



## Minutes

Town of Cairo

Monday March 4<sup>th</sup>, 2024

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday March 4<sup>th</sup>, 2024, at the Town Hall, Main Street, Cairo, New York. Council Member Cords called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Flaherty, Council Member Murphy.

Absent: Council Member Cords

### Minutes:

#### **February 5<sup>th</sup>, 2024:**

Offered by Council Member Flaherty and seconded by Supervisor Watts.

*Supervisor Watts – Aye, Council Member Bogins – Abstain, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

### New Business:

#### ○ Executive Session – Personnel

- Offered by Supervisor Watts and seconded by Council Member Flaherty.
  - Opened @ 7:03PM

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

- Offered by Council Member Flaherty and seconded by Council Member Murphy.
  - Closed @ 7:08PM

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

#### ○ Amend Local Law #3 of 2020 Parking, Stopping and Standing Law

- The Town would like to start issuing tickets, if the public is not abiding by the law during the snow emergencies. This is something the Town would like to bring back; tickets instead of just towing vehicles. In order for this to be changed there has to be a public hearing. The Town is not looking to hand out tickets this is really just trying to get the public to follow the rules during the snow emergencies. Also if this amendment is stated and updated in the local law the Town gets to have more of the fees instead of the state.
- Public hearing for this law change will be on Monday April 1<sup>st</sup>, 2024 @ 7PM.

### Old Business:

- 460 Main Street
  - Tal will send out how the legal needs to be put in the mail for the demolition of this building. How the Board would like the bids to come in and what information needs to be supplied. About 30 more days and then the Town can start demolition.

### Correspondence:

- Greene County Youth Bureau Summer Recreation Report
  - ‘New York State Office of Children Youth and Families (OFCS) requires that Youth Bureaus monitor their funded programs. The Town of Cairo Summer Recreation & Sports Programs was awarded a total of \$5,925.03 grant for the year, 2023. Our Youth Case Worker, Carrie Wallace, monitored the programs, observed the program in action and spoke to staff. The program is operating in compliance with the application submitted to the Greene County Youth Bureau.’

### Public Comment:

- Possible crosswalk from Red Star to the Park; also one getting to the Ice Cream Shop? The Board says that this has to get approved through the county, the county does paint them once a year but they will have to look into it since the county does this.
- What can people do to abide to the snow emergency and there is not enough space on Main Street. The board says that they can use the municipal parking in the back of the Town Hall, or the park.

### **Resolution No. 2024-068 “Approve Contractor for Town Hall Roof Repair”**

Offered by Supervisor Watts and seconded by Council Member Bogins.

**WHEREAS**, the roof of the Town Hall is in need of repair or replacement, and

**WHEREAS**, the Town of Cairo advertised for contractors to provide sealed bids to repair/replace the roof; therefore,

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby approve **New York’s Premier Roofing** for replacing the sloped roof with metal shingles and rubber roofing for the flat roof, in addition to the other line items identified on the Specification Sheet for the Town Hall Roof in the amount of **\$119,251.00**.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

### **Resolution No. 2024-069 “Approve Contractor to Repair/Replace Water Pumps and Piping for the Town Park Well”**

Offered by Council Member Murphy and seconded by Council Member Flaherty.

**WHEREAS**, the roof of the Town Park Well is in need of repair or replacement, and

**WHEREAS**, the Town of Cairo advertised for contractors to provide sealed bids to repair/replace the water pumps and piping; and

**WHEREAS**, the Town of Cairo received three bids; therefore,

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby approve **Flach Industries, Inc.** for repairing or replacing the Town Park Well in the amount of **\$27,650.00**.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

### **Resolution No. 2024-073 “Approve Request for Use of Town Park”**

Offered by Supervisor Watts and seconded by Council Member Flaherty.

**WHEREAS**, the Starbird Events is hosting an Annual Strawberry and NY Wine Festival which could have about 1,000+ people in attendance and they would like to use the Angelo Canna Town Park for the event; and,

**WHEREAS**, there will be music, craft booths and food trucks at the event from June 15, 2024- June 16, 2024; and,

**WHEREAS**, the Starbird Events is requesting a two-day approval of the use of alcohol during the Strawberry and NY Wine Festival at the Angelo Canna Town Park for the dates of June 15, 2024 and June 16, 2024; Therefore,

**BE IT RESOLVED**, the Town Board does hereby approve the use of the Town Park and the use of alcohol at the Angelo Canna Town Park for June 15, 2024 and June 16, 2024 during the Strawberry and NY Wine Festival.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-075 “Accept Justice Court Auditor’s Report”**

Offered by Council Member Flaherty and seconded by Council Member Bogins.

**WHEREAS**, the Town of Cairo had hired the accounting Firm of Lynette S.B. Lawyer, Certified Public Accountant as an independent contractor to audit the Justice Court’s books for the 2023 fiscal year, and

**WHEREAS** the auditors have completed their review and have presented their audit report to the Town Board for its acceptance, now therefore,

**BE IT RESOLVED** that the Cairo Town Board does hereby accept the auditor’s report for the Cairo Justice Court

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-076 “Cancel Town Board Meeting for March 20<sup>th</sup>, 2024”**

Offered by Supervisor Watts and seconded by Council Member Murphy.

**BE IT RESOLVED**, that the Cairo Town Board Meeting scheduled to be held on March 20, 2024 shall be cancelled.

**BE IT FURTHER RESOLVED**, that the Town Board hereby approves the cancellation of the March 20, 2024 Board meeting.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-077 “Authorize Public Hearing – Expenditures for ARPA Funds**

Offered by Council Member Bogins and seconded by Council Member Flaherty.

**WHEREAS**, the Town of Cairo is proposing to use American Rescue Plan Act (ARPA) funds for to pay for the Ambulance Building renovations and the Town Park Water Well repairs; and

**WHEREAS**, a Public Hearing is necessary prior to the expenditure of ARPA funds; Therefore;

**BE IT RESOLVED**, that on April 1, 2024 at 7:00pm, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to discuss the expenditures of ARPA funds for two Town of Cairo projects.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-078 “Adjust 2024 Budget Expenditures Account”**

Offered by Council Member Flaherty and seconded by Council Member Bogins.

**WHEREAS**, in order to cover future obligations on expenditure accounts for 2024, budget adjustments are required to the accounts to avoid negative balances; and

**WHEREAS**, there is excess on specific expenditure accounts for the adjustment; therefore,

**BE IT RESOLVED**, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2024 as follows:

Transfer From:	Amount:	Transfer To:	Amount:
A0-1990-4 (Contingency)	\$ 19,000	A0-1620-202 (Building Improvements)	\$ 19,000

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-079 “Receipt of Monthly Supervisor’s Report – February 2024”**

Offered by Council Member Flaherty and seconded by Council Member Bogins.

**WHEREAS**, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

**BE IT RESOLVED**, that the Town Board Members accept the monthly Supervisor’s Report for February 2024.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-080 “Budget Amendments and Payment of Bills – February 2024”**

Offered by Supervisor Watts and seconded by Council Member Bogins.

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore,

**BE IT RESOLVED**, the Town Board does hereby authorize that Abstract #302 Payables and Prepaids, consisting of V4 #00065-00148 in the amount of \$ 1,093,235.36 is approved for payment;

The total amount to be paid from the:

General Fund -	\$ 809,525.09	Hydrant –	\$ -0-
Highway Fund -	\$ 79,381.56	Capital Projects -	\$ 64,054.59
Street Lighting -	\$ 5,718.43	Polly’s Rock -	\$ -0-
Sewer Fund -	\$ 2,493.48	Trust & Agency -	\$ 1,261.06
Water Fund -	\$ 25,801.15	Special Fire -	\$ 105,000.00

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-081 “Authorize Public Hearing – Local Law #3 of 2020”**

Offered by Supervisor Watts and seconded by Council Member Flaherty.

**WHEREAS**, the Town of Cairo is proposing an amendment to Local Law #3 of 2020 enacting certain changes to the Town of Cairo Parking, Stopping and Standing law; and

**WHEREAS**, a Public Hearing is necessary prior to the adoption of any Law; Therefore;

**BE IT RESOLVED**, that on April 1, 2024 at 7:00 pm, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to amend the local law.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-082 “Authorize the Supervisor to Sign the Police Contract”**

Offered by Council Member Flaherty and seconded by Council Member Bogins.

**WHEREAS**, The Cairo Town Board has negotiated with the Town of Cairo Police Department to settle on their 2024 to 2026 contract; Therefore,

**BE IT RESOLVED**, that the Town Board is hereby authorized to sign the Police Contract for 1/1/2024 through 12/31/2026.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-083 “Authorize the Supervisor to Sign the Ambulance Contract**

Offered by Council Member Bogins and seconded by Supervisor Watts.

**WHEREAS**, The Cairo Town Board has negotiated with the Town of Cairo Ambulance to settle on their 2024 to 2026 contract. Therefore;

**BE IT RESOLVED**, that the Town Board is hereby authorized to sign the Ambulance Contract for 1/1/2024 through 12/31/2026.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-084 “Accept EDU Billing”**

Offered by Supervisor Watts and seconded by Council Member Flaherty.

**WHEREAS**, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore,

**BE IT RESOLVED**, that the Town Board does hereby accept the EDU Billing from the Sewer Administrator in the amount of \$14,100.00 dated March 1, 2024

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-085 “Advertise for Bid – Demolition of 460 Main Street Building”**

Offered by Supervisor Watts and seconded by Council Member Bogins.

**WHEREAS**, there is a need to demolish an unsafe building at 460 Main Street,

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby approve the advertisement for the demolition of the building located at 460 Main Street, Cairo, New York.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Adjourn Town Board Meeting @ 7:33PM**

Offered by Council Member Flaherty and seconded by Supervisor Watts.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Absent, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. McAlister  
Cairo Town Clerk