



## CAIRO TOWN BOARD April 1, 2024

### PLEDGE OF ALLEGIANCE

**MINUTES:** February 21, 2024 Board Meeting Minutes  
March 4, 2024 Board Meeting Minutes

### New Business:

1. Public Hearing – Use of ARPA Funds
2. Public Hearing – Amending Local Law #3 of 2020 Parking, Stopping and Standing Law

### Old Business:

1. 2023 Mandatory Training Correction

### Correspondence:

1. Resignation Letter from Highway Department
2. Resignation Letter from Police Department

### Resolutions:

- 2024-086 Budget Amendments and Payment of Bills – March  
2024-087 Amend 2024 Budget for JCAP Court Grant  
2024-088 Accept Sewer Penalties  
2024-089 Approve to Adopt Local Law #2 of 2024 – Establish No Parking Zones within the Town of Cairo  
2024-090 Approve 2024 Mandatory Training for All Town Employees  
2024-091 Approve the Use of ARPA Funds for Town of Cairo Projects  
2024-092 Authorize Town Clerk to Attend Association of Town Clerk's Conference April 21<sup>st</sup>-24<sup>th</sup>, 2024  
2024-093 Receipt of Monthly Supervisor's Report – March 2024  
2024-094 Approve to Hire Part-time EMT

## Monthly Reports:

1. Ambulance Report
2. Building and Code Report
3. Police Report
4. Tax Collector's Report
5. Zoning Report

## Report of Committees –

Jason Watts - Festivals/Parades/Youth Fair  
Insurance/Health Insurance  
Parks, Buildings & Grounds

Mary-Jo Cords - Assessor  
Library  
Community Center

Debra Bogins - Highway  
Water/Sewer  
Ambulance  
Greene County EMS

Timothy Murphy - Code/Building/Zoning  
Planning Board  
Animal Control

Michael Flaherty – Courts  
Police

# Town of Cairo Ambulance Service

PO Box 728  
512 Main Street  
Cairo, NY 12413  
518-622-3120

## Monthly Report

March 11, 2024

Total calls for February..... 94

Total transported calls.....85

1. The latch on the rear door of 74-1 broke causing the rear doors not to open. Ambulance was taken to Schindler Automotive where the Ambulance was fixed quickly and is now back in service.
2. Since the addition of the Full timer added last Month overtime has come down tremendously. There was only a couple of overtime shifts this Month due to personnel that were out sick.



**TOWN OF CAIRO**  
**BUILDING & CODE ENFORCEMENT**  
**MONTHLY REPORT**  
**February 2024**

**(09)** Building Permits Issued

**(01)** Certificates of Occupancy Issued

**(11)** Certificates of Compliance Issued

**(13)** Municipal Searches

**(02)** New Violations & Complaints

**(01)** Court Cases for trial

**(01)** Cases in court

**(26)** Total Inspections were performed on current projects, complaints and violations.

**Monthly Fees for February \$3,616.32**

**Year Total for 2024 \$6,250.34**

**Monthly report for March, 2024 Meeting**

Cairo Police Department  
Town Hall  
P.O. Box 728  
Cairo N.Y. 12413

Phone (518)622-3120 ext. 117 or 118  
Fax (518)622-8418

e-mail Cairopolice@townofcairo.com  
Cell (518)-965-5553

From: Sergeant Busch #110  
Town of Cairo Police Department

To: Jason Watts  
Town Board Members

Re: Report of activities-Month from **February 1st, 2024 thru February 29th 2024**

(A) Patrol mileage:

|                    |          |                    |
|--------------------|----------|--------------------|
| Ford 2016 Explorer | 574- 258 | Total mi = 78517   |
| Ford 2018 Explorer | 575- 482 | Total mi = 106,313 |
| Ford 2021 Explorer | 576- 909 | Total mi = 23001   |
| Ford 2015 Explorer | 577- 0   | Total mi = 0       |

**Total Miles All= 1,649**

(B) Criminal Complaints= 10

TOTAL MANDATED POLICE SJS Incident Reports= 72

Aid citizens/requests/services= 501

**Total= 573**

(C) Total Accident Responses = 2

(D) Total Number of Arrests = 6

Felony Charged = 0

Misdemeanor charged = 5

Violation charged= 9

(E) Total Uniform Traffic Tickets Issued= 5



From the desk of  
Town of Cairo Tax Collector

March 13, 2024

To: Supervisor Watts & the Cairo Town Board

Re: Tax Collector's Report thru March 13, 2024

- I have attached a Collection Summary which indicates all transactions through March 13, 2024. As indicated, 83% of the warrant has been collected totaling an amount of \$7,007,174.72
- A check in the amount of \$3124.87 was written to the Town of Cairo on March 6, 2024 for February interest (\$91.02) and February penalties (\$3033.85). Checks will continue to be remitted by the 15<sup>th</sup> of each month for interest and penalties as mandated by law.
- A check was submitted to the Greene County Treasurer's office on March 13, 2024 in the amount of \$300,000.00 to go toward the County portion of the warrant. Checks will continue to be remitted to the County by the 15<sup>th</sup> of each month as mandated by law. I have attached a summary of payments to the County for your information.
- The office hours for March are Monday, Wednesday and Thursday from 10am to 2pm.
- Please let me know if you have any questions or concerns.

Respectfully submitted,

Susan Hilgendorff  
Tax Collector



## Town of Cairo Zoning Office Monthly Report for February 2024

Inquiries: 47

Subdivision Applications: 1

Site Plan Applications: 8

Complaints/Violations: 1

Fire Inspections: 0

Zoning Board of Appeals: 2

Respectfully Submitted,  
*Christine M. Heath*  
Christine M. Heath  
Zoning Enforcement Officer  
Town of Cairo Zoning Department  
Cairo Town Hall @ 512 Main Street  
PO Box 728, Cairo, NY 12413  
Ph. (518) 622-3120 ext.121