN PROPERTY**

**PO Box 728, Cairo, NY 12413**

**Administrator: Supervisor Clerk 518 622 3120 ext. 114**

**Email:** [**supervisorclerk@townofcairo.com**](mailto:supervisorclerk@townofcairo.com)

**PLEASE PRINT CLEARLY – Fill out highlighted areas**

**Today’s Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Person Requesting Property Use:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Organization Name: (Liability Insurance needed)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mailing:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**I/WE REQUEST THE USE OF THE FOLLOWING TOWN PROPERTY:**

**\_\_\_\_\_\_\_\_ Town Hall Meeting Room/Court Room**

**\_\_\_\_\_\_\_\_ Angelo Canna Town Park (NO alcoholic beverages allowed & NO Smoking)**

**Mark if needed: \_\_\_Pavilion \_\_\_Electric use \_\_\_\_Bathroom Keys (weekends only/$25 deposit)**

**\_\_\_\_\_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DONATIONS MAY BE MADE TO THE TOWN OF CAIRO PARKS DEPARTMENT**

**Approximate number of people attending: \_\_\_\_\_\_\_**

**Date Needed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time Needed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**THE REASON I/WE REQUEST THE USE OF TOWN PROPERTY IS:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Signature (person authorized to request use):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**HOLD HARMLESS AGREEMENT**

This is a liability agreement between the Town of Cairo, hereinafter designated as The Town   
and (Responsible Person or Organizations Officer Name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(User Organization, Group or Person).

User agrees to conduct activities in the buildings, parks or facilities, in a careful and safe manner. As a material part of consideration to the Town, User hereby assumes all risk of damage to and loss to theft of property, and injury or death to persons related to Users use or occupancy of the buildings, parks, or facilities of the Town from any cause whatsoever, and hereby waives all claims in respect thereof against the Town. The User further agrees to defend, indemnify and hold harmless the Town, its officers, agents, and employees, from and against any and all claims, suits, liabilities, costs, damages and expenses (including reasonable attorney’s fees) arising out of or in connection with (a) User use or occupancy of the buildings parks, or facilities, or any activity or thing done, performed, or suffered by User; or (b) any loss, injury, death, or damage to persons or property on or about the buildings, parks, or facilities by reason of any obligation on User’s part to be performed under the terms of this Agreement. User’s indemnity under this Paragraph shall not extend to any liability caused by the sole negligence of the Town or its agents or employees.

This agreement shall be interpreted under the laws of the State of New York.

The term of this Agreement shall start \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and end \_\_\_\_\_\_\_\_\_\_\_\_\_\_ at which time this agreement expires.

BY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Responsible Officer or Person

FOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

User Organization

By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Town Officer for the Town of Cairo